

THE CORPORATION OF TAY VALLEY TOWNSHIP
PROPOSAL FOR INCLUSIVE COMMUNITIES PROJECT
ADDENDUM NO. 1

**THIS ADDENDUM SHALL BE INCORPORATED INTO THE RFP PACKAGE AND SHALL
 FORM A PART OF THE CONTRACT DOCUMENTS**

Date Issued: April 1, 2021
 Issued By: Amanda Mabo, Clerk

Please note the following changes, corrections, additions, deletions, information and/or instructions in connection with the RFP Package. Failure to acknowledge receipt of this Addendum as per Part “A” – Information to Bidders may render your submission non-responsive.

This addendum is to address the following change(s) to the RFP:

- Q1.** Can electronic submissions be made due to the unreliability of courier service at this time?
- A1.** Yes. In light of the COVID-19 pandemic, electronic submissions will be accepted at clerk@tayvalleytwp.ca.
- Q2.** What is the budget for this project?
- A2.** The approximate budget for the project is as follows:

PROJECT BUDGET ITEM	YEAR 1 2020 – 2021	YEAR 2 2021 - 2022
Project Manager / Consultant Fees to implement 3 priority recommendations of Tay Valley’s Age Friendly Plan; a Co-Housing Model, communication mechanisms to and from seniors, participation protocols for seniors	\$ 29,947	\$ 6,561
Community Consultations	\$ 6,570	
Producing the results of the project as a “Co-Housing Model” document, communication mechanisms, and protocols for participation		\$ 6,366
Travel, Meals and Accommodation Expenses for employees and volunteers (transportation, catering as per the provincial government’s Travel, Meal and Hospitality Expenses Directive	\$ 974	\$ 792
Staff Salaries and costs associated with producing the final report including proof of expenditure	\$ 4,933	\$ 1,028
Outreach and communication materials for project launch, meetings, etc.	\$ 2,253	\$ 576

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SUB-TOTAL	\$ 44,677	\$ 15,323
TOTAL PROJECT BUDGET - MAXIMUM	\$ 59,970	

End of Addendum No. 1

Amanda Mabo, Clerk
clerk@tayvalleytwp.ca