



## COUNCIL MEETING AGENDA

Tuesday, May 24<sup>th</sup>, 2022  
6:00 p.m.

Municipal Office – Council Chambers – 217 Harper Road

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6:00 p.m. Council Meeting

**Chair, Reeve Brian Campbell**

1. CALL TO ORDER
2. AMENDMENTS/APPROVAL OF AGENDA
3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF
4. APPROVAL OF MINUTES

- i) Council Meeting – April 26<sup>th</sup>, 2022 – *attached, page 9.*

*Suggested Motion by Councillor Fred Dobbie:*

*“THAT, the minutes of the Council Meeting held on April 26<sup>th</sup>, 2022, be approved as circulated.”*

- ii) Council Meeting (Closed Session – Identifiable Individual – Staffing Update) – April 26<sup>th</sup>, 2022 – *to be distributed at the meeting.*

*Suggested Motion by Councillor Mick Wicklum:*

*“THAT, the minutes of the Council Meeting (Closed Session – Identifiable Individual – Staffing Update) held on April 26<sup>th</sup>, 2022, be approved as circulated.”*

- iii) “Special” Committee of the Whole Meeting – May 3<sup>rd</sup>, 2022 – *attached, page 23.*

*Suggested Motion by Deputy Reeve Barrie Crampton:*

*“THAT, the minutes of the “Special” Committee of the Whole Meeting held on May 3<sup>rd</sup>, 2022, be approved as circulated.”*

- iv) **Committee of the Whole Meeting – May 10<sup>th</sup>, 2022 – attached, page 31.**

*Suggested Motion by Councillor Gene Richardson:*

*“THAT, the minutes of the Committee of the Whole Meeting held on May 10<sup>th</sup>, 2022, be approved as circulated.”*

## **5. DELEGATIONS & PRESENTATIONS**

- i) **Public Meeting - Request to Close Unopened Road Allowance – Pearson.**

- a. CLERK REVIEW OF FILE

Report #C-2022-14 - Request to Close Unopened Road Allowance – Pearson – *attached, page 40.*

- b. APPLICANT COMMENTS

- c. PUBLIC COMMENTS

## **6. CORRESPONDENCE**

None.

## **7. MOTIONS**

- i) **Report #PD-2022-24 – Severance Application – McDougall.**

*Suggested Motion by Councillor Beverley Phillips:*

*“THAT, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Application for B22/10 (Pt Lot 5 Con 4 S geographic Township of Bathurst, Roll #091191601020900) known as 140 Tysick Road for a new lot, be approved subject to the following conditions:*

*That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township;*

*That, the applicant pays any outstanding fees to the Township prior to final approval;*

*That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for the severance, both hard copy and electronically;*

*That, payment shall be made to Tay Valley Township representing Cash-in-Lieu of Parklands;*

*That, the applicant shall obtain an Entrance Permit and Civic Address Number for the severed lot from the Township;*

*That, sufficient lands shall be dedicated to the Township along the frontage of the lot to be severed and the lot to be retained in order to meet the Township's road widening requirements at no cost to the Township, if required."*

ii) **Report #PD-2022-25 – Removal of 0.3m Reserve on Ernest Way.**

*Suggested Motion by Councillor Rob Rainer:*

*"THAT, Council approve the lifting of the 0.3m reserve on the cul de sac of Ernest Way and the transfer of the land to the owners of the large parcel to the east (Roll #091191601512603) Part Lots 21,22 Con 2 Geographic Township of Bathurst (132 Ernest Way)."*

iii) **Report #PD-2022-26 – Condominium Declaration – Whyte.**

*Suggested Motion by Councillor RoxAnne Darling:*

*"THAT, the Condominium Declaration for Whyte, file 09-CD-21001, be approved as a condition of completion of severance B19/068."*

iv) **Report #CBO-2022-05 – Building Department Report – January – April 2022.**

*Suggested Motion by Councillor Mick Wicklum:*

*"THAT, Report #CBO-2022-05 – Building Department Report – January - April 2022 be received as information."*

v) **Report #PW-2022-11 – Two (2) Heavy-Duty Motor Graders – RFP Award.**

*Suggested Motion by Councillor Fred Dobbie:*

*"THAT, the Township make capital investments into the 2008 Volvo, as necessary, to add an additional 5-years of service with intentions to replace the grader in 2027."*

v) **Report #C-2022-12 – Election – Compliance Audit Committee – Appointments.**

*Suggested Motion by Deputy Reeve Barrie Crampton:*

*"THAT, Phil Hogan, Paul Howard and Richard Bennett be appointed to the Joint Lanark County Compliance Audit Committee for the term November 15, 2022 to November 14, 2026 to deal with applications from the 2022 Election and any by-elections during the next Council term."*

vi) **Integrity Commissioner Services Annual Report – 2021.**

*Suggested Motion by Councillor Gene Richardson:*

*“**THAT**, the Integrity Commissioner Service Annual Report – 2021 be received for information.”*

vii) **Appointment of Re-Use Centre Volunteer.**

*Suggested Motion by Councillor Beverley Phillips:*

*“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following as a volunteer for the ReUse Centre, subject to the Criminal Records Check and Vaccination Policy:*

- *Haidee White.”*

viii) **22-04-21 and 22-05-04 – Council Communication Packages.**

*Suggested Motion by Councillor Rob Rainer:*

*“**WHEREAS**, the cost of municipal insurance in the Province of Ontario has continued to increase with especially large increases going into 2022;*

***AND WHEREAS**, Joint and Several Liability continues to ask property taxpayers to carry the lion’s share of a damage award when a municipality is found at minimum fault;*

***AND WHEREAS**, these increases are unsustainable and unfair and eat at critical municipal services;*

***AND WHEREAS**, the Association of Municipalities of Ontario outlined seven recommendations to address insurance issues including:*

- 1. That the Provincial Government adopt a model of full proportionate liability to replace joint and several liability.*
- 2. Implement enhancements to the existing limitations period including the continued applicability of the existing 10-day rule on slip and fall cases given recent judicial interpretations and whether a 1-year limitation period may be beneficial.*
- 3. Implement a cap for economic loss awards.*
- 4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.*
- 5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non-profit insurance reciprocals.*
- 6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims and deductible limit changes which support its own and municipal arguments as to the fiscal impact of joint and several liability.*

7. *Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.*

***NOW THEREFORE BE IT RESOLVED***, that the Council for the Corporation of Tay Valley Township call on the Province of Ontario to immediately review these recommendations despite COVID-19 delays, as insurance premiums will soon be out of reach for many communities;

***AND BE IT FURTHER RESOLVED THAT***, this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Peter Bethlenfalvy, Minister of Finance, the Honourable Doug Downey, and Attorney General of Ontario.”

*Suggested Motion by Councillor RoxAnne Darling:*

***“THAT***, the 22-04-21 and 22-05-04 Council Communication Packages be received for information.”

## **8. BY-LAWS**

- i) **By-Law No. 2022-008: Appointment of Deputy Chief Building Officials and Building Inspectors By-Law Amendment – attached, page 47.**

*Suggested Motion by Councillor Mick Wicklum:*

***“THAT***, By-Law No. 2022-008, being a by-law to Amend the Appointment of Deputy Chief Building Officials and Building Inspectors for Tay Valley Township be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- ii) **By-Law No. 2022-009: 2022 Tax Rates – attached, page 49.**

*Suggested Motion by Councillor Fred Dobbie:*

***“THAT***, By-Law No. 2022-009, being a by-law to Set the Tax Rates for the Year 2022, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- iii) **By-Law No. 2022-010: Road Closing - Cameron – attached, page 55.**

*Suggested Motion by Deputy Reeve Barrie Crampton:*

***“THAT***, By-Law No. 2022-010, being a by-law to Stop Up, Close and Sell a portion of an Unopened Road Allowance between Concession 5 & 6, geographic Township of North Burgess, north of Brooks Corners Road on Adam Lake (Cameron), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- iv) **By-Law No. 2022-011: Zoning By-Law Amendment – 2865539 Ontario Inc.**  
– attached, page 58.

*Suggested Motion by Councillor Gene Richardson:*

**“THAT**, By-Law No. 2022-011, being a by-law to Amend Zoning By-Law No. 2002-121 (Stanley Road, Pt E 1/2 Lot 13, Concession 8, geographic Township of North Burgess), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- v) **By-Law No. 2022-012: Road Naming – Patterson Road, Patterson Road A, Patterson Road B, Patterson Road C, Patterson Road D** – attached, page 61.

*Suggested Motion by Councillor Beverley Phillips:*

**“THAT**, By-Law No. 2022-012, being a by-law to amend By-Law No. 98-87 being a Road Naming By-Law (Patterson Road, Patterson Road A, Patterson Road B, Patterson Road C, Patterson Road D), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- vi) **By-Law No. 2022-013: Road Naming – Brandelle Lane** – attached, page 67.

*Suggested Motion by Councillor Rob Rainer:*

**“THAT**, By-Law No. 2022-013, being a by-law to amend By-Law No. 98-87 being a Road Naming By-Law (Brandelle Lane), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

## 9. NEW/OTHER BUSINESS

- i) **Report #FIN-2022-07 – Federation of Canadian Municipalities Grant Application Asset Management Continuation for O.Reg 58/2017** – attached page 74.  
Ashley Liznick, Treasurer.

*Suggested Motion by Councillor RoxAnne Darling:*

**“THAT**, staff be authorized to apply for a grant opportunity from the Federation of Canadian Municipalities’ (FCM) Municipal Asset Management Program (MAMP) for Asset Management Program Development and Data Enhancements in Tay Valley Township;

**THAT**, Tay Valley Township commits to conducting the following activities in its proposed project submitted to the FCM MAMP to advance the Township’s Asset Management Program:

- condition and data enhancements;
- lifecycle framework development; and
- risk analysis and management;

**AND THAT**, Tay Valley Township commits to \$18,500 (of the \$68,500 project budget) from its budget towards the costs of this initiative.”

## 10. CALENDARING

Meeting	Date	Time	Location
Police Services Board Meeting	May 24 <sup>th</sup>	2:30 p.m.	Municipal Office
Council Meeting	May 24 <sup>th</sup>	6:00 p.m.	Municipal Office
Bolingbroke Cemetery Board Meeting	May 25 <sup>th</sup>	2:00 p.m.	Municipal Office
History Scholarship Selection Committee Meeting	May 30 <sup>th</sup>	200 p.m.	Municipal Office
Committee of Adjustment Hearing	May 30 <sup>th</sup>	5:00 p.m.	Municipal Office
Green Energy and Climate Change Working Group Meeting	June 3 <sup>rd</sup>	10:00 a.m.	Municipal Office
Public Meeting – Zoning By-Law Amendment	June 7 <sup>th</sup>	5:30 p.m.	Municipal Office
Committee of the Whole Meeting	June 7 <sup>th</sup>	Following	Municipal Office
Open House – Official Plan 5 Year Review	June 9 <sup>th</sup>	3:00 p.m.	Municipal Office
Open House – Official Plan 5 Year Review	June 14 <sup>th</sup>	5:30 p.m.	Virtual
Ontario Association of Police Services Board Zone 2 Meeting	June 17 <sup>th</sup>	9:30 a.m.	Napanee
Committee of Adjustment Hearing	June 20 <sup>th</sup>	5:00 p.m.	Municipal Office
Public Meeting – Official Plan 5 Year Review	June 21 <sup>st</sup>	5:30 p.m.	Municipal Office
Council Meeting	June 21 <sup>st</sup>	6:30 p.m.	Municipal Office

## 11. CLOSED SESSIONS

None.

## 12. CONFIRMATION BY-LAW

- i) **By-Law No. 2022-014 - Confirmation By-Law – May 24<sup>th</sup>, 2022 – attached, page 71.**

*Suggested Motion by Councillor Mick Wicklum:*

*“THAT, By-Law No. 2022-014, being a by-law to confirm the proceedings of the Council meeting held on May 24<sup>th</sup>, 2022, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”*

## 13. ADJOURNMENT

# MINUTES



## **COUNCIL MEETING MINUTES**

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**Tuesday, April 26<sup>th</sup>, 2022**

**6:00 p.m.**

**Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario  
Council Chambers**

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### **ATTENDANCE:**

**Members Present:** Chair, Reeve, Brian Campbell  
Deputy Reeve Barrie Crampton  
Councillor Fred Dobbie  
Councillor Rob Rainer  
Councillor Beverley Phillips  
Councillor Mick Wicklum  
Councillor Gene Richardson  
Councillor RoxAnne Darling

**Staff Present:** Amanda Mabo, Acting CAO/Clerk  
Janie Laidlaw, Deputy Clerk  
Sean Ervin, Public Works Manager (left at 7:33 p.m.)  
Noelle Reeve, Planner (left at 7:33 p.m.)  
Ashley Liznick, Treasurer (left at 7:33 p.m.)

**Regrets:** None.

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### **1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m.  
A quorum was present.

### **2. AMENDMENTS/APPROVAL OF AGENDA**

Under Motions: Items 7 vi) and vii) be moved to 7 i) and ii)

The Agenda was adopted as amended.

### **3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

None at this time.

**4. APPROVAL OF MINUTES**

- i) **“Special” Council Meeting (Closed Session – Identifiable Individual – Staffing Update) – December 13<sup>th</sup>, 2021.**

**RESOLUTION #C-2022-04-01**

**MOVED BY:** RoxAnne Darling  
**SECONDED BY:** Mick Wicklum

**“THAT**, the minutes of the “Special” Council Meeting (Closed Session – Identifiable Individual – Staffing Update) held on December 13<sup>th</sup>, 2021, be approved as circulated.”

**ADOPTED**

- ii) **Council Meeting – March 22<sup>nd</sup>, 2022.**

**RESOLUTION #C-2022-04-02**

**MOVED BY:** Mick Wicklum  
**SECONDED BY:** Fred Dobbie

**“THAT**, the minutes of the Council Meeting held on March 22<sup>nd</sup>, 2022, be approved as circulated.”

**ADOPTED**

- iii) **Committee of the Whole Meeting – April 12<sup>th</sup>, 2022.**

**RESOLUTION #C-2022-04-03**

**MOVED BY:** Fred Dobbie  
**SECONDED BY:** Mick Wicklum

**“THAT**, the minutes of the Committee of the Whole Meeting held on April 12<sup>th</sup>, 2022, be approved as circulated.”

**ADOPTED**

- iv) **“Special” Committee of the Whole Meeting – April 19<sup>th</sup>, 2022.**

**RESOLUTION #C-2022-04-04**

**MOVED BY:** Barrie Crampton  
**SECONDED BY:** Gene Richardson

**“THAT**, the minutes of the “Special” Committee of the Whole Meeting held on April 19<sup>th</sup>, 2022, be approved as circulated.”

**ADOPTED**

## 5. DELEGATIONS & PRESENTATIONS

- i) **Delegation: Town of Perth – Recreation Facilities.**  
Mayor John Fenik and Deputy Mayor Ed McPherson.

Deputy Mayor Ed McPherson gave a PowerPoint Presentation that was attached to the agenda.

- ii) **Delegation: Little Silver and Rainbow Lakes – Integrated Approach to Study the Limits of Development.**  
Frank Johnson, President, Little Silver and Rainbow Lakes Property Owners Association.

F. Johnson gave a presentation – *attached, page 16.*

A Member asked F. Johnson about the linked issues he talked about, but there was nothing said further about the private unassumed roads and the special development charges. F. Johnson explained that the development charges for the private unassumed roads encourages development which affects the watershed and that it seems like the roads in the Maberly Pines subdivision might be some of the first roads being improved which again affects the watershed.

A Member asked about the slide showing the levels of phosphorus. F. Johnson explained that it is based on the Ministry's Lake Capacity Model, the last column is showing what the phosphorus levels could be with the lots in Maberly Pines being developed. A Member asked the Planner if that means the Township is putting the cart before the horse and should the workshop that F. Johnson suggested in the presentation be held first. The Planner explained that the hydrogeological study conducted was based on all the lots except four or five having a conventional septic system and having a pump test from one well, they have asked for another well to conduct a pump test on to give them the information to finalize and understand what the capacity is to develop Maberly Pines, the Planner does not want to defer the motion as it is needed to provide sufficient information. She does not disagree with F. Johnson's presentation, but those future phosphorus levels are based on development without using best practices, there are a list of best practices to mitigate the impact on the lakes. That would be a discussion for the Lake Association, Rideau Valley Conservation Authority (RVCA), the Ministry and Staff to determine what is an appropriate level of mitigation to not increase the level of phosphorus. Mike Yee from RVCA does not have a lot of faith in the model as it does not determine if the wetland will filter out some phosphorus or be impacted to release more, he would like more research on the wetland and that is why RVCA is asking BluMetric to test the background phosphorus in order to determine how to best mitigate it.

**6. CORRESPONDENCE**

None.

**7. MOTIONS**

- i) **Report #PD-2022-22 – Maberly Pines Subdivision Update.**

**RESOLUTION #C-2022-04-05**

**MOVED BY:** Barrie Crampton

**SECONDED BY:** Gene Richardson

“**THAT**, staff obtain the required information in order for a final assessment of the development capacity of the Maberly Pines Subdivision be made by the Rideau Valley Conservation Authority.”

**ADOPTED**

- ii) **Report #PD-2022-23 – Update on Ministry of Environment Conservation and Parks Lake Capacity Handbook Assessment of Little Silver and Rainbow Lake.**

**RESOLUTION #C-2022-04-06**

**MOVED BY:** Beverley Phillips

**SECONDED BY:** Gene Richardson

“**THAT**, staff work with Little Silver and Rainbow Lakes residents on an amendment to the Official Plan to restrict severances to minimum lot frontages of 91m with minimum lot size of 0.8 ha, to require phosphorous removal septic systems if the septic system cannot meet the 30m setback, and maintain a 15m buffer of vegetation.”

**(SEE RESOLUTION #C-2022-04-07)**

**RESOLUTION #C-2022-04-07**

**MOVED BY:** Mick Wicklum

**SECONDED BY:** Barrie Crampton

“**THAT**, resolution #C-2022-04-06 be amended as follows:

“**THAT**, staff work with Little Silver and Rainbow Lake residents and relevant agencies on an amendment to the Official Plan to consider new severance parameters in a manner that will encourage a healthy watershed”.

**ADOPTED**

**RESOLUTION #C-2022-04-06**

**MOVED BY:** Beverley Phillips  
**SECONDED BY:** Gene Richardson

“**THAT**, staff work with Little Silver and Rainbow Lake residents and relevant agencies on an amendment to the Official Plan to consider new severance parameters in a manner that will encourage a healthy watershed.”

**ADOPTED**

iii) **Report #PD-2022-16 – Severance Application – McParland.**

**RESOLUTION #C-2022-04-08**

**MOVED BY:** Gene Richardson  
**SECONDED BY:** Barrie Crampton

“**THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Applications for McParland B21/ B21/198/199/200/201/202 & B21/203 (Pt Lot 22 Con 8 & 9 geographic Township of North Burgess) for three new lots and a condominium road, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township;

That, the applicant pays any outstanding fees to the Township prior to final approval;

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for each severance, both hard copy and electronically: for the three lots that will be Parcels of Tied Land (POTL), the condominium road and the easements;

That, payment for each lot created by B21/198/199/200 shall be made to Tay Valley Township representing Cash-in-Lieu of Parklands;

That, the lots proposed in B21/198/199/200 shall be rezoned to Residential Limited Services;

That, the recommendations of the Lake Impact Study be incorporated into Development Agreements for the lots proposed in B21/198/199/200 as well as any requirements due to steep slopes, including identifying developable areas;

That, the applicant shall obtain Civic Address Numbers for the severed lots from the Township;

That an archaeological study be completed as a condition of severance for B21/198/199/200 and any recommendations be incorporated into Development Agreements;

That a condominium declaration for the three severed lots as Parcels of Tied Land (POTL) and the condominium road be provided;

That, confirmation of the legal location and description for Pike Lake Route 10 be confirmed in order for the condominium road to proceed;

That, B21/201 for the proposed condominium road conforms to the Township standards for private roads (20m right of way maintained at a minimum of 6m with a 1m shoulder on either side); and

That the condominium road be named in accordance with the Rural Addressing Project standards.”

**ADOPTED**

iv) **Report #PD-2022-17 – Severance Application –Vaters.**

**RESOLUTION #C-2022-04-09**

**MOVED BY:** Beverley Phillips

**SECONDED BY:** Gene Richardson

“**THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Applications for VATERS, B21/205 (Con 10 Part Lot 10, geographic Township of South Sherbrooke) known municipally as 631 Zealand Road (roll number 091191401044400) for a new lot be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.

That, the applicant pay any outstanding fees to the Township prior to final approval.

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for each severance, both hard copy and electronically;

That, the applicant shall obtain a Civic Address Number for the severed land;

That, the applicant shall submit a full entrance application to the Township Public Works Department and install the entrance as required in the permit;

That, payment shall be made to Tay Valley Township representing Cash-in-Lieu of Parklands

That, sufficient lands shall be dedicated to the Township along the frontage of the lots to be severed and the lot to be retained in order to meet the Township’s road widening requirements at no cost to the Township, if required. These

requirements may also include, sight triangles on parcels adjacent to existing public or private roads, as well as the dedication of a 0.3 metre reserve along the frontage of the severed and/or retained parcel.”

**ADOPTED**

v) **Report #PD-2022-18 – Severance Application – ter Haar.**

**RESOLUTION #C-2022-04-10**

**MOVED BY:** Rob Rainer

**SECONDED BY:** Beverly Phillips

“**THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Application for ter Haar B21/191 (Pt Lots 14,15 Con 8 geographic Township of South Sherbrooke) municipally known as 823 Cohen Way (roll number 091191101026100) for a new lot, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township;

That, the applicant pays any outstanding fees to the Township prior to final approval;

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for each severance, both hard copy and electronically;

That, payment shall be made to Tay Valley Township representing Cash-in-Lieu of Parklands;

That, the applicant shall obtain an Entrance Permit and a Civic Address Number for the severed lots from the Township; and

That the applicant pay for the fees materials to extend Cohen Way so that the Township can assume the extension of the road to meet the frontage requirement for the retained lot, if required, to be determined by the Township Public Works Manager.”

**ADOPTED**

vi) **Report #PD-2022-19 – Severance Application – Collinson and Ferry.**

**RESOLUTION #C-2022-04-11**

**MOVED BY:** RoxAnne Darling

**SECONDED BY:** Mick Wicklum

“**THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Application for Ferry and

Collinson B22/009 (Pt Lot 16 Con 3 geographic Township of North Burgess) for a new lot, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township;

That, the applicant pays any outstanding fees to the Township prior to final approval;

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for each severance, both hard copy and electronically;

That, payment shall be made to Tay Valley Township representing Cash-in-Lieu of Parklands;

That, the lot proposed in B22/009 shall be rezoned to Residential Limited Services;

That, the applicant shall obtain an Entrance Permit and Civic Address Number for the severed lot from the Township;

That an archaeological study be completed as a condition of severance and any recommendations be incorporated into a Development Agreement;

That the 15m setback from top of slope be indicated on a Development Agreement so the developable area is clearly identified;

That the requirement for a native shoreline buffer to be retained or Enhanced on each lot to protect and improve water quality in Big Rideau Lake be included in a Development Agreement;

That the requirement for a Road Access Agreement prior to issuance of a Building Permit be included in the Development Agreement;

Water frontage should be confirmed by a licensed surveyor to determine the minimum 60 m is available for each lot as the shoreline appears to be bifurcated by inlets of water from air photography.”

**ADOPTED**



- vii) **Report #PD-2022-20 – Input on Floating Container Residences.**

**RESOLUTION #C-2022-04-12**

**MOVED BY:** Mick Wicklum  
**SECONDED BY:** Fred Dobbie

“**THAT**, staff send a submission to the Environmental Registry of Ontario calling for the Ministry of Northern Development Mines Natural Resources and Forestry to clarify its regulations regarding watercraft as “camping units”.”

**ADOPTED**

- viii) **Report #PD-2022-21 – Comment Opportunities on Four Aspects of the More Homes for Everyone Act 2022.**

**RESOLUTION #C-2022-04-13**

**MOVED BY:** Fred Dobbie  
**SECONDED BY:** Mick Wicklum

“**THAT**, staff send comments on to the Environmental Registry of Ontario on four housing proposals: Housing Needs in Rural and Northern Municipalities; Community Infrastructure and Housing Accelerator Guideline; Opportunities to Increase Missing Middle Housing and Gentle Density Including Multigenerational Housing; and Proposed Planning Act Changes from the More Homes for Everyone Act, 2022.”

**ADOPTED**

- ix) **Report #CBO-2022-04 – Building Department Report – January – March 2022.**

**RESOLUTION #C-2022-04-14**

**MOVED BY:** Rob Rainer  
**SECONDED BY:** Beverley Phillips

“**THAT**, Report #CBO-2022-04 – Building Department Report – January - March 2022 be received as information.”

**ADOPTED**

- x) **Report #FIN-2022-05 – 2022 Budget – PSAB Restatement.**

**RESOLUTION #C-2022-04-15**

**MOVED BY:** RoxAnne Darling  
**SECONDED BY:** Mick Wicklum

“**THAT**, Report #FIN-2022-05 - 2022 Budget – PSAB Restatement, be received as information.”

**ADOPTED**

- xi) **Report #FIN-2022-06 – Asset Management Software & Asset Management Plan.**

**RESOLUTION #C-2022-04-16**

**MOVED BY:** Mick Wicklum  
**SECONDED BY:** Fred Dobbie

“**THAT**, Section 7.2 of the Township’s Procurement Policy be waived to single-source Asset Management Software from PSD/CityWide;

**AND THAT**, Section 7.4 of the Township’s Procurement Policy be waived to single-source the completion of an Asset Management Plan to meet the requirements of O.Reg 588/17 to PSD/CityWide.” **ADOPTED**

- xii) **Report #PW-2022-10 – Facilities Lawn Maintenance – Tender Award.**

**RESOLUTION #C-2022-04-17**

**MOVED BY:** Fred Dobbie  
**SECONDED BY:** Mick Wicklum

“**THAT**, the Facility Lawn Maintenance, #2022-PW-004, be awarded to Bosman’s All Weather Property Maintenance in the amount of \$22,320.00;

**AND THAT**, the Reeve and Clerk be authorized to sign the necessary documentation.”

**ADOPTED**

- xiii) **Report #PW-2022-09 - Comprehensive Roads Needs Study – RFP Award.**

**RESOLUTION #C-2022-04-18**

**MOVED BY:** Barrie Crampton  
**SECONDED BY:** Gene Richardson

“**THAT**, the Roads Needs Study, #2022-PW-006, be awarded to Golder Associates Ltd.;

**AND THAT**, the Reeve and Clerk be authorized to sign the necessary documentation.”

**ADOPTED**

- xiv) **Report #PW-2022-08 – Second Line Bridge Rehabilitation – Tender Award.**

**RESOLUTION #C-2022-04-19**

**MOVED BY:** Gene Richardson  
**SECONDED BY:** Barrie Crampton

“**THAT**, Tender #2022-PW-003 – Second Line Bridge Rehabilitation, be awarded to DW Building Restoration Services Inc. in the amount of \$297,772.00 plus H.S.T.;

**AND THAT**, the Reeve and Clerk be authorized to sign the necessary documentation.”

**ADOPTED**

xv) **Report #C-2022-10 – Lanark Library Financial Contribution.**

**RESOLUTION #C-2022-04-20**

**MOVED BY:** Beverley Phillips

**SECONDED BY:** Gene Richardson

“**THAT**, as of 2023, Tay Valley Township discontinue providing an annual donation to the Lanark Highlands Public Library.”

**(SEE RECORDED VOTE)**

Councillor Richardson called a recorded vote on Resolution #C-2022-04-20:

For:	Councillor Fred Dobbie	1
	Councillor Beverley Philips	1
	Councillor Rob Rainer	1
	Councillor Mick Wicklum	<u>1</u>
		4
Against:	Reeve Brian Campbell	1
	Deputy Reeve Barrie Crampton	1
	Councillor RoxAnne Darling	1
	Councillor Gene Richardson	<u>1</u>
		4
Absent:		0
Total:		8

**DEFEATED**

The Acting CAO/Clerk clarified that the annual donation to the Lanark Library would continue.

- xvi) **Report #C-2022-011 – Dogs at Swimming Areas.**

**RESOLUTION #C-2022-04-21**

**MOVED BY:** Rob Rainer  
**SECONDED BY:** Beverley Phillips

**“THAT,** dogs continue to be permitted at Tay Valley Township swimming areas;

**AND THAT,** as the swimming areas are upgraded dog running at large signs and waste bag receptacles be installed.”

**ADOPTED**

- xvii) **22-03-15 and 22-04-06 – Council Communication Packages.**

**RESOLUTION #C-2022-04-22**

**MOVED BY:** RoxAnne Darling  
**SECONDED BY:** Mick Wicklum

**“THAT,** the 22-03-15 and 22-04-06 Council Communication Packages be received for information.”

**ADOPTED**

- xviii) **AMO – Firefighter Certification.**

**RESOLUTION #C-2022-04-23**

**MOVED BY:** Mick Wicklum  
**SECONDED BY:** Fred Dobbie

**“THAT,** the Council of Tay Valley Township supports the Association of Municipalities of Ontario’s letter to the Solicitor General of Ontario outlining their concerns with the draft regulations regarding firefighter certification;

**AND THAT,** this resolution be forwarded to Association of Municipalities of Ontario, the Premier of Ontario, the Solicitor General, the Association of Fire Chiefs and all municipalities in Ontario.”

**ADOPTED**

**8. BY-LAWS**

- i) **By-Law No. 2022-006: Zoning By-Law Amendment – Tay Valley Township.**

**RESOLUTION #C-2022-04-24**

**MOVED BY:** Fred Dobbie  
**SECONDED BY:** Mick Wicklum

**“THAT,** By-Law No. 2022-006, being a by-law to Amend Zoning By-Law No. 2002-121 (217 Harper Road, E Part Lot 20, Concession 3, geographic

Township of Bathurst), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

**ADOPTED**

**9. NEW/OTHER BUSINESS**

None.

**10. CALENDARING**

<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
Fire Board Meeting	April 28 <sup>th</sup>	6:00 p.m.	BBD&E Fire Hall
Rideau Valley Conservation Authority Board Meeting	April 28 <sup>th</sup>	6:30 p.m.	Virtual
Farren Lake Property Owners Association (FLPOA) AGM	April 28 <sup>th</sup>	7:00 p.m.	Virtual
“Special” Committee of the Whole Meeting	May 3 <sup>rd</sup>	5:30 p.m.	Municipal Office
Private Unassumed Roads Working Group Meeting	May 4 <sup>th</sup>	5:00 p.m.	Municipal Office
Public Meeting – Zoning By-Law Amendment	May 10 <sup>th</sup>	5:30 p.m.	Municipal Office
Committee of the Whole Meeting	May 10 <sup>th</sup>	Following	Municipal Office
Committee of Adjustment Hearing	May 16 <sup>th</sup>	5:00 p.m.	Municipal Office
Police Services Board Meeting	May 24 <sup>th</sup>	2:00 p.m.	Municipal Office
Council Meeting	May 24 <sup>th</sup>	6:00 p.m.	Municipal Office

Council recessed at 7:28 p.m.

Council returned to session at 7:33 p.m.

The Public Works Manager, Planner and Treasurer left at 7:33 p.m.

**10. CLOSED SESSIONS**

- i) **CONFIDENTIAL: Identifiable Individual – Staffing Update.**

**RESOLUTION #C-2022-04-25**

**MOVED BY:** Barrie Crampton

**SECONDED BY:** Gene Richardson

“**THAT**, Council move “in camera” at 7:33 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees, regarding a staffing update;

**AND THAT**, the Acting Chief Administrative Officer/Clerk, Deputy Clerk and Shane Kelford, Legal Counsel remain in the room.”

**ADOPTED**

**RESOLUTION #C-2022-04-26**

**MOVED BY:** Barrie Crampton

**SECONDED BY:** Gene Richardson

“**THAT**, Council return to open session at 8:25 p.m.”

**ADOPTED**

The Chair rose and reported that Council gave the Solicitor, Reeve and Acting CAO/Clerk direction.

**11. CONFIRMATION BY-LAW**

- i) **By-Law No. 2022-007 - Confirmation By-Law – April 26<sup>th</sup>, 2022.**

**RESOLUTION #C-2022-04-27**

**MOVED BY:** Gene Richardson

**SECONDED BY:** Barrie Crampton

“**THAT**, By-Law No. 2022-007, being a by-law to confirm the proceedings of the Council meeting held on April 26<sup>th</sup>, 2022, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

**ADOPTED**

**12. ADJOURNMENT**

Council adjourned at 8:26 p.m.

## **“SPECIAL” COMMITTEE OF THE WHOLE MINUTES**

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**Tuesday, May 3<sup>rd</sup>, 2022**

**5:30 p.m.**

**Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario  
Council Chambers**

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### **ATTENDANCE:**

**Members Present:** Chair, Reeve Brian Campbell  
Deputy Reeve Barrie Crampton  
Councillor RoxAnne Darling  
Councillor Rob Rainer  
Councillor Gene Richardson  
Councillor Mick Wicklum  
Councillor Beverley Phillips

**Staff Present:** Amanda Mabo, Acting Chief Administrative Officer/Clerk  
Janie Laidlaw, Deputy Clerk  
Noelle Reeve, Planner

**Regrets:** Councillor Fred Dobbie

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### **1. CALL TO ORDER**

The meeting was called to order at 5:32 p.m.  
A quorum was present.

### **2. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

None at this time.

### 3. PRIORITY ISSUES

#### i) **DRAFT Section 1.4 Indigenous History and Relationship with the Land**

The Committee agreed to discuss the draft Indigenous History and Relationship with the Land proposed section first as Chief Lalande was at the meeting.

The Consultant explained the obligation of the Federal and Provincial governments to consult with indigenous communities and as a creature of the Province, municipalities have a Duty to Consult as well. The Consultant reviewed the information that was attached the agenda and suggested that it would be a new Section 1.8.

It was suggested that rather than all being in one section, that the information on the history go with the historical information on the European settlement as Section 1.1.1 and the part about land use planning, might go in section 6.1 that speaks to implementation.

A Member asked about the use of the word “unique”, when describing the Indigenous community’s relationship to the land, but it is not unique to only indigenous communities, others have a similar sacred perspective with the land. Chief Lalande acknowledged and agreed and suggested maybe the word was too strong and suggested the word “shared”.

A Member asked about the use of the term First Nation Indigenous and that it seems redundant. Chief Lalande explained that it is the pride in their ancestors that the word First Nations recognizes. The Inuit share a northern way of life, the Metis people are a mix of Indigenous and European cultures, and they are both First Nations. The third group of First Nations are Indigenous. If Indigenous people were asked how they refer to themselves most would say their ancestors were First Nation people.

The Planner explained that the paper is draft from Chief Lalande. The Township is waiting to hear from the Algonquins of Ontario. The Consultant wanted to have something bring to Council and the public to start the education discussion.

A Member asked Chief Lalande how they would answer a question about what efforts have been made to reflect the interest of all the First Nation Indigenous citizens in the relevant polices of the Draft Official Plan. Chief Lalande explained that they do not have a religion, they have truth and there can be no reconciliation until there is truth. Truth means to know the truth of their history. The history was not written by the Indigenous people but by the colonizers, more of the truth needs to be shared. It is not a pretty history, but it is the history. The Consultant mentioned that the Plan does mention throughout the Cultural and Natural features how consultations with the First Nations will be taken. The polices in these sections will protect the natural heritage features



and the water. It was suggested to link that statement to those policies that speak about protecting culture, environment and water.

A Member expressed that they would like to see the Official Plan mention protecting and sharing what we have, healthy lands, water and wildlife for the next seven (7) generations. In order to heal there needs to be an understanding of the history and acceptance of that history from the general population but we are not there yet and is proud that Tay Valley Township is working towards that.

A Member mentioned that the City of Ottawa has appointed an Indigenous person to sit at the Council table. They do not have a vote, but can sit at the table, and asked Chief Lalande what he thought of that. He felt Indigenous people may be a little shy, but thinks it is an idea to discuss. The Acting CAO/Clerk explained that Indigenous consultations is with the Community Services Coordinator and she will be looking at that next year. Chief Lalande had heard from the Association of Municipalities of Ontario that some Councils have standing committees that report back to Council. The Acting CAO/Clerk mentioned that there are many ideas such as a few times a year staff could sit with the Indigenous groups to communicate some of the planning issues and public works projects. The municipality wants to hear how they would like to engage with the municipality as they may have other ideas and we need to find something that also works for this small rural municipality.

ii) **Official Plan Review and Update – Council Working Session to Review the Red-Line Version of the Official Plan.**

The Consultant explained that the Waterfront Development section was needed to manage the large volume of redevelopment on the waterfront properties. There needs to be clear policies. The Courts and Land Tribunal cases suggest that robust policies are needed. Section 3.2.5 is new for development and redevelopment. Legal Non-Conforming rights need to be mentioned. The rights are supported by the Supreme Court of Canada and the Official Plan needs to clearly articulate those legal rights. The Consultant further explained that the concept making a change to a legal non-conforming property is to expand to the back of the property and not along the waterfront and that there should be a net environmental gain, Tay Valley is already doing that, this policy gives context to that practice.

A Member asked under section 3.2.3 Water Setback – No. 8 – Where a majority of residents around a lake have indicated support, a mandatory shoreline buffer of a minimum of 3 meters will be required where topography permits. How would this happen? The Planner explained that this was added in the last 5 year review and it gets addressed with a planning application, not when something already exists. The Mississippi Valley Conservation Authority recommends a 15m buffer and the Rideau Valley Conservation Authority recommends a 3m buffer, the science supports the 15m buffer. The Committee requested that the Planner consult with the lake associations that wanted this clause in and possibly after consultation with them, it be removed.

The Planner referred to Section 3.2.4 Water Frontage No. 2 and explained it and also suggested that the word subdivision be inserted to resolve the contradiction with the prohibition on backlot development. This was previously discussed at the last working session.

Section 3.2.5 – Waterfront Development Criteria, the Planner explained that the two Official Plan Amendments, Official Plan Amendment # 5 and #6 for Farren and Adam Lakes had been included in the Draft Official Plan and the Draft might also include similar criteria for Little Silver and Rainbow Lakes. The Planner asked if Council was interested in adopting a minimum severed lot size of 0.8ha (2 acres) for all Tay Valley Township lakes. The Committee agreed.

A Member suggested that the major new things or changes should be outlined for the public to look at, otherwise the document is overwhelming, feels would get better feedback from the public. The Acting CAO/Clerk explained that was the intention for the Open Houses.

A Member asked if there are things being added to the Official Plan that belongs in the Zoning By-Law? The Consultant explained that these two documents should stay separate and does not see anything in the Official Plan that is a zoning regulation. Some things need to be mentioned in the Official Plan in order to be able to regulate them in the Zoning By-Law. When going to the Land Tribunal a municipality cannot rely on the Zoning By-Law alone, you need the Official Plan polices as well.

A Member referred to the current Official Plan and that the Waterfront section is very high level and is putting in more detail a bad thing? The Planner explained that there was a case lost at the Ontario Land Tribunal because the wording in the Official Plan policy was not strong enough. The Consultant feels the Official Plan needs more robust polices, but if Council is not comfortable with that it can be changed.

It was asked if the Planning Act requires that the Official Plan should have better polices? The Consultant explained that the Provincial Policy Statement have not changed for waterfront properties and states we must protect them. The experience from similar Townships is to have more robust polices. It is not a requirement, but will help staff in defending them based on current case law.

A few Members feel there is lots of duplication and redundancy in the section and therefore it will be looked at for rewording.

Referring back to section 3.2.3 Water Setback – No. 8 – Where a majority of residents around a lake have indicated support, a mandatory shoreline buffer of a minimum of 3 meters will be required where topography permits. A Member asked how this would fare at the Ontario Land Tribunal? The Consultant would not recommend this clause. The Committee discussed whether to remove it or

not, it was suggested to find out which lakes wanted it in the Official Plan and to discuss it with them before removing it.

Section 3.2.8 No. 2 should add the words "or Engineer" since sometimes the systems need an engineer design.

Section 3.2.9 Lake Stewardship No. 2 it was suggested to remove the terms short term and long term parking, not clear what they mean.

The Reeve asked that given the time, if Committee would agree to move to the Severance section for discussion as there are Members of the public present that would like to hear that discussion.

The Committee recessed at 6:57 p.m.

The Committee returned to session at 7:04 p.m.

### Section 6.3.3 Consent Policies

The Consultant reviewed the section and explained the only new paragraph addressed strip development. There is no proposal to change the date or the number of severances allowed. As identified in the Growth Management Plan, the Township has over 600 vacant lots which greatly exceeds the lots required to accommodate the Township's projected growth numbers from the County, the goal would be that eventually it would get to the point where there are not many properties eligible for severance and that would direct severances to either subdivisions and or cluster lot development.

A Member asked what land holding means? For example, Township of Drummond North Elmsley allows severances based on number of roads, not based per property. The Committee discussed the impact of allowing severances in that scenario, which essentially creates strip development and you lose the rural character.

A Member discussed the concern about the impact on the rural character of the Township and the impact on the finances, the more scattered the development the more it costs to service them. The other concern is affordable housing. What about thinking about the size of the lot and the type of development and is it visually appealing, realizing that what is appealing differs between people. Would like to know what the public would like.

The Planner reminded the Committee that the Growth Management Report that was presented showed that the Township has 600 vacant lots, Provincial Policy Statement requires that there be a 25 year supply of lots. Based 600 lots there is no need to create more new lots in the Township. The question is why would Council want to move the date or increase the number of severances or allow them based on roads rather than land holdings? There is no urban growth pressure here. Council and the residents need to decide what they want the Township to look like in 25 years. Does Council want the changes in the last 25 years to be amplified?

The Consultant explained that those properties that are not eligible for a severance could do a cluster lot development.

Councillor Phillips expressed that Council should listen to the Planners. While the date changing is beneficial to some landowners, in the beginning of the Official Plan, Tay Valley is described as having a rural atmosphere and it should stay that way. Strip development will alter that, and the result will not be positive. Tay Valley has a surplus of vacant land so she is in favour of the status quo.

Councillor Richardson asked what the date was before the last 5 year update. It was 1986 and now is 1991. Feels conflicted on this as there is a number of years of supply of vacant land. Would like to hear from the public.

Councillor Darling was in favour of leaving it status quo during the last discussion and would still prefer to leave it the same or roll it back. How would strip development be prevented if allowing three new lots plus the retained? The Consultant explained how the policy would stop the side by side lots. It was suggested that the Consultant look at having the policy require that the lot lines for the new severances must be 150 m from any neighbouring lot line. This way all properties are treated the same versus the first person to get their applications in (Section 6.3.3 – 3).

The Reeve would prefer to leave the number of severance but to move the date up by 5 years.

Councillor Rainer wants the rural character to be maintained, but is concerned about the equity. It does not seem fair based on the date that one property owner can sever but the lot beside them cannot. The Township of Lanark Highlands only allows one (1) lot to be created. Tay Valley could gradually phase down from three to one. Need to hear from the public.

The Planner feels there are two issues - the rural character and is it financially viable to have more severance? The answer is no, municipalities lose money on rural residential lot development.

The Consultant agreed that low density severances are a financial liability. The taxation received does not cover the costs for the service increase, many studies have demonstrated this.

Councillor Phillips expressed again that Council should listen to the Planners and retain the rural character.

Councillor Wicklum asked about cluster lots. The Consultant explained that they are a solution to a property that cannot sever any more lots.

Councillor Darling asked about larger lot sizes for severances would that be a good thing or not? It would result in less severances. She suggested that if

severed lots are to have 300m between them then the lots should be located in the middle of the frontage of the retained lot with 150m of undeveloped land on either side of them that is part of the retained lot.

The Consultant suggested that you could also permit severances in stages. The one lot severed would have to be developed before the next severance would be allowed, along with the larger lot sizes.

The Planner addressed the concern about affordable housing. An option is to look at hamlets. Some may have lots that are vacant but how close to towns are they? Severances far from towns do not help affordable housing unless there is micro transit services, because you have burdened the household with additional transportation costs.

Section 4.2 Parks and Recreational Facilities, the information in that section was taken from the Recreation Master Plan.

#### 4.4.1 Water Supply and Sewage Disposal

The Consultant reviewed the Hydrogeological polices. Having good water is important and the Plan was not clear when hydrogeological studies were needed, he also introduced a screening mechanism for them.

A Member suggested if lots were larger that it might help with not needing a hydrogeological study. Again, lot sizes should be increased for severances.

A Member asked about allowing a new lot to be created for a multi-residential building, similar to allowing a new lot for a cluster lot development when previous severances had been used up. The Consultant explained that servicing a four-plex is expensive and they are typically on town services but might work in hamlets on communal services.

A Member asked about the species at risk section, does the Township have a checklist to ensure that the mitigation is put in place to ensure it remains for years after and are they tied to a Site Plan Control Agreement to be registered on title. Is there a way to follow up years later? The Planner explained they are in the Site Plan Control Agreement and the goal is to have the Chief Building Official check on some site plans during the slower season, but there does not seem to be a slow time anymore. The possibility of hiring a summer student for this follow up was mentioned.

A Member asked about 6.12 - Maintenance and Occupancy By-Law No. 4 that indicates appointing a Property Standards Officer. The Acting CAO/Clerk explained that if that By-Law was in place that would happen.

iii) **DRAFT Official Plan Schedules**

- Schedule A – Land Use
- Schedule B – Development Constraints
- Schedule C – Natural Heritage Features

The Consultant reviewed the Schedules.

Schedule A is the Land Use Designations and does not have anything new added to it.

Schedule B is the Development Constraints and has new Bedrock layer and more abandoned mine sites than the last Official Plan.

Bedrock designation has similar restrictions as aggregates.

There are more mine hazards identified now, they show a 1 km buffer around them for development review. The Planner explained that often the Ministry is not concerned with development within the buffer. The abandoned mines sites generally do not pose restrictions, they are more of a warning to the landowner.

Schedule C is Natural Heritage Features and is the most updated schedule. The Eastern half of the Township had Natural Heritage System mapping. This time it was suggested to have Natural Heritage Systems mapping for the whole Township. The Significant Woodlands has been scaled back to Old Growth and rare tree species. This schedule shows the ANSI's, Wetlands, Provincial Significant Wetlands and watercourses. All the watercourses are mapped. There is no Deer Yards anymore as Significant Wildlife Habitat is throughout the Township.

The maps will be sent out digitally. Some wetlands may need to be ground truthed and the Conservation Authorities have committed to do this.

**4. ADJOURNMENT**

The Committee adjourned at 8:36 p.m.

## COMMITTEE OF THE WHOLE MINUTES

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Tuesday, May 10<sup>th</sup>, 2022

Following the Public Meeting – Zoning By-Law Amendment at 5:30 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

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### ATTENDANCE:

**Members Present:** Chair, Deputy Reeve Barrie Crampton  
Reeve Brian Campbell  
Councillor Rob Rainer  
Councillor Fred Dobbie  
Councillor Gene Richardson  
Councillor Beverley Phillips  
Councillor RoxAnne Darling

**Staff Present:** Amanda Mabo, Acting CAO/Clerk  
Janie Laidlaw, Deputy Clerk  
Noelle Reeve, Planner (left at 6:28 p.m.)  
Sean Ervin, Public Works Manager

**Regrets:** Councillor Mick Wicklum

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### 1. CALL TO ORDER

The meeting was called to order at 5:43 p.m.  
A quorum was present.

### 2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was adopted as presented.

### 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

#### 4. APPROVAL OF MINUTES OF PUBLIC MEETINGS

i) **Public Meeting: Zoning By-Law Amendment – April 12<sup>th</sup>, 2022.**

The minutes of the Public Meeting – Zoning By-Law Amendment held on April 12<sup>th</sup>, 2022, were approved.

#### 5. DELEGATIONS & PRESENTATIONS

i) **Delegation: Maple Syrup Producers – Syrup Tubing Recycling.**  
Robert McEwen, Director, Lanark & District Maple Syrup Producers Association  
Paul Smith, Bolton Creek Farm.

R. McEwen provided a handout to Council – *attached, page 10* and addressed the Committee to explain that the Maple Syrup Producers would like to start recycling their syrup tubing, the tubing is typically replaced every 15 years and it produces a lot of plastic. They would like to make sure it is disposed of in an environmentally responsible way. There is a place in Quebec that specializes in this recycling. The Maple Syrup Producers are asking to have a depot set up at the Glen Tay Waste Site, it would be short term and they would have the plastic transported to the plant in Quebec for recycling.

The Association has 100 members and all components of the syrup tubing get recycled; the quantity is extensive. They are working on identifying those that are interested and have a short time for it to be collected and then it will be transported. They have received a grant from the County to offset the cost for transportation, there is no revenue collected but the plastic is recycled in an environmental way.

A Member asked when they would want to collect it. R. McEwen explained that they need to make sure there is a full tractor trailer, they were thinking in the fall. They are contacting all producers to see what the amounts are now.

A Member asked if Tay Valley was chosen due to it being a central location. R. McEwen explained that it is fairly central as the Association is Lanark and District and Leeds, Grenville and Frontenac County is included. Other sites were looked at but Tay Valley was preferred due to the proximity to Highway #7.

A Member asked how long would they open the collection for? R. McEwen felt that ideally a week.

The Public Works Manager explained that the waste site operates under a Certificate of Approval from the Ministry which details what can be brought to the site, he will contact the Ministry to see if they will give the approval to collect the tubing. The Committee discussed that if the Ministry does not allow it could there be an alternate site, like the Burgess garage.



The Committee thought this was a great idea agreed to leave the request with staff to sort out the logistics, including location in time for this fall.

- ii) **Delegation: Hunter Side Road – *deferred to a future meeting.***  
Susan Tannahill, Resident and Business Owner.

## 6. PRIORITY ISSUES

- i) **Report #PD-2022-24 – Severance Application – McDougall.**

Recommendation to Council:

“**THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Application for B22/10 (Pt Lot 5 Con 4 S geographic Township of Bathurst, Roll #091191601020900) known as 140 Tysick Road for a new lot, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township;

That, the applicant pays any outstanding fees to the Township prior to final approval;

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for the severance, both hard copy and electronically;

That, payment shall be made to Tay Valley Township representing Cash-in-Lieu of Parklands;

That, the applicant shall obtain an Entrance Permit and Civic Address Number for the severed lot from the Township;

That, sufficient lands shall be dedicated to the Township along the frontage of the lot to be severed and the lot to be retained in order to meet the Township’s road widening requirements at no cost to the Township, if required.”

- ii) **Report #PD-2022-25 – Removal of 0.3m Reserve on Ernest Way.**

Recommendation to Council:

“**THAT**, Council approve the lifting of the 0.3m reserve on the cul de sac of Ernest Way and the transfer of the land to the owners of the large parcel to the east (Roll #091191601512603) Part Lots 21,22 Con 2 Geographic Township of Bathurst (132 Ernest Way).”

iii) **Report #PD-2022-26 – Condominium Declaration – Whyte.**

Recommendation to Council:

“**THAT**, the Condominium Declaration for Whyte, file 09-CD-21001, be approved as a condition of completion of severance B19/068.”

iv) **Report #CBO-2022-05 – Building Department Report – January – April 2022.**

Recommendation to Council:

“**THAT**, Report #CBO-2022-05 – Building Department Report – January - April 2022 be received as information.”

v) **Report #PW-2022-11 – Two (2) Heavy-Duty Motor Graders – RFP Award.**

Recommendation to Council:

“**THAT**, the Township make capital investments into the 2008 Volvo, as necessary, to add an additional 5-years of service with intentions to replace the grader in 2027.”

vi) **Report #C-2022-12 – Election – Compliance Audit Committee – Appointments.**

Recommendation to Council:

“**THAT**, Phil Hogan, Paul Howard and Richard Bennett be appointed to the Joint Lanark County Compliance Audit Committee for the term November 15, 2022 to November 14, 2026 to deal with applications from the 2022 Election and any by-elections during the next Council term.”

vii) **Report #C-2022-13 – Proposed New Road Names – Patterson Road, Patterson Road A, Patterson Road B, Patterson Road C and Patterson Road D.**

Recommendation to Council:

“**THAT**, the necessary by-law to name the existing Private Roads to Patterson Road, Patterson Road A, Patterson Road B, Patterson Road C, and Patterson Road D as outlined in Report #C-2022-13 – Proposed New Road Names – Patterson Road, Patterson Road A, Patterson Road B, Patterson Road C and Patterson Road D, be brought forward for approval.”

The Planner left at 6:28 p.m.

viii) **Integrity Commissioner Services Annual Report – 2021.**

Recommendation to Council:

“**THAT**, the Integrity Commissioner Service Annual Report – 2021 be received for information.”

ix) **Appointment of Re-Use Centre Volunteer.**

Recommendation to Council:

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following as a volunteer for the ReUse Centre, subject to the Criminal Records Check and Vaccination Policy:

- Haidee White.”

x) **22-04-21 and 22-05-04 – Council Communication Packages.**

Item No. 3 in the 22-05-04 Council Communication Package – Resolution - Request to the Province of Ontario for a Plan of Action to Address Joint and Several Liability was pulled to be voted on separately.

Recommendation to Council:

“**WHEREAS**, the cost of municipal insurance in the Province of Ontario has continued to increase with especially large increases going into 2022;

**AND WHEREAS**, Joint and Several Liability continues to ask property taxpayers to carry the lion’s share of a damage award when a municipality is found at minimum fault;

**AND WHEREAS**, these increases are unsustainable and unfair and eat at critical municipal services;

**AND WHEREAS**, the Association of Municipalities of Ontario outlined seven recommendations to address insurance issues including:

1. That the Provincial Government adopt a model of full proportionate liability to replace joint and several liability.
2. Implement enhancements to the existing limitations period including the continued applicability of the existing 10-day rule on slip and fall cases given recent judicial interpretations and whether a 1-year limitation period may be beneficial.
3. Implement a cap for economic loss awards.
4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.
5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non-profit insurance reciprocals.
6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims and deductible limit changes which support its own and municipal arguments as to the fiscal impact of joint and several liability.
7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.

**NOW THEREFORE BE IT RESOLVED**, that the Council for the Corporation of Tay Valley Township call on the Province of Ontario to immediately review these recommendations despite COVID-19 delays, as insurance premiums will soon be out of reach for many communities;

**AND BE IT FURTHER RESOLVED THAT**, this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Peter Bethlenfalvy, Minister of Finance, the Honourable Doug Downey, and Attorney General of Ontario.”

Recommendation to Council:

“**THAT**, the 22-04-21 and 22-05-04 Council Communication Packages be received for information.”

## 7. CORRESPONDENCE

None.

## 8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

- i) **Green Energy and Climate Change Working Group.**  
Deputy Reeve Barrie Crampton and Councillor Rob Rainer.

The Committee reviewed the minutes that were attached to the agenda.

- ii) **Recreation Working Group – *deferred to the next meeting.***  
Councillor Fred Dobbie and Councillor Beverley Phillips.

- iii) **Private Unassumed Roads Working Group.**  
Councillor RoxAnne Darling and Councillor Gene Richardson.

Councillor Richardson advised that a staff report will be coming to Council with recommendations in August. The minutes will be on the next agenda.

- iv) **Fire Board.**  
Councillor RoxAnne Darling, Councillor Fred Dobbie, Councillor Mick Wicklum.

The Committee reviewed the minutes that were attached to the agenda.

Councillor Darling reported that the Deputy Fire Chief reviewed the Firefighter certification requirements and indicated the DNETV Fire Rescue was in good shape with over 90% of firefighters already certified.

- v) **Library Board.**  
Councillor Rob Rainer.

The Committee reviewed the minutes that were attached to the agenda.

- vi) **Police Services Board – *deferred to the next meeting.***  
Reeve Brian Campbell.

- vii) **County of Lanark.**  
Reeve Brian Campbell and Deputy Reeve Barrie Crampton.

- representatives from Eastern Ontario Regional Network came to speak to County Council, they are lobbying the government and Rogers won the cell phone project and will be installing towers to improve cell coverage. Rogers did not win the 1GB for Wi-Fi coverage, the province is going on their own and over the next 5 years will install and update the towers; the Deputy Reeve will be putting together information on this so that the public can better understand; Lanark County is getting 21 new towers and 4 of them are in Tay Valley; GIS mapping will show their locations
- received an update from Valley Heartland, they held an open house and have a new website for Economic Development. Tay Valley is at the bottom of the statistics for Economic Development, not sure how to get residents to use it as the Township contributes to Valley Heartland through the County and taxpayers are not using it. The Acting CAO/Clerk explained that the Township has received grants from them in the past and that some Towns have a dedicated staff person to work with Valley Heartland; the new Community Services Coordinator position will be working on Economic Development next year in conjunction with the Chief Administrative Officer
- have formed a working group to discuss the Planning Department at the County and the Deputy Reeve is a member of that group, the number of applications have increased and they are looking at making things work better in the department, will be looking at the possibility of delegating approval of straightforward severances to staff rather than going through a Land Division Committee meeting, the Deputy Reeve has also asked why does every lower tier municipality need their own Official Plan, could there be a County Official Plan
- hired the new Clerk early this year and have just hired a new Deputy Clerk

- viii) **Mississippi Valley Conservation Authority Board.**  
Councillor RoxAnne Darling.

The Committee reviewed the minutes that were attached to the agenda.

- ix) **Rideau Valley Conservation Authority Board.**  
Councillor Gene Richardson.

The Committee reviewed the minutes that were attached to the agenda.

- x) **Rideau Corridor Landscape Strategy** – *deferred to the next meeting.*  
Reeve Brian Campbell.

- xi) **Municipal Drug Strategy Committee** – *deferred to the next meeting.*  
Councillor Gene Richardson.

- xii) **Committee of Adjustment.**

The Committee reviewed the minutes that were attached to the agenda.

## 9. **CLOSED SESSION**

None.

## 10. **DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

- ***See Township Action Plan – distributed separately to Council***

## 11. **ADJOURNMENT**

The Committee adjourned at 6:51 p.m.

# **DELEGATIONS & PRESENTATIONS**

**COUNCIL**  
May 24<sup>th</sup>, 2022

**Report #C-2022-14**  
**Amanda Mabo, Acting CAO/Clerk**

**REQUEST TO CLOSE A PORTION OF AN  
UNOPENED ROAD ALLOWANCE – PEARSON  
PUBLIC MEETING**

### **STAFF RECOMMENDATION(S)**

“**THAT**, Council consider a by-law to stop up, close and sell the portion of the unopened road allowance (approximately 800 feet) between Lots 18 & 19, Concession 5, North Burgess, north of Narrows Lock Road, subject to receipt of the required survey.”

### **BACKGROUND**

Committee and Council have considered a request to stop up, close and sell the portion of the unopened road allowance (approximately 800 feet) between Lots 18 & 19, Concession 5, North Burgess, north of Narrows Lock Road. A resolution was passed on March 22<sup>nd</sup>, 2022 declaring the land surplus to the Township’s needs and agreeing to a purchase price of \$0.12 per square foot, should the sale be finalized.

### **DISCUSSION**

The purpose of this report and public meeting is to solicit public feedback regarding the proposed road closing.

Pursuant to the Road Closing and Sale Policy, public notice was posted on site and in the general vicinity of the portion of the unopened road allowance to be closed, mailed to the adjacent property owners, published in the newspaper, published on the Township website and Facebook page and provided publicly via the agenda for the Committee of the Whole Meeting on March 8<sup>th</sup>, 2022, with such notice offering an opportunity for any person to address concerns related to the closing.

### Agency Comment

There were no objections from the agencies that were circulated.



### Adjacent Landowner Comment

There were no comments from adjacent landowners that were circulated.

### Next Steps

Once the required survey has been received, Council can then proceed to pass a by-law to stop up, close and sell the portion of the unopened road allowance to the Applicants. The land will then be transferred upon payment of the required costs.

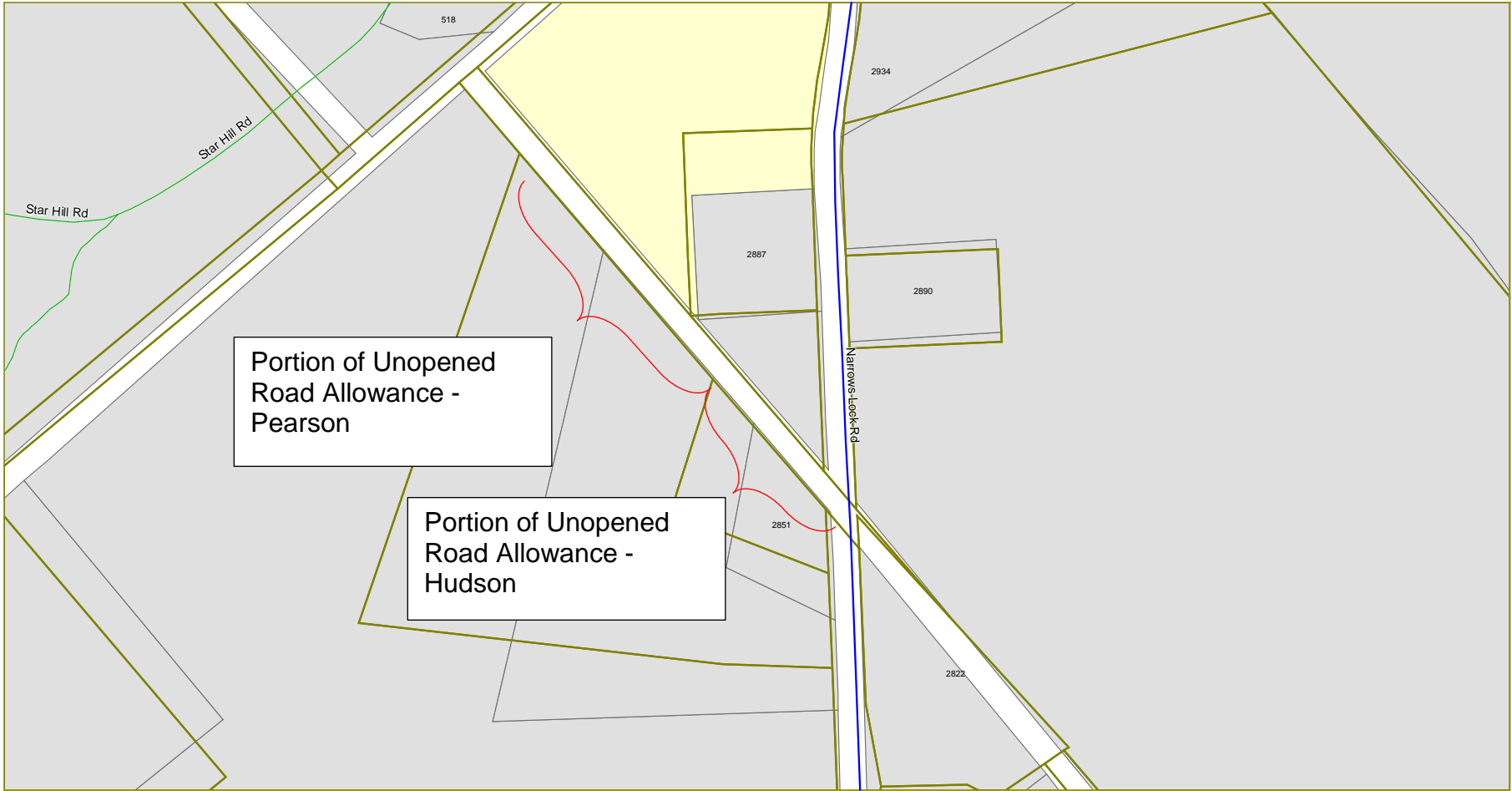
### **ATTACHMENTS**

- i) Map
- ii) Report #C-2022-07 – Request to Close Unopened Road Allowance - Pearson

### **Prepared and Submitted By:**

*Original Signed*

**Amanda Mabo,  
Acting Chief Administrative Officer/Clerk**



**COMMITTEE OF THE WHOLE**  
**March 8<sup>th</sup>, 2022**

**Report #C-2022-07**  
**Amanda Mabo, Acting Chief Administrative Officer/Clerk**

**REQUEST TO CLOSE A PORTION OF AN UNOPENED ROAD ALLOWANCE –  
PEARSON**

### **STAFF RECOMMENDATION(S)**

**“THAT**, Council declares the portion of the unopened road allowance (approximately 800 feet) between Lots 18 & 19, Concession 5, North Burgess, north of Narrows Lock Road, surplus to the Township’s needs;

**THAT**, Council agrees to proceed with the application to stop up, close and sell the said unopened road allowance as per the Road Closing and Sale Policy and call a Public Meeting;

**THAT**, the purchase price of \$0.12 per square foot be accepted should the sale be finalized.”

### **BACKGROUND**

A request was received from Steve Pearson requesting the closure of the identified portion of the unopened road allowance.

Council is already aware of this request as it was made as part of the Hudson Road Closing back in January.

### **DISCUSSION**

The Clerk undertook a preliminary review.

The Applicant is requesting to close the portion of the unopened road allowance adjacent to his property.

The Planner and Public Works Department were consulted and have no issues with this request.

Staff recommends proceeding with closing the portion of the unopened road allowance as there are no Planning or Public Works concerns or future anticipated municipal uses.

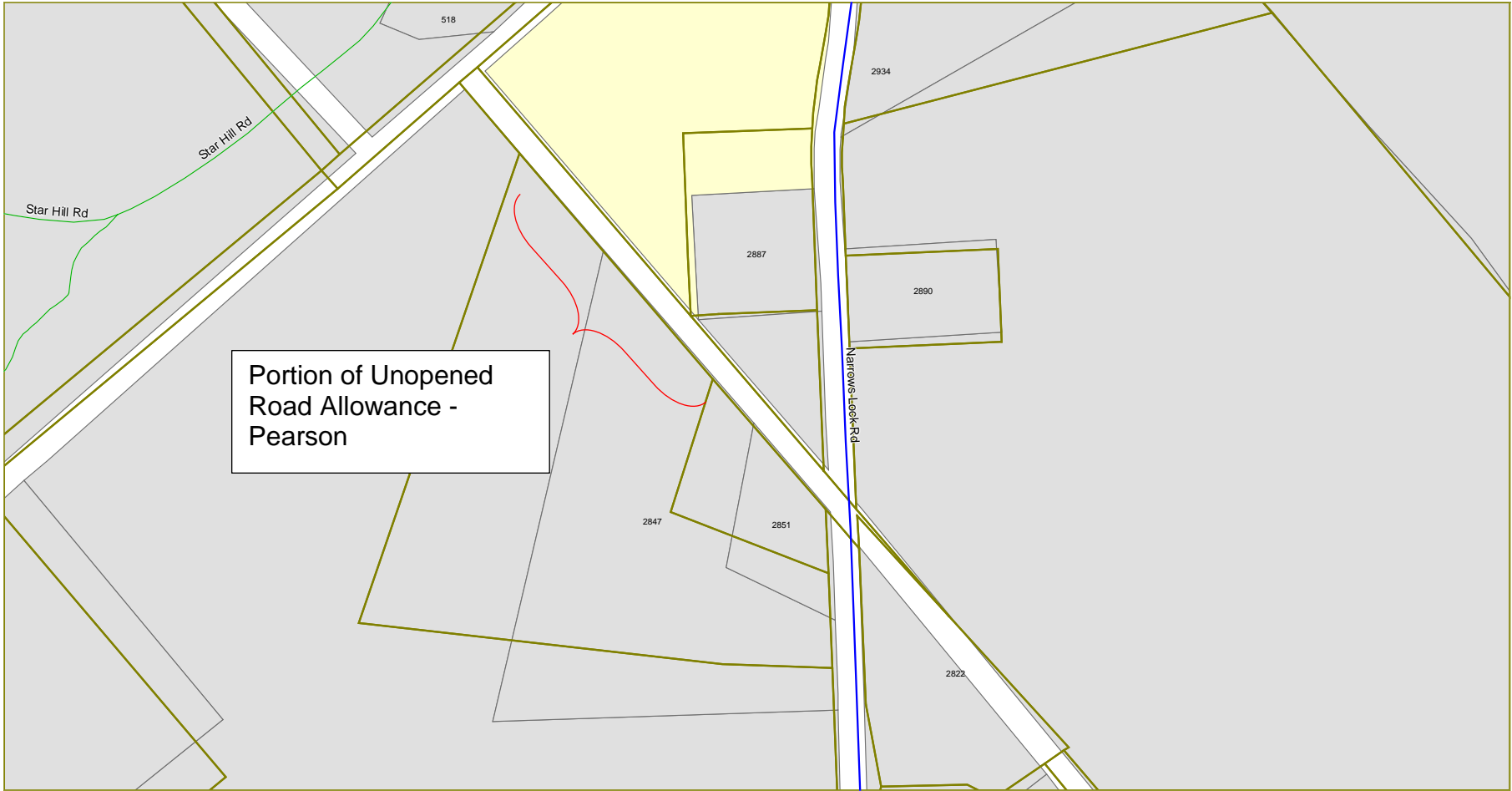
The requestor will be required to pay all costs associated with the application, including purchase price, legal and advertising costs. The reference plan/survey is being undertaken by both Pearson and Hudson. A purchase price of \$0.12 per square foot is recommended.

## **ATTACHMENTS**

- i) Written Request
- ii) Map

**Prepared and Submitted By:**

**Amada Mabo,  
Acting Chief Administrative Officer/Clerk**



# **BY-LAWS**

# THE CORPORATION OF TAY VALLEY TOWNSHIP

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## BY-LAW NO. 2022-008

### APPOINTMENT OF DEPUTY CHIEF BUILDING OFFICIALS AND BUILDING INSPECTORS BY-LAW AMENDMENT

---

**WHEREAS**, Subsection 3(2) of the *Building Code Act*, S.O. 1992, Chapter 23, as amended, requires the council of each municipality to appoint a Chief Building Official and such inspectors as are necessary for the enforcement of the Act in the areas in which the municipality has jurisdiction;

**AND WHEREAS**, to ensure continuity of service to residents and businesses when the Chief Building Official requires assistance during special circumstances or is unable to perform his or her duties;

**AND WHEREAS**, Council deems it expedient to amend Section 1.1 of By-Law No. 2018-020 as hereinafter set out;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Corporation of Tay Valley Township enacts as follows:

#### 1. GENERAL REGULATIONS

1.1 **THAT**, Section 1.1 of By-Law No. 2018-020, be amended to remove:

- Bob Demerath

#### 2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

#### 3. BY-LAWS AMENDED

3.1 By-Law No. 2018-020 is hereby amended.

3.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
BY-LAW NO. 2022-008**

**4. EFFECTIVE DATE**

ENACTED AND PASSED this 24<sup>th</sup> day of May, 2022.

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**Brian Campbell, Reeve**

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**Amanda Mabo, Clerk**



# THE CORPORATION OF TAY VALLEY TOWNSHIP

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## BY-LAW NO. 2022-009

### A BY-LAW TO SET THE TAX RATES FOR THE YEAR 2022

---

**WHEREAS**, Section 312 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that the Council of a local municipality shall, after the adoption of estimates for the year, pass a by-law levying a separate tax rate on the assessment in each property class;

**AND WHEREAS**, the Council of the Corporation of Tay Valley Township has adopted a budget, including estimates of all sums required during the year for the purposes of the municipality, in accordance with Section 290 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended;

**AND WHEREAS**, Section 312 (6) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, requires tax rates to be established in the same proportion to the tax ratios established;

**AND WHEREAS**, the Council of the Corporation of the County of Lanark has adopted By-Laws 2022-14 and 2022-15, being by-laws to set tax ratios and tax rate reductions and to establish tax rates to be levied to local municipalities;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Corporation of Tay Valley Township enacts as follows:

#### 1. GENERAL REGULATIONS

1.1 **THAT**, for the year 2022, the tax rates to be applied to the taxable assessment of Tay Valley Township be as set out in Schedule "A", attached hereto.

1.2 **THAT**, the final taxes levied by this By-Law shall be in accordance with the provisions of By-Law No. 2021-058, as amended.

#### 2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
BY-LAW NO. 2022-009**

**3. EFFECTIVE DATE**

ENACTED AND PASSED this 24<sup>th</sup> day of May, 2022.

---

**Brian Campbell, Reeve**

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**Amanda Mabo, Clerk**

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
BY-LAW NO. 2022-009**

**SCHEDULE "A"**

**TAY VALLEY TOWNSHIP – TAX RATES**

**GENERAL PURPOSES**

<u>PROPERTY CLASS</u>	<u>GENERAL</u>
Residential/Farm	0.00386395
Multi-residential	0.00816578
New Multi-Residential	0.00425036
Commercial Occupied	0.00712100
Commercial Excess Land	0.00712100
Commercial Vacant Land	0.00712100
Industrial Occupied	0.00978213
Industrial Excess Land	0.00978213
Industrial Vacant Land	0.00978213
Large Industrial Occupied	0.00978213
Large Industrial Excess Land	0.00978213
Large Industrial Vacant Land	0.00978213
Pipelines	0.00775590
Farmland	0.00096599
Managed Forest	0.00096599

**PAYMENTS-IN-LIEU**

Residential/Farm	0.00386395
Commercial Full	0.00712100
Commercial General	0.00712100
Landfill	0.00476213

**NEW CONSTRUCTION**

Commercial	0.00712100
Industrial	0.00978213
Industrial Excess Land	0.00978213

POLICE PURPOSES

<u>PROPERTY CLASS</u>	<u>POLICE</u>
Residential/Farm	0.00079365
Multi-residential	0.00167723
New Multi-Residential	0.00087301
Commercial Occupied	0.00146263
Commercial Excess Land	0.00146263
Commercial Vacant Land	0.00146263
Industrial Occupied	0.00200923
Industrial Excess Land	0.00200923
Industrial Vacant Land	0.00200923
Large Industrial Occupied	0.00200923
Large Industrial Excess Land	0.00200923
Large Industrial Vacant Land	0.00200923
Pipelines	0.00159305
Farmland	0.00019841
Managed Forest	0.00019841

PAYMENTS-IN-LIEU

Residential/Farm	0.00079365
Commercial Full	0.00146263
Commercial General	0.00146263
Landfill	0.00097813

NEW CONSTRUCTION

Commercial	0.00146263
Industrial	0.00200923
Industrial Excess Land	0.00200923

## HOSPITAL PURPOSES

<u>PROPERTY CLASS</u>	<u>HOSPITAL</u>
Residential/Farm	0.00005209
Multi-residential	0.00011008
New Multi-Residential	0.00005730
Commercial Occupied	0.00009600
Commercial Excess Land	0.00009600
Commercial Vacant Land	0.00009600
Industrial Occupied	0.00013187
Industrial Excess Land	0.00013187
Industrial Vacant Land	0.00013187
Large Industrial Occupied	0.00013187
Large Industrial Excess Land	0.00013187
Large Industrial Vacant Land	0.00013187
Pipelines	0.00010456
Farmland	0.00001302
Managed Forest	0.00001302

### PAYMENTS-IN-LIEU

Residential/Farm	0.00005209
Commercial Full	0.00009600
Commercial General	0.00009600
Landfill	0.00006420

### NEW CONSTRUCTION

Commercial	0.00009600
Industrial	0.00013187
Industrial Excess Land	0.00013187

TOTAL OF ALL ABOVE PURPOSES

<b>PROPERTY CLASS</b>	<b>TOTAL</b>
Residential/Farm	0.00470969
Multi-residential	0.00995309
New Multi-Residential	0.00518067
Commercial Occupied	0.00867963
Commercial Excess Land	0.00867963
Commercial Vacant Land	0.00867963
Industrial Occupied	0.01192323
Industrial Excess Land	0.01192323
Industrial Vacant Land	0.01192323
Large Industrial Occupied	0.01192323
Large Industrial Excess Land	0.01192323
Large Industrial Vacant Land	0.01192323
Pipelines	0.00945351
Farmland	0.00117742
Managed Forest	0.00117742

**PAYMENTS-IN-LIEU**

Residential/Farm	0.00470969
Commercial Full	0.00867963
Commercial General	0.00867963
Landfill	0.00580446

**NEW CONSTRUCTION**

Commercial	0.00867963
Industrial	0.01192323
Industrial Excess Land	0.01192323

# THE CORPORATION OF TAY VALLEY TOWNSHIP

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## BY-LAW NO. 2022-010

### A BY-LAW TO STOP UP, CLOSE AND SELL A PORTION OF AN UNOPENED ROAD ALLOWANCE (CAMERON)

---

**WHEREAS**, Section 11 (3) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25, as amended, provides that a municipality may pass by-laws respecting highways within their jurisdiction;

**AND WHEREAS**, an application was received and processed in accordance with the Road Closing and Sale Policy;

**AND WHEREAS**, public notice was published in the newspaper on December 2<sup>nd</sup> and 9<sup>th</sup>, 2021 published on the Township website and provided publicly via the agenda for the Council Meeting on January 18<sup>th</sup>, 2022, with such notice offering an opportunity for any person to address concerns related to the closing;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Corporation of Tay Valley Township enacts as follows:

#### 1. GENERAL REGULATIONS

- 1.1 **THAT**, the portion of the unopened road allowance between Concession 5 and 6, Lot 2, geographic Township of North Burgess, off Brooks Corners on Adam Lake and more particularly described as Parts 1 and 2 on Plan 27R11844 is hereby stopped up and closed.
- 1.2 **THAT**, Plan 27R11844 is attached hereto as Schedule "A" and shall be for information purposes only, and not form part of this bylaw.
- 1.3 **THAT**, Part 1 and 2 on Plan 27R11844 of the said portion of the unopened road allowance be sold to the adjacent landowner, Avery Shirley Cameron and Tait Mary Cameron as a lot addition to be added to the adjoining lands which are Part Lot 2, Concession 6, North Burgess, being PIN 05320-0205 (LT).
- 1.4 **THAT**, the purchase price for the parcels of land as described in Schedule "B" shall be \$0.08 per square foot.
- 1.5 **THAT**, the Reeve and Clerk are hereby authorized on behalf of the Corporation of Tay Valley Township to execute all documentation required to complete the transfer of ownership.

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
BY-LAW NO. 2022-010**

**2. ULTRA VIRES**

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

**3. EFFECTIVE DATE**

**3.1 THAT**, this By-Law shall come into force and take effect once a certified copy of this by-law is registered in the proper land registry office.

**3.2 ENACTED AND PASSED** this 24<sup>th</sup> day of May, 2022.

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**Brian Campbell, Reeve**

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**Amanda Mabo, Clerk**



**THE CORPORATION OF TAY VALLEY TOWNSHIP  
BY-LAW NO. 2022-010**

**SCHEDULE "A"**

Subject Lands:

*Part of Road Allowance PIN 05320-0203 LT*

*PART RDAL BTN CONCESSION 5 & 6 NORTH BURGESS BTN ADAM LAKE & RDAL BTN  
TWP OF N ELMSLEY & N BURGESS EXCEPT PART 1 27R11112 AND PART 6 27R4959;  
TAY VALLEY TOWNSHIP BEING PART 1 & 2 27R11844 (PART OF PIN 05320-0203 LT)*

*Plan 27R11844 is available for viewing at the Tay Valley Township Municipal Office*

# THE CORPORATION OF TAY VALLEY TOWNSHIP

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## BY-LAW NO. 2022-011

### A BY-LAW TO AMEND ZONING BY-LAW NO. 2002-121, AS AMENDED (2865539 ONTARIO INC – STANLEY ROAD) (PT E1/2 LOT 13, CONCESSION 8, GEOGRAPHIC TOWNSHIP OF NORTH BURGESS)

---

**WHEREAS**, the *Planning Act, R.S.O. 1990, Chapter P.13 Section 34 as amended*, provides that the Councils of local municipalities may enact by-laws regulating the use of land and the erection, location and use of buildings and structures within the municipality;

**AND WHEREAS**, By-Law No. 2002-121, as amended, regulates the use of land and the erection, location and use of buildings and structures within Tay Valley Township;

**AND WHEREAS**, the Council of the Corporation of Tay Valley Township deems it advisable to amend By-Law No. 2002-121, as amended, as hereinafter set out;

**AND WHEREAS**, this By-Law implements the polices and intentions of the Official Plan for Tay Valley Township;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Corporation of Tay Valley Township enacts as follows:

#### 1. GENERAL REGULATIONS

- 1.1 **THAT**, By-Law No. 2002-121, as amended, is further amended by amending the zoning from Rural (RU) to Commercial (C) on the lands legally described as Part East ½ Lot 13, Concession 8, Geographic Township of North Burgess, Parts 2 and 3 on Plan 27R-3961, now in Tay Valley Township, County of Lanark (Roll #091191101503502) in accordance with Schedule “A” attached hereto and forming part of this By-Law.
- 1.2 **THAT**, all other applicable standards and requirements of By-Law No. 2002-121 shall continue to apply to the subject property.
- 1.3 **THAT**, this By-Law shall come into force and effect with the passing thereof, in accordance with *the Planning Act*, as amended.

#### 2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
BY-LAW NO. 2022-011**

**3. EFFECTIVE DATE**

ENACTED AND PASSED this 24<sup>th</sup> day of May 2022.

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**Brian Campbell, Reeve**

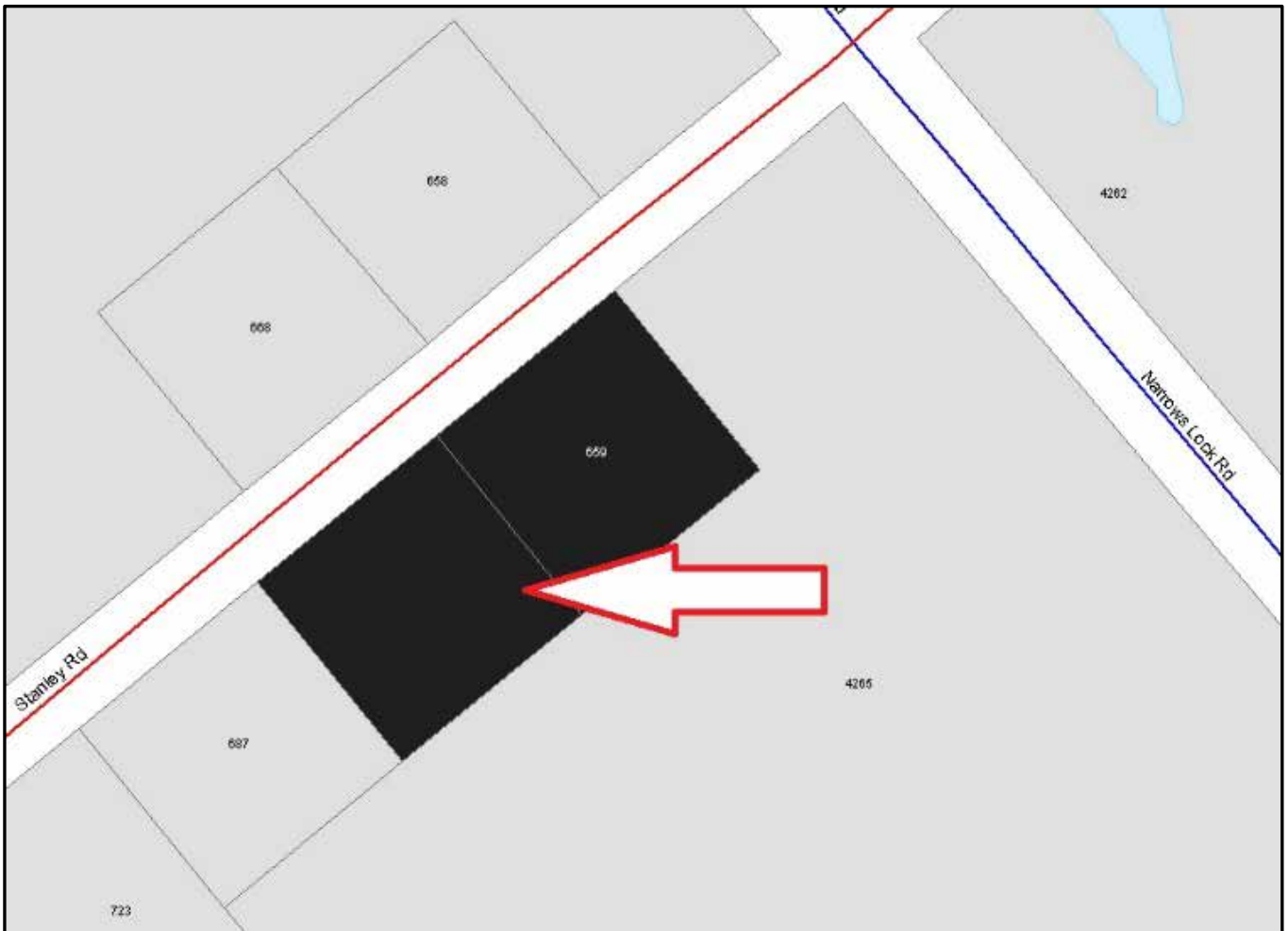
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**Amanda Mabo, Clerk**

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
BY-LAW NO. 2022-011**

**SCHEDULE "A"**

2865539 Ontario Inc – Stanley Road  
Part East ½ Lot 13, Concession 8  
Geographic Township of North Burgess  
Parts 2 and 3 on Plan 27R3961  
PIN 05223-0333  
Tay Valley Township



Area(s) Subject to the By-Law

To amend the Zoning provisions  
Rural (RU) to  
Commercial (C)

Certificate of Authentication

This is Schedule "A" to By-Law 2022-011  
passed this 24<sup>th</sup> day of May 2022.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Clerk

# THE CORPORATION OF TAY VALLEY TOWNSHIP

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## BY-LAW NO. 2022-012

### BEING A BY-LAW TO AMEND ROAD NAMING BY-LAW NO. 98-87 (PATTERSON ROAD, PATTERSON ROAD A, PATTERSON ROAD B, PATTERSON ROAD C, PATTERSON ROAD D)

---

**WHEREAS**, Section 31 (2) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25, as amended, provides that after January 1, 2003, land may only become a highway by virtue of a by-law establishing the highway and not by the activities of the municipality or any other person in relation to the land, including the spending of public money;

**AND WHEREAS**, Section 48 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a local municipality may name or change the name of a private road after giving public notice of its intention to pass the by-law;

**AND WHEREAS**, Patterson Road is a Township Road from Christie Lake North Shore Road to the Southeast border of PIN 05215-0383 and then becomes a Private Road which then has Private Road branches;

**AND WHEREAS**, the private rights-of-way have been registered on title for many decades and never named or added to the Township's Road Naming By-Law;

**AND WHEREAS**, public notice was given via the agenda for the Committee of the Whole meeting on May 10<sup>th</sup> and via the Agenda for the Council meeting on May 24<sup>th</sup>;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Corporation of the Tay Valley Township enacts as follows:

#### 1. GENERAL REGULATIONS

- 1.1 **THAT**, the Location and Description for Patterson Road in Schedule "A", Sherbrooke Ward, Municipal Roads to Road Naming By-Law No. 98-87 be amended to read as follows:

From Christie Lake North Shore Road to the Southeast border of PIN 05215-0383.

- 1.2 **THAT**, the private right-of-way shown as the portion of Part 8 on Plan 27R-4650, continuing on Part 7 on Plan 27R-7624 to the intersection of Part 7 on Plan 27R-7624 and Part 5 on Plan 27R-7624 and all of Part 5 on 27R-7624, be named Patterson Road.

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
BY-LAW NO. 2022-012**

- 1.3** THAT, the private right-of-way shown as Parts 2 and 4 on Plan 27R-4650, be named Patterson Road A.
- 1.4** THAT, the private right-of-way shown as Parts 13 and 17 on Plan 27R-7624, be named Patterson Road B.
- 1.5** THAT, the private right-of-way shown as the portion of Part 7 on Plan 27R-7624 from the intersection of Part 7 on Plan 27R-7624 and Part 5 on Plan 27R-7624 for the remainder of Part 7 on Plan 27R-7624, be named Patterson Road C.
- 1.6** THAT, the private right-of-way shown as Part 6 on Plan 27R-7624, be named Patterson Road D.
- 1.7** THAT, the private portion of Patterson Road, Patterson Road A, Patterson Road B, Patterson Road C and Patterson Road D, located in the geographic Township of South Sherbrooke, as shown on Schedule "A" attached, be included within the designated roads as set out in the Road Naming By-Law No. 98-87, specifically Schedule "B", Sherbrooke Ward, Private Road Names and Letters".
- 1.8** THAT, Location and Description in Schedule "B", Sherbrooke Ward, Private Road Names and Letters", to Road Naming By-Law No. 98-87 read as follows:
- Patterson Road: From the end of the public portion of Patterson Road (Southeast border of PIN 05215-0383) to Civic Address #100.
- Patterson Road A: From Patterson Road south easterly to the dead end.
- Patterson Road B: From Patterson Road south easterly to the dead end.
- Patterson Road C: From Patterson Road southerly to the dead end.
- Patterson Road D: From Patterson Road easterly to the dead end.
- 1.9** THAT, Plan 27R-7624 and Plan 27R-4650 are attached hereto as Schedule "B" and shall be for information purposes only, and not form part of this bylaw.
- 1.10** THAT, the Clerk in consultation with the Township Solicitor may make technical changes to the By-Law prior to registration, so that the By-Law is acceptable by the Land Registry Office.
- 1.11** THAT, the Clerk be authorized to register a certified copy of this by-law on title in the Land Registry Office.

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
BY-LAW NO. 2022-012**

**2. ULTRA VIRES**

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

**3. BY-LAWS TO BE AMENDED**

**3.1** By-Law No. 98-87 is hereby amended.

**3.2** All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

**4. EFFECTIVE DATE**

**4.1** **THAT**, this by-law shall come into force and effect with the posting of the applicable Road Signage and when a certified copy of this by-law has been registered at the Land Registry Office.

**4.2** ENACTED AND PASSED this 24<sup>th</sup> day of May 2022.

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**Brian Campbell, Reeve**

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**Amanda Mabo, Clerk**

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
BY-LAW NO. 2022-012**

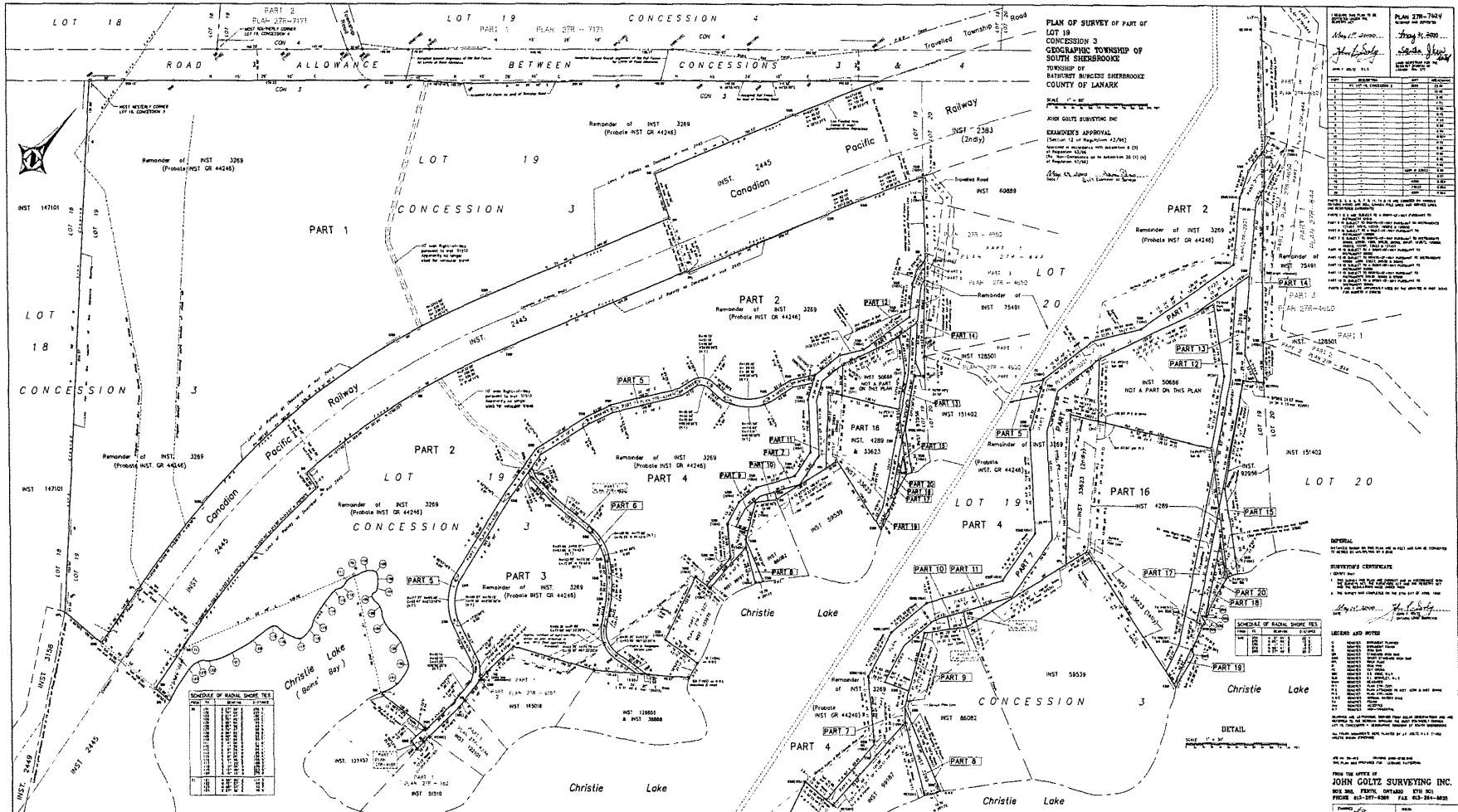
**SCHEDULE "A"**

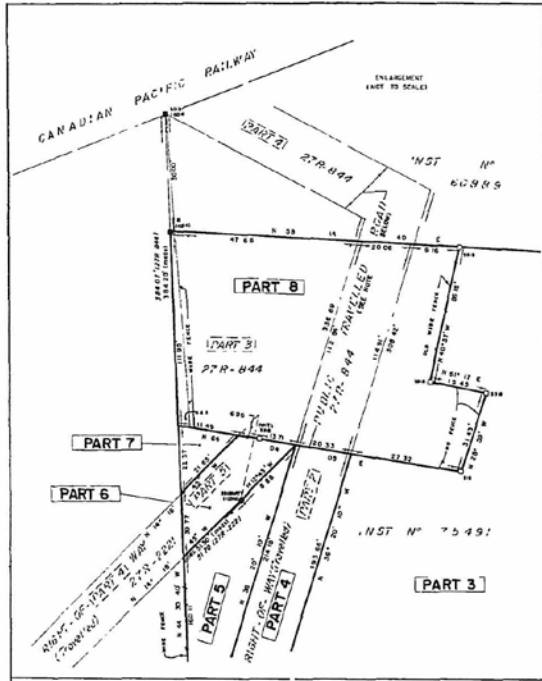




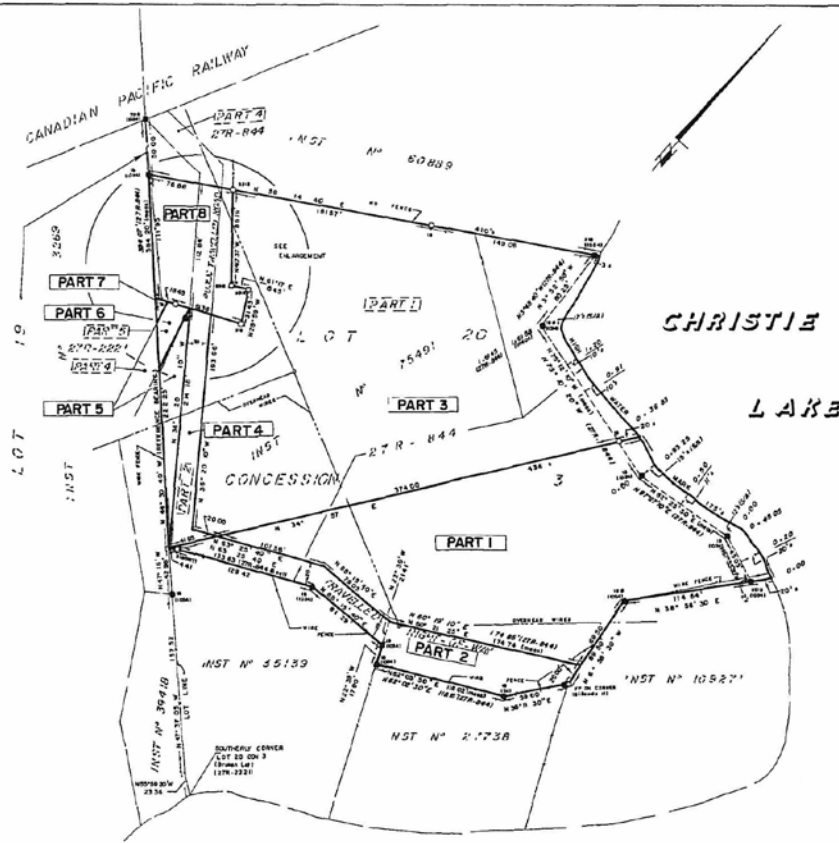
# THE CORPORATION OF TAY VALLEY TOWNSHIP BY-LAW NO. 2022-012

## SCHEDULE "B"





NOTE - PORTION SHOWN AS PUBLIC TRAVELLED ROAD NOT SUPPORTED BY DOCUMENTATION BUT BY MAINTENANCE AND SIGN PLACING BY TOWNSHIP OF SOUTH SHERBROOKE



CHRISTIE LAKE

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE REGISTRY ACT  
 May 28<sup>th</sup> 1930  
 Geo. W. Bracken  
 GEO W BRACKEN P L INC,  
 ONTARIO LAND SURVEYOR

PLAN 27 R 4650  
 RECEIVED AND DEPOSITED  
 June 12<sup>th</sup> 1930  
 Geo. B. Broughton  
 LAND REGISTRAR FOR THE  
 REGISTRY DIVISION OF  
 LANARK SOUTH (N° 27)

SCHEDULE			
PART	LOT	CONCESSION	AREA (AC)
1			1.126
2			0.730
3	20	3	75.491
4			0.008
5			0.008
6			0.003
7			0.138
8			0.138

PARTS 1 & 8 ARE SUBJECT TO RIGHTS OF WAY AS PER VARIOUS DEEDS RELYING INST N° 109 271

PLAN OF SURVEY OF  
 PART OF LOT 20, CONCESSION 3  
 TOWNSHIP OF SOUTH SHERBROOKE  
 COUNTY OF LANARK  
 SCALE 1" = 50'  
 GEO W BRACKEN LIMITED  
 1930

BEARINGS ARE ASTROLOGIC REFERRED TO THE LIMIT BETWEEN LOTS 19 AND 20 SHOWN ON PLAN 27 R 844 AS BEING N 44° 30' 40" W

TIES TO HIGH WATER MARK ARE AT RIGHT ANGLES TO SHORE TRANSVERSE UNLESS NOTED OTHERWISE

CAUTION THIS PLAN IS NOT A PLAN OF SUBDIVISION WITHIN THE MEANING OF THE PLANNING ACT

- LEGEND
- JB - DENOTES IRON BAR
  - SB - DENOTES STAINLESS IRON BAR
  - SB-B - DENOTES SHORT STANDARD IRON BAR
  - SB-S - DENOTES SHORT STAINLESS IRON BAR
  - CL - DENOTES CULY CHISEL
  - WT - DENOTES WITNESS
  - ⊕ - DENOTES MONUMENT PLANTED
  - ⊙ - DENOTES MONUMENT FOUND
  - 1004 - DENOTES S W BRACKEN & S
  - 2011 - DENOTES S L BRACKEN & S L
  - SA - DENOTES SINE SCALE
  - - DENOTES FENCE

SURVEYOR'S CERTIFICATE  
 I HEREBY CERTIFY THAT  
 THE SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT AND THE REGULATIONS MADE THEREUNDER  
 THE SURVEY WAS COMPLETED ON THE 17th DAY OF MAY 1930  
 May 20<sup>th</sup> 1930  
 Geo. W. Bracken  
 GEO W BRACKEN P L INC,  
 ONTARIO LAND SURVEYOR

Geo. W. Bracken Limited  
 Ontario Land Surveyors  
 40 Main Street, West  
 Smiths Falls, Ontario  
 K7A 4E9  
 P O Box 24 Phone (813) 283-2233

DRAWN BY	R BAK	MATH CHECK	
CALC BY	WRT	FILE NO	S SHE 8
CHECKED BY		JOB NO	13123

# THE CORPORATION OF TAY VALLEY TOWNSHIP

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## BY-LAW NO. 2022-013

### BEING A BY-LAW TO AMEND ROAD NAMING BY-LAW NO. 98-87 (BRANDELLE LANE)

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**WHEREAS**, Section 31 (2) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25, as amended, provides that after January 1, 2003, land may only become a highway by virtue of a by-law establishing the highway and not by the activities of the municipality or any other person in relation to the land, including the spending of public money;

**AND WHEREAS**, Brandelle Lane is a new condominium road within Tay Valley Township;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Corporation of Tay Valley Township enacts as follows:

#### 1. GENERAL REGULATIONS

- 1.1 **THAT**, the condominium road shown as Part 4, on Plan 27-11605 be named Brandelle Lane.
- 1.2 **THAT**, Brandelle Lane, located in the geographic Township of Bathurst, as shown on Schedule “A” attached, be included within the designated roads as set out in the Road Naming By-Law No. 98-87, specifically by adding Schedule “D” Bathurst Ward – Condominium Roads as follows:

Schedule “D”  
Bathurst Ward  
Condominium Roads

NAME	LOCATION AND DESCRIPTION
Brandelle Lane	From Christie Lake Road for Approximately 167 m

- 1.3 **THAT**, Plan 27-11605 is attached hereto as Schedule “B” and shall be for information purposes only, and not form part of this by-law.
- 1.4 **THAT**, the Clerk in consultation with the Township Solicitor may make technical changes to the By-Law prior to registration, so that the By-Law is acceptable by the Land Registry Office.
- 1.5 **THAT**, the Clerk be authorized to register a certified copy of this by-law on title in the Land Registry Office.

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
BY-LAW NO. 2022-013**

**2. ULTRA VIRES**

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

**3. BY-LAWS TO BE AMENDED**

**3.1** By-Law No. 98-87 is hereby amended.

**3.2** All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

**4. EFFECTIVE DATE**

**4.1** **THAT**, this by-law shall come into force and effect with the posting of the applicable Road Signage and when a certified copy of this by-law has been registered at the Land Registry Office.

**4.2** ENACTED AND PASSED this 24<sup>th</sup> day of May 2022.

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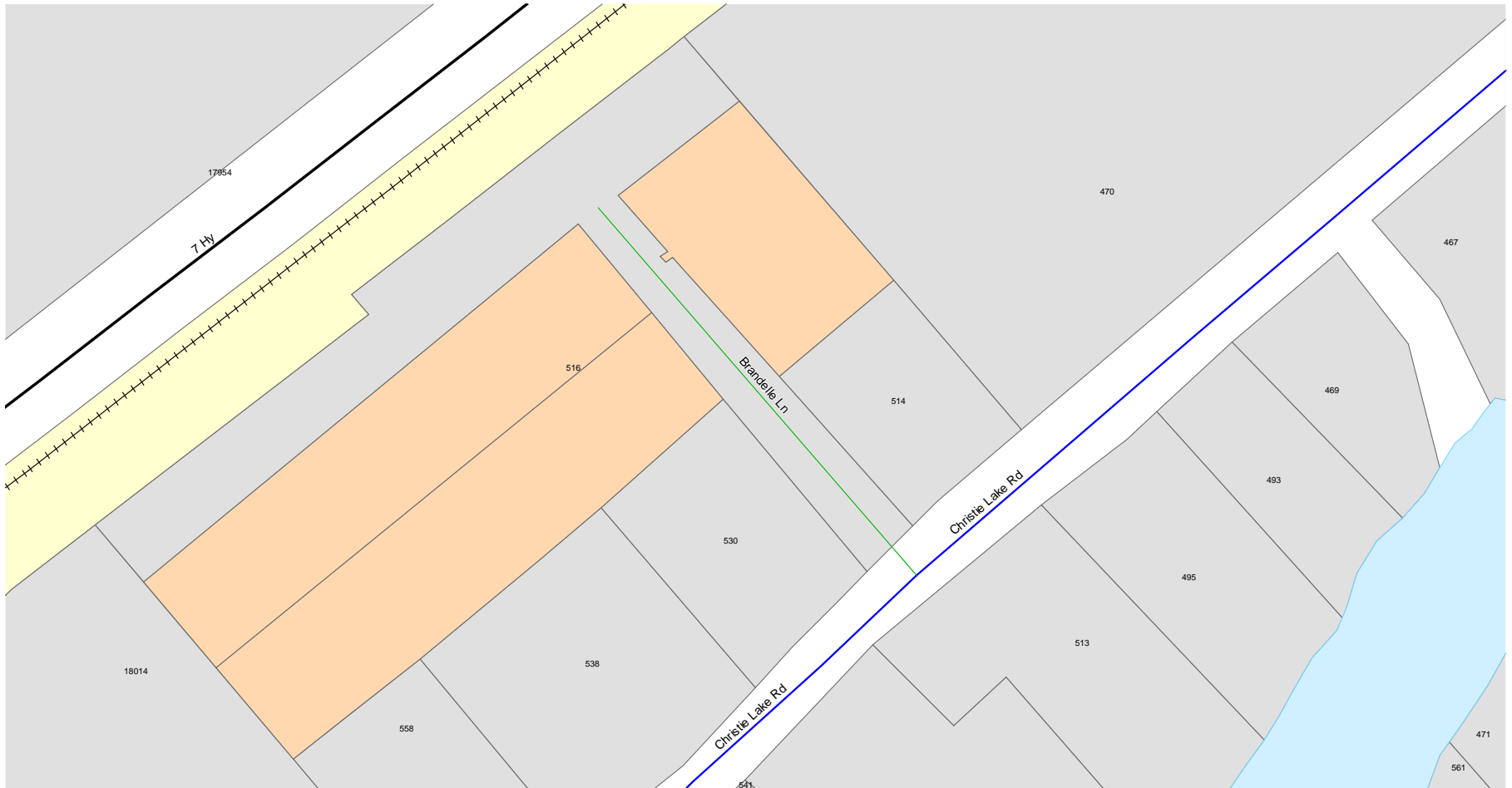
**Brian Campbell, Reeve**

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**Amanda Mabo, Clerk**

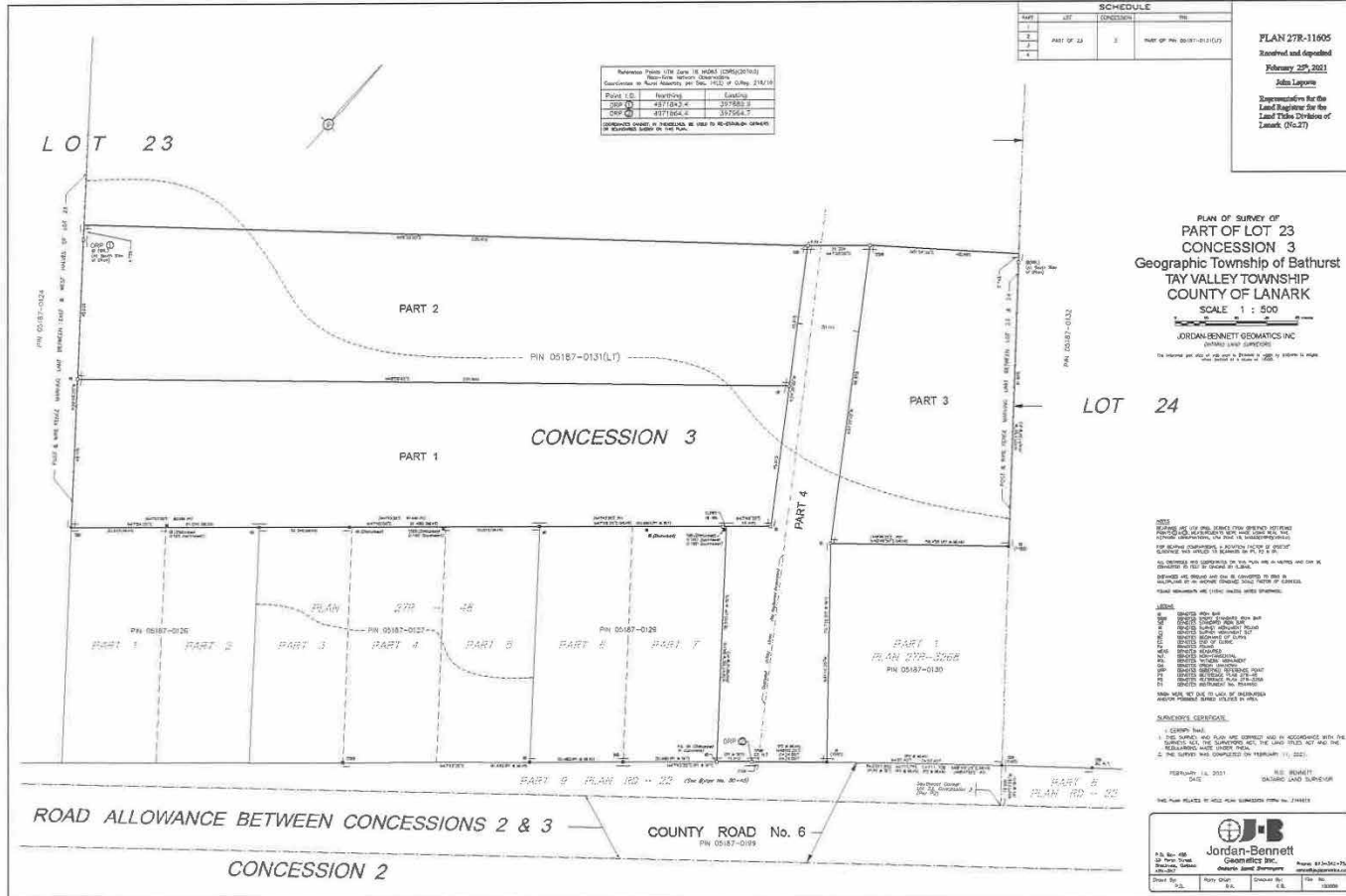
**THE CORPORATION OF TAY VALLEY TOWNSHIP  
BY-LAW NO. 2022-013**

**SCHEDULE "A"**



# THE CORPORATION OF TAY VALLEY TOWNSHIP BY-LAW NO. 2022-013

## SCHEDULE "B"



# THE CORPORATION OF TAY VALLEY TOWNSHIP

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## BY-LAW NO. 2022-014

### A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF TAY VALLEY TOWNSHIP AT ITS MEETING HELD ON MAY 24<sup>th</sup>, 2022

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**WHEREAS**, Section 5 of *the Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that the powers of a municipality shall be exercised by its council;

**AND WHEREAS**, Section 9 of *the Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

**AND WHEREAS**, Section 5(3), provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS**, it is deemed expedient that the proceedings of the Council of the Corporation of Tay Valley Township at its meeting be confirmed and adopted by By-Law;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Corporation of Tay Valley Township enacts as follows:

#### 1. GENERAL REGULATIONS

- 1.1 **THAT**, the actions of the Council of the Corporation of Tay Valley Township at its meeting held on the 24<sup>th</sup> day of May, 2022 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of Tay Valley Township at its meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.
- 1.2 **THAT**, the Reeve and Proper Signing Official of the Corporation of Tay Valley Township are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of Tay Valley Township referred to in the preceding section hereof.
- 1.3 **THAT**, the Reeve and/or Deputy Reeve and Clerk and/or Deputy Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of Tay Valley Township.

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
BY-LAW NO. 2022-014**

**2. ULTRA VIRES**

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

**3. EFFECTIVE DATE**

ENACTED AND PASSED this 24<sup>th</sup> day of May 2022.

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**Brian Campbell, Reeve**

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**Amanda Mabo, Clerk**



# **NEW/OTHER BUSINESS**

**COUNCIL**  
May 24<sup>th</sup>, 2022

**Report #FIN-2022-07**  
Ashley Liznick, Treasurer

**FEDERATION OF CANADIAN MUNICIPALITIES GRANT APPLICATION  
ASSET MANAGEMENT CONTINUATION FOR O.REG 588/2017**

### **STAFF RECOMMENDATION(S)**

It is recommended:

**“THAT**, staff be authorized to apply for a grant opportunity from the Federation of Canadian Municipalities’ (FCM) Municipal Asset Management Program (MAMP) for Asset Management Program Development and Data Enhancements in Tay Valley Township;

**THAT**, Tay Valley Township commits to conducting the following activities in its proposed project submitted to the FCM MAMP to advance the Township’s Asset Management Program:

- condition and data enhancements;
- lifecycle framework development; and
- risk analysis and management;

**AND THAT**, Tay Valley Township commits to \$18,500 (of the \$68,500 project budget) from its budget towards the costs of this initiative.”

### **BACKGROUND**

*Ontario Regulation 588/2017, Asset Management Planning for Municipal Infrastructure*, requires the Township to establish an Asset Management Plan (AMP).

The first phase was due July 1, 2019 which required municipalities to have finalized a strategic asset management policy which was approved by Council.

Council approved at the April 26<sup>th</sup>, 2022 Council meeting to sole sourcing the Township’s Asset Management Plan (AMP) and Asset Management software to Public Sector Digest (PSD)/CityWide to meet the requirements of the July 1, 2022 and July 1, 2024 deadline in O.Reg 588/2017.

Also provided in the report was that PSD/CityWide could write a grant application for the

Township for future and further asset management planning to bring the Township closer to meeting the July 1, 2025 deadline.

## **DISCUSSION**

The Federation of Canadian Municipalities (FCM) is still taking grant applications and queuing the applications as they are received.

As the Township saw with the last FCM grant application, it can take a while to hear back on the status of the application, hence why it is important to get the application in and get in the que.

PSD is already pulling together the application, in conjunction with the Treasurer, and requires a motion to accompany the application to show Council commitment (same as when the Township applied for the previous FCM grant).

As Council is aware asset management is not going anywhere. The updated AMP will help aid Council decisions and as mentioned previously it will also be used for future funding determinations (i.e. OCIF). The better the data and work the Township puts into the Plan the better quality of information that can be used for decision making.

This grant is specific to enhancing the Township (1) data and condition ratings, (2) creating lifecycle framework, and (3) providing risk analysis/management data.

- (1) Municipalities need to have a clear understanding regarding the performance and condition of their assets, as all management decisions regarding future expenditures and field activities should be based on this knowledge. An incomplete understanding of an asset may lead to ill-timed failure or premature replacement.
- (2) The purpose of asset management is to extract the highest value from the asset at the lowest lifecycle cost. Lifecycle analysis is essential in long-term planning. Over its design life, assets require well-timed lifecycle activities to minimize down-time, reduce the likelihood of unexpected asset failure, and maintain established levels of service. These activities can include preventative or predictive maintenance, repairs, rehabilitations, and eventually, a full replacement of the asset. Developing formal and documented lifecycle management frameworks will allow the municipality to forecast the timing and cost of these lifecycle events more accurately, and ultimately optimize the use of limited budgets.
- (3) PSD will develop a risk system, which will rank overall risk based on parameters that consider economic, social, environmental impacts, as well as all other available data regarding the condition of assets, known operational issues, etc. Risk and criticality models and analysis are a key element of good asset management practices and programs. They are now recognized nationally and internationally as best practice.

Meeting the July 1, 2025 deadline will require multiple phases to achieve this. This is the first phase and another phase will occur in 2024/25.

## OPTIONS CONSIDERED

### Option #1 – (Recommended)

Authorize staff to apply to FCM for grant funding to conduct Asset Management Program Development and Data Enhancements. Should the grant funding be successful the remaining \$18,500 be covered in the 2023 budget (where it will be funded from can be determined at budget time).

### Option #2 – (Not Recommended)

Should the grant be unsuccessful the entire project be funded in the 2023 budget.

### Option #3 – (Not Recommended)

Do not apply for the grant and do not move forward with Asset Management.

## STRATEGIC PLAN LINK

### **Our Vision for the Future**

**Financial Sustainability:** We have stable tax rates and debt ratios, and are able to fund our desired programs and infrastructure.

**Infrastructure:** Our roads, trails, bridges, buildings, landfills and communications systems are efficient and well-maintained.

### **Guiding Principles**

- we manage our assets and infrastructure effectively and efficiently, and have plans in place to maintain and replace them.

## FINANCIAL CONSIDERATIONS

The total project is \$68,500. The FCM grant would cover \$50,000 and the Township would be responsible for the remaining \$18,500.

Due to the timing of the grant application, how long it takes FCM to process these applications, and then to actually start the project it is being recommended that this is a 2023 project and would be budgeted as so during this Fall's budget sessions.

Since this will be included the 2023 budget Council will have some options as to how to fund the remaining \$18,500. It could be a contribution to (and then from) the Asset Management Reserve, it could be from Gas Tax funding, it could be from Ontario Community Infrastructure Funding (OCIF) funding, it could even be from Contingency reserve, etc. There are many options on how to fund this project.

## **CLIMATE CONSIDERATIONS**

Local government climate change response should include a combination of these three approaches: climate change mitigation strategies, climate change adaptation strategies, and recovery strategies. Asset management processes can help to develop an effective response by evaluating impacts on services, risks, and costs and the trade-offs inherent in different response options.

## **CONCLUSIONS**

Completing this Asset Management Plan extension will allow better reporting for the Township's Asset Management Program and also better planning of future capital projects. Along with helping the Township come closer to the July 1, 2025 deadline for O.Reg 588/2017.

## **ATTACHMENTS**

None

**Prepared and Submitted By:**

**Approved for Submission By:**

*Original Signed*

*Original Signed*

**Ashley Liznick,  
Treasurer**

**Amanda Mabo,  
Acting Chief Administrative Officer/Clerk**