



**PROTOCOL FOR MONITORING OF THE PERFORMANCE OF THE
DETACHMENT COMMANDER**

**BETWEEN
THE TAY VALLEY POLICE SERVICES BOARD
AND
THE ONTARIO PROVINCIAL POLICE – REGIONAL COMMANDER**

[Police Services Act, Section 10(9)(d)]

WHEREAS, Tay Valley Township is required pursuant to Section 4(1) of the *Police Services Act* to provide adequate and effective police service in accordance with its needs;

AND WHEREAS, Tay Valley Township has entered into a contract with the Ministry of Community Safety and Correctional Services pursuant to Section 10(1) of the *Police Services Act* for the provision of police services for the municipality by the Ontario Provincial Police;

AND WHEREAS, the Township is required pursuant to Section 10(2) of the *Police Services Act* to have a Police Services Board;

AND WHEREAS, the Tay Valley Police Services Board is required pursuant to Section 10(9)(d) of the *Police Services Act* to monitor the performance of the Detachment Commander;

THEREFORE THE PARTIES HEREBY AGREE THAT:

1. The Tay Valley Police Services Board shall provide the Ontario Provincial Police Regional Commander, with a report on the previous year's performance of the Detachment Commander. Such report shall be submitted on or before the 28th day of February each year.
2. The report shall indicate the Detachment Commander's performance as it directly relates to the responsibilities of the Board, including by-laws, business plans, policies and protocols.

- 3. The "Annual Performance Report" shall be in the form attached hereto and forming part of this protocol.
- 4. The Board shall include specific examples of exemplary and/or unsatisfactory performance.
- 5. The "Annual Performance Report" shall be prepared by the Police Services Board Chair in consultation with the other member of the Board and shall be presented to the Detachment Commander for feedback and comment prior to submission to the OPP Regional Commander.

Tay Valley Police Services Board:

The Ontario Provincial Police:

Maureen Towaij
Maureen Towaij, Chair


Gary J Couture, Regional Commander

Date: 7th June 2012

References:

It is recommended that boards establish a protocol with the OPP Regional Commander clearly establishing both the process and the role of the board in monitoring the performance of the Detachment Commander. Their performance could be measured against the PSB Business Plan which must include realistic objectives.

This could include the development of performance objectives in consultation with the Detachment Commander related to service delivery, community policing, community relations, financial management, reporting, business planning and communications skills.



POLICE SERVICES BOARD

**Annual Performance Report
for the Detachment Commander**

In accordance with Board responsibilities as per Section 10(9) of the Police Services Act the Board shall:

- 1. *Generally determine objectives and priorities for police services, after consultation with the detachment commander or his or her designate;*

The Detachment Commander consistently provides the Board with the necessary information, support, and personal access to meet this requirement.

Strongly agree

Agree

Somewhat Agree

Disagree

Strongly Disagree

Comments: _____

- 2. *Facilitate achievement of long and short-term objectives as contained in the Business Plan of the Tay Valley Township Police Services Board, as measured by defined performance indicators.*

The Detachment Commander consistently provides the Board with the necessary information, support, advice, and personal access to meet this requirement.

Strongly agree

Agree

Somewhat Agree

Disagree

Strongly Disagree

Comments: _____

3. *Establish, after consultation with the detachment commander or his or her designate, any local policies with respect to police services*

The Detachment Commander consistently provides the Board with the necessary information, support, advice, and personal access to meet this requirement.

Strongly agree

Agree

Somewhat Agree

Disagree

Strongly Disagree

Comments: _____

4. *Comply with policies and protocols adopted by the Tay Valley Township Police Services Board.*

The Detachment Commander consistently provides the Board with the necessary information, support, advice, and personal access to meet this requirement.

Strongly agree

Agree

Somewhat Agree

Disagree

Strongly Disagree

Comments: _____

5. *Receive regular reports from the detachment commander or his or her designate on disclosures and decisions made under section 49 (secondary activities);*

The Detachment Commander regularly provides the Board with the required information.

Strongly agree

Agree

Somewhat Agree

Disagree

Strongly Disagree

Comments: _____

6. *Review the detachment commander's administration of the complaints system under Part V and receive regular reports from the detachment commander or his or her designate on his or her administration of the complaints system.*

The Detachment Commander regularly provides the Board with the required information and administers the complaints system in an appropriate manner.

Strongly agree

Agree

Somewhat Agree

Disagree

Strongly Disagree

Comments: _____

7. *Under Section 4(1) of the Police Services Act each municipality is responsible for the provision of adequate and effective police services in accordance with its needs.*

The Detachment Commander consistently strives to ensure the delivery of adequate and effective policing services consistent with local objectives, priorities, and policies.

Strongly agree

Agree

Somewhat Agree

Disagree

Strongly Disagree

Comments: _____

8. *Manage the Agreement as executed between Tay Valley Township and the Ontario Provincial Police pursuant to section 10 of the Police Services Act.*

The Detachment Commander consistently strives to ensure the delivery of adequate and effective policing services consistent with local objectives, priorities, and policies.

Strongly agree

Agree

Somewhat Agree

Disagree

Strongly Disagree

Comments: _____

GENERAL COMMENTS OF THE BOARD

Date: _____
Board Chair

GENERAL COMMENTS OF THE DETACHMENT COMMANDER

Date: _____
Detachment Commander