



COUNCIL MEETING AGENDA

Tuesday, February 28th, 2023
6:00 p.m.

Municipal Office – Council Chambers – 217 Harper Road

6:00 p.m. *Council Meeting*

Chair, Reeve Rob Rainer

1. CALL TO ORDER

2. AMENDMENTS/APPROVAL OF AGENDA

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST
AND GENERAL NATURE THEREOF**

4. APPROVAL OF MINUTES

- i) **Council Meeting – January 31st, 2023 – *attached, page 7.***

Suggested Motion by Councillor Angela Pierman:

“THAT, the minutes of the Council Meeting held on January 31st, 2023, be approved as circulated.”

- ii) **Committee of the Whole Meeting – February 7th, 2023 – *attached, page 22.***

Suggested Motion by Councillor Wayne Baker:

“THAT, the minutes of the Committee of the Whole Meeting held on February 7th, 2023, be approved as circulated.”

- iii) **“Special” Council Meeting – February 16th, 2023 – *attached, page 29.***

Suggested Motion by Councillor Andrew Kendrick:

“THAT, the minutes of the “Special” Council Meeting held on February 16th, 2023, be approved as circulated.”

- iv) **“Special” Council Meeting (Closed Session – Solicitor/Client Privilege – Private Unassumed Roads) – February 16th, 2023 – to be distributed at the meeting.**

Suggested Motion by Councillor Greg Hallam:

“THAT, the minutes of the “Special” Council Meeting (Closed Session – Solicitor/Client Privilege – Private Unassumed Roads) held on February 16th, 2023, be approved as circulated.”

- v) **“Special” Council Meeting (Closed Session – Litigation – 196 Little Silver Lake Road) – February 16th, 2023 – to be distributed at the meeting.**

Suggested Motion by Councillor Korrine Jordan:

“THAT, the minutes of the “Special” Council Meeting (Closed Session – Litigation – 196 Little Silver Lake Road) held on February 16th, 2023, be approved as circulated.”

5. DELEGATIONS & PRESENTATIONS

- i) **Presentation and Orientation: Lanark County Situation Table and the Community Plan for Safety and Well Being 2021 Progress Report – attached, page 35.**
Stephanie Gray, Coordinator.

The Community Plan for Safety and Well-Being and 2021 Progress Report can be found at <https://www.tayvalleytwp.ca/en/municipal-government/reports-and-publications.aspx>

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, the Community Plan for Safety and Well-Being 2021 Progress Report be received for information.”

- ii) **Presentation: Lanark County Community Justice Program – attached, page 44.**
Joellen McHard, Executive Director and Marilyn Bird, Director.

Suggested Motion by Councillor Korrine Jordan:

“THAT, the Lanark County Community Justice Program Presentation to Tay Valley Township Council on February 28th, 2023 be received for information.”

- iii) **Presentation: Comprehensive Road Needs Study – attached, page 52.**
Mohamed Maslati, B.Eng., EIT and Kevin Worley, P.Eng WSP Golder.

A copy of the 2022 Comprehensive Road Needs Study can be found at <https://events.tayvalleytwp.ca/meetings/Detail/2023-02-28-1800-Council-Meeting>

Suggested Motion by Councillor Marilyn Thomas:

“THAT, 2022 Comprehensive Road Need Study be adopted.”

6. CORRESPONDENCE

None.

7. MOTIONS

i) **Report #PD-2023-02 – Septic Re-Inspection Program Expansion.**

Suggested Motion by Councillor Angela Pierman:

“THAT, the Maberly Pines subdivision lots be included in the mandatory Septic Re-Inspection Program.”

Suggested Motion by Councillor Wayne Baker:

“THAT, prior to Council directing staff to include other lakes and rivers in the mandatory septic re-inspection program to assist in protecting lake water quality following the removal by Bill 23 of Site Plan Control Agreements for residential development under 10 units that feedback be solicited from lake and river property owners in time for the March Council meeting.”

ii) **Report #PD-2023-03 – Appointment to County Climate Action Implementation Working Group.**

Suggested Motion by Councillor Andrew Kendrick:

“THAT, Noelle Reeve, Planner be appointed to the Lanark County Climate Action Implementation Working Group.”

iii) **Report #PW-2023-02 – Maberly Community Hall Renovation – Tender Award.**

Suggested Motion by Councillor Greg Hallam:

“THAT, the Maberly Community Hall Renovation, be awarded to JT Concrete Ltd. in the amount of \$54,000, plus applicable taxes;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

iv) **Report #CBO-2023-02 – Building Department Report – January 2023.**

Suggested Motion by Councillor Korrine Jordan:

“THAT, Report #CBO-2023-02 – Building Department Report – January 2023 be received as information.”

v) **AMO Policy Update – A Call for Provincial Action on Property Assessments.**

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, the AMO Policy Update – A Call for Provincial Action on Property Assessments dated January 13, 2023, be received for information.”

vi) **23-02-02 – Council Communication Package.**

Suggested Motion by Councillor Marilyn Thomas:

“THAT, the 23-02-02 Council Communication Package be received for information.”

vii) **Appointment of Re-Use Center Volunteers.**

Suggested Motion by Councillor Angela Pierman:

“THAT, the Council of the Corporation of Tay Valley Township appoint the following volunteer for the Re-Use Center, subject to the Criminal Records Check Policy:

· Rita Redner.”

8. BY-LAWS

i) **By-Law No. 2023-012: Road Closing - Hudson – attached, page 69.**

Suggested Motion by Councillor Wayne Baker:

“THAT, By-Law No. 2023-012, being a by-law to Stop Up, Close and Sell a portion of an Unopened Road Allowance between Part Lots 18 & 19, Concession 5, geographic Township of North Burgess (Hudson), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ii) **By-Law No. 2023-013: Road Closing - Pearson – attached, page 73.**

Suggested Motion by Councillor Andrew Kendrick:

“THAT, By-Law No. 2023-013, being a by-law to Stop Up, Close and Sell a portion of an Unopened Road Allowance between Part Lots 18 & 19, Concession 5, geographic Township of North Burgess (Pearson), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

iii) **By-Law No. 2023-014: Repeal Appointment of Chief Building Officials and Building Inspectors By-Law Amendment – attached, page 77.**

Suggested Motion by Councillor Greg Hallam:

“THAT, By-Law No. 2023-014, being a by-law to Repeal By-Law No. 2022-019, being a by-law to amend By-Law 2018-020 Appointment of Chief Building Officials and Building Inspectors, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

9. NEW/OTHER BUSINESS

- i) **Report #PW-2023-03 – Electric Vehicle – Price Increase – attached page 82.**
Sean Ervin, Public Works Manager.

*Suggested Motion by Councillor Korrine Jordan:
“THAT, Tay Valley Township accepts the revised price as outlined in Report #PW-2023-03 – Electric Vehicle – Price Increase and to proceed with the purchase a Ford Mustang Mach-E from A&B Ford Sales;*

***AND THAT,** the Reeve and Clerk be authorized to sign the necessary documentation.”*

10. CALENDARING

Meeting	Date	Time	Location
Committee of Adjustment Hearing	February 27 th	5:30 p.m.	Municipal Office
Police Services Board Meeting	February 28 th	2:00 p.m.	Municipal Office
Council Meeting	February 28 th	6:00 p.m.	Municipal Office
Committee of the Whole Meeting	March 7 th	6:00 p.m.	Municipal Office
“Special” Council Meeting	March 11 th	9:00 a.m.	Municipal Office
Mississippi Valley Conservation Authority Meeting	March 15 th	1:00 p.m.	MVCA Office
Committee of Adjustment Hearing	March 20 th	5:00 p.m.	Municipal Office
Public Meeting – Zoning By-Law Amendment	March 21 st	5:30 p.m.	Municipal Office
Council Meeting	March 21 st	Following	Municipal Office
“Special” Council Meeting	March 28 th	5:30 p.m.	Municipal Office

11. CLOSED SESSIONS

None.

12. CONFIRMATION BY-LAW

- i) **By-Law No. 2023-015 - Confirmation By-Law – February 16th and 28th, 2023 – attached, page 79.**

*Suggested Motion by Deputy Reeve Fred Dobbie:
“THAT, By-Law No. 2023-015, being a by-law to confirm the proceedings of the Council meetings held on February 16th and 28th, 2023, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”*

13. ADJOURNMENT

MINUTES

COUNCIL MEETING MINUTES

Tuesday, January 31st, 2023

6:00 p.m.

**Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers**

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Andrew Kendrick
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Janie Laidlaw, Deputy Clerk
Sean Ervin, Public Works Manager
Noelle Reeve, Planner

Regrets: None

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The Agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

- i) **Striking Committee Meeting – November 18th, 2022.**

RESOLUTION #C-2023-01-05

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“**THAT**, the minutes of the Striking Committee Meeting held on November 18th, 2022, be approved as circulated.”

ADOPTED

- ii) **Striking Committee Meeting (Closed Session – Identifiable Individuals – Appointments to Boards and Committees) – November 18th, 2022.**

RESOLUTION #C-2023-01-06

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“**THAT**, the minutes of the Striking Committee Meeting (Closed Session – Identifiable Individuals – Appointments to Boards and Committees) held on November 18th, 2022, be approved as circulated.”

ADOPTED

- iii) **Council Meeting – December 13th, 2022.**

RESOLUTION #C-2023-01-07

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“**THAT**, the minutes of the Council Meeting held on December 13th, 2022, be approved as circulated.”

ADOPTED

- iv) **“Special” Council Meeting – January 14th, 2023.**

RESOLUTION #C-2023-01-08

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“**THAT**, the minutes of the “Special” Council Meeting held on January 14th, 2023, be approved as circulated.”

ADOPTED

- v) **“Special” Council Meeting (Closed Session – Education & Training – Staff & Council Relations) – January 14th, 2023.**

RESOLUTION #C-2023-01-09

MOVED BY: Andrew Kendrick

SECONDED BY: Greg Hallam

“THAT, the minutes of the “Special” Council Meeting (Closed Session – Education & Training – Staff & Council Relations) held on January 14th, 2023, be approved as circulated.”

ADOPTED

- vi) **Committee of the Whole Meeting – January 17th, 2023.**

RESOLUTION #C-2023-01-10

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“THAT, the minutes of the Committee of the Whole Meeting held on January 17th, 2023, be approved as circulated.”

ADOPTED

- vii) **Committee of the Whole Meeting (Closed Session – Identifiable Individual – Building Services) – January 17th, 2023.**

RESOLUTION #C-2023-01-11

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“THAT, the minutes of the Committee of the Whole Meeting (Closed Session – Identifiable Individual – Building Services) held on January 17th, 2023, be approved as circulated.”

ADOPTED

- viii) **“Special” Council Meeting – January 26th, 2023.**

RESOLUTION #C-2023-01-12

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the minutes of the “Special” Council Meeting held on January 26th, 2023, be approved as circulated.”

ADOPTED

- ix) **“Special” Council Meeting (Closed Session – Solicitor/Client Privilege – Private Unassumed Roads) – January 26th, 2023.**

RESOLUTION #C-2023-01-13

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“THAT, the minutes of the “Special” Council Meeting (Closed Session – Solicitor/Client Privilege – Private Unassumed Roads) held on January 26th, 2023, be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

- i) **Presentation: Septic System Re-Inspection Program Orientation & 2022 Annual Report.**

Eric Kohlsmith, Mississippi-Rideau Septic System Office.

E. Kohlsmith gave the PowerPoint Presentation that was attached to the agenda.

A Member referred to the list of lakes that had inspections done in 2022 and that Little Silver and Rainbow Lakes which are both in the voluntary program had no inspections done. E. Kohlsmith explained that those lakes were added to the program in 2016 and between 2017-2021 those inspections were completed and now they will wait for the next ones to qualify as the system has to be 10+ years old to be inspected.

A Member asked how far a Class 1 system is required to be from the water, under the Building Code it is 15m but under the Township’s Zoning By-Law the setback is 30m.

A Member asked about the information showing the breakdown of the systems that need remediation on each lake. E. Kohlsmith does have that data with 15 lakes but the chart is too big for a slide but can include it in the report so it is the same as other years.

RESOLUTION #C-2023-01-14

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“THAT, the 2022 Septic System Re-Inspection Program Annual Report be received for information.”

ADOPTED

6. CORRESPONDENCE

None.

7. MOTIONS

- i) **Lanark County Report - Trans Canada Trail (Lanark County).**

RESOLUTION #C-2023-01-15

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“**THAT**, the Council of the Corporation of Tay Valley Township supports the resolution by Lanark County to move a large portion of the Trans Canada Trail in Lanark County to the Ottawa Valley Recreational Trail.”

ADOPTED

- ii) **Report #PW-2023-01 – Lakewood Road Reconstruction.**

RESOLUTION #C-2023-01-16

MOVED BY: Andrew Kendrick

SECONDED BY: Greg Hallam

“**THAT**, Lakewood Road be included for reconstruction in the 2024 Budget”.

ADOPTED

- iii) **Report #PD-2023-01– Removal of Holding Zone for Maberly Pines Subdivision.**

A Member is not objecting to the motion but has had concerns raised by constituents that there is no record available that explains that Maberly Pines is subject to septic construction as outlined in the BluMetric report. Should a map be included in the Zoning By-Law or made available to anyone purchasing a lot in the subdivision and feels the checklist should be made available to the public so they know the restrictions

The Planner explained that all subdivisions in the Township have checklists prepared for operational use either for a Building Permit application or for inquiries so staff can let them know what is required, the Township GIS mapping also has a layer showing these special requirements so any staff can identify them. There is an operational process in place for anyone inquiring.

The CAO/Clerk explained that the By-Law to lift the holding, the BluMetric report has already been adopted by Council. Council has legally done everything to lift the holding. The Map and the Report are on the website.

The Member was reassured that there is a procedure, going forward but there is a need to make information more available to purchasers. Feels it would be easier to find the information if it was a schedule in the By-Law rather than contacting staff, would like to revisit the procedure in the future.

RESOLUTION #C-2023-01-17

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“THAT, By-Law #2021-033 Holding Zone for Plan 21 Lakeside Living (Maberly Pines) be lifted as the Rideau Valley Conservation Authority has indicated they are satisfied with the revised Lot Servicing Report and Plan for the Maberly Pines Subdivision by BluMetric consultants;

AND THAT, the Checklist for issuance of a Building Permit in Maberly Pines be received for information.”

ADOPTED

- iv) **Report #PD-2023-04 – Co-Housing and Seniors Communication Project.**

RESOLUTION #C-2023-01-18

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“THAT, the Zoning By-Law be amended to implement the co-housing recommendations from Implementing Tay Valley’s Age-Friendly Community Plan Through Co-Housing, Communication and Inclusion report;

AND THAT, the recommended outreach strategy from Implementing Tay Valley’s Age-Friendly Community Plan Through Co-Housing, Communication and Inclusion report be undertaken once a Community Services Coordinator is hired.”

ADOPTED

- v) **Report #PD-2023-03 – Home Energy Retrofit Program Prerequisites (BetterHomes Tay Valley).**

A Member thanked staff for their work on this as it will be beneficial to the Township. Has concern with the motion as worded and explained that the second paragraph wording is not clear; is it a grant or a loan? Is the 20% from the Township part of the \$10 million or is it \$10 million plus \$2 million from the Township? The Local Improvement Charge By-Law had some discussion that the By-Law was to be further discussed as the draft indicates the program will be available to low income families but they have to put 90% down and that is not practical for a low income family. Would propose to reword the 1st paragraph to say that the draft By-Law is subject to legal review and be brought back to the next possible Council meeting.

The Planner explained that the first two paragraphs tie into the third paragraph and to complete the application the FCM requires that the Township commits to contributing \$2 million dollars and FCM will contribute \$8 million dollars. It is being called a program grant. The By-Law will be run by legal and has been used by other municipalities, the xxx's and brackets in the draft will be completed once the grant is approved. There is an option to front the money to the landowner in a split but that will be decided with entering into an agreement with FCM, right now the Township is just applying. Council needs to agree to the Local Improvement Charge as the mechanism for administering the grant and that Council will contribute \$2 million dollars.

The Member mentioned that the template of the By-Law did not have the provision of a split just a single option.

A Member reiterated that the first and second paragraph are just the mechanism to apply for the grant and does not think Council should hold this up as the Township may be passed over and not get the grant at all and the By-Law is just a template and Council can make changes to it when the time comes.

RESOLUTION #C-2023-01-19

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the Draft Local Improvement Charge (LIC) By-Law authorizing the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the BetterHomes Tay Valley Program under the Federation of Canadian Municipalities (FCM) Community Efficiency Financing (CEF) program be brought forward to the next Council meeting, after legal review;

THAT, the Township will contribute \$2 million in funding as its 20% contribution of the \$10 million potential grant;

AND THAT, staff be authorized to advance a Federation of Canadian Municipalities (FCM) Community Energy Financing (CEF) program application by working with BetterHomes Ontario for the turn-key delivery of the Tay Valley Residential Energy Retrofit Program including the preparation of the FCM CEF application.”

(SEE RESOLUTION #C-2023-01-20)

RESOLUTION #C-2023-01-20

MOVED BY: Andrew Kendrick

SECONDED BY: Marilyn Thomas

“THAT, resolution #C-223-01-19 be amended in the first paragraph by replacing *“the Draft Local Improvement Charge (LIC) By-Law...”* with *“a Draft Local Improvement Charge By-Law (LIC)* and removing *“the next Council meeting”* and replacing it with *“a future Council meeting”*;

AND THAT, the second paragraph be amended to remove “*of the \$10 million potential grant*” after contribution and add “*to obtaining \$8 million of CEF (Community Efficiency Financing) for a total program grant of \$10 million*”.

ADOPTED

RESOLUTION #C-2023-01-19

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, a Draft Local Improvement Charge (LIC) By-Law authorizing the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the BetterHomes Tay Valley Program under the Federation of Canadian Municipalities (FCM) Community Efficiency Financing (CEF) program be brought forward to a future Council meeting, after legal review;

THAT, the Township will contribute \$2 million in funding as its 20% contribution to obtaining \$8 million of CEF (Community Efficiency Financing) for a total program grant of \$10 million;

AND THAT, staff be authorized to advance a Federation of Canadian Municipalities (FCM) Community Energy Financing (CEF) program application by working with BetterHomes Ontario for the turn-key delivery of the Tay Valley Residential Energy Retrofit Program including the preparation of the FCM CEF application.”

ADOPTED

- vi) **Report #CBO-2023-01 – Building Department Report – January – December 2022.**

RESOLUTION #C-2023-01-21

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“THAT, Report #CBO-2023-01 – Building Department Report – January – December 2022 be received as information.”

ADOPTED

- vii) **Report #C-2023-01 – 2022 Municipal Election – Accessibility Report.**

RESOLUTION #C-2023-01-22

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“THAT, Report #C-2023-01 – 2022 Municipal Election – Accessibility Report be received for information.”

ADOPTED

- viii) **Appointment of Re-Use Center Volunteers.**

RESOLUTION #C-2023-01-23

MOVED BY: Wayne Baker
SECONDED BY: Angela Pierman

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following volunteer for the Re-Use Center, subject to the Criminal Records Check Policy:

- Lorraine Willsted.”

ADOPTED

ix) **Appointment of Karate Volunteers.**

RESOLUTION #C-2023-01-24

MOVED BY: Andrew Kendrick
SECONDED BY: Greg Hallam

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley Karate Program, subject to the Criminal Records Check Policy:

- Joseph Maurice Gabriel Chartier
- Tyson Gibson.”

ADOPTED

x) **22-12-22 and 23-01-12 – Council Communication Packages.**

RESOLUTION #C-2023-01-25

MOVED BY: Greg Hallam
SECONDED BY: Korrine Jordan

“**THAT**, the 22-12-22 and 23-01-12 Council Communication Packages be received for information.”

ADOPTED

xi) **Friends of the Tay Watershed – Rail Ties Disposal – Glen Tay.**

RESOLUTION #C-2023-01-26

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“**THAT**, the letter dated December 19, 2022, from Friends of the Tay Watershed regarding the Rail Ties Disposal in Glen Tay be received for information.”

ADOPTED

xii) **ROMA Conference Debrief.**

Councillor Kendrick reported that it was an interesting conference with lots of good presentations. It was nice that at least one Council Member attended each of the sessions. He attended sessions on short term rentals, uses of databases for Township policy and insurance for rural municipalities.

Councillor Hallam reported that it was a good conference. He attended the sessions on addressing Building Code Challenges with CBO's with retirement, lack of information about the career, investing in the people, changings in the workplace and dealing with difficult people being identified as some of the challenges, solutions for healthy communities with mobile health unit for remote areas and housing for medical graduates resonating with the challenges in our community, supporting seniors in rural municipalities and the assessment office presentation which had the same information that was presented to Council.

Councillor Jordan reported that it was interesting to hear from the Provincial Party Leaders and from the Indigenous people. Attended sessions on Short-term Rentals, the MPAC presentation, found the biggest benefit in the sessions was listening to other municipality's staff members and the stories of where they went wrong and how to learn from others mistakes.

Councillor Thomas felt she learned so much about what Tay Valley and Lanark County have to offer. The Indigenous speakers really made you stop and think. Attended sessions on Welcoming Newcomers to Rural Ontario, Solutions for Rural Healthy Communities, and the struggles with hospitals in our area and Supporting Seniors in the Community.

Councillor Pierman found that the best take away was realizing what an amazing and cohesive group the Township has that wants the best for Tay Valley. Attended sessions on Asset Management Planning it was nice to know that staff have already started this and are on the road to completing it, the Budget process made Council aware of some of the assets we have, Mental Health issues which seem to be overlooked at the municipal level was another session.

Councillor Baker attended the Asset Management session and there was a lot of good suggestions for asset management, the Bluebox Transition session explained that producers will start paying for most of the cost of their recyclables, there was discussion about a FoodCycle machine program to reduce the amount of food waste in waste sites and the decarbonization of the energy system predictions that by 2050 the electrical grid and generating capacity will need to double in size. The Conference was very educational.

The Reeve reported that the conference was very good for team building, getting more familiar with each other which is good as Council needs to work as a team and needs to make decisions as a team.

The take away from the Indigenous presentations was for a land acknowledgement to not make it meaningless with no substance behind it, the

Short Term Rentals session feels that making a decision to best reflect what the public interest is will be tricky to balance, with so much innovation happening around the Province it would be beneficial for an association such as AMO (the Association of Municipalities of Ontario) to have information on who is doing what that is innovative, the Rural Health issues, there is a lot of focus on sick care which is necessary and not as much on the promotion of health and preventing illnesses.

The CAO/Clerk agreed that the biggest take away and benefit was to have team building with everyone.

8. BY-LAWS

- i) **By-Law No. 2023-001: Amend Road Naming By-Law Amendment No. 2020-017 (Cohen Way).**

RESOLUTION #C-2023-01-27

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“**THAT**, By-Law No. 2023-001, being a by-law to Amend Road Naming By-Law No. 2020-017 (Cohen Way), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- ii) **By-Law No. 2023-002: Amend By-Law No. 2020-018 – Assume a Portion of Unopened Road Allowance for Public Use (Cohen Way Extension).**

RESOLUTION #C-2023-01-28

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“**THAT**, By-Law No. 2023-002, being a by-law to Amend By-Law No. 2020-018 - Assume a Portion of an Unopened Road Allowance for Public Use (Cohen Way Extension) be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iii) **By-Law No. 2023-003: Zoning By-Law Amendment – Removal of Holding Zone – Plan 21 Lakeside Living (Maberly Pines).**

RESOLUTION #C-2023-01-29

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“**THAT**, By-Law No. 2023-003, being a by-law to Amend Zoning By-Law No. 2002-121 [Removal of Holding Zone – Plan 21 Lakeside Living (Maberly Pines)], be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iv) **By-Law No. 2023-004: Electronic Monitoring of Employees Policy.**

RESOLUTION #C-2023-01-30

MOVED BY: Andrew Kendrick

SECONDED BY: Greg Hallam

“**THAT**, By-Law No. 2023-004, being a by-law to adopt an Electronic Monitoring of Employees Policy, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- v) **By-Law No. 2023-005: Interim & Final Tax Levy.**

RESOLUTION #C-2023-01-31

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“**THAT**, By-Law No. 2023-005, being a by-law to Authorize an Interim and Final Tax Levy for the Year 2023, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- vi) **By-Law No. 2023-006: 2023 Budget.**

RESOLUTION #C-2023-01-32

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“**THAT**, By-Law No. 2023-006, being a by-law to Adopt the Estimates for the Sums Required for Municipal Purposes for the Year 2023, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

(SEE RECORDED VOTE)

Councillor Andrew Kendrick called a recorded vote on Resolution #C-2023-01-32:

For:	Reeve Rob Rainer	1
	Deputy Reeve Fred Dobbie	1
	Councillor Wayne Baker	1
	Councillor Greg Hallam	1
	Councillor Andrew Kendrick	1
	Councillor Angela Pierman	1
	Councillor Marilyn Thomas	<u>1</u>
		7
Against:	Councillor Korrine Jordan	<u>1</u>
		1
Absent:		0
Total:		8

ADOPTED

- vii) **By-Law No. 2023-007: Zoning By-Law Amendment – Lee – 152 Blair Poole Farm.**

RESOLUTION #C-2023-01-33

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“**THAT**, By-Law No. 2023-007, being a by-law to Amend Zoning By-Law No. 2002-121 from Rural (RU) to Residential Limited Services (RLS) (152 Blair Poole Farm, Part Lot 4, Concession 6, geographic Township of North Burgess), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- viii) **By-Law No. 2023-008: Zoning By-Law Amendment – Lee – 364 Blair Poole Farm.**

RESOLUTION #C-2023-01-34

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“**THAT**, By-Law No. 2023-008, being a by-law to Amend Zoning By-Law No. 2002-121 to Open Space-8 (OS-8) (364 Blair Poole Farm, Part Lots 5 & 6, Concession 6, geographic Township of North Burgess), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- ix) **By-Law No. 2023-009: Zoning By-Law Amendment – Lee – 364 Blair Poole Farm – *attached, page 17.***

RESOLUTION #C-2023-01-35

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, By-Law No. 2023-009, being a by-law to Amend Zoning By-Law No. 2009-001 from Residential Limited Services-75 (RLS-75) to Residential Limited Services (RLS) (364 Blair Poole Farm, Part Lots 5 & 6, Concession 6, geographic Township of North Burgess), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- x) **By-Law No. 2023-010: Zoning By-Law Amendment – Lee – 364 Blair Poole Farm – *attached, page 20.***

RESOLUTION #C-2023-01-36

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“**THAT**, By-Law No. 2023-010, being a by-law to Amend Zoning By-Law No. 2009-001 and 2002-121, as amended from Residential Limited Services-75 (RLS-75) to Residential Limited Services-191 (RLS-191) (364 Blair Poole Farm, Part Lots 5 & 6, Concession 6, geographic Township of North Burgess), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

9. NEW/OTHER BUSINESS

None.

10. CALENDARING

Meeting	Date	Time	Location
Committee of the Whole Meeting	February 7 th	6:00 p.m.	Municipal Office
“Special” Council Meeting	February 16 th	5:30 p.m.	Municipal Office
Committee of Adjustment Hearing	February 27 th	5:30 p.m.	Municipal Office
Police Services Board Meeting	February 28 th	2:00 p.m.	Municipal Office
Council Meeting	February 28 th	6:00 p.m.	Municipal Office

11. CLOSED SESSIONS

None.

12. CONFIRMATION BY-LAW

- i) **By-Law No. 2023-011 - Confirmation By-Law – January 14th, 26th and 31st, 2023.**

RESOLUTION #C-2023-01-37

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“THAT, By-Law No. 2023-11, being a by-law to confirm the proceedings of the Council meeting held on January 14th, 26th and 31st 2023, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

13. ADJOURNMENT

Council adjourned at 7:30 p.m.

COMMITTEE OF THE WHOLE MINUTES

Tuesday, February 7th, 2023

6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers

ATTENDANCE:

Members Present: Chair, Councillor Wayne Baker
Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Korrine Jordan
Councillor Andrew Kendrick
Councillor Angela Pierman
Councillor Marilyn Thomas
Councillor Greg Hallam

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Janie Laidlaw, Deputy Clerk
Noelle Reeve, Planner
Sean Ervin, Public Works Manager

Regrets: None

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES OF PUBLIC MEETINGS

i) **Public Meeting: Zoning By-Law Amendment – January 17th, 2023.**

The minutes of the Public Meeting – Zoning By-Law Amendment held on January 17th, 2023, were approved.

5. DELEGATIONS & PRESENTATIONS

i) **Delegation – Perth & Smiths Falls District Hospital Update.**
Michael Cohen, President & Chief Executive Officer.

M. Cohen gave the PowerPoint Presentation that was attached to the agenda.

A Member asked that given the amount of the contribution being the same for many years now, with inflation, does that still suffice? M. Cohen explained that the numbers were presented in good faith and would not request a change without consultation, it will have to be revisited but not this year.

A Member asked about the staffing and recruitment difficulties. M. Cohen explained that it has been incredibly difficult but have had some successes. The challenges are different than the hospitals in the city. It is difficult to recruit students to a rural hospital, one reason is they are behind on the technology the students are taught on, which is why the core capital program is so important.

A Member asked about the timeframe for the revamp of the Perth hospital. M. Cohen explained that they are working on it now, putting in the first submission to the Ministry with the aim being to get a planning grant to hire a team to work on determining the options for the site. An estimated time from now until the first patient is 7 to 9 years.

A Member asked about the municipalities that do not contribute, do they have reasons for not contributing. M. Cohen explained that there are various reasons, when presenting to municipalities this year more are thinking about contributing.

A Member asked about the expansion of the Perth site and if there is room to expand. M. Cohen explained that the site is constrained by the railway, residences, and the restriction around the original part of the building. Putting an addition on will be a challenge on the outside as well as the inside. The detail planning has not been done. The Member also asked about the helicopter pad for both hospitals and hoped given the rural area they would remain. M. Cohen agreed they cannot afford to lose either helicopter pad.

The CAO/Clerk explained that Council adopted the 2023 budget last week and the support to the hospital will continue and unless something changes that support will continue into the future.

A Member mentioned that on their tax bill that was just received, the amount for the Hospital contribution was \$13 which is a small price to pay for having services so close to home.

A Member acknowledged that comment and wondered if Council would consider making a larger contribution in future and to challenge other municipalities to do the same and encouraged M. Cohen to speak to County Council and to ask for what is needed.

6. PRIORITY ISSUES

i) **Report #PD-2023-02 – Septic Re-Inspection Program Expansion.**

A Member asked if the number of lakes are increasing in the mandatory program will the amount in the budget also need to be increased. The Planner explained that with the budgeted amount the inspector can only do so many a year and will prioritize the lakes and rivers into the rotation. If Council wants to increase the budget next year they can, but right now increasing the number of lakes will not increase the number of inspections completed.

A Member asked that since this By-Law affects a lot of people, can Council change it without public consultation. The Planner explained that the By-Law is not under the Planning Act and is a municipal By-Law so Council can amend it without consultation. The Member felt that consultation should be done as some may be taken by surprise. The Planner explained that with Bill 23 taking everyone by surprise, the septic re-inspection program is a tool the Township can use to protect the water, climate change alone is increasing the temperature of the lake water and they are seeing more algae blooms. Water quality is degrading without adding other sources of nutrients. The Planner suggested that when the Septic Inspector sends the letters to landowners in May the program is explained to them, so it is not a surprise.

The Reeve and CAO/Clerk met with the President of the Big Rideau Lake Association, and they were reminded that all lakes in the Township of Rideau Lakes are mandatory, and they are supportive of Tay Valley having a mandatory program. Things are different than when the program started, climate changes were not even being discussed, staff can reach out and ask for feedback by a certain date if that is Council's direction.

A Member while uncomfortable moving forward without consultation is okay with the mandatory program as evidence is compelling that the mandatory approach detects significantly more problem septic systems than the voluntary approach and identifying problem systems and seeing those problems rectified is in the interest of associated property owners, all owners around a given waterbody, and the Township as a whole and there is assistance available for if a system needs to be replaced. Would like to defer for a month to allow the lake associations to get the information to their members.

A Member supports the idea and would like to get the educational information out, when looking to purchase waterfront property people often ask how the

water quality is, it does affect the value of the property. Agrees with deferring by a month to reach out to Lake Associations.

A Member asked how often the systems are inspected. The Planner explained that the system must be 10 years old and then is not inspected for another 10 years.

A Member would like to get more information to the public about the financial assistance part mentioned in the report and what can Council members give the public to let them know about the re-inspection program. The Planner will prepare information to explain the program.

A Member feels that Council was voted in not to only make decisions for the next four (4) years but for the future of Tay Valley and agrees to waiting a month to allow for Lake Associations to get the information out to the seasonal property owners, and asked if the Septic Inspector has an estimated cost for replacing a septic system.

The CAO/Clerk clarified with the Committee that the first part of the motion is okay to move forward to the Council meeting at the end of February and the second part is supported in principle while staff reach out to the Lake Associations to allow them to inform the members of what Council is considering, with the educational and financial information that the Planner will put together. Feedback can be submitted to the Planner and if needed can bring a report to Committee of the Whole in March with the By-Law being brought to Council at the end of March.

Recommendation to Council:

“**THAT**, the Maberly Pines subdivision lots be included in the mandatory Septic Re-Inspection Program.”

Recommendation to Council:

“**THAT**, prior to Council directing staff to include other lakes and rivers in the mandatory septic re-inspection program to assist in protecting lake water quality following the removal by Bill 23 of Site Plan Control Agreements for residential development under 10 units that feedback be solicited from lake and river property owners in time for the March Committee of the Whole meeting.”

ii) **Report #PD-2023-03 – Appointment to County Climate Action Implementation Working Group.**

Recommendation to Council:

“**THAT**, Noelle Reeve, Planner be appointed to the Lanark County Climate Action Implementation Working Group.”

- iii) **Report #PW-2023-02 – Maberly Community Hall Renovation – Tender Award.**

Recommendation to Council:

“**THAT**, the Maberly Community Hall Renovation, be awarded to JT Concrete Ltd. in the amount of \$54,000, plus applicable taxes;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

- iv) **Report #CBO-2023-02 – Building Department Report – January 2023.**

Recommendation to Council:

“**THAT**, Report #CBO-2023-02 – Building Department Report – January 2023 be received as information.”

- v) **AMO Policy Update – A Call for Provincial Action on Property Assessments.**

Recommendation to Council:

“**THAT**, the AMO Policy Update – A Call for Provincial Action on Property Assessments dated January 13, 2023, be received for information.”

7. CORRESPONDENCE

- i) **23-02-02 – Council Communication Package.**

Recommendation to Council:

“**THAT**, the 23-02-02 Council Communication Package be received for information.”

8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

- i) **Bolingbroke Cemetery Board** – *deferred to the next meeting.*
Councillor Wayne Baker.

- ii) **Committee of Adjustment.**

The Committee reviewed the draft minutes that were attached to the agenda.

- iii) **Fire Board.**

Councillor Wayne Baker, Councillor Greg Hallam, Councillor Marilyn Thomas

- discussed open air burning and the fees for violating the By-Law
- will be holding an awards dinner, one member will be receiving their 50-year service award, it is the first awards dinner one in five (5) years

The Committee reviewed the draft minutes from January 30th, not the 19th, that were attached to the agenda.

- iv) **Library Board** – *deferred to the next meeting.*

Councillor Andrew Kendrick.

- v) **Pinehurst Cemetery Board** – *deferred to the next meeting.*
Councillor Fred Dobbie.
- vii) **Police Services Board** – *deferred to the next meeting.*
Reeve Rob Rainer.
- viii) **Green Energy and Climate Change Working Group** – *deferred to the next meeting.*
Councillor Greg Hallam and Councillor Angela Pierman
- ix) **Municipal Drug Strategy Committee** – *deferred to the next meeting.*
Councillor Korrine Jordan.
- x) **Mississippi Valley Conservation Authority Board.**
Councillor Andrew Kendrick.

- the 2023 Budget has been set and the Tay Valley portion is increasing just under 5%

The Committee reviewed the minutes that were attached to the agenda.

- xi) **Rideau Valley Conservation Authority Board.**
Councillor Angela Pierman.

The Committee reviewed the minutes that were attached to the agenda.

- xii) **County of Lanark.**
Reeve Rob Rainer and Deputy Reeve Fred Dobbie.

- the County holds two sets of meetings each month, County Council, followed by two (2) Committee meetings
- has not passed budget the main increases to budget are due to taking on Child Care
- declared intimate partner violence an epidemic
- hiring a junior planner
- encourage Council Members to attend a County Council meeting to see how streamlined the meetings are

9. CLOSED SESSION

None.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- ***See Township Action Plan – distributed separately to Council***

11. ADJOURNMENT

The Committee adjourned at 7:21 p.m.

“SPECIAL” COUNCIL MEETING MINUTES

Thursday, February 16th, 2023

5:30 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Andrew Kendrick
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Garry Welsh, Planning Administrative Assistant
Noelle Reeve, Planner

Regrets: None

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m.
A quorum was present.

2. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

3. CLOSED SESSIONS

i) **CONFIDENTIAL: Solicitor/Client Privilege – Private Unassumed Roads.**

RESOLUTION #C-2023-02-01

MOVED BY: Marilyn Thomas
SECONDED BY: Angela Pierman

“THAT, Council move “in camera” at 5:30 p.m. to address a matter pertaining to the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose regarding Private Unassumed Roads;

AND THAT, the Chief Administrative Officer/Clerk, Planner, Planning Administrative Assistant and Tony Fleming, Solicitor remain in the room.”

ADOPTED

RESOLUTION #C-2023-02-02

MOVED BY: Marilyn Thomas
SECONDED BY: Angela Pierman

“THAT, Council return to open session at 7:28 p.m.”

ADOPTED

RESOLUTION #C-2023-02-03

MOVED BY: Fred Dobbie
SECONDED BY: Angela Pierman

“WHEREAS, a Private Unassumed Road is a road owned but not maintained by the Township;

AND WHEREAS, since Private Unassumed Roads are owned by the Township, the general public is allowed to travel on them;

AND WHEREAS, because Private Unassumed Roads have not been assumed by the Township for maintenance purposes the owners of property along the roads are responsible for maintenance, either individually or as part of an organization or company;

AND WHEREAS, since amalgamation of the former Townships in 1998, Section 3.4 in the Township Zoning By-Law prohibited the issuance of a building permit for a lot that did not have frontage on an improved street;

AND WHEREAS, Improved Street is defined in the Zoning By-Law as a street which has been assumed by the Township (or Province or County) and is maintained on a regular, year-round basis by the Township (or Province or County);

AND WHEREAS, Private Unassumed Roads are mostly found in subdivisions approved prior to December 10, 2002 and are not on an Improved Street;

AND WHEREAS, in 2009, in order to permit the issuance of a building permit for a lot that did not have frontage on an improved street, the Township undertook an amendment to Section 3.4 of the Zoning By-Law to add an additional provision that would provide an exemption to the requirement to have frontage on an improved street in the case where an owner in a subdivision, registered prior to December 10, 2002, has entered into a road access agreement (RAA), including an indemnity and insurance clause, to the satisfaction of the Township;

AND WHEREAS, since 2019 the Council of Tay Valley Township has been considering various options with regards to Private Unassumed Roads and Road Access Agreements, and taking into consideration factors such as liability, maintenance, financial impacts, health and safety, risk reduction, road standards, impact on property owners, etc.;

NOW THEREFORE BE IT RESOLVED THAT,

- Road Access Agreements, including the insurance and indemnity requirements, be required for Private Unassumed Roads;
- Section 3.4 of the Zoning By-Law be amended so that the intent and purpose of the section is clearer, including that the bulleted list of exceptions is not a list of exceptions that one can choose from;
- the Township, with the resources provided by the Federation of Cottage Owners Association, assist property owners in setting up a road association for each of the subdivisions with Private Unassumed Roads;
- the Township contribute up to \$5,000 per road association to be established on Private Unassumed Roads;
- the Township contribute up to \$500 annually per road association to be established on Private Unassumed Roads to assist with the annual road insurance premiums;
- staff be authorized to begin working with property owners on Private Unassumed Roads within a subdivision on the following schedule, with work being done on establishing one road association at a time:
 1. Little Silver Lake Road
 2. Maberly Pines Subdivision Roads – excluding Maple Lane
 3. Maple Lane
 4. Miner’s Point Road and Lakeshore Boulevard
 5. Killarney Lane (possible alternative option)
 6. Rainbow Lane and Rainbow Lane A
 7. Silvery Lane
 8. Homestead Lane (possible alternative option)
 9. Old Mine Road (possible alternative option)
 10. Bennett Lake Estates (possible alternative option)

- 11. Sherbrooke Drive (possible alternative option)
- 12. Other.”

(SEE RECORDED VOTE)

Councillor Kendrick called a recorded vote on Resolution #C-2023-02-03:

For:	Reeve Rob Rainer	1
	Deputy Reeve Fred Dobbie	1
	Councillor Wayne Baker	1
	Councillor Greg Hallam	1
	Councillor Korrine Jordan	1
	Councillor Angela Pierman	1
	Councillor Marilyn Thomas	$\frac{1}{7}$
		7
Against:	Councillor Andrew Kendrick	$\frac{1}{1}$
		1
Absent:		0
Total:		8

ADOPTED

Council recessed at 7:42 p.m.
 Council returned to session at 7:50 p.m.

ii) **CONFIDENTIAL: Litigation – 196 Little Silver Lake Road.**

RESOLUTION #C-2023-02-04

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, Council move “in camera” at 7:50 p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding 196 Little Silver Lake Road;

AND THAT, the Chief Administrative Officer/Clerk, Planner, Planning Administrative Assistant and Tony Fleming, Solicitor remain in the room.”

ADOPTED

RESOLUTION #C-2023-02-05

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“**THAT**, Council return to open session at 8:18 p.m.”

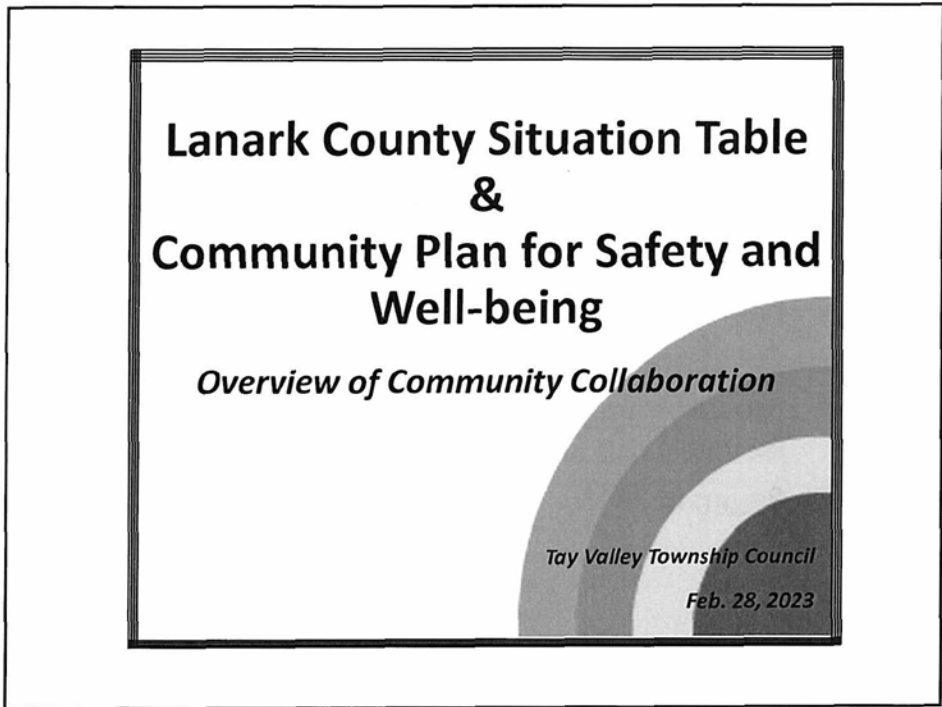
ADOPTED

The Chair rose and reported that the solicitor was provided with direction on this matter.

4. ADJOURNMENT

Council adjourned at 8:19 p.m.

DELEGATIONS & PRESENTATIONS



1

Background – A Community Safety Model

- In 2013, police services boards and municipalities introduced to “hub” or “situation table” model (collaborative community safety approach) at OAPSB and AMO
- Identify root causes of crime and create plan to mitigate them
- Social determinants of health and community safety: “Crime is a public health issue”
- Began working with Perth PSB to pilot in 2014
- More than \$1.5M in grants for Lanark County through the Perth PSB since 2015

2

LCST and CSWB: Program Overview

- Aims to proactively address the root causes of crime by identifying risk factors that are prevalent in Lanark County and Smiths Falls and by building a plan to mitigate them in the future (CSWB Plan)
- Collaboration with front-line agencies
- Provide immediate help to people at acutely elevated risk of harm through a “situation table”
- Began in 2015

3

Lanark County Situation Table

- Brings front-line agencies together (i.e. education, health/mental health, social services, housing, justice, addictions, victim services)
- Meet twice monthly or ad hoc to **identify situations** involving individuals of all ages who are at an **acutely elevated risk** of harm
- **Intervene** with appropriate, rapid support before crisis point; respectful of privacy – uses a **four-filter process** supported by guidelines from IPC
- Not a case-management tool, nor is it a venue for self-referrals.
- Also have a non-AER process

4

Lanark County Situation Table Highlights

- 26 direct service agencies involved and some ad hoc
- From Dec. 9, 2015 to Dec. 31, 2022, 305 discussions:
Of 244 that met AER threshold, 83% of those were closed with overall risk lowered
- Top referrers: Police (48% combined)
- Mental health/addictions agencies and Victim Services in top 3 lead/assisting agencies
- Mental health, criminal involvement and drugs top 3 risk categories by discussion
- Referral numbers dropped after MCRT began in 2018, but started to increase as pandemic continued
- Increased complexity during pandemic; housing and poverty

5

LCST Agencies

- | | |
|--|---|
| <input type="checkbox"/> Adult Probation and Parole | <input type="checkbox"/> Lanark County Victim Services |
| <input type="checkbox"/> Almonte General Hospital | <input type="checkbox"/> Lanark, Leeds, Grenville Addiction and Mental Health |
| <input type="checkbox"/> Carleton Place Memorial District Hospital | <input type="checkbox"/> Leeds, Grenville, Lanark District Health Unit |
| <input type="checkbox"/> Catholic District School Board of Eastern Ontario | <input type="checkbox"/> Ontario Disability Support Program |
| <input type="checkbox"/> ConnectWell Community Health | <input type="checkbox"/> Open Doors for Lanark Children and Youth |
| <input type="checkbox"/> Cornerstone Landing Youth Services | <input type="checkbox"/> OPP – Lanark County |
| <input type="checkbox"/> Family and Children’s Services of Lanark, Leeds and Grenville | <input type="checkbox"/> Perth and Smiths Falls District Hospital |
| <input type="checkbox"/> Home and Community Care Support Services-South East | <input type="checkbox"/> Rideau Community Health Services |
| <input type="checkbox"/> Lanark County Interval House | <input type="checkbox"/> RNJ Youth Services |
| <input type="checkbox"/> Lanark County Mental Health | <input type="checkbox"/> Rural FASD Network |
| <input type="checkbox"/> Lanark County Paramedic Services | <input type="checkbox"/> Smiths Falls Police Service |
| <input type="checkbox"/> Lanark County SADV Program | <input type="checkbox"/> Transitional Aged Youth Program |
| <input type="checkbox"/> Lanark County Social Services | <input type="checkbox"/> Upper Canada District School Board |

6

Community Plan for Safety and Well-being for Lanark County and Smiths Falls

- Community driven – before mandated: Began work in 2016; local approvals late 2018/early 2019
- Under Act, Community Plans for Safety and Well-being to be adopted by July 1, 2021
- Act outlines requirements for multi-sectoral advisory committee, consultation, establishing priority risks, strategies, outcomes and measurables
- Advisory Committee and Working Groups advancing strategies – Progress Update released July 2022
- Insp. Karuna Padiachi and Elder Larry McDermott – co-chairs

7

Advisory Committee

SECTOR	ORGANIZATION
Justice	Lanark County OPP, Smiths Falls Police & Probation and Parole
Community Organizations & Youth	United Way, Perth & District Community Foundation, RNJ Youth Services, Family & Children's Services, Open Doors
Health Care	Health Unit, Lanark County Mental Health, LLG Addictions and Mental Health, Rideau Community Health Services
Social Services (& Housing)	Lanark County Social Services
Victim Services	Lanark County Victim Services, Lanark County Interval House
Education	Upper Canada District School Board
Culture	Indigenous Representative
Local Government	Lanark County Council, Town of Smiths Falls

8

CSWB Plan for Lanark County & Smiths Falls

Key components include:

- 12 priority risk areas and overview for each, including existing assets
- Specific identified issues and background for each
- Actions for each priority risk in areas of Social Development, Prevention, Risk Intervention and Emergency Response (work plan/implementation teams)
- Outcomes and measurables for each priority risk area
- Living document that will evolve
- Progress reports



9

Priority Risk Areas

1. Mental Health
2. Substance Use
3. Poverty
4. Housing
5. Transportation
6. Health and Well-being
7. Domestic Violence/Sexual Assault
8. Youth and Families
9. Seniors
10. Justice
11. Indigenous Health and Well-being
12. Culture and Diversity

Overlap between sections in several areas.

10

CSWB Progress Highlights

COMMUNITY PLAN FOR SAFETY AND WELL-BEING

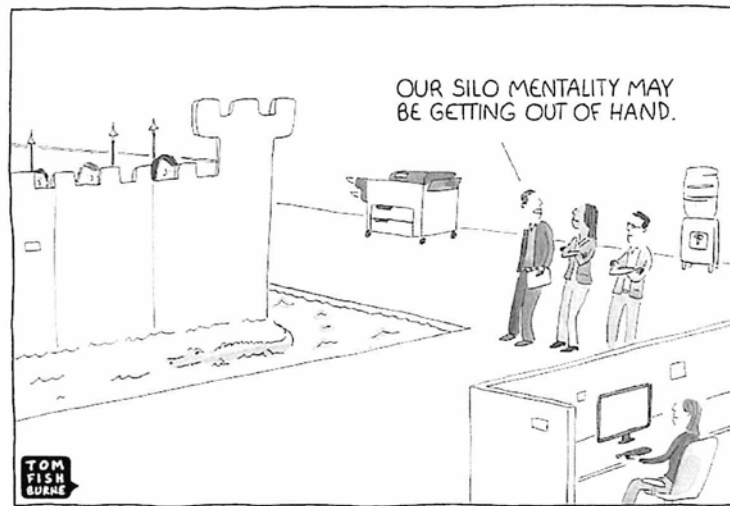
LANARK COUNTY
AND
THE TOWN OF SMITHS FALLS

PROGRESS REPORT
2021



11

How ELSE Can We Work Together?



12

Other Community Collaboratives

- Mobile Crisis Response Team – Lanark County OPP and Lanark County Mental Health; nurse and social workers embedded at detachment since 2018
- Victim Advocate (Collaborative Approaches to Survivor Engagement); partnership between Lanark County OPP and Lanark County Interval House and Community Support since 2019; system navigation and training supports – OPP Accolade Award
- Lanark County Child and Youth Advocacy Centre – Open Doors for Lanark Children and Youth since 2019; multiple partners; for victims of/witnesses to sexual/physical abuse, other serious crimes

13

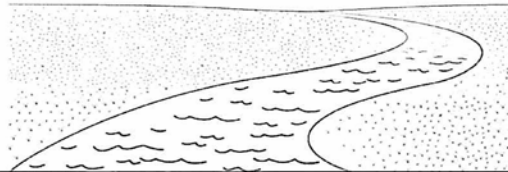
Networking & Mentoring

- Planet Youth Lanark County
- Lanark County Child and Youth Services Collaborative
- Successful Aging Advisory Committee
- Sexual Assault/Domestic Violence Advisory (VAWCC)
- Vital Signs – Perth & District Community Foundation
- Housing Working Group
- Indigenous – Truth and Reconciliation
- Community of Practice and VAWCC (Provincial)
- Mentoring – situation tables and CSWB

14

Awesomeness

- Success stories: Communication and networking has made a difference, reduced load on emergency services; provincial advocacy; pandemic response; IPV recommendation
- Excellent engagement and desire for continued collaboration – more “upstream” help for people
- Already tremendous community assets
- Keep looking upstream – “I have an idea. What if....”



15

On the Horizon

- Community Safety and Policing Grants (2022-2025)
 - Ongoing coordination – expanded referral process and networking/communication
 - Plan consultations 2022/2023 (Councillor Dowdall CSWB rep for Lanark County)
 - Updated plan end 2023
 - Specific outcomes: Community Outreach Worker/Housing, Victim Advocate, trainings, Inclusive Voices, SINICI/AOAR Curriculum, Planet Youth

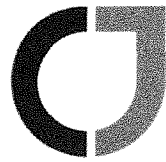
16

Thank You! Questions?

*Community Plan for Safety and Well-being for Lanark County
and Smiths Falls:*

<https://www.perth.ca/en/live-and-play/resources/Documents/CSWB-Plan-for-LC-and-SF-final.pdf>

Stephanie Gray
Coordinator
Lanark County Situation Table
Community Safety and Well-being Plan
LanarkCST@gmail.com
613-812-3778



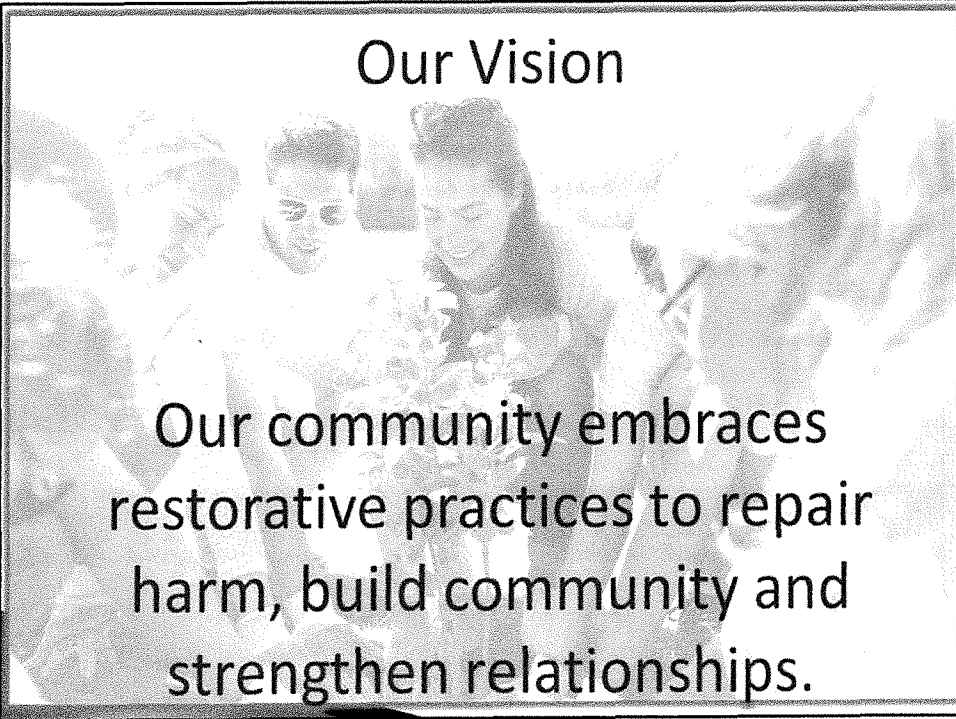
Lanark County Community Justice

Repairing Relationships & Building Stronger Communities with Restorative Practices

Marilyn Bird – Board Member
Joellen McHard – Executive Director

1

Our Vision



Our community embraces restorative practices to repair harm, build community and strengthen relationships.

2

How Do We Get Cases?

Referrals

- The Police (pre-charge)
- The Crown Attorney (post-charge)
- The Community

3

Who do we serve?

- ▶ Youth cases (age 12 to 17 years)

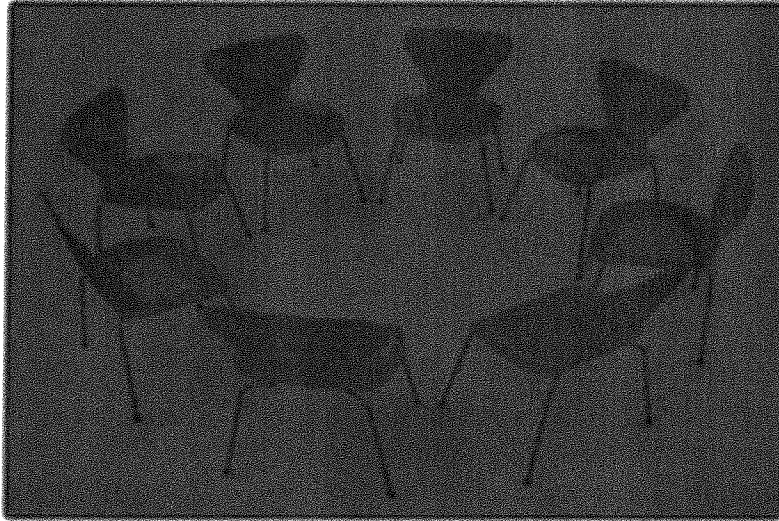
75% of cases

- ▶ Young Adult/ Adult cases (age 18+)

25% of cases

4

What happens at a forum:



5

The criminal justice system and our community will benefit from this program by:

- ✓ saving thousands of dollars in court costs
- ✓ responding to crime in a fiscally responsible way
- ✓ reduced recidivism
- ✓ a community response to crime and wrongdoing

6

Accused persons will benefit from this program by:

- ✓ not having a criminal record
- ✓ not being labelled and stigmatized as a criminal
- ✓ understanding the impact of their crime
- ✓ having the opportunity to repair the harm done
- ✓ having the opportunity to be held accountable for their actions and apologizing to their victim/s
- ✓ gaining valuable insight into the harm they have caused
- ✓ repairing relationships with the victim/s and/or the community
- ✓ obtaining reconciliation and forgiveness
- ✓ receiving information and referrals to support services that may prevent future criminal activities
- ✓ opportunities for long-term support to reduce recidivism
- ✓ opportunities to be a contributor to Lanark County as a productive community member

7

Victims/Survivors will benefit from this program by:

- ✓ having the opportunity to voice the harm done to them by the offender to the offender (generally not possible in the traditional criminal justice system)
- ✓ providing input into how to repair the harm and the conditions of the legally binding agreement (not possible in the traditional criminal justice system)
- ✓ learning more about what happened which can reduce ongoing traumatization
- ✓ receiving a verbal or written apology
- ✓ receiving financial compensation when applicable
- ✓ having an opportunity for reconciliation and forgiveness
- ✓ increase feelings of safety and security in the County of Lanark

8

Typical Offences:

- Vandalism
- Mischief
- Theft
- Fraud
- Assault
- Sexting and Voyeurism
- Break and Enter
- Possession of an Illegal Substance
- Causing a Disturbance
- Uttering Threats
- The seriousness of the type of offences we have been receiving is increasing

* most common offences

9

How Many Cases?

2016	→	42 cases
2017	→	40 cases
2018	→	50 cases
2019	→	47 cases
2020	→	41 cases (covid year)
2021	→	71 CASES

* 5-9 participants at each forum

* 350+ participants a year


10

Traditional Justice vs Restorative Justice

68% satisfied with how the case was handled	↔	90% satisfied with how the case was handled
24% would recommend to a victim	↔	98% would recommend to a victim
156 days to complete	↔	82 days to complete
30% Recidivism	↔	5%-8% Recidivism
Thousands of dollars	↔	\$2000 Case

11

www.triplep-parenting.ca






**FREE: Parenting of Teens
Online Sessions
from 6:30pm-7:30pm
MONDAYS: March 20 & 27, April 3rd & 10th**

We at Lanark County Community Justice along with our friends from Triple P, recognize that all families are different!

Join us to learn how to incorporate positive teen parenting practices into your home and daily life!

TO REGISTER:
Please call Sheri at 1-888-264-1558 or email at sheri@commjustice.org

12

Restorative Practice Circle Keeping for Educators

Practical skills building to transform your relationships with your co-workers, administration, students and parents

Develop a greater understanding of how to cultivate:

- belonging, caring, empathy, fairness,
- student voice, engagement and retention,
- a positive school climate and classroom
- a just and peaceful process for responding to harm

**We will meet once monthly for 1.5 hours on Thursdays,
from 2:45pm to 4:15pm**

Facilitators:

Stephen Young, MA in Restorative Practice at IIRP & Author of the Restorative Principal
Sneri Halladay, Program Coordinator LCCJ
Julie Corner, RP Facilitator and Consultant

Educators in Intermediate and High Schools in Lanark County or Smith Falls are invited to join us on. Others will be put on a waiting list

**Contact executivedirector@commjustice.org
for more information or to register.**

13

Staffing and Volunteers

- ▶ Executive Director: 28 hours week
- ▶ Program Coordinator: 30 hours week
- ▶ Admin Project Coord: 30 hrs week
- ▶ 30 Volunteer Facilitators, 8 Board Members
- ▶ Over 2,000 volunteer hours per year

14

Cost Benefit Analysis Capstone Research Project 2020 Carleton University

\$1.00 = \$2.53 cost benefit

* "a cost-benefit analysis of LCCJ's Court Diversion Program for the years 2013/14 to 2018/19 found that, on average, for every \$1.00 spent on the program, \$2.53 of benefits was generated. This indicates a positive economic benefit of the program, which is complementary to the positive benefits that the program generates for victims, the accused parties, and the community. "

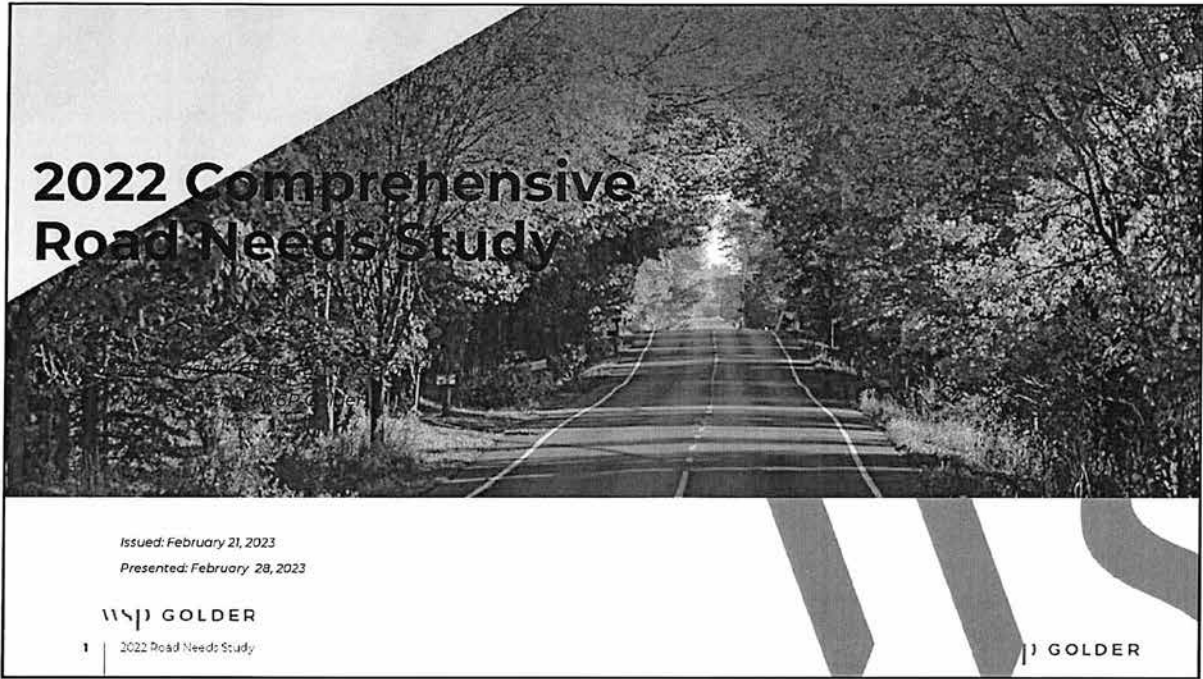
15

How Are we Funded

- ▶ **Ministry of Children Community and Social Services**
\$48,000 Youth Diversion
- ▶ **Perth & District Community Foundation**
\$ 17,000 Facilitator Education and Triple P Parenting of Teens
- ▶ **Lanark County**
\$6,000 Adult Diversion Program
- ▶ **United Way**
\$13,995 Restorative Practice Circle Keeping for Educators and Facilitators
- ▶ **Ontario Trillium Foundation**
\$168,800 IT, Marketing, Admin in partnership with YAK Youth Service (Nov 2022 to Nov 2024)

▶ The other 35% of our budget comes from fundraising events and donations:
Individual, municipal, private foundations

16



1

Project Overview

Client	The Corporation of Tay Valley Township
Contract	RFP # 2022-EC-001 - Comprehensive Road Needs Study
Value	\$40,270.00
Status	Complete
Services	Road network condition assessment. Recommendation for rehabilitation and treatments. Short-term and long term capital plans. Gravel road classification matrix.
WSP Golder Team:	Michael Navarra, Michael Maher, Mohamed Masiati, Ahmed Suleiman, and Kevin Worley.
Infrastructure Solutions Inc.	Amanda Zhang and Roozbeh Rashedi
Team Experience	Road Needs Study Condition Assessments and Rehabilitation Strategies Assets Management and Capital Priorities

2 | 2022 Road Needs Study

2

Agenda

- 1 Condition Assessment Program
- 2 Traffic Counts Program
- 3 Gravel Roads and Classification Matrix
- 4 Current Level of Service
- 5 Pavement Modelling and Capital Planning

3

Condition Assessment Program

4

Condition Assessment Program (1-3)

Methodology

- Township road inventory review for 145 road segments includes Road ID, Location, Surface Type, Traffic Demand, Class, length and width.
- Inspection and rating system based on Ministry of Transportation (MTO) Ontario Guidelines for Municipal Roads Condition Assessment.
- In July 2022, WSP GOLDER engineers visually inspected the condition of all municipal roads, recorded surface distresses and riding condition rating (RCR), and assigned a Pavement Condition Index (PCI) to all roads.

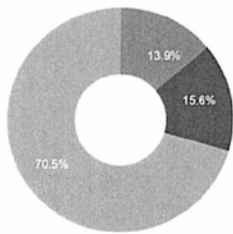
2022 Township Inventory Road Inventory

Route	Name	From	To	Surface Type	Surface Width (m)	Surface Length (km)	Surface Area (km ²)	Surface Condition	RCR	PCI	Year	Inspector
104	Highway 104	Highway 104	Highway 104	Hot Mix Asphalt	12.0	1.0	12.0	Good	90	95	2022	J. Smith
105	Highway 105	Highway 105	Highway 105	Hot Mix Asphalt	12.0	1.0	12.0	Good	85	90	2022	J. Smith
106	Highway 106	Highway 106	Highway 106	Hot Mix Asphalt	12.0	1.0	12.0	Good	80	85	2022	J. Smith
107	Highway 107	Highway 107	Highway 107	Hot Mix Asphalt	12.0	1.0	12.0	Good	75	80	2022	J. Smith
108	Highway 108	Highway 108	Highway 108	Hot Mix Asphalt	12.0	1.0	12.0	Good	70	75	2022	J. Smith
109	Highway 109	Highway 109	Highway 109	Hot Mix Asphalt	12.0	1.0	12.0	Good	65	70	2022	J. Smith
110	Highway 110	Highway 110	Highway 110	Hot Mix Asphalt	12.0	1.0	12.0	Good	60	65	2022	J. Smith
111	Highway 111	Highway 111	Highway 111	Hot Mix Asphalt	12.0	1.0	12.0	Good	55	60	2022	J. Smith
112	Highway 112	Highway 112	Highway 112	Hot Mix Asphalt	12.0	1.0	12.0	Good	50	55	2022	J. Smith
113	Highway 113	Highway 113	Highway 113	Hot Mix Asphalt	12.0	1.0	12.0	Good	45	50	2022	J. Smith
114	Highway 114	Highway 114	Highway 114	Hot Mix Asphalt	12.0	1.0	12.0	Good	40	45	2022	J. Smith
115	Highway 115	Highway 115	Highway 115	Hot Mix Asphalt	12.0	1.0	12.0	Good	35	40	2022	J. Smith
116	Highway 116	Highway 116	Highway 116	Hot Mix Asphalt	12.0	1.0	12.0	Good	30	35	2022	J. Smith
117	Highway 117	Highway 117	Highway 117	Hot Mix Asphalt	12.0	1.0	12.0	Good	25	30	2022	J. Smith
118	Highway 118	Highway 118	Highway 118	Hot Mix Asphalt	12.0	1.0	12.0	Good	20	25	2022	J. Smith
119	Highway 119	Highway 119	Highway 119	Hot Mix Asphalt	12.0	1.0	12.0	Good	15	20	2022	J. Smith
120	Highway 120	Highway 120	Highway 120	Hot Mix Asphalt	12.0	1.0	12.0	Good	10	15	2022	J. Smith
121	Highway 121	Highway 121	Highway 121	Hot Mix Asphalt	12.0	1.0	12.0	Good	5	10	2022	J. Smith
122	Highway 122	Highway 122	Highway 122	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	5	2022	J. Smith
123	Highway 123	Highway 123	Highway 123	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
124	Highway 124	Highway 124	Highway 124	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
125	Highway 125	Highway 125	Highway 125	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
126	Highway 126	Highway 126	Highway 126	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
127	Highway 127	Highway 127	Highway 127	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
128	Highway 128	Highway 128	Highway 128	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
129	Highway 129	Highway 129	Highway 129	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
130	Highway 130	Highway 130	Highway 130	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
131	Highway 131	Highway 131	Highway 131	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
132	Highway 132	Highway 132	Highway 132	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
133	Highway 133	Highway 133	Highway 133	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
134	Highway 134	Highway 134	Highway 134	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
135	Highway 135	Highway 135	Highway 135	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
136	Highway 136	Highway 136	Highway 136	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
137	Highway 137	Highway 137	Highway 137	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
138	Highway 138	Highway 138	Highway 138	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
139	Highway 139	Highway 139	Highway 139	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
140	Highway 140	Highway 140	Highway 140	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
141	Highway 141	Highway 141	Highway 141	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
142	Highway 142	Highway 142	Highway 142	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
143	Highway 143	Highway 143	Highway 143	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
144	Highway 144	Highway 144	Highway 144	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith
145	Highway 145	Highway 145	Highway 145	Hot Mix Asphalt	12.0	1.0	12.0	Good	0	0	2022	J. Smith

Condition Assessment Program (2-3)

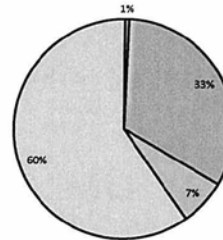
Municipal Road Inventory Review

Hot Mix Asphalt Surface Treated Gravel



km percentage in road network

MMS Classes (1 to 6)



MMS Classes (1 to 6) in road network

Condition Assessment Program (3-3)

Road Network Maps and MTO Inspection Forms



PCR: 63 RCR: 6.5

	Severity of Distress			Density of Distress (Items or Occurrence %)		
	Signif	Moderate	Severe	1-25	25-50	>50
Pavement Distress Manifestion						
Surface Defects	1					
	2					
	3					
	4	X			X	
	5					
Surface Deformations	6					
	7					
	8					
	9					
Cracking	10		X		X	
	11		X		X	
	12		X		X	
	13	X			X	
	14		X		X	

7

Traffic Counts Program

8

Traffic Counts

Methodology

- Township requested traffic demand update to update for 11 road segments.
- Two-way traffic counts collected for 24 hours over 7-day period in August/September 2022.
- Average daily traffic (ADT) was collected and annual average daily traffic was estimated based on traffic patterns.

2022 Traffic Counts

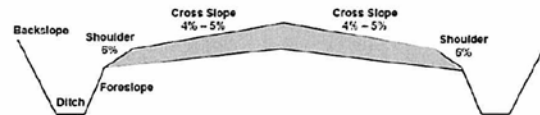
Summary

Segment No.	Segment Description	Trip Purpose	AADT
1	Christie Lake North Shore Road from Christie Lake Road to End of Pavement Civic 636 (Paved)	Recreational	500
2	Alan's Mill Road from County Road 10 to Upper Scotch Line (Unpaved)	Commuter	220
3	Bathurst 5th Concession from Highway 511 to Harper Road (Unpaved)	Commuter	120
4	Black Lake Road from Powers Road to Tom's Rock (Unpaved)	Recreational	230
5	Black Lake Road from Tom's Rock to Black Lake Road Private (Unpaved)	Recreational	140
6	Christie Lake North Shore Road from End of Pavement Civic 636 to Broke Valley Road (Unpaved)	Recreational	80
7	Doran Road from Highway 7 to McVeigh Road (Unpaved)	Recreational	110
8	Ernie Road from Beach Road to Bennett Lake Road (Unpaved)	Recreational	180
9	McVeigh Road from Doran Road to Arnold T Drive (Unpaved)	Recreational	80
10	McVeigh Road from Arnold T Drive to Dolden Road (Unpaved)	Recreational	60
11	Rutherford Side Road from Bathurst 5th Concession to McVeigh Road (Unpaved)	Recreational	30

Gravel Road and Classification Matrix

Key Considerations

- Proper Cross Section
 - Important to maintain surface integrity
 - Provides for efficient drainage
- Materials
 - Crushed granular preferred to granular road base materials.
 - Material sizes and hardness are key properties.



11

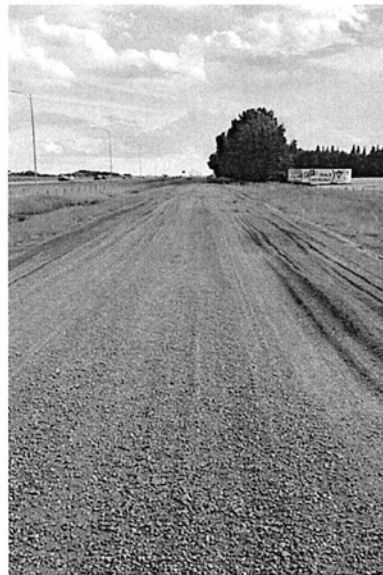
Treatments Options

Treatments include:

- Routine Maintenance
 - Grading
 - Spot gravelling
 - Dust Control

Rehabilitate

- Re-gravelling
- Reconstruction



12

Gravel Roads Upgrade Considerations (1-3)

- Traffic Volumes / Mix
- Origin - Destination
- Capacity
- Speeds
- Seasonal / Non-Seasonal
- Regulatory Requirements
- Key Stakeholders



Gravel Roads Upgrade Considerations (2-3)

Sensitivity of Gravel Road / Structure Interfaces

Bridge decks

Level crossings

Surface treated approaches

Sensitivity around high stress areas

Intersections

Steep grades

Tight corners

Oil / calcium chloride

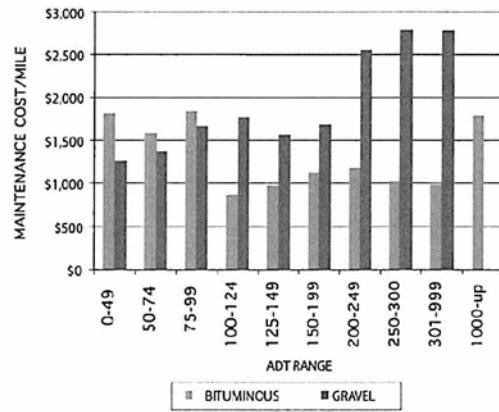
Chipseal



Gravel Roads Considerations (3-3)

Study Cases:

- Upgrade to hard surface found to be warranted when Maintenance costs increase significantly on roads with high traffic demand (AADT>200).



Gravel Roads Classification Matrix (1-4)

Background Data Review

Table 12: Network and Condition Data by Maintenance Class

Reg 238/02 Road Class	# Sections	Total Length (km)	Avg. Width	Avg. PCI
4	20	47.5	5.6	72
5	3	9.5	6.1	68
6	72	97.9	5.0	68
Totals	95	154.9	5.2	69

Note: 10 sections in the inventory did not have assigned road class.

Table 13: Network and Condition Data by AADT

AADT Ranges	# Sections	Total Length (km)	Avg. Width	Avg. PCI
0-49	69	91.6	5.2	69.9
50-199	30	72.7	5.1	68.6
200+	6	18.8	5.1	65.5
Totals	105	183.1	5.2	69

Gravel Roads Classification Matrix (2-4)

Classification Matrix Factors:

- Quantitative: Traffic Volume, Class/Maintenance Cost, Current Condition (PCI)
- Qualitative: Road Safety/Alignment, # Commercial/Heavy Vehicles, Criticality.
- Each Factor assigned a high/medium/low/NA rating for each road segment.
- Quantitative factors are automated from the available data, qualitative factors will be populated by township engineering/operations staff using local knowledge.

Table 14: Factor Definitions for Gravel Roads Classification Matrix

Factors	High (H)	Medium (M)	Low (L)	N/A
Quantitative				
Traffic Volume (AADT)	≥200, high volumes	50-199, moderate volumes	0-49, relatively low volumes.	-
Class / Maintenance Cost	Class 4	Class 5	Class 6	-
Current Condition (PCI)	<40	40-55	55-70	>70
Qualitative				
Road Safety / Alignment	Very poor geometrics, significant grade changes (>5%), poor sightlines, significant road safety issues, etc.	Poor geometrics, some grade changes, moderate road safety issues, poor sightlines, etc.	Some geometric issues, average sightlines, minor road safety issues, etc.	Good roadway alignment, good sightlines, no known safety issues.
# Commercial / Heavy (qualitative as actual count data not available)	Significant commercial / heavy traffic (>25 per day).	Some commercial / heavy traffic (10-25 per day).	Minimal commercial / heavy traffic (0-10 per day).	No significant commercial traffic.
Criticality	Criticality impact rating should factor the following aspects: 1) Network resilience (if the road fails, are there detours available). 2) Does this road provide access to critical infrastructure/services (hospitals, schools, industry, etc.). 3) Is there a significant population (homes/residences) which may be impacted by the road's service level.			No known factors impacting criticality.

Gravel Roads Classification Matrix (3-4)

Classification Matrix Factors:

- Weightings apply to each of the 6 factors, both overall weightings and severity ratings based on high/medium/low/NA.
- Weightings are preliminary and may be adjusted to suit local factors / considerations as appropriate.

Table 15: Rating Factors for Gravel Roads Classification Matrix

Factors	Weighting (out of 100)	Rating Factors			
		High (H)	Medium (M)	Low (L)	NA
Quantitative					
Traffic Volume (AADT)	15	1.0	0.66	0.33	0
Class / Maintenance Cost	15	1.0	0.66	0.33	0
Current Condition (PCI)	10	1.0	0.66	0.33	0
Qualitative					
Road Safety / Alignment	20	1.0	0.66	0.33	0
# Commercial / Heavy	15	1.0	0.66	0.33	0
Criticality	25	1.0	0.66	0.33	0

Gravel Roads Classification Matrix (4-4)

Matrix

- Intent is to identify priority roads for potential upgrades to surface treatment.
- Prioritized sections should then be further assessed by township engineering/operations staff prior to upgrade decisions.
- Results may also be used to identify priority roads for maintenance activities (both routine and proactive).

Tay Valley Gravel Roads Classification Matrix

Rating		Index	
H	High	Automated ratings based on current inventory and condition data.	
M	Medium	Ratings to be determined by township staff.	
L	Low	Refer to sector engineers' level for details.	
N/A	Not Applicable		

Section ID	Road Name	Length (m)	Road Class	AADT	PCI	Weighting	Quantify				Road Safety / Alignment			Total	Priority Ranking
							40%	15	15	10	20	15	25		
E02	Burns 9th Concession	2,910	6	25	72	L	L	N/A	L	L	L	30	45		
E09	Stoke Valley Road	2,530	6	125	68	M	L	N/A	L	L	L	25	30		
E11	Parson Road	102	4	28	64	L	L	L	L	L	L	33	32		
E12	North Main Lane	850	6	25	74	L	L	N/A	L	L	L	30	45		
E14	Cherry Hill Road	350	6	25	61	L	L	L	L	L	L	33	32		
E25	Thames Road	940	6	25	58	L	L	L	L	L	L	33	32		
E28	Wolfeville Road	2,250	2	125	72	M	H	N/A	L	L	L	45	12		
E29	Burns Upper 4th Concession	2,050	6	25	93	L	L	N/A	L	L	L	30	45		
E37	McLennan Road	1,450	2	125	66	M	H	L	L	L	L	48	4		
E39	11th Line South Drive/Driveway	1,910	6	25	43	L	L	M	L	L	L	37	26		
E40	Pike Road	1,060	6	25	57	L	L	L	L	L	L	33	32		
E46	Old Burke Road	1,700	2	125	71	M	H	N/A	L	L	L	45	12		
E47	Deane Road	1,470	6	25	69	L	L	L	L	L	L	33	32		
E48	Burns 7th Concession	3,990	6	25	51	L	L	N/A	L	L	L	30	45		
E49	Stoke Valley Road	2,550	6	125	72	M	L	N/A	L	L	L	35	20		
E53	Kirkham Road	2,460	6	25	87	L	L	L	L	L	L	33	32		
E68	Coyle Road	2,130	6	25	56	L	L	L	L	L	L	33	32		
E75	Amstrong Lane Road	400	6	25	70	L	L	L	L	L	L	33	32		
E76	Amstrong Lane	2,300	4	142	83	M	H	N/A	L	L	L	45	12		
E78	Mabely 2nd Concession	1,160	6	25	80	L	L	N/A	L	L	L	30	45		
E79	Thames Boundary Road	1,300	6	25	73	L	L	N/A	L	L	L	30	45		

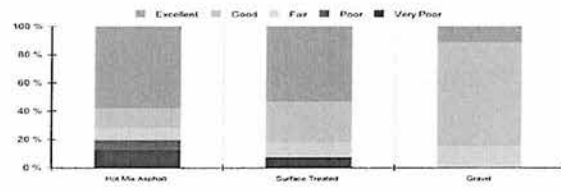
Current Level of Service

Current Level of Service

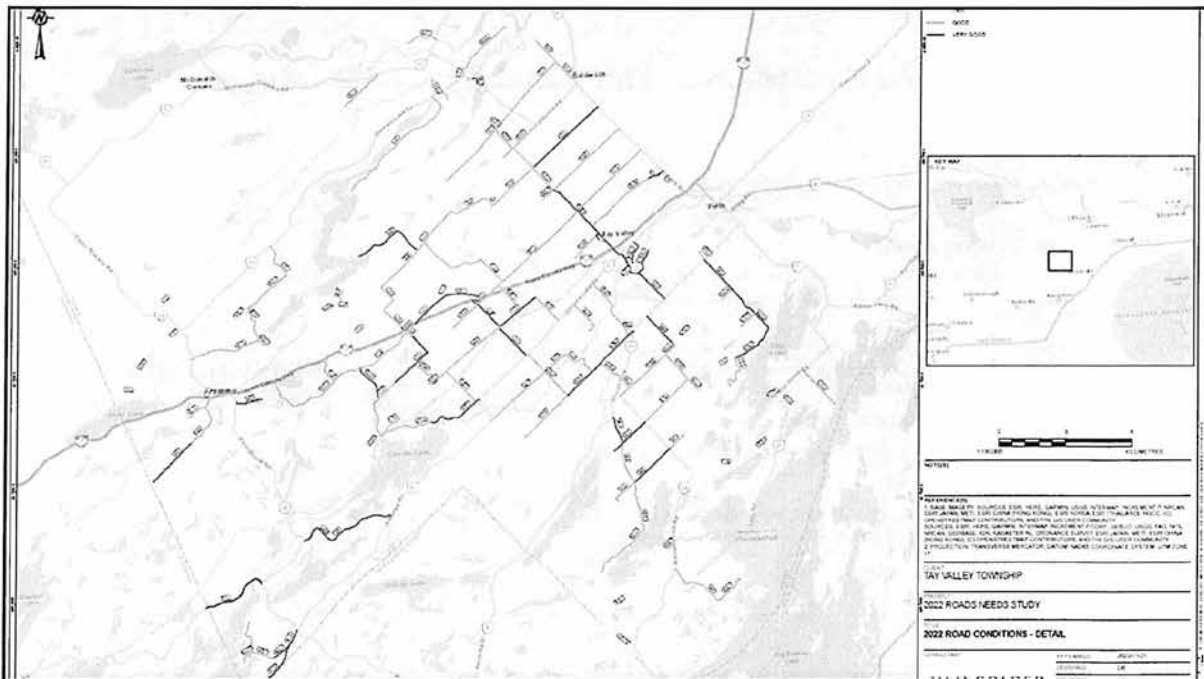
2022 Overall Pavement Condition (PCI)



Title	Condition	Condition State
Hot Mix Network Condition	74	Good
Surface Treated Network Condition	73	Good
Gravel Network Condition	70	Good



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22

Pavement Modelling and Capital Planning

23

Recommended Construction and Rehabilitation Strategies (1-2)

Three Scenarios were modelled using ISI DOT Software.

Scenario 1 – Current Budget

- Allowed for maintenance and renewal selections to generate treatments to deliver best PCI network performance after 10 years.
- Imposed long term financial plan from Tay Valley (\$900k per annum on average (variable year to year to allow selections/prioritizations)).

Scenario 2 - Maintain Current Condition

- Consistent PCI requirement specified (PCI of 73).

Scenario 3 – Target PCI 80

- Allowed for maintenance and renewal selections to generate treatments to deliver targeted PCI outcome after 10 years.



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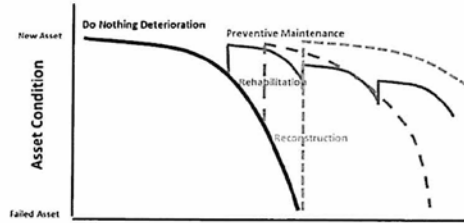
Recommended Construction and Rehabilitation Strategies (2-2)

Treatment and Unit Costs

Treatment Code	Description	Cost/m ² (\$)
Hot Mix Asphalt Roads		
HMA-ST	Single Surface Treatment (Chip Seal)	5.40 \$/m ²
HMA-DST	Double Surface Treatment (Chip Seal)	9.25 \$/m ²
HMA-EnhSurf	Enhanced Thin Surfacing (Micro-surfacing, Thin HMA Overlay)	5.00 \$/m ²
HMA-Enh2Surf	Enhanced Double Thin Surfacing (Cape Seal, Double Micro-surfacing)	8.25 \$/m ²
HMA-Only	One Lift Overlay / Mill and One Lift Overlay	22.50 \$/m ²
HMA-FDR & Only	Full Depth Reclamation (FDR) - One Lift Overlay	55.00 \$/m ²
Surface Treated Roads		
ST-ST	Single Surface Treatment (Chip Seal)	5.40 \$/m ²
ST-DST	Double Surface Treatment (Chip Seal)	9.25 \$/m ²
ST-EnhSurf	Enhanced Thin Surfacing (Micro-surfacing, Thin HMA Overlay)	5.00 \$/m ²
ST-Enh2Surf	Enhanced Double Thin Surfacing (Double Micro-surfacing, Cape Seal)	8.25 \$/m ²
ST-FDR & DST*	Full Depth Reclamation (FDR) - Double Surface Treatment	30.00 \$/m ²

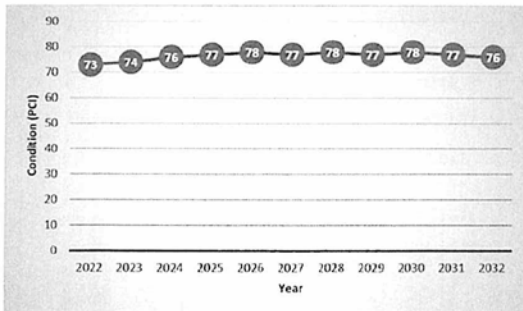
Key

- Treatments modelled include preventative maintenance (Surface Treatment/Micro-surfacing) and renewal treatments, based on unit rates.
- Targeted preventative maintenance can improve road condition and extend the life of the surfaced roads (illustrated below).



Data Analysis and Capital Plans (1-3)

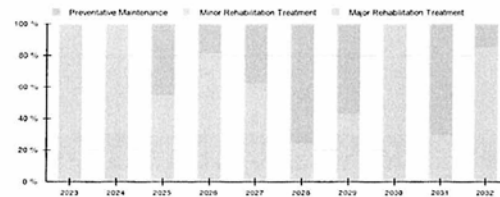
Sc.1 - Impact of Current Budget



Year	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Performance (PCI)	73	74	76	77	78	77	78	77	78	77	76
Capital Budget (\$M)	-	1.629	0.924	0.948	1.095	0.589	0.790	0.735	1.148	0.587	0.518

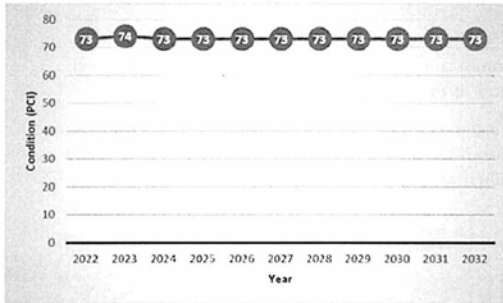
Key Outcomes

- Initial years focus on major rehabilitation.
- Later years more variable treatment selection to maintain and grow PCI.
- Achieve PCI of 78 in short term and PCI of 76 in the long term.
- \$9.0M budget required over 10 years.



Data Analysis and Capital Plans (2-3)

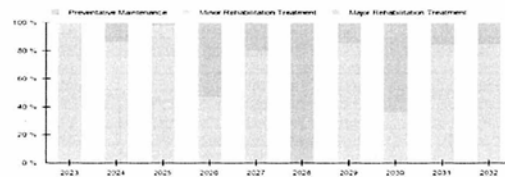
Sc.2 – Maintain Current Condition (PCI 73)



Year	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Performance (PCI)	73	74	73	73	73	73	73	73	73	73	73
Capital Budget (\$M)	-	1.629	0.456	0.653	0.633	0.828	0.599	0.858	0.862	1.146	0.935

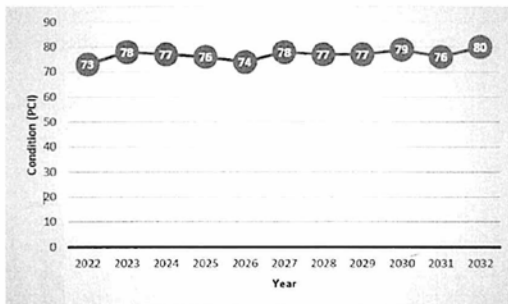
Key Outcomes

- Variable treatment selections to maintain PCI (mix of major/minor treatments, along with some maintenance).
- Preventative maintenance more prevalent in later years.
- \$8.6M budget required over 10 years.



Data Analysis and Capital Plans (3-3)

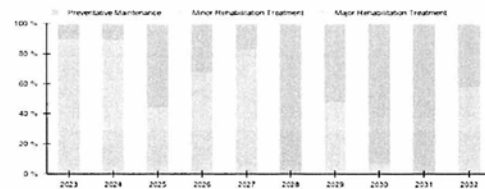
Sc.3 – Target PCI of 80 (Excellent Condition)



Year	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Performance (PCI)	73	78	77	76	74	78	77	77	79	76	80
Capital Budget (\$M)	-	2.714	0.949	0.571	0.347	1.773	0.551	0.664	0.933	0.254	1.554

Key Outcomes

- Variable major/minor treatment selections to improve overall condition in the short term.
- Preventative maintenance more prevalent in later years.
- PCI of 80 (overall excellent condition) in the long term.
- \$10.3M budget required over 10 years.



Questions & Answers

Thank you

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Pavement and Materials Engineer-in-training

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Mobile: +1 647 830 9111

Mohamed.Maslati@wsp.com

Kevin Worley, P.Eng
Senior Consultant, Asset Management

Office: +1 604-904-4680

Mobile: +1 604-790-8295

Kevin.Worley@wsp.com

Thank you.

BY-LAWS

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-012

A BY-LAW TO STOP UP, CLOSE AND SELL A PORTION OF AN UNOPENED ROAD ALLOWNACE (HUDSON)

WHEREAS, Section 11 (3) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25, as amended, provides that a municipality may pass by-laws respecting highways within their jurisdiction;

AND WHEREAS, an application was received and processed in accordance with the Road Closing and Sale Policy;

AND WHEREAS, public notice was published in the newspaper on November 25th and December 2nd, 2021 published on the Township website and provided publicly via the agenda for the Council Meeting on January 18th, 2022, with such notice offering an opportunity for any person to address concerns related to the closing;

AND WHEREAS, the Council of the Corporation of Tay Valley Township adopted Resolution #C-2021-36, declaring the subject lands surplus to its needs;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the Part of the unopened road allowance between Lots 18 & 19, Concession 5, geographic Township of North Burgess, north of Narrows Lock Road, and more particularly described as Parts 5 on 27R12013 is hereby stopped up and closed.
- 1.2 **THAT**, Plan 27R-12013 is attached hereto as Schedule "A" and shall be for information purposes only, and not form part of this bylaw.
- 1.3 **THAT**, Part 5 on Plan 27R12013 of the said road allowance be sold to the adjacent landowner SARA JANE HUDSON as a lot addition to be added to the adjoining lands which are Part Lot 19, Concession 5, North Burgess, Part 1 on Plan 27R7093, being PIN 05217-0219 (LT).

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-012**

1.4 THAT, the purchase price for the parcels of land as described in Schedule “B” shall be \$0.08 per square foot.

1.5 THAT, the Reeve and Clerk are hereby authorized on behalf of the Corporation of Tay Valley Township to execute all documentation required to complete the transfer of ownership.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

3.1 THAT, this By-Law shall come into force and take effect once a certified copy of this by-law is registered in the proper land registry office.

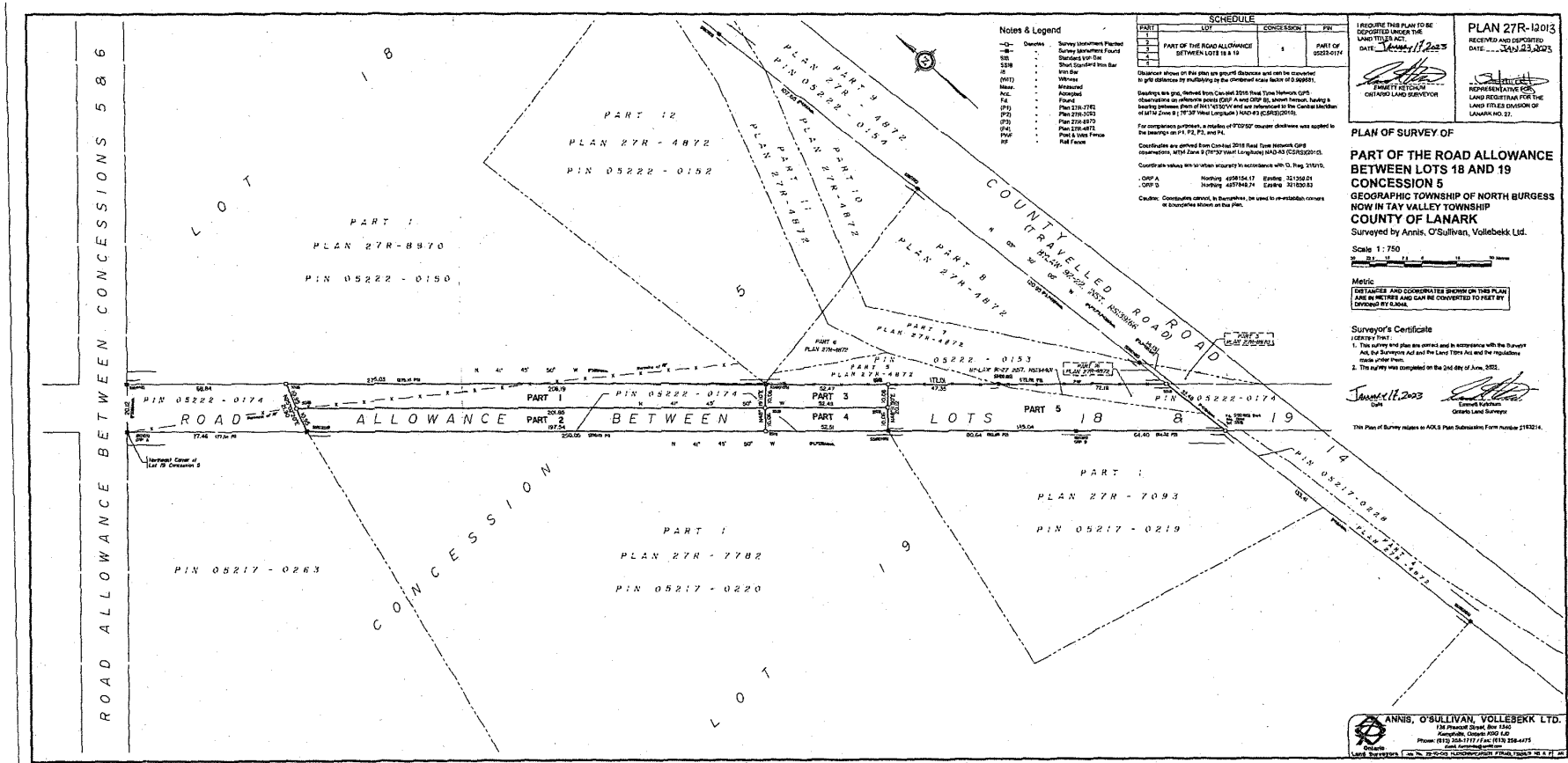
3.2 ENACTED AND PASSED this 28th day of February, 2023.

Rob Rainer, Reeve

Amanda Mabo, Clerk

THE CORPORATION OF TAY VALLEY TOWNSHIP BY-LAW NO. 2023-012

SCHEDULE "A"



Notes & Legend

- D- Ditches
- S- Survey Instrument Picked
- B- Survey Instrument Found
- S25 Station 5/10/14
- S28 Shot Gun#4 Iron Bar
- W Wire
- (M) Metal
- W/Wires
- M Mason
- A/C Adornas
- F4 Fence
- (P) Plan 278-4872
- (P) Plan 278-4873
- (P) Plan 278-4870
- (P) Plan 278-4871
- P/P Post & Wire Fence
- P/P Post Fence

SCHEDULE

PART	LOT	CONCESSION	PIN
1	PART OF THE ROAD ALLOWANCE BETWEEN LOTS 18 & 19	5	PART OF 05222-0174

Distances shown on this plan are given in metres and will not be converted to feet distances by multiplying by the conversion scale factor of 0.304833.

Readings are given, obtained from Canada 2016 Real Time Network GPS observations on electronic access (EPA and ODP 8), where known, bearing & bearing distance (Bearing of N41°45'00" and any adjustment to the Centre Station of 4473.2m & 17°30' West Longitude 100°01' (GCRS2011)).

For easements purposes, a radius of 0'00'00" (zero) distance was applied to the bearings on P1, P2, P3, and P4.

Coordinates are derived from Canada 2016 Real Time Network GPS observations, NAD 83 Zone 8 (18°32' West Longitude) UTM-48S (GCRS2011).

Coordinate values are to within accuracy in accordance with O. Reg. 216/10.

OMP A Northing: 499154.17 Easting: 311558.21

OMP B Northing: 497946.24 Easting: 311528.82

Caution: Coordinates cannot, in themselves, be used to re-establish corners or boundaries shown on this plan.

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.
DATE: January 11, 2023

[Signature]
ANNIS, O'SULLIVAN, VOLLEBECK LTD.
CHIEF LAND SURVEYOR

PLAN 27R-12013
RECEIVED AND DEPOSITED DATE: Jan 23, 2023

[Signature]
REGISTRAR GENERAL
LAND REGISTRATION FOR THE LAND TITLES DIVISION OF ONTARIO, REG. 21

PLAN OF SURVEY OF
PART OF THE ROAD ALLOWANCE BETWEEN LOTS 18 AND 19
CONCESSION 5
GEOGRAPHIC TOWNSHIP OF NORTH BURGESS
COUNTY OF LANARK
Surveyed by Annis, O'Sullivan, Vollebeck Ltd.

Scale 1:750

Metric
DISTANCES AND COORDINATE BEARINGS ON THIS PLAN ARE IN METERS AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

Surveyor's Certificate
I certify that:
1. This survey and plan are correct and in accordance with the Survey Act, the Survey Regulation and the Land Titles Act and the regulations made under them.
2. The survey was completed on the 2nd day of Jan, 2023.

[Signature]
Date: January 11, 2023
Annis, O'Sullivan, Vollebeck Ltd.
Chief Land Surveyor

This Plan of Survey refers to A.O.S. Plan Submission Form Number 2142214.

ANNIS, O'SULLIVAN, VOLLEBECK LTD.
136 Pleasant Street, Box 1340
Georgetown, Ontario G0G 1L0
Phone: (519) 258-7777 Fax: (519) 258-4775
Email: info@annisov.com
Land Surveyors (Lic. No. 22-00-03) License Expiry: February 28, 2024

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-012**

Subject Lands:

PART OF THE UNOPENED ROAD ALLOWANCE BETWEEN LOTS 18 & 19, CONCESSION 5, GEOGRAPHIC TOWNSHIP OF NORTH BURGESS, AND MORE PARTICULARLY DESCRIBED AS PART 5 ON 27R12013.

Plan 27R12013 is available for viewing at the Tay Valley Township Municipal Office

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-013

A BY-LAW TO STOP UP, CLOSE AND SELL A PORTION OF AN UNOPENED ROAD ALLOWNACE (PEARSON)

WHEREAS, Section 11 (3) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25, as amended, provides that a municipality may pass by-laws respecting highways within their jurisdiction;

AND WHEREAS, an application was received and processed in accordance with the Road Closing and Sale Policy;

AND WHEREAS, public notice was published in the newspaper on April 14th and 21st, 2022 published on the Township website and provided publicly via the agenda for the Council Meeting on May 24th, 2022, with such notice offering an opportunity for any person to address concerns related to the closing;

AND WHEREAS, the Council of the Corporation of Tay Valley Township adopted Resolution #C-2022-03-20, declaring the subject lands surplus to its needs;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the Part of the unopened road allowance between Lots 18 & 19, Concession 5, geographic Township of North Burgess, north of Narrows Lock Road, and more particularly described as Parts 1, 2, 3, and 4 on 27R12013 is hereby stopped up and closed.
- 1.2 **THAT**, Plan 27R-12013 is attached hereto as Schedule "A" and shall be for information purposes only, and not form part of this bylaw.
- 1.3 **THAT**, Parts 1, 2, 3, and 4 on Plan 27R12013 of the said road allowance be sold to the adjacent landowners, STEVEN JAMES PEARSON and JULIE ANN PEARSON as a lot addition to be added to the adjoining lands which are Part Lot 19, Concession 5, Bathurst, Parts 1 on Plan 27R7782, being PIN 05196 0220 (LT).

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-013**

- 1.4** THAT, the purchase price for the parcels of land as described in Schedule “B” shall be \$0.08 per square foot.
- 1.5** THAT, the Reeve and Clerk are hereby authorized on behalf of the Corporation of Tay Valley Township to execute all documentation required to complete the transfer of ownership.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

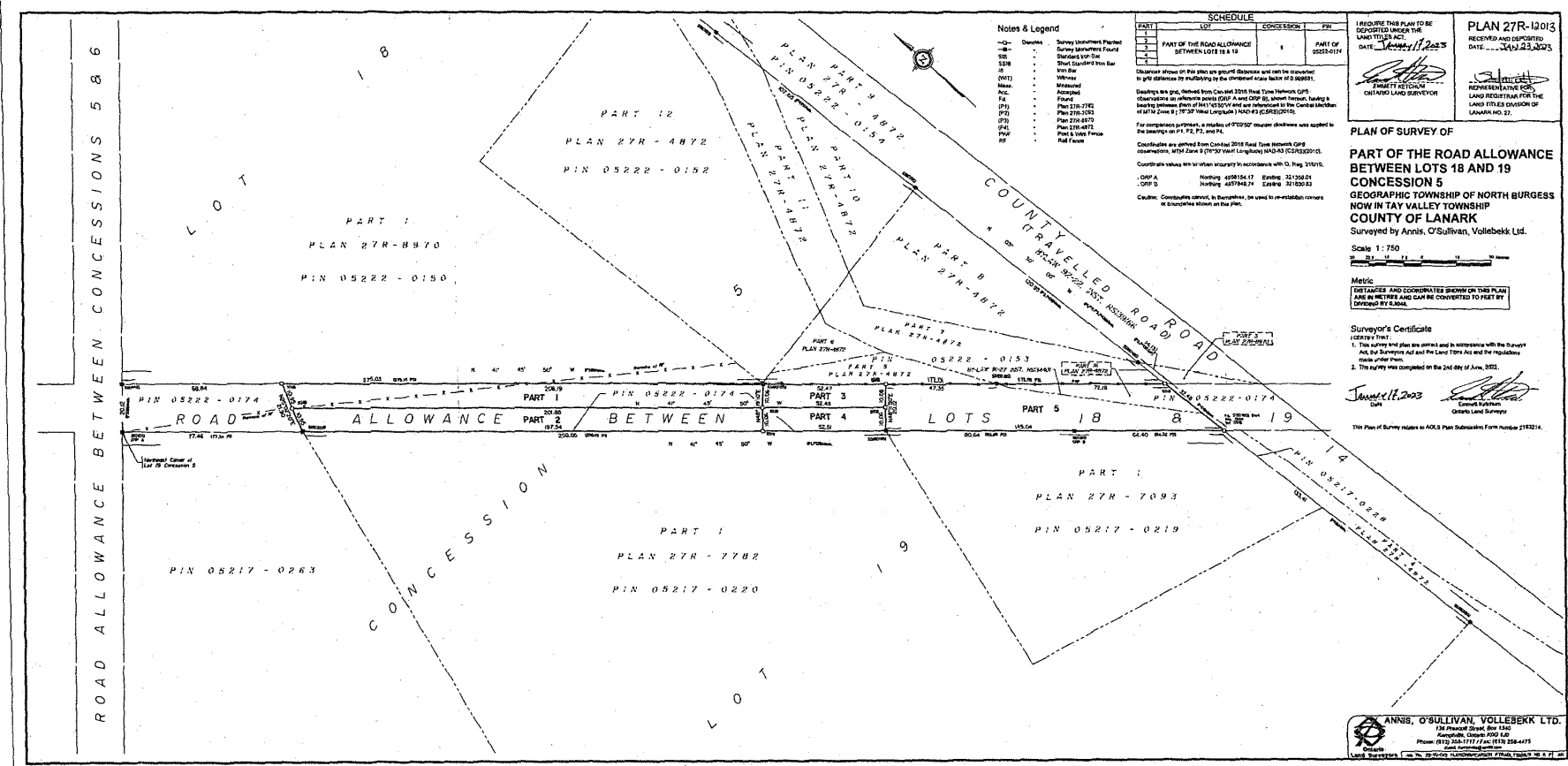
- 3.1** THAT, this By-Law shall come into force and take effect once a certified copy of this by-law is registered in the proper land registry office.
- 3.2** ENACTED AND PASSED this 28th day of February, 2023.

Rob Rainer, Reeve

Amanda Mabo, Clerk

THE CORPORATION OF TAY VALLEY TOWNSHIP BY-LAW NO. 2023-013

SCHEDULE "A"



**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-013**

Subject Lands:

PART OF THE UNOPENED ROAD ALLOWANCE BETWEEN LOTS 18 & 19, CONCESSION 5, GEOGRAPHIC TOWNSHIP OF NORTH BURGESS, AND MORE PARTICULARLY DESCRIBED AS PARTS 1, 2, 3, AND 4 ON 27R12013.

Plan 27R12013 is available for viewing at the Tay Valley Township Municipal Office

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-014

A BY-LAW TO REPEAL BY-LAW NO. 2022-019 APPOINTMENT OF CHIEF BUILDING OFFICIALS AND BUILDING INSPECTORS BY-LAW AMENDMET

WHEREAS, the Council of the Corporation of Tay Valley Township enacted and passed By-Law No. 2022-019, being a by-law to amend By-Law No. 2018-020 to Appoint Chief Building Officials and Building Inspectors;

AND WHEREAS, Council deems it expedient to repeal By-Law No. 2022-019, Appointment of Chief Building Officials and Building Inspectors By-Law Amendment;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

1.1 **THAT**, By-Law No. 2022-019, being a by-law to amend By-Law No. 2018-020 Appointment of Chief Building Officials & Building Inspectors, be repealed.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. BY-LAWS REPEALED

3.1 By-Law No. 2022-019 is hereby repealed.

3.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-014**

4. EFFECTIVE DATE

ENACTED AND PASSED this 28th day of February, 2023.

Rob Rainer, Reeve

Amanda Mabo, Clerk

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-015

A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF TAY VALLEY TOWNSHIP AT ITS MEETINGS HELD ON FEBRUARY 16TH AND 28TH, 2023

WHEREAS, Section 5 of *the Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that the powers of a municipality shall be exercised by its council;

AND WHEREAS, Section 9 of *the Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

AND WHEREAS, Section 5(3), provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS, it is deemed expedient that the proceedings of the Council of the Corporation of Tay Valley Township at its meeting be confirmed and adopted by By-Law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the actions of the Council of the Corporation of Tay Valley Township at its meetings held on the 16th and 28th day of February, 2023 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of Tay Valley Township at its meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.
- 1.2 **THAT**, the Reeve and Proper Signing Official of the Corporation of Tay Valley Township are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of Tay Valley Township referred to in the preceding section hereof.
- 1.3 **THAT**, the Reeve and/or Deputy Reeve and Clerk and/or Deputy Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of Tay Valley Township.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-015**

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

ENACTED AND PASSED this 28th day of February 2023.

Rob Rainer, Reeve

Amanda Mabo, Clerk

NEW/OTHER BUSINESS

COUNCIL
February 28, 2023

Report #PW-2023-03
Sean Ervin, Public Works Manager

ELECTRIC VEHICLE – PRICE INCREASE

STAFF RECOMMENDATION(S)

It is recommended:

“**THAT**, Tay Valley Township accepts the revised price as outlined in Report #PW-2023-03 – Electric Vehicle – Price Increase and to proceed with the purchase a Ford Mustang Mach-E from A&B Ford Sales;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

BACKGROUND

At the August 2, 2023, meeting, Council adopted the following resolution:

RESOLUTION #C-2022-08-02

MOVED BY: RoxAnne Darling
SECONDED BY: Mick Wicklum

“**THAT** Tay Valley Township purchase a Ford Mustang Mach-E from A&B Ford Sales;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

DISCUSSION

Staff were notified mid-February that a price increase will be applied to the vehicle as it will now be a year newer and additional standard features, such as a heated steering wheel and heated seats.

FINANCIAL CONSIDERATIONS

The price increase results in the vehicle being \$4,102.64 above the budgeted amount of \$54,000. An updated financial breakdown is as follows:

Total Price	\$ 76,840.96
Minus Deposit	\$ 500.00
Minus Federal Rebate	\$ (5,000.00)
Amount Due on Delivery	\$ 71,340.96
Minus Rebated Tax	\$ (7,638.32)
Minus County Rebate	\$ (5,000.00)
Total Price	\$ 58,702.64
Budget	\$ 54,600.00
Surplus/(Deficit)	\$ (4,102.64)

A high-speed charger is included in the Total Price that is noted above; however, the installation cost is not included, which will be determined once the vehicle arrives. The deficit amount noted above can be funded by the Special Contingency Reserve.

The 2013 Mitsubishi RVR vehicle could be sold on GovDeals for an estimated amount of \$10-13,000 and used towards the purchase of the new electric vehicle. Another option would be to explore trading in the vehicle to offset the purchase price. Both options can be further explored once the delivery date for the new vehicle is determined.

OPTIONS CONSIDERED

Option #1 (Recommended) – The Township accepts the price increase and continues with the purchase of the Mach-E from A & B Ford Sales.

Option #2 – The Township cancel the order and Council provide further direction. The \$500 deposit will be returned to the Township.

STRATEGIC PLAN LINK

Financial Sustainability: We have stable tax rates and debt ratios and are able to fund our desired programs and infrastructure.

Infrastructure: Our roads, trails, bridges, buildings, landfills, and communications systems are efficient and well-maintained.

CLIMATE CONSIDERATIONS

The electric vehicle will reduce greenhouse gas emissions and bring the Township closer to its goal of reducing greenhouse gas emissions by 55% by 2028, as noted in the Township’s Climate Action Plan.

CONCLUSIONS

The news of the price increase is unfortunate, however it is not uncommon due to the long wait times associated with the purchase of a new vehicle. In speaking with the sales

representative at A & B Ford sales, the delivery date of the new vehicle is still unknown and will not be known until a serial number is created and given a build date.

ATTACHMENTS

None

Prepared and Submitted By:

Approved for Submission By:

**Sean Ervin,
Public Works Manager**

**Amanda Mabo,
Chief Administrative Officer/Clerk**