



## HERITAGE PROPERTY SELECTION COMMITTEE AGENDA

Thursday, June 16, 2022 – 5:00 p.m.  
Municipal Office – Council Chambers – 217 Harper Road

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**1. CALL TO ORDER**

**2. AMENDMENTS/APPROVAL OF AGENDA**

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST  
AND GENERAL NATURE THEREOF**

**4. APPROVAL OF MINUTES**

- i) **Minutes – November 25<sup>th</sup>, 2021 – *attached, page 4.***

*Suggested Recommendation:*

***“THAT**, the minutes of the Heritage Property Selection Committee Meeting held on November 25<sup>th</sup>, 2021 be approved as circulated.”*

**5. DELEGATIONS & PRESENTATIONS**

None.

**6. BUSINESS**

None.

**7. APPLICATION REVIEW**

- i) **Sugar Shack, 124 Ernest Way, Bathurst Ward – *attached, page 7.***
- ii) **Former Chaplin Dairy, 667 Glen Tay Road, Bathurst Ward – *attached, page 13.***

**8. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS**

Next Meeting: To be determined.

Proposed Agenda Items: None at this time.

**9. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

i) *None.*

**10. ADJOURNMENT**

# MINUTES

# HERITAGE PROPERTY SELECTION COMMITTEE MINUTES

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Thursday, November 25, 2021

5:00 p.m.

Virtual Meeting

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## ATTENDANCE:

**Members Present:** Chair, David Taylor  
Brenda Kennett  
Ted Parkinson  
Karen Prytula  
Susan Code McDougall

**Staff Present:** Laurie Hudson-Craig, Administrative Assistant/Recording Secretary  
Janie Laidlaw, Deputy Clerk

**Members/Staff Absent:** Steve Scott  
Eddie Edmundson

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## 1. CALL TO ORDER

The meeting was called to order at 5:02 p.m.  
A quorum was present.

## 2. AMENDMENTS/APPROVAL OF THE AGENDA

The agenda was approved as presented.

## 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

**4. APPROVAL OF MINUTES**

i) **Minutes of the August 3<sup>rd</sup>, 2021 Meeting.**

The minutes of the Heritage Property Selection Committee Meeting held on August 3<sup>rd</sup>, 2021 were approved as circulated.

**5. DELEGATIONS & PRESENTATIONS**

None.

**6. BUSINESS**

None.

**7. APPLICATION REVIEW**

i) **Allan Farm**

The Committee agreed that Allan Farm meets the historical criteria of a Heritage Property and approved the Allan Farm for recognition as a Tay Valley Township Heritage Property.

A PowerPoint presentation will be made at the meeting of Council December 14<sup>th</sup>, 2021.

**8. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS**

Next Meeting: To be determined.

Proposed Agenda Items: None at this time.

**9. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

None.

**10. ADJOURNMENT**

The meeting adjourned at 5:42 p.m.

# APPLICATIONS



*Please read the program  
information below before  
filling out the application*

# Heritage Property Recognition Program

With its long and diverse indigenous and settler history, Tay Valley Township has a wealth of heritage structures and properties that define our contemporary community and provide a tangible reminder of our past. In response to requests from the community, the municipality has instituted the Heritage Property's Recognition Program. Residents may propose a property to receive a certificate and legacy plaque, recognizing its contribution to our history and our area. This program complements the Legacy Farm Program launched in 2016 for the 200<sup>th</sup> Anniversary celebration, and the Legacy Cottage Program which was a Canada 150 initiative.

The Heritage Property Recognition Program recognizes properties in Tay Valley Township that have historic or cultural importance to the general township community, beyond any significance to a family or organization. The objective is to commemorate properties; it does not place legal or municipal restrictions on the property as a result.

This is a voluntary program, based on applications from residents. Applications are reviewed by the Heritage Property Selection Committee. An approved property will receive an official certificate from the Township, and applicants will have the option of purchasing a plaque that can be placed in a suitable location determined in discussion with the Committee.

The types of properties to be recognized in the program are:

Residential, commercial, agricultural or industrial buildings that have historic, architectural or cultural significance to the community

*Examples:*

- The home of a person who had a significant role in the township
- A building that served as a known community retail centre for a hamlet, such as a post office or general store
- A building that housed an early mill, factory or school

Heritage and cultural structures, such as monuments, cemetery markers, bridges, ruins, and fences

*Examples:*

- The cemetery monument of a person who had an impact on the early community, perhaps as a politician or a leader in an organization (e.g. Women's Institute)
- The ruins of an early grist mill or sawmill
- An early, known trestle bridge

Heritage landscapes and archaeological sites (properties need not have a structure)

*Examples:*

- An early mine site
- The site of an early industrial operation
- The location of a documented indigenous trail

*For this program, the term 'properties' does not include written property, works of art, goods, or concepts and ideas.*

**Online Cultural/Historical Map Listing:** The Township's website includes a Community and Culture map that highlights many local properties that have historic interest or current activities. The application asks the owner's permission to include the Heritage Property site and description on the map.

**Township Tourism Guides:** The Township will be developing tourism guides that may include walking or driving tours. The application asks if the Heritage Property may be visited or viewed by the public. This is not a requirement of the program. The applicant/owner may limit visits by specifying a specific time period, or viewing only from the road, or other limits.

**Deadline for Applications:** This is an ongoing program.

**Criteria for Approval:** Because each property generally has a unique character and history, each application will be assessed subjectively on its individual merits, rather than against a set of prescribed criteria. For example, the age of a potential historic structure or site could be considered relevant, but potential historic structures or sites are not required to meet any required minimum age.

**Application:** The application should include documentation explaining why the property should be recognized (photos, map, survey, documents).

The property owner must indicate written approval for an application submitted by someone else (see page 2 of the application form).

**For more information, please contact:**  
Planning Assistant, Tay Valley Township  
[planningassistant@tayvalleytwp.ca](mailto:planningassistant@tayvalleytwp.ca)  
Tel. 613-267-5353, ext. 129

**Submit application to:**  
Heritage Property Selection Committee  
Tay Valley Township  
217 Harper Road, Perth ON K7H 3C6



*This initiative is made possible by the Community Fund for Canada's 150<sup>th</sup>, collaboration between Perth & District Community Foundation, the Government of Canada, and extraordinary leaders from coast to coast to coast.*



**Canada**



# Heritage Property Recognition Program Application Form

*Please read the program  
information before filling  
out this application*

## TYPE OF PROPERTY

(check or explain the type of property)

<i>Building</i>		<i>Structure</i>		<i>Landscape or Property only</i>	
	Residence		Monument		Archaeological
X	Agricultural		Cemetery marker	X	Cultural
X	Commercial		Bridge	X	Historical
	Industrial		Ruin		
	Other (explain briefly)		Other (explain briefly)		Other (explain briefly)

Describe the property and reason for application (use a separate page if required):

This application is for the recognition of a traditional, heritage sugar shack located at 124 Ernest Way, in the Tayside Estates of Glen Tay Hamlet, Bathurst Ward. Originally part of the Tayside Farm, and dating from the 1940s, the shack was reconstructed by the present home lot owners in 2021. Details for this property are attached.

Supporting documentation enclosed (circle one):

yes  
no

## LOCATION OF PROPERTY

Lot: W ½ Lot 22 Concession: 2; Bathurst Ward

Address: 124 Ernest Way, Tayside Estates, Glen Tay Hamlet

Municipality: Tay Valley Township Postal Code: K7H 0B4

## APPLICANT and OWNERS

Name: Shelley and Gilbert Rossignol

Address: 126 Ernest Way

Municipality: Tay Valley Township Postal Code: K7H 0B4

Telephone: (613) E-Mail: sfaught251@gmail.com

To the best of my knowledge the above information is accurate.



## **Tayside Farm Sugar Shack Statement of Significance**

### **Description**

A traditional sugar shack reconstructed in 2021, located at 124 Ernest Way, in the village of Glen Tay, Ontario (Tayside Farm, Tay Valley Township).

### **Heritage Value**

For approximately half a century, the Miller family of Tayside Farm produced maple syrup from a 30-acre bush on the south side of the Tay River as a sideline to their award-winning dairy operations.

Following the First World War, George Miller (1886–1961) allowed the Town of Perth to send unemployed workers to cut trees from the northeast corner of his farm for firewood. By the late 1940s, after several years managing the regrowth, his son Ernest Miller (1917–97) decided the maple trees were ready to tap. That first spring he started with 16 trees, and with the help of his wife Evelyn, they boiled up several gallons of syrup in the farmhouse summer kitchen. The following year, they expanded their efforts and collected sap from Ernie's uncle Lloyd Ferrier's bush, immediately to the south, and also made use of his evaporator. After Lloyd Ferrier sold his farm, Ernie bought his own evaporator and equipment and built a sugar shack on this location. By the 1960s, he was tapping approximately 1,500 trees.

Ernie Miller was the fourth of five generations to farm Tayside Farm and was a prominent figure in what is now Tay Valley Township. In 2003, he was posthumously inaugurated to the Ontario Agricultural Hall of Fame in recognition for 60 years of dedicated service in numerous local, regional, and provincial organizations representing young people, livestock, crops, co-operatives, genealogy, and his church.

Since settlement days, maple syrup has been an important by-product for most Lanark County farms, whether it was produced for their own use or as an item to sell. With more than 200 producers, it is still an important part of the region's culture; Lanark County promotes itself as the Maple Syrup Capital of Ontario. This reconstructed sugar shack is typical of what smaller producers have traditionally erected in which to boil sap.

## Character Defining Elements

After falling into near ruin, the sugar shack was reconstructed in 2021 by current owners Shelley and Gilbert Rossignol, based on photos of the original built by Ernie Miller, c. 1950.

- 12½' X 15½' (3.81 m X 4.72 m)
- Gambrel roof, covered in tin sheeting
- Constructed of locally milled cedar boards (repurposed at the time of construction)
- 6-pane wood-framed windows (repurposed from another location)
- Plank man door on side
- Plank double doors at end
- Tin-clad chimney

## References

Lanark County Tourism. "Flavour Matters: What Makes Lanark County Syrup Taste So Good." [www.lanarkcountytourism.com](http://www.lanarkcountytourism.com)

Miller, J. R. Ernest. Diane Miller Duncan, editor. *Tayside Memories—The Story of a Lanark County Lad*. <http://diane-duncan.com>, 2018.

Stafford Wilson, Arlene. "Maple Trailblazers: Founding Families of Lanark County's Maple Legacy." [www.arlenestaffordwilson.wordpress.com](http://www.arlenestaffordwilson.wordpress.com)



Figure 1 Side view of Sugar Shack

# Heritage Property Recognition Program

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Residential, commercial, ~~agricultural~~ or industrial buildings that have historic, architectural or cultural significance to the community

*Examples:*

- The home of a person who had a significant role in the township
- A building that served as a known community retail centre for a hamlet, such as a post office or general store
- A building that housed an early mill, ~~factory~~ or school

Heritage and cultural structures, such as monuments, cemetery markers, bridges, ruins, and fences

*Examples:*

- The cemetery monument of a person who had an impact on the early community, perhaps as a politician or a leader in an organization (e.g. Women's Institute)
- The ruins of an early grist mill or sawmill
- An early, known trestle bridge

Heritage landscapes and archaeological sites (properties need not have a structure)

*Examples:*

- An early mine site
- The site of an early industrial operation
- The location of a documented indigenous trail

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**Online Cultural/Historical Map Listing:** The Township's website includes a Community and Culture map that highlights many local properties that have historic interest or current activities. The application asks the owner's permission to include the Heritage Property site and description on the map.

**Township Tourism Guides:** The Township will be developing tourism guides that may include walking or driving tours. The application asks if the Heritage Property may be visited or viewed by the public. This is not a requirement of the program. The applicant/owner may limit visits by specifying a specific time period, or viewing only from the road, or other limits.

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**Application:** The application should include documentation explaining why the property should be recognized (photos, map, survey, documents).

The property owner must indicate written approval for an application submitted by someone else (see page 2 of the application form).

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Planning Assistant, Tay Valley Township  
[planningassistant@tayvalleytwp.ca](mailto:planningassistant@tayvalleytwp.ca)  
Tel. 613-267-5353, ext. 129

Submit application to:  
Heritage Property Selection Committee  
Tay Valley Township  
217 Harper Road, Perth ON K7H 3C6



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**Canada**

# Heritage Property Recognition Program Application Form

*Please read the program  
information before filling  
out this application*

## TYPE OF PROPERTY

(check or explain the type of property)

Building		Structure		Landscape or Property only	
<input type="checkbox"/>	Residence	<input type="checkbox"/>	Monument	<input type="checkbox"/>	Archaeological
<input type="checkbox"/>	Agricultural	<input type="checkbox"/>	Cemetery marker	<input type="checkbox"/>	Cultural
X	Commercial	<input type="checkbox"/>	Bridge	X	Historical
X	Industrial	<input type="checkbox"/>	Ruin	<input type="checkbox"/>	
<input type="checkbox"/>	Other (explain briefly)	<input type="checkbox"/>	Other (explain briefly)	<input type="checkbox"/>	Other (explain briefly)

**Describe the property and reason for application (use a separate page if required):**

This application is to recognise the former Chaplin Dairy factory, located at 667 Glen Tay Road, Glen Tay Hamlet, Bathurst Ward, owned and managed by the local Chaplin family, which produced dairy products for the region from 1935 to 1974, (now the Little Steam Bakery). Details are provided in the attached Statement.

Supporting documentation enclosed (circle one): yes no

## LOCATION OF PROPERTY

Lot: E ½ 20; Concession: 2 Bathurst Ward

Address: 667 Glen Tay Road, Glen Tay Hamlet, Bathurst Ward

Municipality: Tay Valley Township Postal Code: K7H 3C6

## APPLICANT

Name(s): This application is made by the Heritage Property Selection Committee.

The property may be listed on the Municipality's Online Cultural/Historical Map: yes no

The property may be visited or viewed by the public: yes no

When approved, a certificate will be issued. To order a plaque for indoor or outdoor display, please enclose a cheque for \$60 payable to Tay Valley Township.

*The information on this form will be kept confidential and used only for the Heritage Property Recognition Program. The final decision regarding the eligibility of applications will be made based on the information provided. Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act. Questions about the collection of information should be directed to the Clerk at Tay Valley Township, 217 Harper Road, Perth ON K7H 3C6, or [clerk@tayvalleytwp.ca](mailto:clerk@tayvalleytwp.ca)*

**For more information, please contact:**  
**Planning Assistant, Tay Valley Township**  
[planningassistant@tayvalleytwp.ca](mailto:planningassistant@tayvalleytwp.ca) Tel. 613-267-5353, ext. 129

**Submit application to:**  
**Heritage Property Recognition Program, Tay Valley Township, 217 Harper Road**  
**Perth ON K7H 3C6**



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COMMUNITY  
FOUNDATIONS  
OF CANADA  
all for community.

FONDATIONS  
COMMUNAUTAIRES  
DU CANADA  
ensemble pour tous.



**Canada**



# **Heritage Property Recognition Program Application**

## **Former Chaplin Dairy Building, 667 Glen Tay Road, Glen Tay Hamlet (now the Little Stream Bakery)**

### **Description**

The former Chaplin Dairy factory, located at 667 Glen Tay Road, Glen Tay Hamlet, Bathurst Ward (now the Little Steam Bakery building).

### **Heritage and Cultural Value**

This building housed the Chaplin Dairy, one of eastern Ontario's largest dairy firms, which processed and distributed milk from this site between 1935 and 1974. In its time, the Dairy was a major contributor to the economy of Bathurst Township and area, providing employment to local families and implanting the township's name in households throughout the region.

The dairy operation was a family enterprise, launched in the early 1900s by the Chaplin family of Glen Tay, and eventually owned and operated by Delbert Chaplin (m. Mabel Miller) and brother Edgar (m. Laura Jackson, Beatrice). It had succeeded the Miller Dairy, *Tayside Dairy*, located off Glen Tay Road on present-day Miller Lane, which operated from the 1920's to about 1935.

In 1966, Delbert's children John A. Chaplin (Orpha Korry), Donald Miller Chaplin (Doris Gamble) and Robert Cameron Chaplin (Betty Trueman) assumed the property and dairy. In 1974, processing on the site was discontinued (the family's 300 acre farm on the west side of Glen Tay had been sold in 1970), and milk was purchased for distribution from an Ottawa company. In 1977, the Chaplin family sold the dairy operation to William McConachie, who continued deliveries to area homes until 1982. Not long after that the dairy closed.

After 1977, the dairy building and property changed hands several times until September 1997, when Graham Beck, founder and owner of Little Stream Bakery, purchased it. The bakery produces whole grain breads and baked products, which are distributed throughout eastern Canada.

### **Character Defining Elements**

The historical and cultural significance of this building and property derives from:

- Its role as a major regional dairy processing facility, in a small rural township
- Its connection to a successful enterprise by a local family that had widespread impact in the area, and
- The importance of the early farming, and particularly dairy, sector to the economy of this region.

The building:

- Is a one-story, wood-frame structure, measuring 43' by 63', assumed to be the original dimensions, and shape, of the 1935 dairy facility.
- The lower area of the exterior is of rough, unfinished wood board and batten, which was added in the 1990s, although it is typical of the siding that could

have been on a 1935 rural commercial building of this type. The upper section under the roofline is metal, presumably replacing earlier wood siding.

- The roofing, which originally would have been wood or asphalt shingles, has been replaced by metal roofing.
- Since the interior of the building was empty when acquired by Little Stream Bakery, the layout and fixtures are very different from what would be in place for the dairy – including the addition of an open fireplace. However, the present commercial cooler facilities are on the site of the original dairy cooler.
- The Little Steam Bakery has added modern energy-saving equipment and systems, including solar hot water panels on the roof.

## References

1. Book by Arlene Stafford Wilson, “*Lanark County Kid: My Travels Up and Down the Third Line*” (article, <https://arlenestaffordwilson.wordpress.com/2020/09/18/chaplins-dairy-in-glen-tay/>)
2. Gordon Chaplin, of Perth, son of John Chaplin, provided information on the Chaplin family and dairy.
3. Book by Barbara Jordan, ‘*Glen Tay, Then and Now*’ (1997).
4. Book by Diane Miller Duncan, ‘*Tayside Memories: The Story of a Lanark County Lad*’ (2018).
5. Research by the *Heritage Property Recognition Program Committee*.

Heritage Property Recognition Committee  
June 7, 2022



Figure 1 South side view of the Chaplin Dairy