



**REQUEST FOR PROPOSAL  
FOR  
ONE (1) TRACTOR WITH BOOM FLAIL CUTTING HEAD  
AND FRONT FLAIL MOWER  
CONTRACT #2021-PW-001**

PROPOSALS RECEIVED BY:

The Corporation of Tay Valley Township  
217 Harper Road,  
Perth, Ontario K7H 3C6

**Attention: Amanda Mabo, Clerk**

Telephone: 613-267-5353 ext. 130  
Toll Free: 1-800-810-0161  
Fax: 613-264-8516  
E-mail: [clerk@tayvalleytwp.ca](mailto:clerk@tayvalleytwp.ca)  
Website: [www.tayvalleytwp.ca](http://www.tayvalleytwp.ca)

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
REQUEST FOR ONE (1) TRACTOR WITH BOOM FLAIL CUTTING HEAD AND FRONT  
FLAIL MOWER  
CONTRACT #2021-PW-001**

**PART "A" – INFORMATION TO BIDDERS**

**1. Proposal Form**

Sealed Proposals, clearly marked as to the contents, on the forms supplied by the Corporation of Tay Valley Township ("the Township"), will be received, by the undersigned or his/her designated representative, at the Municipal Office, 217 Harper Road, Perth, Ontario, until **1:00 p.m.**, local time, as determined by the clock located on the computer in the reception area of the Municipal Office, on **Thursday, January 28<sup>th</sup> 2021 for One (1) Tractor with Boom Flail Cutting Head and Front Flail Mower.**

Proposals received after closing time will not be considered.

The Corporation of Tay Valley Township  
217 Harper Road,  
Perth, Ontario K7H 3C6

**Attention: Amanda Mabo, Clerk**

Telephone: 613-267-5353 ext. 130  
Toll Free: 1-800-810-0161  
Fax: 613-264-8516  
E-mail: [clerk@tayvalleytwp.ca](mailto:clerk@tayvalleytwp.ca)

One copy of the **completed Form of Proposal**, Part "E", on the forms provided, shall be submitted. All information shall be shown in the Proposal in the spaces provided, including the signature of the Company with his/her address and telephone number.

Proposal Forms must be properly signed and witnessed, or signed, witnessed and sealed if the Company is a Corporation. Proposals must be submitted, using the Proposal Label – Form 5 (to be affixed on your Proposal Envelope).

The Proposal must be legible, written in ink or typewritten, where stipulated, with the unit price for every item and other entries clearly shown. Proposals which are incomplete, conditional or obscure or which contain erasures or alterations not properly initialed, or irregularities of any kind, may be rejected. Submissions must not be restricted by a statement added to The Corporation of Tay Valley's Form or by a covering letter, or by alterations to the form supplied, unless otherwise provided in Part "A" - Information to Bidders.

Proposals received by fax or email will be disqualified.

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**2. Clarification of Documents**

Any clarification of the Township's documents required by the Company, prior to submission, shall be requested through the Township. Any such clarifications so given shall not, in any way, alter the Township's documents and the Company and the Township agree that in no case shall oral arrangements be considered.

No officer, agent or employee of the Township is authorized to alter, orally, any portion of these documents. During the period prior to submissions, alterations will be issued to Company(s) as written Addenda. In the submission, the Company shall list all Addenda that were considered when the submission was prepared.

All questions shall be directed, in writing (by email) to the Clerk.

All questions/discrepancies identified must be sent to the Township at least three (3) business days prior to the submission due date by 4:00 p.m.

Copies of all questions and answers and any addenda will be posted on the website no later than two (2) business days prior to the submission due date by 4:00 p.m.

**3. Contract Documents and Order of Precedence**

The contract documents shall consist of all the pages of the Proposal documents, issued by the Township, and the Company's submission. Do not remove any pages from the Township's Form.

These documents, and portions thereof, take precedence in the order in which they are named above, notwithstanding the chronological order in which they are issued or executed.

The intent of the Contract is that the Company shall supply equipment and materials, or services complete and suitable for the Township's intended use.

None of the conditions contained in the Company's standard or general conditions of sale shall be of any effect unless explicitly agreed to by the Township and set forth or specifically referred to therein.

**4. Addenda**

Companies may be advised by addenda, of required additions, deletions or alterations in the requirements of the Proposal documents. All such changes shall become an integral part of the Proposal documents and shall be allowed for in arriving at the total submission price.

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**5. Harmonized Sales Tax**

Harmonized Sales Tax (H.S.T.), or any other applicable taxes, will be paid **in addition** to the Proposal's price.

**6. Health and Safety**

The Company assumes full responsibility for conforming to all legislation regarding the safety of his/her employees and the public on this Contract and all notices required to comply with the legislation.

Accordingly, the Company shall:

- (a) Demonstrate establishment and maintenance of a health and safety program with objectives and standards consistent with applicable legislation.
- (b) Provide a copy of your company's Health and Safety Policy Statement, dated not later than **2021**, to be submitted with the Proposal.
- (c) Provide a copy of the applicable WSIB Certificate of Clearance or equivalent (if the Company is from outside Ontario), to be submitted with the Proposal.

Upon request, at any time, from the awarding to the completion of the Contract, submit proof of fulfillment of the above noted.

**7. Accessibility**

The Company shall provide a declaration with the Proposal that they are compliant with the Accessibility for Ontarians with Disabilities Act and its Regulations. An example of a declaration is attached in Appendix "A".

**8. Submission Checklist**

To assist Companies with completing a response to this Proposal, a Submission Checklist is included in Part "E".

**9. Withdrawal**

A Submission may be withdrawn at any time prior to the closing date and time at the Company's discretion. Withdrawal notification must be in written form, signed and must be submitted to the Clerk. No fax, telephone calls or emails will be accepted. After the official closing date and time, all Submissions received shall be irrevocable.

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**PART "A" – INFORMATION TO BIDDERS**

**10. Public Opening**

All submissions will be opened at the Municipal Office, 217 Harper Road, Perth, Ontario, on the same day and time as the closing date. **Company's who attend the opening must follow Covid-19 protocols, including the wearing of a mask and social distancing. The opening will be held outside of the Municipal Office.**

**11. Proposal Results**

Only the names of the Company who submit a bid will be made available at the opening. After the opening, requests may be submitted to the Township for the results and only the names of the Companies, as read out at the opening, will be given in the reply. Bid results will be posted on the Township's Website at [www.tayvalleytwp.ca](http://www.tayvalleytwp.ca) within 48 hours of the opening.

**12. Bid Acceptance**

It shall be the policy of the Township that in any procurement of goods, services, facilities or construction invitations to submit a Proposal to the Township, the Township reserves the right to reject an offer to supply goods and/or services or Proposals presented in response to the Township's procurement processes where the Township determines, in its sole and unfettered discretion, that the entity making the offer has performed poorly on any Township contract during the previous five-year period. Township Council may remove a Company's name from consideration for a contract under this Policy, for a period of up to five (5) years, on the basis of documented poor performance or non-performance on a Township Contract.

Unless otherwise specified in these Proposal documents, this Proposal constitutes an irrevocable offer to provide the goods and/or services described herein **for a period of ninety (90) calendar days** from the closing date of the receipt of Proposals.

The Company may be required to show, in terms of experience and facilities, evidence of its ability, as well as that of any proposed subcontractor, to perform the work by the specified delivery date.

The acceptance of any Submission is subject to appropriate funding acceptable to the Township.

The placing in the mail or delivery of a notice of award to the Company address, given in the Submission, shall constitute notice of acceptance of the Contract.

Companies may submit multiple bids if the different bids are providing different options and specifications.

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**13. Insurance**

The successful bidder/company shall provide at their own expense within 10 days of notification of acceptance and prior to the commencement of work, obtain and maintain until the termination of the contract or otherwise stated, provide the Township with evidence of:

Commercial General Liability Insurance

Commercial General Liability Insurance issued on an occurrence basis for an amount of not less than \$5,000,000. per occurrence / \$5,000,000. annual aggregate for any negligent acts or omissions by the contractor relating to its obligations under this Agreement. Such insurance shall include, but is not limited to bodily injury and property damage including loss of use; personal injury and advertising injury; contractual liability; premises, property & operations; non-owned automobile; broad form property damage; owners & contractors protective; occurrence property damage; products & completed operations; employees as Additional Insured(s); contingent employers liability; tenants legal liability; cross liability and severability of interest clause

Such insurance shall add The Corporation of Tay Valley Township as Additional Insured. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the Township.

The successful bidder shall defend, indemnify and save harmless The Corporation of Tay Valley Township, their elected officials, officers, and employees from and against any and all claims, actions, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever, including but not limited to bodily injury or to damage to or destruction of tangible property including loss of revenue arising out of or allegedly attributable to the negligence, acts, errors, omissions, whether willful or otherwise by the bidder, its agents, officers, employees, or others who the bidder is legally responsible. This indemnity shall be in addition to and not in lieu of any insurance to be provided by the Company in accordance with this agreement.

Motor Truck Cargo Insurance

The Company, if delivering the vehicle by separate conveyance rather than driving it to the delivery destination, shall obtain and keep in force for the duration of this contract Motor Truck Cargo Insurance on an All-Risks basis, in an amount sufficient to cover the full replacement cost of the equipment being provided under the contract while that equipment is being delivered to the Township, including during loading and unloading from the conveying vehicle(s).

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Automobile Liability Insurance

Automobile liability insurance with respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death and damage to property with a limit of not less than \$5,000,000. inclusive for each and every loss.

Other Requirements:

The bidder shall provide the Township with a certificate of insurance evidencing coverage as noted above. Such policies shall not be cancelled, changed or lapsed unless the Insurer notifies the Township in writing at least thirty (30) days prior to the effective date of the such cancellation, material change or lapse. The insurance policy will be in a form and with a company licensed to write business in the Province of Ontario and which are, in all respects, acceptable to the Township.

The bidder/company remains responsible for maintaining the required insurance even if the certificates are never exchanged and/or requested.

The bidder shall keep their property / assets insured. Failure to do so shall not impose any liability on the Township.

The bidder is responsible for any deductible under the applicable policy – the Township shall not bear any cost of such deductible

The bidder shall provide proof of WSIB or its equivalent.

**14. Failure to Enter into an Agreement**

In addition to all of the Township's other remedies, if a selected Company fails to execute the accepted agreement or satisfy any other applicable conditions within ten (10) days of notice of selection, the Township may, in their sole and absolute discretion and without incurring any liability, approve an extension (*should agreement changes be requested*), rescind the selection of that Company and proceed with the selection of another Company.

**15. Assignment**

The Company shall not assign the Contract, or any portion thereof, without the prior consent of the Township.

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If the Township agrees to the assignment of the Contract, all Assignment Agreements will be prepared, at the sole cost of the Company, and under no circumstances will the Township be responsible for these costs.

**16. Laws and Regulations**

The Company shall comply with relevant, federal, provincial and municipal statutes, regulations and by-laws pertaining to the work and its performance. The Company shall be responsible for ensuring similar compliance by its suppliers and subcontractors.

The Contract shall be governed and interpreted in accordance with the laws of the Province of Ontario.

**17. Default by Company**

If the Company commits any act of bankruptcy or if a receiver is appointed on account of its insolvency or in respect of any of its property or if the Company makes a general assignment for the benefit of its creditor, then, in any such case, the Township may, without notice; terminate the Contract.

If the Company fails to comply with any request, instruction or order of the Township or fails to pay its accounts or fails to comply with or persistently disregard statutes, regulations, by-laws or directives or relevant authorities relating to the work or fails to prosecute the work with skill and diligence or assigns or sublets the Contract without the Township's written consent or refuses to correct defective work or is otherwise in default in carrying out its part of any of the terms, conditions and obligations of the Contract, then, in any such case, the Township may, upon expiration of ten (10) days from the date of written notice to the Company, terminate the Contract.

Any termination of the Contract by the Township, as aforesaid, shall be without prejudice to any other rights or remedies the Township may have.

If the Township terminates the Contract, it is entitled to:

- Take possession of all of the work in progress and finish the work by whatever means the Township may deem appropriate under the circumstances.
- Withhold any further payments to the Company until its liability to the Township can be ascertained.
- Recover from the Company loss, damage and expense incurred by the Township by reason of the Company's default (which may be deducted from



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any monies due or becoming due to the Company, any balance to be paid by the Company to the Township).

**18. Contract Cancellation**

The Township shall have the right, which may be exercised from time to time, to cancel any uncompleted or unperformed portion of the work or part thereof. In the event of such cancellation, the Township and the Company shall negotiate a settlement.

The Township shall not be liable to the Company for loss of anticipated profit on the cancelled portions of the work.

**19. Responsibility**

The Township shall not be responsible for any liabilities, costs, expenses, loss or damage incurred, sustained or suffered by any Company prior to, subsequent to, or by reason of the acceptance or the non-acceptance of a Proposal save as provided in the Contract. The Township reserves the right to reject any or all Proposals and to waive formalities as the interest of the Township may require without stating reasons, therefore, and the lowest or any Proposal will not necessarily be accepted.

**20. Liquidated Damages**

Liquidated damages shall be paid by the contractor if the delivery called for in the Proposal is not completed within the time set out in the Proposal, **or by an amended date approved by the Township.** The Contractor agrees to pay the Township liquidated damages at a sum of \$500.00 per calendar day, for each day's delay in delivery.

**21. Payments**

The Company shall invoice the Township, "Tay Valley Township", upon delivery. The Township shall pay said invoice within thirty (30) days of the date of the invoice.

The successful Company will be required to complete the applicable paperwork to facilitate payment via Electronic Funds Transfer (EFT). This paperwork will be provided to the Company by the Township after the Contract is awarded.

The Township shall have the right to withhold, from any sum otherwise payable to the Company, such amount as may be sufficient to remedy any defect or deficiency in the work, pending correction of the same.

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**22. Municipal Freedom of Information and Protection of Privacy Act**

Any personal information collected by or on behalf of the Township under this Proposal is subject to the *Municipal Freedom of Information and Protection of Privacy Act*. The information provided to the Township may be used to confirm certain information provided in the submissions for this project. The person submitting this Proposal consents to such collection and use of the information. The person submitting this Proposal acknowledges the Proposal is a public document and that the information contained in the Proposal may become public and consents to the release of that information. By responding to this Request for Proposal, respondents waive any challenge to the Township decision in this regard. Any questions regarding the collection, use, or disclosure of the information should be directed to the Clerk of the Township.

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**PART "B" – GENERAL CONDITIONS**

1. The unit shall be a new, 2021 model year or newer.
2. The unit shall be delivered **on or before April 30<sup>th</sup>, 2021**. The unit shall be delivered to the Bathurst Garage, 217 Harper Road Perth, Ontario.
3. The following specifications are prepared with the intention of providing a basis for securing competitive bids. Notwithstanding certain detail, equipment of similar design and construction will receive consideration if, in the opinion of Tay Valley Township, it is considered to be suitable for the intended application and generally conforms to performance requirements.  
  
All bids on equipment not fully meeting the specifications shall be accompanied by a statement fully outlining any departures from the specifications and fully describing the equipment offered.
4. Companies must also provide the appropriate information where "Specify" is noted.
5. The same Company may submit multiple bids for units with different options. Multiple bids shall be submitted as a separate submission.

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**PART "C" – SPECIAL CONDITIONS**

1. This specification covers the supply of one (1) **Tractor with Boom Flail Cutting Head and Front Flail Mower.**
2. This specification covers only the major details of the units. It is the Company's responsibility to deliver fully equipped units with compatible components to provide dependable efficient service.
3. No wiring is to be cut or spliced without written approval from the Original Equipment Manufacturer (OEM) or The Corporation of Tay Valley Township.
4. No frame or structure is to be cut, welded or drilled without written approval from the OEM or The Corporation of Tay Valley Township.
5. All wiring to be spliced must be soldered and covered with shrink tube.
6. All aftermarket installation, service and operators' manuals as well as warranty certificates must be forwarded to The Corporation of Tay Valley Township.
7. A copy of the owners, parts, service, operators (2 copies), shop manuals (including complete wiring diagrams) and CDs will be forwarded to The Corporation of Tay Valley Township.
8. All warranty certificates and the vehicle line tickets must be forwarded to The Corporation of Tay Valley Township.
9. The Unit will be delivered as a complete working unit to 217 Harper Road, Perth, Ontario, K7H 3C6.
10. Warranty and in-service date will start the day the unit is delivered to 217 Harper Road, Perth, Ontario, K7H 3C6.

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**PART "D" – PROPOSAL EVALUATION**

**1. Evaluation and Selection Methodology**

Proposals will be evaluated in accordance with the steps identified below. Bidders are required to address each requirement in sufficient depth in their submission to permit a full evaluation of their Proposal. The onus is on the Bidder to demonstrate that it meets the requirements specified in this RFP.

The Township will evaluate the submission solely on the documentation provided as part of the Proposal. References in the submission to additional information not submitted as part of the Proposal, such as a website address where additional information can be found, will not be considered in the evaluation of the Proposal.

Assessment of the Proposal submissions will commence after the RFP closing date.

**2. Conduct of Evaluation**

In conducting its evaluation of Proposals, the Township may, but will not be obligated to do the following:

- Seek clarification or verification from the Bidder regarding any or all information provided by them with respect to this RFP;
- Contact any or all references supplied by the Bidder to verify and validate any information provided by them;
- Request specific information with respect to the Bidder's legal status;
- Conduct a survey of the Bidder's financial capabilities to determine if they are adequate to meet the requirements of this RFP.

Bidders will be given a specific number of days by the Township to comply with any request related to any of the above items. Failure to comply with the request may result in the Proposal being declared non-responsive.

**3. Evaluation Team and Process**

An evaluation team comprised of Township officials will review all Proposals received and score the Proposals using a consensus approach in relation to the requirements and points that are identified herein. The Township reserves the right to engage professional external or subject matter experts to assist with the evaluation process.

By submitting a Proposal, the Bidder agrees to be bound by the process set out in this RFP regarding the evaluation of Proposals.

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**PART "D" – PROPOSAL EVALUATION**

The following must be provided in the Proposal for Consideration:

Project Schedule	Pass/Fail
Completed Declaration (Part "E")	Pass/Fail
Health and Safety Policy (Part "A" - #6)	Pass/Fail
WSIB Certificate of Clearance (Part "A" - # 6)	Pass/Fail
Accessibility Declaration (Part "A" - # 7)	Pass/Fail
Financial (Part "E")	Pass/Fail

Proposals will be evaluated and scored in accordance with the rated requirements of this RFP and the following Scoring Guide:

<b>Evaluation Criteria</b>	<b>Point Allocation</b>
Cost Factor	40
Equipment Specifications	30
Warranty and Service	20
Integration with Fleet	10
<b>TOTAL</b>	<b>100</b>

Bidders are required to achieve a minimum of 49.0 (70%) on the overall rated requirements. Failure to achieve the minimum score will render a Proposal non-responsive and will be given no further consideration.

**4. Due Diligence**

The Township, at its sole discretion, may conduct a due diligence phase to review the certainty, reasonableness and comprehensiveness of a Proposal. The Township may seek clarification of any of the elements contained in the Proposal and contact the project references in order to confirm the information provided. Bidders are expected to cooperate in providing clarification on any of the components of their Proposal. Proposals that fail to satisfy the due diligence phase shall not be given any further consideration.

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**PART "D" – PROPOSAL EVALUATION**

Bidders may be required, and shall diligently do so if requested by the Township, to furnish supplemental information concerning their Proposals. Generally, diligently shall mean within 48 hours of such notice given by the Township.

**5. Selection of Successful Bidder**

The evaluation team intends to recommend Proposals for authorization on the basis of “best value” to the Township, as determined by Proposals having met and passed all the preceding steps, meaning:

- achieves an overall evaluation score which meets or exceeds the Rated Requirements threshold of 70%;
- have passed the Due Diligence evaluation.

**6. Award**

Following the selection of a Successful Company, authorization of the Contract will be made in accordance with the provisions of the Township’s Procurement Policy.

**7. Debriefing**

Bidders are entitled to request a debriefing from the Township of how their submission was evaluated. Debriefing sessions will be scheduled by the Project Manager following Award. Debriefing sessions shall be conducted for the sole purpose of providing constructive and instructive feedback to a Bidder. A debriefing session will only involve a review of how the Township considered and evaluated a particular Bidder’s Proposal and will not include disclosure of any aspects of the Township evaluation of other Proposals received from other Bidders.

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**PART "E" – FORM OF PROPOSAL**

1. I \_\_\_\_\_, of \_\_\_\_\_,  
**DECLARE** that no person, firm or Corporation, other than the one whose signature or the signature of whose proper officers and seal is or are attached below, has any interest in this Proposal or in the Contract proposed to be taken.
2. **I FURTHER DECLARE** that this Proposal is made without any connections, knowledge, comparison of figures or arrangement with any other company, firm or person making a Proposal for the same work and is in all respects fair and without collusion or fraud.
3. **I FURTHER DECLARE** that no member of the Township Council, or any Officer of the Township is or will become interested, directly or indirectly, as a contracting party or otherwise, in the performance of the Contract, or in the supplies, work or business to which it relates or any portion of the profits thereof, or any such supplies to be used therein or in any of the monies to be derived therefrom.
4. **I FURTHER DECLARE** that several matters stated in the said Proposals are in all respects true.
5. **I FURTHER DECLARE** that this offer is to continue open to acceptance until the formal contract is executed by the successful Company for the said Proposal OR for a period of ninety (90) days after the closing date, whichever first occurs and that the Township may, at any time, within that period, without notice, accept this Submission whether any other Submission has been previously accepted.
6. **I FURTHER DECLARE** that the awarding of the contract based on this Proposal by the Township shall be an acceptance of this Proposal.
7. **I FURTHER DECLARE** that Addendum/Addenda No. \_\_\_\_\_, inclusive, has/have been received, and that all changes specified in the Addendum/Addenda have been included in the prices submitted. I do hereby Proposal and offer to enter into a Contract, to do all of the work and to furnish all necessary labour, machinery, tools, apparatus and other means of construction, and to provide, furnish, deliver, place and erect all materials mentioned and described or implied therein, to complete the work, herein described, in strict accordance with the plans, specifications and special provisions and to accept in full payment therefore, the sums calculated in accordance with the actual measured quantities, except where noted, at the unit prices set forth in the Proposal therein as follows:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Name of Signing Authority for  
Contract (Please print)

\_\_\_\_\_  
Telephone



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**PART “E” – FORM OF PROPOSAL**

**SPECIFICATIONS AND CONFIRMATION FOR A NEW TRACTOR WITH BOOM  
FLAIL CUTTING HEAD AND FRONT FLAIL MOWER**

**MAKE:** \_\_\_\_\_

**MODEL:** \_\_\_\_\_

**YEAR:** \_\_\_\_\_

**The following Specifications are designed to generally describe the features required. The Supplier is advised that some features are not standard equipment or normal options. Please indicate exceptions in the space provided.**

The specifications provided in this document lists only the major details of the vehicles and equipment required. It is the Company’s responsibility to deliver fully equipped vehicles and equipment, with compatible components, to provide dependable efficient service.	
<b>1. GENERAL</b>	
This specification covers a Tractor with Boom Flail Cutting Head and Front Flail Mower 2021 model or newer.	Mandatory
Signed Manufacturer’s Factory Warranty documents shall be supplied to Tay Valley Township for the vehicle purchased.	Mandatory
One hard copy manual for all equipment, including spare parts manual.	Mandatory
Vehicles shall meet or surpass the mandatory requirement of the “Canadian Motor Vehicle Safety Regulation” (SOR 70/487) amended and bear the National Safety Mark. The vehicles must come in a “fit” status with all applicable documentation to confirm status.	Mandatory

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**PART “E” – FORM OF PROPOSAL**

<b>ITEM No. - 105 HP NEW TRACTOR WITH CAB</b>			
For any offer to be considered all items must be of a standard production model and not modified for bid purposes.			
<b>LINE #</b>	<b>REQUIRED SPECIFICATIONS</b>	<b>COMPLY YES/NO</b>	<b>EXPLAIN DEVIATIONS</b>
<b><u>Engine</u></b>			
1.000	AGCO 4.4L with BOSCH high pressure common rail injection system		
1.001	Engine HP – 100 HP @ 200RPM		
1.002	Engine PTO HP – 86 HP @ 220RPM		
1.003	Tier 4 Final – SCR and DOC, DEF Note: No DPF particulate filter (burn)		
1.004	Rated Engine speed 2,200 RPM		
1.005	Electric over Hydraulic activation		
1.006	Wet multi-disk clutch		
1.007	Neutral start Safety Switch		
1.008	PTO Engagement indicator light		
1.009	Operator presence safety PTO warning		
<b><u>Transmission</u></b>			
1.010	16x16 or A 32x32 option with creeper		
1.011	Ability to shift gear with left hand on column or right hand on gear selector		
1.012	Ability to de-clutch with left hand on column or foot		
1.013	Brake to neutral option (press brake transmission goes into neutral RPM stays up)		
1.014	Gradual ground speed increase with gear shifting		
1.015	Speed matching		
1.016	Auto drive feature (shifts through gears pre-set)		
1.017	Differential lock		
1.018	Neutral Safety Start system		
1.019	Full Wet Multi-Disk Clutch (Electro-hydraulically operated)		
<b><u>Rear Axle and Tires</u></b>			
1.020	Mechanical rear wheel drive.		
1.021	Planetary final drives.		

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1.022	Two 460/85 R34 Tires. (shall be loaded with Agrilim)		
<b><u>Front Axle and Tires</u></b>			
1.023	Heavy Duty front axle to take the weight of 9,900 lbs.		
1.024	Bevel front axles are considered light duty		
1.025	MFWD Electro-Hydraulic Engagement		
1.026	Axles should have planetary gear set		
1.027	Two 340/85 R24 Tires.		
<b><u>Steering and Brakes</u></b>			
1.028	Telescopic steering for operator comfort		
1.029	Hydrostatic Power Steering		
1.030	Rear axle differential lock		
<b><u>Hydraulics</u></b>			
1.031	2 Remote valves with flow adjustment with float		
1.032	26 GPM with combining valve		
1.033	Electric switch from cab		
1.034	Two high pressure pumps		
1.035	Open center Hydraulic System		
1.036	Pump output of GPM minimum		
1.037	Two rear remote wit flow control valves		
1.038	Hydraulic oil cooler.		
<b><u>Power Take off Shaft</u></b>			
1.039	540 / 540E / 100 RPM – 540E Reduces operating costs		
1.040	Electric over hydraulic activation.		
1.041	Wet Multi-disk clutch.		
1.042	Neutral start Safety Switch.		
1.043	PTO Engagement Indicator light.		
1.044	Operator presence safety PTO warning.		
<b><u>Rock Shaft and Draw Bar</u></b>			
1.045	Electric over hydraulic activation hitch.		
1.046	Telescopic draft links.		
1.047	Category 2 Swinging Drawbar with Hammer Strap.		
1.048	3-Point (Category 2) Hitch.		
1.049	Large diameter external lift cylinders		
1.050	Lift capacity @ 24” 7,700 lbs.		

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1.051	Telescopic stabilizers.		
1.052	Lower link sensing draft control.		
<b><u>Instrumentation</u></b>			
1.053	One Stop instrument panel		
1.054	Tachometer / Hour Meter		
1.055	Electronic fuel gauge.		
1.056	Oil pressure indicator light.		
1.057	Air Cleaner restriction indicator.		
1.058	Coolant temperature gauge.		
1.059	Turn Signal Indicator light.		
1.060	High Beam Indicator light.		
1.061	Alternator Indicator light.		
1.062	Hazard switch.		
1.063	PTO indicator engagement light.		
1.064	MFWD engagement indicator light.		
1.065	Fuel Gauge		
1.066	Digital Display		
<b><u>Electrical</u></b>			
1.067	12-volt electrical system.		
1.068	One 12-Volt Battery, 100 Ah (900 Cold Cranking amps) with master shut off switch.		
1.069	7 terminal ASAE outlet socket.		
1.070	12v Power Outlet.		
1.071	130-amp alternator.		
<b><u>Lights</u></b>			
1.072	Four front grill headlights.		
1.073	Two Front Outer Roof Work lights.		
1.074	Four Flashing Hazard Lights.		
1.075	One roof mounted light GROTE #76943.		
1.076	Two Rear Taillights with Brake and Signal Lights.		
<b><u>Comfort Guard Cab</u></b>			
1.077	2 door cab.		
1.078	Air conditioning and heating.		
1.079	Air Ride Suspension Seat, 2-way Swivel		
1.080	AM-FM Radio, antenna, cable, two speakers.		
1.081	Front and rear windshield wiper and washer.		

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1.082	Telescopic rear-view mirrors (2) manually adjustable.		
1.083	Rear Window Defogger/Defrost		
1.084	Tinted Windows in Cab		
1.085	Instructor Seat		
1.086	Suspension cab option on cab		
1.087	Dual adjustment steering column (tilting & telescoping)		
1.088	Instructor seat		
1.089	Slim exhaust and sloped hood for increased visibility		
<b><u>Miscellaneous</u></b>			
1.090	Slow Moving Vehicle emblem.		
1.091	50-gallon fuel tank (minimum).		
1.092	Tilt-up hood.		
1.093	9,500 lbs. Tractor Weight Min. (Shipping Wt.)		
1.094	2-year warranty or 2,000 hours (trucking covered under warranty)		
<b><u>Integrated Front 3 pt. Hitch – Zuidberg or Approved Equivalent</u></b>			
1.095	6200lb lift capacity		
1.096	Lift arms are to have Walterscheid CAT 2 hooks with quick coupling latches		
1.097	Lift arms are to be 870mm center to center on the hooks in working position		
1.098	Lift arms are to have a fixed hole and beveled hole to allow linkage arms to be rigid or floating		
1.099	Lift arms will need be able to move to upright for transport position		
1.100	Front linkage will need a factory installed tow hook		
1.101	Front linkage arms will need to be able to accept a heavy-duty arm kit for blade use in the future		
1.102	Front linkage cylinders need grease zerks mounted externally for ease of maintenance		
1.103	Front linkage will need siderails that mount from the hitch near the cab in case no loader sub frames are present		
1.104	Front linkage must be push bar compatible		

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1.105	CAT 2 Toplink must have 2x mounting positions on top-link holder		
<b><u>Integrated Front PTO – Zuidberg or Approved Equivalent</u></b>			
1.106	Front PTO will need to be clockwise rotation (NA rotation), 1000rpm, 1 3/8” 21 spline output shaft		
1.107	Front PTO will need integrated soft start		
1.108	Front PTO will need integrated internal wet clutch pack		
1.109	Front PTO will need oil cooler system		
1.110	Front PTO must have accessibility to perform oil changes		
1.111	Front PTO will need an ISO8759 PTO guard		
1.112	Front PTO will need an output shaft cover		

**SPECIFICATIONS FOR 2m FRONT FLAIL MOWER**

<b>LINE #</b>	<b>REQUIRED SPECIFICATIONS</b>	<b>COMPLY YES/NO</b>	<b>EXPLAIN DEVIATIONS</b>
2.00	Vortex Jumbo Frontline, or Equivalent  Specify: _____ Manufacturer: _____ Year: _____ Make: _____ Model: _____		
2.01	Minimum Width 222 cm State Mower Overall Width _____		
2.02	Minimum Mower Cutting Width 217 cm State Mower Cutting Width _____		
2.03	State Mower Weight _____		
2.04	Mounting position to be front mount right hand mow		
2.05	Category II Three Point Hitch		

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2.06	Side shift configuration to be hydraulic by flexible guiding		
2.07	Side shift range min. 42 cm		
2.08	Mowing angle to be minus 60 degrees up to plus 90 degrees		
2.09	Maximum reach from center of tractor to be 380 cm		
2.10	Weight of rotor shaft flails each shall be 325 grams		
2.11	Number of rotor shaft flails shall be 72		
2.12	Minimum PTO power required shall be 82 hp		
2.13	PTO speed shall be 1000 rpm		
2.14	Rubber protection on front of bonnet		
2.15	Transport lock shall be electric from tractor cab		
<b>Technical Requirements</b>			
2.16	Mower head shall be made from S355 high yielding structural steel plate		
2.17	Inside Cutter shaft bearings shall be self-aligning roller bearing with mechanical labyrinth seal and rubber seal keeping grease in and dirt and water out.		
2.18	Outside cutter shaft bearings shall be self-aligning roller bearing in combination with flexible clutch and rubber bushings for silent operation. rotor with clutch on the left is supported by heavy and splined output shaft of gearbox		
2.19	Heavy duty German built gearbox. all bearings are tapered bearings and gears have spiral teeth making for very silent operation (not straight teeth as most competitive gear boxes).		
2.20	Power belt made from aramid fibers which are a class of heat-resistant and strong synthetic fibers used in aerospace.		
2.21	Accumulator integrated into lift cylinder making it possible to transfer part of the weight of the mowing head to the front linkage which gives more weight on the front tractor wheels and thus better steering.		

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2.22	Hydraulic safety breakaway 12 degrees to the front and 12 degrees to the rear. safety breakaway and side shift are integrated into one system reducing moving parts		
2.23	Heavy duty mower frame construction for industrial municipal applications.		

**SPECIFICATIONS FOR 21’ REAR CRADLE ATTACHMENT BOOM with 50”  
BOOM FLAIL CUTTING HEAD**

**ITEM No. 3 - General (Modular Frame T4F LRS)**

It is the purpose of the following specifications to describe a hydraulic driven boom mower. Mowing is forward and right of the right rear tire and extended by means of an articulated three section boom with double hydraulic break away. This unit shall be constructed to interchange with any of the following: 50” Rotary Cutting Head, 60” Rotary Cutting Head, 63” Flail cutting head, 50” Flail Cutting Head, 48” Saw Blade, 50” Wet Cut Sprayer, Boon Snow Blower, 22” Rotary Ditcher, 60” Side Rotary Mower or 75” Side Flail Mower. The unit will be the manufacture’s current production model with a minimum of (1) one-year previous production, meeting or exceeding the terms of these specifications. Unit’s shall be manufacturer’s heaviest duty model available. The vendor shall guarantee that a stock of component parts be available at a location convenient to the user. For any offer to be considered, all items must be of a standard production model, not modified for bid purposes. It is a requirement of this bid that vendors submit the pertinent information requested in each section marked “(VENDOR REQUIREMENT)”. **In the event the requested material and responses are not supplied, by the Company, the bid submitted will be considered non-responsive and will automatically be rejected.**

**ITEM No. 3 - REQUIRED SPECIFICATIONS**

Line #	REQUIRED SPECIFICATIONS	Comply	Explain Deviations
		Yes / No	
3.00	Shall meet the following industry standards: SAE: J232 (Rotary), J1001 (Flail), J284, J990, J1065. ANSI/ASAE-201.4, S203.13, S205.2, S279.12, S350, EP363.1, S483, S493. ASTM: A370. (VENDOR REQUIREMENT) Submit compliance report signed by a		



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	registered Professional Engineer (PE).		
3.01	Unit shall be equipped with a 7 second brake valve on the cutting assembly.		
3.02	Electric Solenoid control transport lock to be integrated into the mower control box.		
3.03	Main frame shall be constructed to be supported on the front tractor bolster, center of tractor and rear axle housings, to absorb side torque and impact of severe applications.		
3.04	Main frame shall be constructed of fabricated 80,000 PSI steel, bolted directly to each side of tractor frame. An underbelly frame member, running under engine, shall be welded, box frame constructed, and connect the mainframe to each side of tractor (specifically excluding frames over hood designs). A bolt on mast assembly shall have an integral swing cylinder as a welded assembly with the mast assembly.		
3.05	Main frame shall have a bolt on mast assembly to allow easy change from Boom Mowers to Side Mower attachments. Weldment shall bolt face to face with tower and shall have a mounting surface with not less than 10. $\frac{3}{4}$ " grade 5 bolts. Mounting surface shall be constructed of 80,000 lbs. steel $\frac{1}{2}$ " thick. (VENDOR REQUIREMENT) Vendor shall submit diagram of mast mounting.		
3.06	Swivel shall be box constructed with a 100,00 PSI yield steel swivel cylinder tang with a vertical bearing boss, with steel backed, porous bronze inner structure, and acetal		

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	resin overlay bearings. Bearing shall have grease pockets built in and support a 2 ½” vertical pin. Pin shall be constructed of 4140 cold drawn steel, pre hardened (heat treated), to a minimum yield of 105,000 PSI, pin shall be zinc plated. (VENDOR REQUIREMENT) Submit manufacturer of bearing, model and size.		
3.08	Swivel shall connect to inner boom cylinder with a greaseless spherical bearing. (VENDOR REQUIREMENT) Submit type of bearing and size.		
3.09	Hydraulic hoses shall be routed thru hose clamp/guides with hose guards to prevent chaffing.		
3.10	Base shall have integral boom swivel attachment fork and constructed of ¾” and 1” thick 100,000 PSI steel. (VENDOR REQUIREMENT) Submit material and thickness of fork.		
3.09	Primary boom shall have a minimum of 100,000 PSI 8”x6” structural tube and reinforcement with 50,000 PSI steel.		
3.10	Primary boom shall have a one-piece reinforced cylinder attaching rib, with the end welds strategically welded around end of rib to boom upper surface. Inner reinforcement shall be a ¼”x5” anchor plate, saddle mounted to the top of boom. Anchor plate shall be structurally welded to main tube and have 2, 1” diameter core welds in the top center of plate. Outer reinforcement shall be 1.4” box sectioned, 100,000		

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	PSI steel with 2, 1"x6" core weldments on each side, and 1, 1x ¼" oblong core welds. Inner end of primary boom shall have a 1 ½" diameter 105,000 PSI yield, hardened, nitride surface pin, with a high-strength, steel backed, porous bronze inner structure, acetal resin overlay bearing installed. (VENDOR REQUIREMENT) Submit a complete description of boom, materials and boom reinforcements.		
3.11	Pressure and return lines will be pre-formed steel tubes, or hoses, with hoses at pivot points and mounted to back of boom. (Specifically excluding hoses and tubing inside or front of booms).		
3.12	Top mounted double acting lift cylinder shall have a nitrogen accumulator.		
3.13	Cylinder end attach points shall have replaceable bearings.		
3.14	Knuckle boom shall have a minimum construction and reinforcement with 100,000 PSI yield steel.		
3.15	Break-away feature shall allow secondary protection if obstruction is hit.		
3.16	Knuckle boom shall pivot rearward 80 degree with limited relief protection and bumper stop. (VENDOR REQUIREMENT) Submit degrees of relief protection.		
3.17	Hinge points shall have greaseless bearings with 105,800 PSI minimum yield, nitride surface pins. (VENDOR REQUIREMENT) Submit pin yield strength and surface treatment.		

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3.18	Secondary boom shall have a minimum of 100,000 PSI yield 6"x4" tube and reinforced at all stress points.		
3.19	Pressure and return lines are preformed steel tubes and hoses mounted to rear of boom.		
3.20	Cylinders shall be welded, double acting and mounted to top of boom		
3.21	Outer end of secondary boom shall have an integrally designed mounting boss, box sectioned into the boom (specifically excluding external boom end reinforcements) (VENDOR REQUIREMENT) Provide line drawing of secondary boom.		
3.22	Hydraulic pump shall be direct drive from the tractor front crankshaft adapter. (rubber mounted engine design shall have a double u-joint pump drive shaft attachment and number of u-joints supplied.		
3.23	Hydraulic pump driveshaft rated not less than 122 HP.		
3.24	Hydraulic reservoir shall be internally treated against corrosion with industry approved chemical agent at time of manufacture. Reservoir shall have a in tank filter rated at 75 GPM, 10-micron, 200 beta, element with bypass, restriction gauge, minimum (1) one PSI pressure at suction outlet and have ball valve at suction line. Tank pressurized to 3 PSI. (VENDOR REQUIREMENT) Submit material used to treat reservoir (include MSDS sheet). Type, design and micron size of filter element.		

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3.25	Hydraulic reservoir shall be mounted in tractors left hand rear wheel well. Reservoir shall have enough clearance for proper cooling and shall be a minimum 37 gallons of oil in an operating condition. Reservoir shall have a minimum of not less than 5” clearance (oil cold) from top of reservoir for expansion. Hydraulic fluid level and temperature gauge to be built-in reservoir.		
3.26	Hydraulic pressure connections shall meet SAE O-ring and JIC standard.		
3.27	Pump shall be front mount, cast steel housing, steel gears, rated at 3250 PSI, 45GPM and 96HP input. (specifically excluding piston type pumps and cast aluminum housing pumps).		
3.28	Suction hose shall be unrestricted (specifically excluding suction filters an screens)		
3.29	Hydraulic oil shall meet a cleanliness standard of ISO 46 rating, and the ISO Code 16/14/11 or better. (VENDOR REQUIREMENT) Submit report of oil sample.		
3.30	Hydraulic hoses and tubes shall be cleaned with pneumatic, triple projectile cleaning, and shall maintain a JDS-G169, class 5.6. ISO cleanliness rating. (VENDOR REQUIREMENT) Submit method of cleaning and standard met.		
3.31	Motor shall have cast steel housing with steel gears.		
3.32	Mower control valve shall be an electrically controlled, pilot operated. Logic elements shall be used to control pressure spikes to system. Valve shall stop mower from turning		

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	in the off position and will not cause a restriction to generate drift while in the off position.		
3.33	Mower control valve shall stop cutter assembly in maximum of 7 seconds from full RPM. (VENDOR REQUIREMENT) State time to stop from full RPM.		
3.34	Mower lift control levers shall be of the single action design. Levers shall be pre-loaded to the center position and have a force of not more than 15 lbs. at full travel. Lever action shall be symmetrical + or -30-degree maximum lever on mounting center line. Control levers shall have a working load of not less than 100 lbs. (VENDOR REQUIREMENT) Submit manufacturer, model and part number of component.		
3.35	Mower lift control system shall be mechanically controlled by stainless steel, polyethylene cables. Cables shall have a 1 x 7 core with nylon covering. Core shall be not less than .93” diameter, covered to .125” diameter with high-efficient conduit cover. Conduit cover construction shall have a polyethylene liner with black polyethylene covering and shall have a heat range of not less than -65 degrees Fahrenheit to +225 degrees Fahrenheit. Core shall have a nominal movement of 2”, with bulkhead end and grooved end for attachment. Terminal ends shall be constructed of stainless-steel rod, with brass pated tube. (VENDOR REQUIREMENT) Submit manufacturer, model and part number of component.		

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3.36	Mower lift, hydraulic control valve, shall be closed center, load sense, sectional valve, with individual section compensation valve shall provide precision metered spools with metering notches. The valve shall have a low operating effort and a working capability of 3,000 PSI. Valve shall have chrome plated, tapered and metered spools and employ individual pressure compensated work sections, flow divider (principle to maintain flow relationships), fully interchangeable spools, shuttle disk type load sense control with neutral drain to tank and priority flow capability. Valve shall have load checks in each valve section. System shall incorporate a single load sense line to load sense pump (fixed displacement pump systems shall incorporate an inlet unloader option). All functions shall be protected by individual pilot operated, port pressure relief valves, equipped with built in anti-cavitation check valves.		
3.37	Joystick Valve Option: shall be an electro-hydraulic, load sensing valve. Valve shall have interchangeable spools and shall have a manual override for each section and 12-volt electrical actuation.		
3.38	Valve (joystick) shall have load-independent flow control, oil flow to individual function is independent of the load pressure of the function. Valve shall have built in pressure relief in pump side module (PVP), with system capabilities of pressures of not less than 4,350 psi		

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	continuous, and 4,640 psi intermittent. PVP shall have a pressure gauge connection for service and have an open center option for fixed displacement pumps.		
3.39	Valve (Joystick) body shall have interchangeable spools, integrated pressure compensator, check valves and different spool variants. Valves shall be configured with manual override levers on one end and an electronic actuation module on the other.		
3.40	Electrohydraulic (joystick) actuation module shall integrate directly with proportional valve body. Module shall have integrated electronics, sensors and actuators and shall have a feedback transducer measuring spool movement in relation to input signal, module shall control the direction, velocity and position of main valve spool. Module shall have automatic active fault monitoring and directional indication and LED light indication. Module shall have low hysteresis and shall have attachment for a sealed Deutsch connector. (REQUIRED) Vendor shall provide module hysteresis value, brand of connector and IP rating of connector.		
3.41	Joystick shall be an ergonomic right-hand control, with two proportional functions on X-Y mode and a top grip to house two proportional rollers. Controller handle shall have a leather-like grained surface to allow hand to breathe during operation. Controller rollers shall have a spring centered		



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	<p>potentiometer with a working range of + or – 42 degrees. Controller shall be adjustable with dead band adjustment, independent voltage limiting potentiometers for each function and integrated direction switches for each proportional module. Controller shall have integral cable plug in and an RF shielded cable shall be supplied by the manufacturer.</p> <p>(VENDOR REQUIREMENT) Vendor shall state the manufacturer, model and type of electronic module, joystick and valve.</p>		
3.46	<p>Counterweight, total ballast weight (wheel weight and Calcium Chloride solution) shall be a minimum of 2,781 lbs. Wheel weight shall be cast steel, mounted flush to outside of wheel and shall weigh not less than 1,700 lbs. (specifically excluding flame cut steel and or frame mounted weights)</p> <p>(VENDOR REQUIREMENT) Vendor to state total ballast weight and describe and list wheel weight.</p>		
3.47	<p>Shall have 3/8” right side, hard surfaced, polycarbonate protection for operator. Installed into the original cab manufactured door and or side window.</p> <p>(VENDOR REQUIREMENT) State thickness, manufacturer and type of hard surface to polycarbonate.</p>		
3.49	<p>Boom shall stow to the rear of tractor, with all hydraulic pressure relieved from the boom system. An electro-hydraulic lock-up, engaged from the operator’s position, shall prevent cutter head from moving while in transport position.</p>		

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3.50	Stow system shall consist of a welded assembly holding the secondary boom. The system shall arch over the tractors 3pt hitch area and allow for use of the 3-point hitch while the boom is not in the transport position. The stow system shall directly attach to an axle brace on the right- and left-hand side for strength.		
3.51	The upper stow assembly shall be constructed of 1/4" x 4" x 4" square tubing saddle mounted to axle brace extending above, below and behind the right rear axle.		
3.52	The horizontal stow plate shall be a welded assembly, attached to upper stow assembly. The secondary boom shall lay into stow plate and stow plate shall have a positive indentation to engage and mate with secondary boom. Unit shall stow, shall not be more than 41" above the axle center line and not more than 43" behind the axle center line. (VENDOR REQUIREMENT) Vendor shall state the stow dimension above and behind axle center line.		
3.53	Cutter head shall be easily removable, and screw-type quick-connect hydraulic connects shall be supplied.		

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**ITEM No. 4 - 8’x 32” Front Mount Hydraulic Angle Sweeper - PROVISIONAL**

Line #	REQUIRED SPECIFICATIONS	Comply	Explain Deviations
		Yes / No	
4.00	Angle Sweeper to install on front mount on tractor		
4.01	Mount tractor front three-point hitch and compatible with mid-mound boom mower		
4.02	Ø32" Diameter Brush, 8' width, polypropylene and steel brush (50/50 combination)		
4.03	Brush activated by single drive directly on the roll center		
4.04	¾ " Hydraulic motor hoses		
4.05	Floating system of the brush to follow the ground variation (swing arm)		
4.06	Adjusting the brush pressure to the ground by 2 springs		
4.07	The hood covering 180 degrees of the brush		
4.08	Brush supported by 2 ball bearings 1 ¾ "		
4.09	Height indicator to be in a good sweeping position		
4.10	4 Anchor and lifting holes		
4.11	2 adjustable caster wheels (18.5 ") on the front of the brush		
4.12	Angulation 30 degrees both side		
4.13	Traveling spring kit to absorb bumps		
4.14	Rubber dust deflector		
4.15	Brush rotation 150-160 RPM @ 12 GPM		

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4.16	All parts are sandblasted individually. One coat of epoxy primer and one polyurethane topcoat		
4.17	One-year warranty on parts and labour		
4.18	Hydraulics to be powered by mid-mount boom mower hydraulic system.		

**WARRANTY AND SERVICE**

**Warranty**

Additional information relating to Warranty may be attached to this section and submitted with the Company’s submission, for evaluation. Signed Manufacturer’s Factory Warranty documents shall be supplied to for the vehicles and equipment purchased.

Total Unit Warranty shall be provided with a minimum of 24 months. Power Train Warranty shall be provided with a minimum of 36 months. If Warranty included in your proposal price is greater than the minimum noted above specify below.

Specify: \_\_\_\_\_

**Service**

Please indicate in the space below the locations available for service of the vehicle bid, and the approximate distance, in kms, from the Township Public Works Facility located at 217 Harper Road, Perth Ontario K7H 3C6.

<b>Service Location Name</b>	<b>Service Location Address</b>	<b>Hours of Operation</b>	<b>Distance (km) to Township Facility</b>

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
REQUEST FOR ONE (1) TRACTOR WITH BOOM FLAIL CUTTING HEAD AND  
FRONT FLAIL MOWER  
CONTRACT #2021-PW-001**

**PART “E” – FORM OF PROPOSAL**

**Availability of Parts**

The Company shall ensure parts will be available within an hour’s travelling time from the Public Works Garage. YES ☐ NO ☐

Additional information may be provided below.

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List two municipalities in Ontario that have purchased similar equipment in the last 2 years:

1. 

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2. 

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**THE CORPORATION OF TAY VALLEY TOWNSHIP  
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**PART “E” – FORM OF PROPOSAL**

I/We hereby agree to supply **One (1) Tractor with Boom Flail Cutting Head and Front Flail Mower**. Complete in working condition in accordance with Parts “A”, “B” and “C” of this Proposal for the following price:

<b>DESCRIPTION</b>	<b>TOTAL PRICE Canadian \$ (LESS HST)</b>
Tractor with Boom Flail Cutting Head and Front Flail Mower	
<b>PROVISIONAL</b> 8’x 32” Hydraulic Angle Sweeper	
<b>PROVISIONAL</b> 200 Gallon Water Tank on Rear Three Point Hitch/Sprinkler Kit, connected to Sweeper	

The specified unit will be delivered to the Tay Valley Township Bathurst Garage, 217 Harper Road, Perth, Ontario on or before **April 30<sup>th</sup>, 2021**.

If the Company cannot deliver by this date, please specify the earliest delivery date:

\_\_\_\_\_

**Notes:**

- i) HST will be paid in addition to the Proposal price
- ii) Prices must be rounded to two decimal places only
- iii) The Township reserves the right to accept a bid for a unit with a delivery date after the original specified delivery date

**Additional Recommended Features**

Please use the table below to provide any recommended features that were not listed in the previous specification tables for the Townships consideration.

<b>ITEM</b>	<b>BENEFIT TO TOWNSHIP</b>	<b>PRICE</b>

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
REQUEST FOR ONE (1) TRACTOR WITH BOOM FLAIL CUTTING HEAD AND  
FRONT FLAIL MOWER  
CONTRACT #2021-PW-001**

**PART “E” – FORM OF PROPOSAL**

**SUBMISSION CHECKLIST**

Enclosed with submission:

- |  |                          |
|--|--------------------------|
| 1. Completed Part “E” enclosed                   | <input type="checkbox"/> |
| 2. 2021 Health and Safety Policy – Part “A” (#6) | <input type="checkbox"/> |
| 3. WSIB Certificate of Clearance – Part “A” (#6) | <input type="checkbox"/> |
| 4. Accessibility Declaration – Part “A” (#7)     | <input type="checkbox"/> |

Documents upon Award of Contract:

- |   |                          |
|---|--------------------------|
| 1. Certificate of Insurance – Part “A” (#13)            | <input type="checkbox"/> |
| 2. Electronic Funds Transfer Paperwork – Part “A” (#21) | <input type="checkbox"/> |

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
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CONTRACT #2021-PW-001**

**PART “E” – FORM OF PROPOSAL**

**PROPOSAL LABEL – FORM 5**

To help identify your Proposal, please **cut out the label below and affix this label to the outside of your Proposal Envelope:**

<b>THE CORPORATION OF TAY VALLEY TOWNSHIP PROPOSAL FOR ONE (1) TRACTOR WITH BOOM FLAIL CUTTING HEAD AND FRONT FLAIL MOWER</b>	
The Corporation of Tay Valley Township 217 Harper Road, Perth, Ontario K7H 3C6	
<b>Attention:</b>	<b>Amanda Mabo, Clerk</b>
Telephone:	613-267-5353 ext. 130
Toll Free:	1-800-810-0161
Fax:	613-264-8516
E-mail:	clerk@tayvalleytwp.ca
<b>CONTRACT NUMBER:</b>	<b>CLOSING DATE:</b>
<b>2021-PW-001</b>	<b>1:00PM January 28<sup>th</sup>, 2021</b>
<b>YOUR COMPANY’S NAME AND ADDRESS:</b>          	

✂ **Use the above label for your envelope when you submit your Proposal Document.**



**THE CORPORATION OF TAY VALLEY TOWNSHIP  
REQUEST FOR ONE (1) TRACTOR WITH BOOM FLAIL CUTTING HEAD AND  
FRONT FLAIL MOWER  
CONTRACT #2021-PW-001**

**APPENDIX "A" – ACCESSIBILITY DECLARATION**

# [COMPANY LETTERHEAD]

To: The Corporation of Tay Valley Township

From: [Company Name]

[DATE]

[CONTRACT NUMBER, CONTRACT TITLE]

Re: Declaration of Compliance – Accessibility of Ontarians with Disabilities Act (AODA)

Please accept this letter as confirmation [COMPANY NAME] is in compliance with the Accessibility of Ontarians with Disabilities Act and its regulations

[SIGNATURE]

[NAME]

[POSITION]

[CONTACT INFORMATION]

[COMPANY]