



**PROTOCOL FOR THE PARTICIPATION IN  
OPP BUSINESS PLANS**

**BETWEEN  
THE TAY VALLEY POLICE SERVICES BOARD  
AND  
THE ONTARIO PROVINCIAL POLICE DETACHMENT COMMANDER**

*[Police Services Act, Section 37]*

---

**WHEREAS**, Tay Valley Township is required pursuant to Section 4(1) of the *Police Services Act* to provide adequate and effective police services in accordance with its needs;

**AND WHEREAS**, Tay Valley Township has entered into a contract with the Ministry of Community Safety and Correctional Services pursuant to Section 10(1) of the *Police Services Act* for the provision of police services for the municipality by the Ontario Provincial Police;

**AND WHEREAS**, under the Agreement, police services are provided by the Lanark County Detachment of the Ontario Provincial Police wherein the Detachment Commander is required to respond appropriately to the Police Services Board's objectives and priorities as determined under Section 10(9)(b) of the *Police Services Act*;

**AND WHEREAS**, the Detachment Commander is required to prepare a Detachment Business Plan annually, covering police services for the ensuing year in accordance with policy of the Ontario Provincial Police in a prescribed format;

**AND WHEREAS**, the OPP Business Plan describes anticipated police services within the jurisdiction of the Tay Valley Police Services Board;

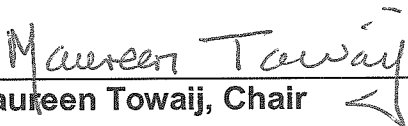
**AND WHEREAS**, the Police Services Board has authority to establish local policies after consultation with the Detachment Commander, pursuant to Section 10(9)(c) of the *Police Services Act*;

**AND WHEREAS**, the Police Services Board acknowledges that the annual OPP Business Plan is primarily a document to outline operational initiatives legitimately containing local policies and/or objectives and priorities consistent with Section 10(9)(b) and (c) of the *Police Services Act* pertaining to police services;

**THEREFORE THE PARTIES HEREBY AGREE THAT:**

1. The Board will:
  - a) inform the Detachment Commander by October 31<sup>st</sup> of the preceding year of the priorities the Police Services Board would like to see in the OPP Business Plan for Lanark County;
  - b) advise the Detachment Commander of any comments on the Draft Business Plan within two weeks of receipt from the Detachment Commander.
  
2. The Detachment Commander will:
  - a) ensure the OPP Business Plan is aligned with the Police Services Board's Business Plan;
  - b) inform the Police Services Board of the proposed schedule for examination and creation of the Business Plan, two months in advance of commencement;
  - c) inform the Police Services Board of any unique features of the examination and analysis that precedes preparation of the Business Plan
  - d) provide a copy of the Draft Business Plan to the Secretary for distribution to the Board, at least two weeks prior to completion of the Business Plan;
  - e) provide a detailed briefing to the Police Services Board regarding major concerns and trends in views of police services or any other environmental scan issues of importance, elicited through the consultation process.

**Tay Valley Police Services Board:****The Ontario Provincial Police:**

  
Maureen Towaij, Chair

  
Gerry Salisbury, Detachment Commander

Date: June 25, 2012