



**COMMITTEE OF THE WHOLE
“SPECIAL” AGENDA**

Saturday, January 12th, 2019
9:00 a.m.

Municipal Office – Council Chambers – 217 Harper Road

9:00 a.m. “Special” Committee of the Whole - 2019 Budget

Chair, Reeve Brian Campbell

1. CALL TO ORDER

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

3. DELEGATIONS & PRESENTATIONS

- i) **2019 Preliminary Budget Presentation – attached, page 3.**
Angela Millar, Treasurer.
 - Narrative
 - Assessment Information
 - Operating and Capital Budget Summary
- ii) **2019 Operating Budget Presentation and Discussion – attached, page 8.**
Angela Millar, Treasurer.
 - Impacts on Levy
 - New Initiative/Expenses for Councils Consideration
 - Expenditures
 - Revenues
 - Requests from Outside Agencies
- iii) **2019 Capital Budget Presentation and Discussion – attached, page 67.**
Angela Millar, Treasurer.
 - Capital
 - Reserves

4. ADJOURNMENT

DELEGATIONS & PRESENTATIONS

2019 DRAFT OPERATING AND CAPITAL BUDGET

The 2019 Draft Budget proposes that the Township provide the same level of services and operations as were provided in 2018, with some modest changes. The impact of this year's draft budget upon taxpayers proposes a 3.35% tax levy increase. This would equate to a 0.71% residential tax rate increase. This results in an increase of \$9.25 for a home with an assessed value of \$300,000. The total 2019 tax requirement of \$5,587,502 is \$181,299 more than was required in 2018. It is important to note that for Tay Valley Township to raise the levy by 1% only generates approximately \$54,000 in additional revenue.

The 2019 total assessment of the municipality has increased by \$34,410,370 or 2.84%. This increase is 9% attributable due to growth while 91% is due to the 2019 phase-in.

Since 2015, our budget increases have been largely due to the increased OPP Billing costs. For 2019, the OPP Billing has decreased by 2.08% to \$1,074,400. This represents -0.42% of the overall draft levy increase or \$22,848 for policing services.

The 2019 proposed levy increase, of 3.35%, is primarily attributable to increased contributions to reserves for future asset replacements and expenditures. As reserves have been depleting at a faster rate than their replenishment, this draft proposes that an additional \$143,000 be added to the reserves as follows:

- Additional \$100,000 to the Road Equipment Reserve;
- Additional \$17,700 to the South Sherbrook Fire Department;
- Additional \$13,800 to the Recreation Capital Reserve;
- Additional \$1,500 to the Elections Reserve; and
- A new reserve be established for Accountability, Transparency & Governance in the amount of \$10,000.

A breakdown of the Reserves and the draft balances is included for reference on page 36.

The 2019 Ontario Municipal Partnership Fund (OMPF) allocation notice has not been received to date, this draft includes the same allocation amount as received in 2018. The OMPF allocation was reduced for 2018 by \$29,300.

The Township's Strategic Plan's vision for the future included "Financial Sustainability". The goal is to have stable tax rates and debt ratios, and be able to fund our desired programs and infrastructure.

The remainder of the draft levy increase is due to Operational increases of \$43,886. For ease of reference, a summary of the operational increases and decreases has been

provided and can be found on Page 7 “Budget Impacts on Levy”. Beginning on Page 10 the “Detailed Expenditures” and “Revenue” details have been highlighted to reflect increases, decreases and expenses / revenues and those items that are offset by grant funding (i.e. in and out with no impact on the levy).

As previously stated, this Draft Budget proposes the same level of service and operations as were provided in 2018, with a few modest changes. Some new initiatives or expenses have been itemized on a separate list (and not included in the Draft Budget) for Council’s consideration. This list can be found on page 9.

These increases, along with the recommended contributions to reserves have been offset with various savings achieved in operating expenses and increases to our revenues.

The Draft Capital Budget will also be reviewed in detail with Council. The impact of the current Capital Replacements, as identified in the 10 Year Capital Plan is reflected in the estimated year-end balances of the Township reserves, several of which are estimated to have negative balances in the next few years. The reserves are being depleted as our capital replacement spending exceeds the annual contributions to these funds. In order to be sustainable, the Township is required to increase the annual contribution to these reserves or find alternative revenue sources. The 2019 Capital Budget includes equipment replacements that have the highest priority. The Draft Budget includes road construction projects as were identified in the 10 Year Capital Plan (currently under revision). A listing of all proposed 2019 Capital Projects is found on page 34 and 35 and offers a description of each project.

The 2019 Draft Capital Budget includes \$3,461,696 for infrastructure and asset replacements. The capital and special programs are funded primarily by reserves and grants. Therefore, the over or under expenditures of individual projects or in total have a minimal, if any impact upon the year-end bottom line.

The Township’s Strategic Plan’s vision for the future included “Infrastructure”. The goal is to have roads, bridges, trails, buildings, landfills and communications systems that are efficient and well-maintained.

Following the completion of the 2019 Budget process, staff will further review the Replacement Schedules and Asset Management Plan with the Township Auditors to continue developing the Long Term Financial Plan. This will include reviewing existing policies and identifying any required changes that may be necessary in order to attain sound financial management and to ensure our Asset Management Plan remains compliant. This Plan will examine and develop strategies to achieve adequate reserve balances with a ten year financial forecast including any recommendations for Council’s consideration on strategies to achieve adequate fund balances. This review will also take into consideration re-assessment, growth, tax rates and analysis of existing tax rates in relation to household income to verify affordability for our residents. It is anticipated that the Auditor would present their findings and the Long Range Financial Plan to Council in 2019. This information will assist the Township in future budget processes.

Tay Valley Township				
2019 Total Taxable Assessment Comparison				
		2019	2018	Increase/Decrease
		Taxation	Taxation	In
<u>Assessment Class</u>		<u>Assessment</u>	<u>Assessment</u>	<u>Assessment</u>
Commercial	CT	14,527,006	14,449,940.00	\$77,066
Commercial (Excess land)	CU	66,000	66,000.00	\$0
Commercial (Vacant land)	CX	94,700	91,700.00	\$3,000
Commercial New Construction	XT	1,571,903	531,700.00	\$1,040,203
Farmlands	FT	49,725,362	44,240,785.00	\$5,484,577
Industrial	IT	1,049,850	1,188,800.00	(\$138,950)
Industrial (Vacant land)	IX	46,875	45,750.00	\$1,125
Industrial (Excess land)	IU	41,150	39,300.00	\$1,850
Industrial New Construction	JT	608,388	492,200.00	\$116,188
Industrial New Construction (Excess land)	JU	508,325	486,450.00	\$21,875
Large Industrial	LT	33,925,770	32,397,439.00	\$1,528,331
Large Industrial (Excess land)	LU	86,218	82,336.00	\$3,882
Multi-Residential	MT	1,182,395	1,169,791.00	\$12,604
Pipeline	PT	448,128	441,255.00	\$6,873
Residential	RT	1,131,369,897	1,106,387,123.00	\$24,982,774
Managed Forest	TT	9,143,780	7,874,808.00	\$1,268,972
Total Taxable Assessment		1,244,395,747	\$1,209,985,377	\$34,410,370
				Total Taxable
		2.84%		Assessment Increase
<i>Respectfully submitted to Council on January 12, 2019 at the Special Council Meeting</i>				

Tay Valley Township 2019 Taxation Year MUNICIPAL LEVY COMPARISON USING 2019 ASSESSMENTS TIMES 2018 TAX RATES					
Assessment		2019	Tax Ratio	2018	2019 ASSESSMENT 2018 TAX RATES
		Current Value Assessment		Municipal Tax Rate	Municipal \$ to be raised
Commercial	CT	14,527,006	1.796867	0.00775523	\$112,660
Commercial (Excess land)	CU	66,000	1.796867	0.00542866	\$358
Commercial (Vacant land)	CX	94,700	1.796867	0.00542866	\$514
Commercial New Construction	XT	1,571,903	1.796867	0.00775523	\$12,190
Farmlands	FT	49,725,362	0.250000	0.00107899	\$53,653
Industrial	IT	1,049,850	2.577498	0.01112441	\$11,679
Industrial (Vacant land)	IX	46,875	2.577498	0.00723086	\$339
Industrial (Excess land)	IU	41,150	2.577498	0.00723086	\$298
Industrial New Construction	JT	608,388	2.577498	0.01112441	\$6,768
Industrial New Construction (Excess land)	JU	508,325	2.577498	0.00723086	\$3,676
Large Industrial	LT	33,925,770	2.577498	0.01112441	\$377,404
Large Industrial (Excess land)	LU	86,218	2.577498	0.00723086	\$623
Multi-Residential	MT	1,182,395	2.237430	0.00965667	\$11,418
Pipeline	PT	448,128	2.015980	0.00870090	\$3,899
Residential	RT	1,131,369,897	1.000000	0.00431597	\$4,882,959
Managed Forest	TT	9,143,780	0.250000	0.00107899	\$9,866
Total \$ to be raised by taxation		1,244,395,747			\$5,488,305
2018 Total \$ raised by taxation - municipal only =					\$5,406,203
USING 2019 ASSESSMENTS TIMES 2018 TAX RATES = EXTRA DOLLARS RAISED					\$82,102
SCENARIO - ADDING 2% TO THE 2018 TAX RATES = EXTRA DOLLARS RAISED					
Tay Valley Township 2019 Taxation Year COMPARISONS					

**TAY VALLEY TOWNSHIP
2019 OPERATING AND CAPITAL BUDGET
SUMMARY**

	2018	2018 YTD	2019 DRAFT	BUDGET CHANGES	
	BUDGET	DEC. 19/18	BUDGET	\$	%
EXPENDITURES:					
General Government	1,118,834	1,195,113	1,068,350	(50,484)	-4.51%
Protection Services	1,911,397	1,915,209	1,896,368	(15,029)	-0.79%
Transportation Services	1,532,325	1,522,242	1,594,825	62,500	4.08%
Environmental Services	717,280	734,418	728,300	11,020	1.54%
Recreation, Cultural & Social Services	473,367	454,003	476,924	3,557	0.75%
Planning & Development	272,000	302,996	277,535	5,535	2.03%
Transfers to Reserves	960,742	960,742	1,098,155	137,413	14.30%
Capital out of Revenue	60,000	48,603	135,499	75,499	125.83%
Debt Financing	63,100	63,018	63,100	-	0.00%
	<u>7,109,045</u>	<u>7,196,345</u>	<u>7,339,056</u>	<u>230,011</u>	<u>3.24%</u>
REVENUES:					
Grants	3,747,217	2,318,870	2,074,682	(1,672,535)	-44.63%
Fees & Service Charges	168,600	163,118	164,385	(4,215)	-2.50%
Other Revenue	625,692	578,982	637,235	11,543	1.84%
Transfers from Operating/other Reserves	108,250	25,000	103,660	(4,590)	-4.24%
	<u>4,649,759</u>	<u>3,085,970</u>	<u>2,979,962</u>	<u>(1,669,797)</u>	<u>-35.91%</u>
INFRASTRUCTURE REPLACEMENT:					
Capital Program	5,086,990	3,261,337	3,461,696	(1,625,294)	-31.95%
Transfers from Infrastructure Reserves	(2,140,073)	0	(2,233,288)	(93,215)	4.36%
<i>2019 OCIF Funding applied to Roads Projects</i>	2,946,917	0	1,228,408	(1,718,509)	-58.32%
TAX LEVY	<u>5,406,203</u>	<u>4,110,375</u>	<u>5,587,502</u>	<u>181,299</u>	<u>3.35%</u>

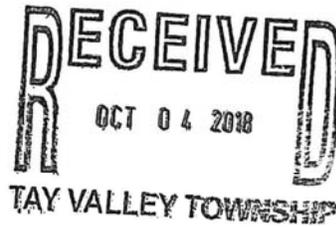
			Operational Increase	43,886	0.81%
			Reserve/Capital Increase	137,413	2.54%

TAY VALLEY TOWNSHIP		
2019 BUDGET - IMPACTS ON LEVY		
		% Impact on Levy
Levy Increase from 2018 Budget	\$ 181,299	3.35%
Operational Expense Increases		
Heat	4,175	0.08
Advertising	300	0.01
Cell Phones / Internet Services	1,000	0.02
Other Contracted Services - Integrity Commissioner, Retainer Fee for Closed Meeting Investigator, Corporate Legal Fees, By-Law Enforcement	19,125	0.35
Computer Services - website support, hardware, software	1,800	0.03
Fire - as per draft budget received	7,545	0.14
Conservation Authorities (MVCA, RVCA) - as per drafts received	2,844	0.05
Training, Seminars and Conferences	150	0.00
Memberships	550	0.01
Garage Building Maintenance	3,500	0.06
Vehicle & Equipment - Garage Time Materials, Repair Parts	4,900	0.09
Vehicle & Equipment - Fuel	50	0.00
Vehicle & Equipment Overhead - Licenses	500	
Brushing	15,000	
Ditching - equipment rentals, contracted services	2,500	0.05
Hardtop Maintenance - Shoulder Maint. - material	5,000	0.09
Hardtop Maintenance - Line Painting	6,000	0.11
Loosetop Maintenance - Dust Layer materials	15,000	0.28
Winter Control - materials (sand & salt)	39,000	0.72
Waste Disposal - Other Contracted Services	34,000	0.63
Waste Disposal - Materials & Supplies	9,500	
Waste Disposal - PIL and Tax Charges	3,400	
Recycling - C&D Trucking	5,000	0.09
Recycling Trucking	15,300	
Recycling - Other (advertising, educational materials)	1,000	
Recreation Programs - Soccer Other Materials higher due to photographer photos	1,000	0.02
Recreation Cost-Sharing Agreements (Perth & LH)	5,703	0.11
Perth Library	4,174	0.08
Planning - Planning Services & Other Contracted Services	5,500	
Contributions to Reserves	143,000	2.65
Revenue Increases		
Investment Income	(16,500)	(0.31)

Operational Expense Decreases		
Salaries & Benefits <i>(all departments, including Council, based on Collective Agreement increase, and benefit changes, Deputy Clerk and Public Works Manager positions not included in this draft and Public Works Technologist included plus in-house maintenance included for the 2018/2019 winter season for the Glen Tay Rink)</i>	(40,900)	(0.76)
OPP Costing	(22,848)	(0.42)
Election Expense - <i>net \$22,000 from Election Reserve</i>	(31,150)	(0.58)
Requests from Outside Agencies	(4,500)	(0.08)
Promotional Materials - <i>net TV Guide offset with advertising sales</i>	(500)	(0.01)
Appreciation Dinners - <i>2018 Twp. volunteers once every 4 years</i>	(5,000)	(0.09)
Hydro	(4,525)	(0.08)
Insurance	(3,359)	(0.06)
Animal Control	(150)	(0.00)
Civic Addressing - materials	(1,500)	(0.03)
Roadside Maintenance - Mowing - Equip Rentals	(1,000)	
Hardtop Maintenance - Paved Road Crack Sealing	(15,000)	(0.28)
Loosetop Maintenance - Grading - equip rentals	(1,000)	
Winter Control - Snowplowing - equipment rentals	(2,500)	(0.05)
Streetlighting - Contracted Services	(500)	
Office Supplies/Shop Supplies/ Small Tools /Other	(3,450)	(0.06)
Waste - <i>Bldg Maintenance reduced</i>	(1,000)	(0.02)
Waste Disposal - Monitoring & Engineering	(7,400)	(0.14)
Waste Disposal - Trucking	(9,000)	(0.17)
Waste Disposal - <i>Container Rentals</i>	(1,500)	(0.03)
Recycling - <i>Container Rentals</i>	(10,000)	(0.18)
Recycling - Chipping & Grinding Services (see waste)	(6,500)	(0.12)
Recreation Facilities - <i>increased materials to ensure Glen Tay Rink boards remain safe for use less savings in ball field's maintenance and Community Hall's maintenance</i>	(4,150)	(0.08)
Revenue Decreases		
OMPF Grant ? <i>to match actual received 2018</i>	-	0.00
Recycling - <i>Waste Diversion Revenue (WDO)</i>	6,700	0.12
Federal Gas Tax	5,587	0.10
WDO Recycling	6,700	0.12
NOTE:	2018 Tax Levy	5,406,203
	1% on Tax Levy	54,062

TAY VALLEY TOWNSHIP	
2019 DRAFT BUDGET	
NEW INITIATIVES / EXPENSES FOR COUNCIL'S CONSIDERATION	
Council Salary	\$7,106
<i>Effective January 1st, 2019, the Canada Revenue Agency has eliminated the one-third tax free exemption for municipal elected officials. Other Townships within the County have increased the overall salary of each member to offset the loss of take home pay as a result of the exemption being eliminated. Overall for Tay Valley to increase the Council remuneration to offset the impact of teh legislated changes would result in a budget increase of \$7,106 (ie. Reeve @ \$3,176/year; Deputy Reeve @ \$1,506/year; and Councillors \$2,424/year (6 members x \$404/year each)</i>	
Corporate Communications	\$40,000
<i>Corporate Communications (website and social media enhancements, live streaming of Council meetings, etc.): This idea has been discussed by Council recently. Should Council wish to pursue this increase in service, funding and administration will be required.</i>	
Requests from Outside Agencies	-\$4,000
<i>2019 Requests received to date are less than 2018 as the GWM Hospital 2 year \$4,000 contribution has been fulfilled. The new requests have not been included in the draft budget and supporting documentation for all other requests are included with this budget package.</i>	
<i>A new request has been received from LAWS, requesting \$1,000 plus a request submitted to the County for \$10,000 per year for 4 years</i>	
	\$1,000
<i>Perth & Smiths Falls District Hospital - Core Capital Program - request per year for 10 years</i>	
	\$95,019
Strategic Planning / Priority Setting	\$5,000
<i>Should Council wish to undertake a new strategic plan/priority setting exercise and the scope of each funding will be required to carry out the process.</i>	
Deputy Clerk Position (1 FTE)	\$73,300
<i>The previous Council had approved funding in each of the past two budgets to increase resources in the Clerk's Department through the addition of one full-time equivalent (FTE) position (Deputy Clerk). This was done to address additional workload issues as well corporate initiatives that Council wished completed. However the funding was approved on a year to year basis with no commitment to funding beyond December 31, 2018. Therefore, funding for this position has not been included in the 2019 budget. Should Council not approve the funding then we will need to make adjustments internally to manage the workload. Should Council approve the funding, it is recommended that the position be filled permanently, instead of year to year.</i>	
Job Evaluation / Pay Equity / Compensation Review	\$30,000
<i>The Township last conducted this type of exercise in 2008. Since that time some staff positions and job duties have changed without a proper evaluation to ensure compensation competitiveness and pay equity compliance. The Township Auditor's report has mentioned this issue as a concern the past couple of years. The proposed project would begin with a service/organizational review, followed by updating of job descriptions, job evaluations and finally a compensation review. While some of the work can be done internally, there is merit in having an external third party guiding the process, so there is no perception of a conflict.</i>	
Private Road Grant Proposal	\$27,000
<i>As per Resolution #C-2018-08-10 "THAT, a 0.5% levy increase for a Private Road Grant Program be referred to the 2019 Budget discussions." Please note that the amount included on this list is approximate for discussion purposes.</i>	
Seasonal Road budget allocation - possible increase	\$5,000
<i>Annually, the Township budgets \$5,000 per year to add gravel to some seasonal roads each year. It is proposed to increase this allocation to \$10,000 to allow more seasonal roads to be addressed each year. As this would be considered a service delivery increase, it has been included on this list for COuncil's consideration / discussion.</i>	
<i>Please note: these items are listed in the same sequence as the draft budget departments and does not reflect any indication of priority</i>	

October 3, 2018



P.O. Box 156,
Smiths Falls, Ont.
K7A 4T1

Mr. Larry Donaldson
Chief Administrative Officer
Township of Tay Valley
217 Harper Road
Perth, Ontario
K7H 3C6

*FOR 2019 BUDGET
CONSIDERATIONS*
J.D.

Dear Mr. Donaldson:

Please find enclosed herewith, a request for a 2019 grant in the amount of \$1,000, from the Lanark Animal Welfare Society (LAWS), to cover some of the expenses LAWS will incur to provide food, shelter and medical care for stray cats from the Township Tay Valley next year. We are also submitting a Community Grant Application to Lanark County requesting \$10,000 in each of the next four years, to cover some of the costs for over 400 stray cats annually, from Lanark County municipalities which do not currently provide pound services for cats. During the next four years, LAWS hopes to partner with local municipalities to provide a long-term solution to the problem of having privately donated funds cover the cost of needed pound services for cats.

While Tay Valley Township and other municipalities use to provide services for cats, they have not done so in the past six years, leaving a service gap for a growing number of stray cats annually in Lanark County. Along with the Towns of Carleton Place and Smiths Falls, concerned residents and animal shelters have been burdened with the responsibility of finding shelter and care for many of these animals. Other less fortunate animals are abandoned or killed.

LAWS would prefer to direct its privately donated funds more towards education, prevention and adoption programs, to help control the ongoing problem of cat over-population in our communities. We will also be requesting funding and participation from all Lanark County municipalities to help find a solution to this ongoing, unresolved issue.

Thank you for your consideration of this matter.

Yours truly,

Gerry Van Loon
Gerry Van Loon
President, LAWS Board

Encl.



2019 Tay Valley Grant Application

The Lanark Animal Welfare Society, or LAWS is a registered charity which was founded in 1986. Its mission is to promote the welfare of all animals, to provide shelter and care, and prevent cruelty and suffering for those animals in need. LAWS's shelter and pound operations are "no-kill" services, run by a small staff, with the help of volunteers. LAWS is a well-known, welcome institution in Lanark County and beyond. LAWS returns lost pets to their families; it accepts surrendered pets from those who can no longer care for them; it provides for low-cost spay/neuter services for low-income families; and it finds new homes for many hundreds of animals every year.

During 2017, 521 stray or abandoned cats and 3 dogs were taken in to LAWS. 83% of these were shelter animals, and 17% were pound animals. When the municipal CAO's and Clerks met last year, they concluded that demand for a County-wide pound was not high enough to warrant any action. While this may be true in the case of dogs, we maintain that pound services are definitely needed for cats. To-date, the municipalities have not needed to provide Animal Control and Pound Services for cats, because shelters like LAWS have been doing that work for them.

LAWS would like to see these percentages reversed. We believe animal control and pound services for cats should be publicly funded. If each municipality assumed its share of costs for pound services, private funds donated to LAWS could be freed up for more animal education, spay/neuter, microchipping and adoption programs, rather than direct animal care.

For this reason, we are requesting \$1,000 grants from each municipality in Lanark County and from Rideau Lakes Township during 2019. From Lanark County, we are requesting a \$40,000 Community Program Grant, or \$10,000 each over four years, to help LAWS feed, house and provide medical treatment for the cats which currently come to us for care, until publicly funded pound services become available from each municipality.

Tay Valley Township provided pound services for cats and dogs, until about six years ago. Since that time, Tay Valley has provided contracted animal control and pound services for dogs, but not for cats, resulting in a service gap. Community demand for this service continues, and we now predict that private residents will bring 41 cats to the LAWS shelter this year, at their personal expense.

In 2017, 20 stray cats were brought to LAWS by residents, at their personal expense. Currently, LAWS' pound fees for these stray cats would cost approximately \$3,000 per annum. This estimate does not include the cost of Animal Control Officer fees, or ongoing costs to LAWS, for those cats transferred to the shelter after the three-day impound period has past.

LAWS wishes to be part of the solution to the problem. LAWS has the ability to provide limited publicly funded pound services to municipalities in the short term, but would prefer to partner with municipalities to find a long-term solution to addressing the need for pound services for cats. We do not foresee a time when LAWS' shelter services will not be required. However, we would prefer to direct private resources to prevention and education programs, and believe that the care of stray and abandoned domesticated cats is an issue which warrants municipal attention and funding.

Thank you for your consideration of this request.

2019
Budget

TVT Treasurer

From: TVT Clerk
Sent: Tuesday, September 04, 2018 8:09 PM
To: TVT Treasurer
Subject: COW Direction - Perth and Smiths Falls District Hospital – Core Capital Program

COW Meeting – September 4th, 2018

Perth and Smiths Falls District Hospital – Core Capital Program.

Representatives, Mayor John Fenik and Gardner Church, Hospital Board Director, Richard Lang, Hospital Board Director.

Mayor John Fenik gave the PowerPoint presentation that was attached to the agenda and previewed a video - <http://www.psfhdh.on.ca/about/corporate-information/core-capital-program/>

The request was referred to the 2019 Budget process for consideration.

Amanda Mabo, Clerk
Tay Valley Township
217 Harper Road, Perth, ON K7H 3C6
T: 613-267-5353 ext. 130 or 1-800-810-0161
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www.tayvalleytwp.ca

\$95,019

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∴ Approx 1% levy increase generates an additional \$54k revenue.

So, if the levy was increased by \$95k this would be approx 1.83% levy increase.

$$2017 \text{ Levy} = 0.00988998 \times 1.83\% = 0.01007097$$

$$\times \$300,000 = \$3,021.29$$

$$(2017 \text{ tax}) = 2,966.99$$

\$54.90 impact on residential property valued @ \$200k

Hospital Core Capital Program

Presented to: Township of Tay Valley
Presented by: Core Capital Program Representatives
Date: September 4, 2018



Smiths Falls Site



GWM Site



Our Approach To Care

Our Mission:

Providing high quality patient- and family-centred care built on collaboration and partnerships

Our Vision:

Exceptional care and patient experience

- *Every Patient – Every Time*

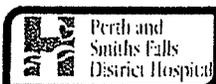


Patient & Family Centred Care

"It isn't about the treatments, it's about the treatment."

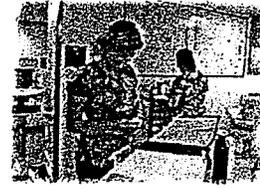
*Regional Patient Experience Advisor, South East LHIN
April 15, 2015*

- Patient and family centered care is working **with** patients and families rather than just doing **to** or **for** them
- Patient and family centered care is designed to improve the experience of care and enhance safety, quality and efficiency.



Who We Are...

- **Exemplary** accredited community hospital serving a catchment of 60,000+
- Two hospital sites:
 - Smiths Falls (38 beds)
 - GWM Perth (47 beds)
- Sponsor of three community organizations
 - Lanark County Support Services
 - Lanark County Mental Health
 - Lanark County Sexual Assault & Domestic Violence
- Two supportive Foundations & Two Auxiliaries:
 - Great War Memorial Hospital Foundation
 - Smiths Falls Community Hospital Foundation
 - Great War Memorial Hospital Auxiliary
 - Smiths Falls Community Hospital Auxiliary



Who We Are...

- 2018/19 hospital budget – \$62.5 million.
- We employ **535** staff.
- We have a Medical staff of **191** physicians.
- We have a volunteer base of **300**.
- **92%** of PSFDH employees live in the counties of Lanark or Leeds & Grenville.



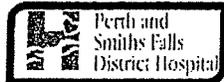
What We Do...

Acute Care Services

- In-Patient Services
 - Medicine/Surgery
 - Intensive In-Patient Therapy Program
 - Palliative Care
 - Intensive Care
 - Obstetrics
- Surgical Programs
 - General Surgery
 - Urology
 - Orthopedic
 - Obstetrics & Gynecology
 - Anaesthesiology
 - Ophthalmology & Cataract
 - Endoscopy
 - Pre-operative Clinic
- Emergency x2 – 24/7/365
- Pharmacy Services

Collaborative Clinics & Specialty Services

- Dialysis (KHSC program based at PSFDH)
- Vascular Protection
- Psychiatry
- Ontario Telemedicine Network
- Chronic Pain Clinic
- Systemic Therapy (Chemotherapy Clinic)
- Pediatrics
- Respiriology
- Colposcopy
- Community Mental Health Injection Clinic
- Dietetic Services
- Prosthetics and Orthotics
- Plastic Surgery (Oct. 2018)



What We Do...

Diagnostic Services

- Laboratory
- Infection Prevention & Control
- Radiology ("PACS" enabled)
- Bone Mineral Densitometry
- Ultrasound and Doppler Ultrasound
- Echocardiography
- Mammography - OBSP
- CT Scan
- Cardiac Stress Testing/Holter Monitoring
- Full Pulmonary Function Testing

Rehabilitation Services

- Out-Patient Rehabilitation Services (Physio, Speech, Occupational Therapies)
- Intensive Out-Patient Therapy (Day Hospital)



Physician Recruitment & Retention

- One of the key enablers to maintaining and expanding our programs and services is physician recruitment and retention.
- This requires a sustained and ongoing effort from the hospital and its partners.
- Offering state of the art equipment, and a robust IT system is essential to successfully recruiting and retaining physicians at our hospitals.
- Recruitment and retention is a responsibility of the community.



How PSFDH Operations are Funded?

Operating Budget 2018/19

Provincial Funding Sources (LHIN/MOHLTC/CCO/OHIP)*	\$49,623,486
Patient Revenue	1,432,350
Equipment Donation/Grant Amortization	1,367,914
Other Revenue (Parking, Cafeteria, Rent etc..)	1,389,163
Hospital Operating Funding	53,812,913
LCMH/LCSS/Building*	8,768,747
Total Funding	<u>\$62,581,660</u>

* see notes for definitions



How PSFDH Capital Equipment is Funded?

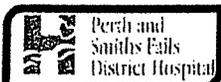
- The Ministry of Health and Long Term Care and the LHIN do not fund annual equipment needs of a Hospital.
- Hospitals are required to identify funding sources to purchase needed equipment each year.
- Traditionally Hospital Foundations and Auxiliaries are the main funding sources for hospital equipment.



How PSFDH Capital Equipment is Funded?

Annual Equipment Funding Challenge

- Projected Equipment Requirements is \$3.1 million per year
- Electronic Hospital Records, MRI and ongoing annual capital equipment needs such as:
 - Ultrasound Machines
 - Central Monitoring System (Telemetry)
 - Laparoscopic Towers
 - Colonoscopes
 - Pharmacy Equipment



How PSFDH Capital Equipment is Funded?

Annual Equipment Funding

Annual Equipment Funding Needed: \$3,100,000

Projected Annual Funding

Foundations/Auxiliaries \$1,200,000

Hospital Funds 300,000

Provincial Funding Sources 0

\$1,500,000

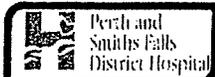
Projected Annual Shortfall

\$1,600,000



The "Ask" of Our Municipalities:

- The "ask" is based on a formula
 - a 50% weight is given to the number of people from each municipality who use the hospital each year (actual users)
 - a 25% weight is given to equalised assessment
 - a 25% weight is given to the total municipal population (potential users)



Our Need

- \$3.1 million per year over 10 years

PSFDH CORE CAPITAL CONTRIBUTIONS
ALLOCATION OF MUNICIPAL "ASK" OF \$1 MILLION - IMPACT OPTIONS
 Calculated cost per single family residential property assessed at \$300,000

Total Municipal "Ask"	FRONTENAC COUNTY	Total 2017 Property Taxes on a Residential Asset of \$300,000	"Ask" Impact on that same property	"Ask" Impact as a % Increase
33,266	North Frontenac	3,087.28	11.79	0.38%
63,073	Central Frontenac	3,585.95	22.21	0.62%



Our Need

- \$3.1 million per year over 10 years

PSFDH CORE CAPITAL CONTRIBUTIONS
ALLOCATION OF MUNICIPAL "ASK" OF \$1 MILLION - IMPACT OPTIONS
 Calculated cost per single family residential property assessed at \$300,000

Total Municipal "Ask"	LANARK COUNTY	Total 2017 Property Taxes on a Residential Asset of \$300,000	"Ask" Impact on that same property	"Ask" Impact as a % Increase
48,381	Montague	1,879.12	42.13	1.10%
95,019	Tay Valley	2,966.99	26.33	0.89%
120,738	Drummond N. Elmsley	2,549.56	16.61	1.29%
136,666	Perth	4,232.31	71.80	1.74%
51,054	Berkswich	2,604.74	14.15	0.51%
74,454	Lennox Highlands	1,196.56	29.64	0.87%
174,341	SMITHS FALLS	1,416.78	93.78	1.75%



Our Need

- \$3.1 million per year over 10 years

PSFDH CORE CAPITAL CONTRIBUTIONS
 ALLOCATION OF MUNICIPAL "ASK" OF \$1 MILLION - IMPACT OPTIONS
 Calculated cost per single family residential property assessed at \$300,000

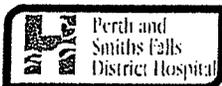
Total Municipal "Ask"	UNITED COUNTIES of LEEDS & GRENVILLE	Total 2017 Property Taxes on a Residential Asset of \$300,000	"Ask" Impact on that same property	"Ask" Impact as a % Increase
166,583	Rideau Lakes	2,997.50	23.97	0.80%
84,009	Elizabethtown-Kitley	3,354.77	27.31	0.81%
36,733	Merrickville-Wolford	4,172.59	35.98	0.86%



Impacts of Not Moving Forward...

...would result in:

- Reduced services locally
 - Higher costs of travel to centres
 - Challenges for families to support patients
- Longer wait times



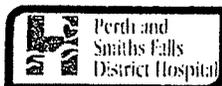
Testimonials

- *“I just wanted to thank your staff, the nurses and the Doctors in the emergency room for their compassion, their smiles, humour and amazing care that he received.”*
- *“Thank you 1 million times over.”*
- *“We’re so grateful.”*
- *“The best care I have ever received.”*



Questions?

PSFDH funding is provided by the South East Local Health Integration Network, the Ministry of Health & Long Term Care, Cancer Care Ontario and by the communities and people we serve. The opinions expressed in this document are those of the Hospital and do not necessarily represent the views of the funders noted.



Notes: Hospital Funding

- Quality Based Procedures (QBPs):
 - Reimburses health care providers for the types and quantities of patients they treat, using evidence-informed rates that are associated with the quality of care delivered.
 - Ex.: a patient who has a total knee replacement needs both surgery and rehabilitation. Quality-Based Procedures set out how much money each health care provider receives for their contribution to that patient's care journey.
 - Over the next three years, base funding(PSFDH Base- 18.5 million) will be reduced in proportion as funding for Quality-Based Procedures increases



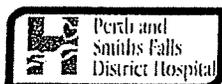
Notes: Funding Breakdown

- Provincial Funding Sources:
 - LHIN – Local Health Integration Network
 - MOHLTC – Ministry of Health & Long-Term Care
 - OHIP – Ontario Health Insurance Plan
 - CCO – Cancer Care Ontario



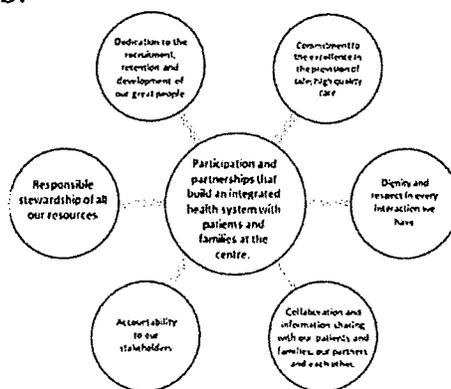
Notes: Health System Funding

- Hospital funding is legislated and accountable.
- No deficit submissions are allowed.
- Medium sized hospitals are subject to financial volatility due to the current funding model.



Our Approach To Care

Our Values:



TAY VALLEY TOWNSHIP 2019 OPERATING AND CAPITAL BUDGET DETAILED EXPENDITURES								Increase Decrease Grant Offset
	2015	2016	2017	2018	2018 YTD UNAUDITED DEC. 31/18	2019	BUDGET CHANGES	
		YEAR END	YEAR END	BUDGET		BUDGET	\$	
GENERAL GOVERNMENT:								
<i>Governance -</i>								
Council								
Honorariums & benefits	116,078	124,064	127,587	131,850	131,452	135,500	3,650	
Training, seminars & conferences	15,014	13,641	13,280	20,000	13,480	20,000	0	
Travel Expenses, mileage	5,402	6,631	5,665	6,000	4,476	6,000	0	
Other Contracted Services (Integrity Commissioner, Closed M	0	0	0	375	12,367	2,500	2,125	
Supplies, materials, cell phone, internet	5,679	2,687	4,152	4,000	5,315	5,000	1,000	
	142,173	147,023	150,685	162,225	167,091	169,000	6,775	
Elections								
Contracted services	1,343	1,343	1,343	30,000	19,007	1,350	-28,650	
Advertising	0	0	0	0	1,873	0	0	
Other	0	611	692	5,000	1,405	2,500	-2,500	
	1,343	1,954	2,035	35,000	22,286	3,850	(31,150)	
Community Relations								
Grants, contributions & donations	14,500	16,150	20,200	20,250	18,400	15,750	-4,500	
Promotional Materials	7,579	5,066	11,854	12,500	5,871	12,000	-500	
	22,079	21,216	32,054	32,750	24,271	27,750	(5,000)	
Appreciation Dinners								
Food & other supplies	791	20	951	6,000	7,168	1,000	-5,000	
	791	20	951	6,000	7,168	1,000	(5,000)	
Strategic Plan								
Other	0	212	0	0	0	0	0	
	0	212	0	0	0	0	0	
200th Anniversary Bursary								
Bursary & Transfer			8,910		3,130			
	0	0	8,910	0	3,130	0	0	
Total Governance	166,386	170,426	194,635	235,975	223,946	201,600	(34,375)	
<i>Corporate Management -</i>								
Administration								
Salaries & benefits	580,241	555,094	645,325	640,000	609,723	611,200	-28,800	
Office supplies, materials & equipment	12,852	11,434	11,246	14,000	11,839	14,000	0	
Phones, fax and courier	7,205	5,777	5,219	6,450	5,739	6,450	0	
Postage	15,340	14,450	15,620	16,000	15,005	16,000	0	
Advertising	20,597	8,823	8,526	10,000	3,160	10,000	0	
Travel expenses, mileage	6,072	1,345	1,544	2,000	1,294	2,000	0	
Photocopier & other equipment maintenance	11,170	12,212	15,373	12,000	7,882	12,000	0	
Training, seminars & conferences	11,758	9,865	9,895	15,000	11,426	13,500	-1,500	
Association memberships & subscriptions	6,297	7,094	8,560	8,000	6,826	8,000	0	
Bad debts & tax write-off allowance	-635	-1,111	1,060	5,000	-147	2,500	-2,500	
GIS services	2,921	3,176	3,235	4,000	3,389	3,400	-600	
Bank charges	4,011	3,956	4,833	4,500	5,040	4,500	0	
Other	3,891	3,073	1,954	0	1,792	0	0	
	681,719	635,188	732,392	736,950	682,970	703,550	(33,400)	
Contracted Services								
Audit & financial	19,659	19,088	15,666	17,000	11,911	17,000	0	
Legal	1,215	3,689	53,270	10,000	155,115	25,000	15,000	
Insurance	38,377	38,623	37,572	26,959	29,436	27,500	541	
Other	336	5,159	3,666	4,500	2,830	4,500	0	
	59,587	66,559	110,174	58,459	199,292	74,000	15,541	
Records Management (RM) (Previous Years as Minor Capital)								
RM Initiatives	0	0	305	350	305	350	0	
	0	0	305	350	305	350	0	
Computer Services								
Maintenance, support & licenses	24,723	24,672	24,730	30,000	24,079	30,000	0	
Website maintenance & support	5,383	4,935	7,158	5,600	7,893	7,500	1,900	
Internet	3,056	3,052	3,052	3,600	2,544	3,500	-100	
Misc. hardware and software	2,499	0	3,163	2,000	0	2,000	0	
	35,660	32,660	38,103	41,200	34,516	43,000	1,800	
Township Office Building								
Labour	212	256	658	1,000	35	1,000	0	
Hydro	5,209	6,376	5,864	6,500	4,489	5,900	-600	
Natural gas	2,995	2,664	2,973	3,700	2,788	4,250	550	

TAY VALLEY TOWNSHIP								Increase
2019 OPERATING AND CAPITAL BUDGET								Decrease
DETAILED EXPENDITURES								Grant Offset
	2015	2016	2017	2018	2018 YTD	2019	BUDGET	
		YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET	CHANGES	
					DEC. 31/18		\$	
Caretaker services	10,521	8,976	14,872	14,000	9,185	14,000	0	
Repairs, maintenance & other	5,117	14,859	7,220	10,000	23,589	10,000	0	
Water testing	201	201	226	500	298	500	0	
Grounds maintenance	198	1,591	337	500	597	500	0	
Security services	935	821	806	1,000	806	1,000	0	
Rug rentals	3,445	3,582	3,445	3,700	3,307	3,700	0	
Other	3,113	1,005	1,775	0	4,292	0	0	
	31,947	40,330	38,176	40,900	49,387	40,850	(50)	
** Land sale for tax arrears**	3,876	9,545	16,588	5,000	4,697	5,000	0	
Total Corporate Management	812,789	784,281	935,738	882,859	971,167	866,750	(16,109)	
Total General Government	979,176	954,707	1,130,373	1,118,834	1,195,113	1,068,350	(50,484)	

TAY VALLEY TOWNSHIP									Increase
2019 OPERATING AND CAPITAL BUDGET									Decrease
DETAILED EXPENDITURES									Grant Offset
	2015	2016	2017	2018	2018 YTD	2019	BUDGET	CHANGES	
		YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET		\$	
					DEC. 31/18				
PROTECTION SERVICES:									
<i>Fire Services -</i>									
Transfer to DNETVT Fire Rescue	0	491,860	52,300	0	102,300	0		0	
Cost-shared Fire Department	493,660	496,501	514,511	522,649	522,649	530,194		7,545	
Internet (Exp. To Be Reimbursed by SS Station)	0	0	425		(151)	0		0	
ABC Hall rent	1,200	1,200	1,200	1,200	600	1,200		0	
Total Fire Services	494,860	989,561	568,436	523,849	625,398	531,394		7,545	
<i>Police Services -</i>									
Ontario Provincial Police contract	659,601	874,315	1,064,052	1,097,248	1,003,741	1,074,400		-22,848	
RIDE Program	6,774	5,992	6,939	6,000	3,393	6,630		630	
	666,375	880,307	1,070,992	1,103,248	1,007,134	1,081,030		(22,218)	
<i>Police Services Board</i>									
Honorariums	825	1,050	2,378	2,000	3,300	2,000		0	
Grants & Contributions	500	0	0	0	0	0		0	
Training, seminars & conferences	1,677		2,883	3,750	4,911	3,750		0	
Mileage	428	334	613	1,000	212	1,000		0	
Office supplies, materials & equipment	2,811	1,828	252	2,050	107	2,050		0	
PSB - Annual Soccer Game	0	0	912		1,018			0	
Association memberships	75	75	75	700	739	700		0	
	6,316	3,287	7,112	9,500	10,287	9,500		0	
Total Police Services	672,691	883,595	1,078,104	1,112,748	1,017,421	1,090,530		(22,218)	
<i>Building Inspection Services -</i>									
Salaries & benefits	97,905	86,937	83,842	97,000	50,275	99,250		2,250	
Contracted inspection services	1,754	4,579	36,362	2,000	31,025	2,000		0	
Cellular phone	825	894	918	1,000	877	1,000		0	
Office supplies, materials & equipment	643	293	148	500	1,593	500		0	
Vehicle fuel	1,193	996	615	1,500	725	1,500		0	
Vehicle maintenance	177	1,776	1,116	1,000	85	2,000		1,000	
Training, seminars & conferences	894	3,176	0	2,500	378	2,500		0	
GIS services	3,927	4,444	4,519	4,000	4,589	4,700		700	
Membership fees	614	884	706	600	25	600		0	
Legal services	0	838	316	1,000	0	1,000		0	
Total Building Inspection Services	107,933	104,816	128,543	111,100	89,573	115,050		3,950	
<i>Conservation Authorities -</i>									
Mississippi Valley	17,361	17,771	18,078	18,650	18,739	20,044		1,394	
Rideau Valley	41,045	42,093	42,856	44,500	44,457	45,950		1,450	
Total Conservation Authorities	58,406	59,864	60,934	63,150	63,196	65,994		2,844	
<i>Emergency Measures -</i>									
Training, seminars & conferences	20	0	0	500	263	500		0	
Equipment, supplies & other	1,455	299	768	1,000	508	1,000		0	
Total Emergency Measures	1,475	299	768	1,500	770	1,500		0	
<i>Disaster Recovery</i>									
Advertising	0	0	715	0	0	0		0	
Gravel, Culverts, Other Materials	0	0	74,647	0	41,950	0		0	
Total Disaster Recovery	0	0	75,362	0	41,950	0		0	
<i>Other Protection Services -</i>									
Property Safety Enforcement / By-Law Enforcement	0		0	2,000	2,180	4,000		2,000	
<i>Animal Control</i>									
Animal Control Officer	5,890	7,790	6,971	9,000	6,960	9,000		0	
Animal pound services	2,617	840	2,425	3,000	1,832	3,000		0	
Mileage	236	425	278	1,000	249	800		-200	
Insurance and other	898	1,664	300	950	1,011	1,000		50	
	9,640	10,718	9,973	13,950	10,053	13,800		(150)	
** Civic Addressing									

TAY VALLEY TOWNSHIP							Increase
2019 OPERATING AND CAPITAL BUDGET							Decrease
DETAILED EXPENDITURES							Grant Offset
	2015	2016	2017	2018	2018 YTD UNAUDITED	2019	BUDGET CHANGES
		YEAR END	YEAR END	BUDGET	DEC. 31/18	BUDGET	\$
Labour	5,815	4,379	4,950	4,000	7,158	6,500	2,500
Materials	753	0	1,882	2,000	667	500	-1,500
	6,567	4,379	6,832	6,000	7,824	7,000	1,000
** Livestock Losses							
Loss compensation	15,534	9,590	953	12,000	1,465	12,000	0
Livestock valuator & mileage	1,214	941	188	2,000	79	2,000	0
Supplies	2			100	0	100	0
	16,750	10,532	1,141	14,100	1,545	14,100	0
** Risk Management Officer (Source Water)	7,736	0	0	3,000	0	3,000	0
Source Water Protection	0	236	183	10,000	0	0	(10,000)
** Septic Inspections	50,140	40,320	43,470	35,000	42,055	35,000	0
** Septic Re-inspection Program	19,000	12,160	12,350	15,000	13,244	15,000	0
Total Other Protection Services	109,833	78,345	73,949	99,050	76,900	91,900	2,850
Total Protection Services	1,445,198	2,116,480	1,986,095	1,911,397	1,915,209	1,896,368	(5,029)

TAY VALLEY TOWNSHIP								Increase
2019 OPERATING AND CAPITAL BUDGET								Decrease
DETAILED EXPENDITURES								Grant Offset
	2015	2016	2017	2018	2018 YTD	2019	BUDGET	
		YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET	CHANGES	
					DEC. 31/18		\$	
TRANSPORTATION SERVICES:								
<i>Public Works Overhead -</i>								
Public Works Administration								
Administration								
Salaries & benefits	341,122	367,094	294,326	318,000	247,572	304,700	-13,300	
Insurance - property, liability, etc.	30,893	30,995	33,126	18,000	17,807	18,000	0	
Cell phones	6,229	6,068	6,378	6,200	5,791	6,200	0	
GIS	1,763	2,226	2,271	2,000	2,290	2,400	400	
Training, seminars & conferences	10,955	4,668	5,512	9,000	9,272	9,000	0	
Other Contracted Services	0	0	931	0	10,756	5,500	5,500	
Association memberships	1,305	597	553	1,200	1,493	1,750	550	
Advertising	1,722	1,234	3,523	1,000	2,240	1,300	300	
Other	844	1,050	3,510	8,800	2,447	3,000	-5,800	
	394,833	413,931	350,130	364,200	299,668	351,850	(12,350)	
Roads Patrol								
Labour	12,336	12,382	10,849	15,000	10,826	15,000	0	
Health & Safety Equipment								
	7,005	6,601	8,245	7,000	7,258	7,000	0	
McVeigh Gravel Pit operations								
Labour	512			500	134	250	-250	
Licence	200	200	200	200	0	200	0	
	712	200	200	700	134	450	(250)	
Total Public Works Administration	414,885	433,114	369,424	386,900	317,866	374,300	(12,600)	
Garages & Yards Maintenance								
Bathurst (Glen Tay) Garage								
Labour	8,060	7,596	7,994	8,000	8,848	8,000	0	
Hydro	5,209	6,376	5,864	6,850	4,489	5,900	-950	
Natural gas	2,995	2,663	2,973	3,000	2,788	4,250	1,250	
Building repairs & maintenance	1,332	669	1,124	5,000	528	5,000	0	
Shop supplies & small tools	1,162	2,306	1,936	2,000	1,712	2,000	0	
Telephone	678	673	674	750	521	750	0	
Other	486	0	256	700	179	300	-400	
	19,921	20,285	20,820	26,300	19,066	26,200	(100)	
Burgess Garage								
Labour	4,338	4,568	4,806	4,500	5,891	4,500	0	
Hydro	2,296	2,220	2,260	2,650	2,233	2,450	-200	
Heating fuel	4,977	3,742	4,934	5,000	7,818	6,500	1,500	
Building repairs & maintenance	3,805	3,541	6,908	4,500	5,711	6,000	1,500	
Shop supplies & small tools	808	2,011	580	1,000	552	500	-500	
Telephone	677	673	673	750	521	750	0	
Other	428	49	293	200	106	200	0	
	17,329	16,805	20,454	18,600	22,832	20,900	2,300	
Sherbrooke Garage								
Labour	133	1,694	604	750	553	600	-150	
Hydro	1,180	1,310	1,271	1,500	892	1,200	-300	
Heating fuel	0			0	0	1,500	1,500	
Building repairs & maintenance	5	7	7	0	1,946	2,000	2,000	
Telephone	648			0	0	0	0	
	1,966	3,011	1,883	2,250	3,390	5,300	3,050	
Total Garages & Yards Maintenance	39,216	40,100	43,157	47,150	45,288	52,400	5,250	
Vehicles & Equipment Maintenance								
Truck #3, 2004 Ford Ranger								
Labour	333	441	98	400	493	400	0	
Garage time & materials	1,307	3,589	1,612	3,000	2,560	3,000	0	
Fuel	3,240	2,680	2,750	4,000	3,045	5,000	1,000	
	4,881	6,710	4,460	7,400	6,098	8,400	1,000	

TAY VALLEY TOWNSHIP							Increase
2019 OPERATING AND CAPITAL BUDGET							Decrease
DETAILED EXPENDITURES							Grant Offset
	2015	2016	2017	2018	2018 YTD	2019	BUDGET
	YEAR END	YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET	CHANGES
					DEC. 31/18		\$
Truck #7, 2007 Ford F150 Pickup							
Labour	242	204	308	400	234	0	-400
Garage time & materials	6,636	1,077	1,396	3,000	2,259	0	-3,000
Fuel	4,475	3,128	3,632	5,500	3,160	0	-5,500
	11,353	4,409	5,336	8,900	5,653	0	(8,900)
Truck #8, 2000 Sterling Tandem							
Labour	1,965	1,791	2,022	3,000	2,551	1,500	-1,500
Garage time & materials	7,759	15,432	20,566	5,000	8,501	2,500	-2,500
Fuel	4,851	8,193	5,584	8,100	0	6,000	-2,100
Repair parts	5,067	231	0	1,000	810	1,000	0
	19,642	25,646	28,172	17,100	11,862	11,000	(6,100)
Truck #9, 2001 Sterling Tandem							
Labour	991	2,555	1,553	3,000	1,948	0	-3,000
Garage time & materials	7,509	8,628	15,954	5,000	7,942	500	-4,500
Fuel	4,913	5,747	6,372	7,500	0	2,500	-5,000
Repair parts	0	658	997	1,000	1,414	0	-1,000
	13,413	17,589	24,876	16,500	11,304	3,000	(13,500)
Truck #10, 2003 International Tandem							
Labour	3,801	2,372	2,126	3,000	1,447	2,500	-500
Garage time & materials	20,165	11,262	14,096	9,000	19,302	15,000	6,000
Fuel	3,812	3,929	6,140	8,000	0	8,500	500
Repair parts	62	2,963	608	500	1,658	1,000	500
	27,840	20,526	22,970	20,500	22,407	27,000	6,500
Truck #11, 2011 GMC 3/4 Ton							
Labour	222	237	68	500	110	500	0
Garage time & materials	664	1,821	473	2,000	1,071	2,500	500
Fuel	3,114	2,544	3,046	4,000	3,049	4,000	0
	4,000	4,602	3,587	6,500	4,230	7,000	500
Truck #12, 2012 International Tandem							
Labour	2,472	2,573	2,430	1,000	3,372	2,300	1,300
Garage time & materials	6,202	2,141	8,081	3,500	8,163	4,500	1,000
Fuel	6,544	3,846	7,677	8,000	0	8,500	500
Repair parts	801	588	426	500	240	750	250
	16,019	9,147	18,613	13,000	11,775	16,050	3,050
Truck #14, 2012 RAM 1500 Pickup							
Labour	229			0	89	0	0
Garage time & materials	2,678		3,272	2,500	1,238	2,500	0
Fuel	2,304	2,139	1,506	2,750	1,440	2,600	-150
Repair parts	0	1,044	17	500	1,724	500	0
	5,212	3,183	4,795	5,750	4,491	5,600	-150
Truck #17, 2014 International Tandem							
Labour	1,153	857	751	1,000	1,090	1,000	0
Garage time & materials	2714.98	4402	491	2000	3263	2500	500
Fuel	4329	5704	6526	7000	0	8500	1,500
Repair parts	0	0	518.98	1000	123	1000	0
	8,197	10,962	8,287	11,000	4,476	13,000	2,000
Truck #1, 2016 Western Star Tandem							
Labour	108	2,653	2,974	1,000	3,781	1,000	0
Garage time & materials	0	1021.16	13059.83	3000	2006	2500	-500
Fuel	561	5533	7109.63	7000	0	8500	1,500
Repair parts	0	436.03	1019.33	1000	1356	1000	0
	669	9,643	24,163	12,000	7,143	13,000	1,000

TAY VALLEY TOWNSHIP							Increase
2019 OPERATING AND CAPITAL BUDGET							Decrease
DETAILED EXPENDITURES							Grant Offset
	2015	2016	2017	2018	2018 YTD	2019	BUDGET
		YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET	CHANGES
					DEC. 31/18		\$
Truck #6, 2016 3 Ton Truck							
Labour	0	539	785	500	3,170	500	0
Garage time & materials	0	2409.48	860.89	2500	2654	4000	1,500
Fuel	0	1489.93	6111	3000	0	7000	4,000
Repair parts	0	0	723.2	1000	2254	1000	0
	0	4,438	8,480	7,000	8,078	12,500	5,500
New Tandem (Purchased in 2018)							
Labour	0	0	0	0	0	1,000	1,000
Garage time & materials	0	0	0	1000	0	1,100	100
Fuel	0	0	0	3000	0	6,000	3,000
Repair parts	0	0	0	1000	0	700	-300
	0	0	0	5,000	0	8,800	3,800
New Tandem (Purchased in 2019)							
Labour	0	0	0	0	0	1,000	1,000
Garage time & materials	0	0	0	0	0	500	500
Fuel	0	0	0	0	0	2,500	2,500
Repair parts	0	0	0	0	0	500	500
	0	0	0	0	0	4,500	4,500
2009 Kamatsu backhoe							
Labour	1,291	3,452	2,311	2,000	2,267	2,000	0
Garage time & materials	1,424	241	25,274	5,000	604	5,000	0
Fuel	1,459	2,101	1,709	3,000	0	1,500	-1,500
Repair parts	174.75	301.3	3833.71	0	273	0	0
	4,349	6,095	33,128	10,000	3,144	8,500	(1,500)
1990 Steamer (BU)							
Labour	0	0	0	250	0	0	-250
Garage time & materials	11	0	0	50	0	0	-50
Propane	0	0	0	100	0	0	-100
	11	0	0	400	0	0	(400)
1988 Culvert Trailer							
Labour	0	0	0	100	0	0	-100
Garage time & materials	0	0	0	100	0	0	-100
	0	0	0	200	0	0	(200)
1990 Steamer (SH)							
Labour	0	0	0	250	0	0	-250
Garage time & materials	0	0	0	50	0	0	-50
Propane	0	0	485	250	0	0	-250
Repair parts	54	0	0	100	0	0	-100
	54	0	485	650	0	0	(650)
2007 Volvo Grader							
Labour	0	2,291	1,197	2,000	491	2,000	0
Garage time & materials	3,766	13,201	25,006	15,000	37,897	15,000	0
Fuel	15,773	6,491	14,258	15,000	56	15,000	0
Repair parts	54	6,241	0	0	0	0	0
	19,594	28,225	40,461	32,000	38,445	32,000	0
1995 Champion Grader							
Labour	1,906	3,495	791	3,000	1,263	0	-3,000
Garage time & materials	918	17,369	2,298	0	914	0	0
Fuel	5,057	7,174	9,400	8,000	0	0	-8,000
Repair parts	153	1,592	181	0	400	0	0
	8,034	29,631	12,670	11,000	2,577	0	(11,000)

TAY VALLEY TOWNSHIP								Increase
2019 OPERATING AND CAPITAL BUDGET								Decrease
DETAILED EXPENDITURES								Grant Offset
	2015	2016	2017	2018	2018 YTD	2019	BUDGET	
		YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET	CHANGES	
					DEC. 31/18		\$	
2018 John Deere Grader								
Labour	0	0	0	0	0	3,000	3,000	
Garage time & materials						3,000	3,000	
Fuel						6,000	6,000	
Repair parts	0	0	0	0	0	500	500	
	0	0	0	0	0	12,500	12,500	
1998 Cat Backhoe								
Labour	0	101	166	1,000	158	200	-800	
Garage time & materials	2,154	7,483	3,094	3,000	840	250	-2,750	
Fuel	1,111	123	1,648	1,000	0	200	-800	
Repair parts	252	0	938	0	927	0	0	
	3,518	7,707	5,846	5,000	1,924	650	(4,350)	
2019 Backhoe								
Labour	0	0	0	0	0	1,000	1,000	
Garage time & materials	0	0	0	0	0	1,000	1,000	
Fuel	0	0	0	0	0	2,500	2,500	
Repair parts	0	0	0	0	0	0	0	
	0	0	0	0	0	4,500	4,500	
Vehicle #15, 2012 CASE Backhoe								
Labour	2,060	791	771	1,000	904	1,000	0	
Garage time & materials	493	8,554	6,651	5,000	5,790	5,000	0	
Fuel	1,287	1,346	606	2,500	0	2,500	0	
Repair parts	0	0	0	0	101	0	0	
	3,840	10,692	8,029	8,500	6,795	8,500	0	
1998 Brush Chipper								
Labour	0			100	0	0	-100	
Garage time & materials	1,130			200	0	0	-200	
Fuel	56	43	59	200	0	0	-200	
	1,186	43	59	500	0	0	(500)	
Air Compressor / Rock Drill								
Labour	0	0	0	250	0	0	-250	
Garage time & materials	0	0	0	250	0	0	-250	
Fuel	0	0	0	200	0	0	-200	
	0	0	0	700	0	0	(700)	
Road Water Pumps & Tanks								
Garage time & materials	0	0	0	250	0	0	-250	
Fuel	0	0	0	0	0	0	0	
Repair parts	385	0	0	500	0	0	-500	
	385	0	0	750	0	0	(750)	
2014 Riding Lawnmower (Gravelly)								
Labour	0	0	0	0	0	0	0	
Garage time & materials	341	0	607	500	0	500	0	
Fuel	0	0	0	100	464	600	500	
Repair parts	0	0	0	0	0	0	0	
	341	0	607	600	464	1,100	500	
2010 Husqvarna Lawn Tractor								
Labour	0	0	0	100	0	0	-100	
Garage time & materials	0	0	0	500	0	0	-500	
Fuel	0	0	0	0	122	0	0	
Repair parts	58	0	61	0	0	0	0	
	58	0	61	600	122	0	(600)	

TAY VALLEY TOWNSHIP								Increase
2019 OPERATING AND CAPITAL BUDGET								Decrease
DETAILED EXPENDITURES								Grant Offset
	2015	2016	2017	2018	2018 YTD	2019	BUDGET	CHANGES
		YEAR END	YEAR END	BUDGET	DEC. 31/18	BUDGET		\$
Sweeper Broom								
Labour	25	0	0	0	0	0		0
Repair parts	1,813	5,042	2,276	3,000	4,356	5,000		2,000
	1,838	5,042	2,276	3,000	4,356	5,000		2,000
Diesel Emergency Generator - 30kwh								
Other Contracted Services	819	2,505	880	1,000	916	1,000		0
Fuel	48	213	42	100	0	100		0
Repair parts	0	0	333	500	0	500		0
	867	2,717	1,255	1,600	916	1,600		0
Brush Heads								
Repair parts	202	1,279	1,190	1,500	1,611	2,000		500
	202	1,279	1,190	1,500	1,611	2,000		500
Minor Equipment & Supplies								
Other Contracted Services	100	134	147	0	249	0		0
Blades & cutting edges	6,489	7,653	2,494	7,500	4,288	7,500		0
Minor equipment & tools	47	0	31	1,500	0	1,500		0
Oil, lubricants, coolant, etc.	2,731	1,824	3,995	3,500	1,925	3,500		0
Repair parts	2,530	375	2,960	2,000	2,754	4,200		2,200
Other	541	428	33	0	528	0		0
	12,438	10,412	9,659	14,500	9,744	16,700		2,200
Vehicle & Equipment Overhead								
Fleet insurance	9,034	9,745	10,354	10,625	10,625	10,625		0
Fleet licences	10,815	13,317	12,159	14,000	12,389	14,500		500
Gasoline (year end fuel analysis to allocate costs to fleet)	795	2,613	233	1,000	80,918	1,000		0
	20,644	25,675	22,746	25,625	103,932	26,125		500
Total Vehicles & Equipment Maintenance	188,583	244,374	292,210	247,775	271,547	249,025		1,250
Total Public Works Overhead	642,684	717,588	704,791	681,825	634,720	675,725		(6,100)
Roadways Maintenance -								
Bridges & Culverts								
Bridge & Culvert Maintenance								
Labour	11,384	2,505	10,643	10,000	7,790	11,000		1,000
Materials	14,334	5,668	9,775	15,000	8,683	15,000		0
Engineering fees	6,411	8,141	509	0	0	0		0
	32,128	16,314	20,927	25,000	16,473	26,000		1,000
Water Level Control								
Labour	4,844	4,740	8,732	6,000	3,657	6,000		0
Materials	397			500	71	500		0
Equipment rentals	8,975			300	0	300		0
Contracted services	4,123	3,389	4,789	4,000	2,199	4,000		0
	18,339	8,129	13,521	10,800	5,927	10,800		0
Total Bridges & Culverts	50,467	24,443	34,448	35,800	22,400	36,800		1,000
Roadside Maintenance								
Mowing								
Labour	0			300	0	300		0
Equipment & operator rentals	8,853	10,961	9,871	11,000	9,311	10,000		-1,000
	8,853	10,961	9,871	11,300	9,311	10,300		(1,000)
Brushing								
Labour	13,098	16,582	10,522	13,000	12,212	14,000		1,000
Equipment rentals	21,793	23,586	22,474	20,000	24,763	35,000		15,000
	34,891	40,168	32,996	33,000	36,976	49,000		16,000

TAY VALLEY TOWNSHIP								Increase
2019 OPERATING AND CAPITAL BUDGET								Decrease
DETAILED EXPENDITURES								Grant Offset
		2015	2016	2017	2018	2018 YTD	2019	BUDGET
			YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET	CHANGES
						DEC. 31/18		\$
	Ditching							
	Labour	4,835	4,091	2,321	6,000	4,925	4,000	-2,000
	Contracted Services	0	0	0	0	0	3,000	3,000
	Equipment rentals	0	0	0	500	0	0	-500
		4,835	4,091	2,321	6,500	4,925	7,000	500
	Litter Pick-up							
	Labour	4,393	2,922	2,785	3,500	2,343	2,750	(750)
	Total Roadside Maintenance	52,973	58,142	47,973	54,300	53,555	69,050	14,750
	Hardtop Maintenance							
	Surface & shoulder maintenance							
	Labour	15,052	30,640	40,810	25,000	37,702	36,000	11,000
	Materials & Other	3,212	19,495	25,457	20,000	17,579	25,000	5,000
		18,264	50,134	66,267	45,000	55,282	61,000	16,000
	Line Painting							
	Contracted services	6,106	9,694	10,272	10,000	10,559	16,000	6,000
		6,106	9,694	10,272	10,000	10,559	16,000	6,000
	Street Cleaning							
	Labour	2,279	2,945	2,130	3,000	3,237	3,500	500
	Paved Road Crack Sealing							
	Contracted Services	15,264	15,264	15,264	15,000	0	0	(15,000)
	Total Hardtop Maintenance	41,912	78,037	93,932	73,000	69,078	80,500	7,500
	Loosetop Maintenance							
	Patching & Washouts							
	Labour	7,919	5,929	8,469	7,000	6,826	7,000	0
	Materials	13,425	7,467	8,462	8,000	3,377	8,000	0
		21,344	13,396	16,931	15,000	10,203	15,000	0
	Grading							
	Labour	33,178	28,740	37,228	31,000	32,524	33,000	2,000
	Equipment rentals	0	109	0	1,000	0	0	-1,000
		33,178	28,849	37,228	32,000	32,524	33,000	1,000
	Dust Layer							
	Labour	1,863	1,904	1,742	2,000	1,885	2,000	0
	Materials	92,272	88,924	83,675	90,000	98,540	105,000	15,000
		94,135	90,828	85,417	92,000	100,425	107,000	15,000
	Road Water							
	Labour	17,121	15,912	8,433	11,600	11,771	12,500	900
		17,121	15,912	8,433	11,600	11,771	12,500	900
	Gravelling							
	Labour	10,665	7,703	6,713	7,500	5,499	7,500	0
	Materials	252,344	274,233	251,596	255,000	248,194	255,000	0
	Equipment rentals	3,711	4,700	5,198	5,000	0	5,000	0
	Engineering Services	0	0	0	0	0	0	0
		266,719	286,636	263,508	267,500	253,694	267,500	0
	Seasonal Roads							
	Labour	0	2,508	106	1,500	69	1,500	0
	Equipment rentals	625	0	957	500	0	500	0
	Materials	0	2,773	2,387	3,000	2,869	3,000	0
		625	5,281	3,449	5,000	2,938	5,000	0
	Total Loosetop Maintenance	433,122	440,903	414,966	423,100	411,555	440,000	16,900

TAY VALLEY TOWNSHIP								Increase
2019 OPERATING AND CAPITAL BUDGET								Decrease
DETAILED EXPENDITURES								Grant Offset
	2015	2016	2017	2018	2018 YTD UNAUDITED	2019	BUDGET CHANGES	
		YEAR END	YEAR END	BUDGET	DEC. 31/18	BUDGET	\$	
Traffic Control Devices								
Labour	16,485	7,463	6,087	8,500	7,260	8,500	0	
Materials	12,558	3,750	7,091	5,700	4,392	5,700	0	
Contracted services (CP Rail)	13,647	16,751	12,987	14,000	11,253	14,000	0	
	42,690	27,963	26,165	28,200	22,905	28,200	0	
Total Roadways Maintenance	621,164	629,488	617,485	614,400	579,492	654,550	40,150	
Winter Control -								
Snowplowing								
Labour	30,721	18,349	18,607	37,000	19,095	30,000	-7,000	
Equipment rentals	3,180	2,115	4,115	5,000	580	2,500	-2,500	
	33,901	20,464	22,722	42,000	19,675	32,500	(9,500)	
Sanding & Salting								
Labour	17,320	35,895	30,990	29,000	29,205	29,000	0	
Equipment rentals	4,503	4,514	23,164	5,000	1,343	5,000	0	
Sand	90,849	105,853	169,322	105,000	189,009	122,000	17,000	
Salt	30,539	59,665	39,614	48,000	64,338	70,000	22,000	
	143,211	205,927	263,090	187,000	283,895	226,000	39,000	
Culvert Thawing								
Labour	4,044	400	445	2,500	2,551	2,500	0	
Materials	0	0	0	100	0	100	0	
	4,044	400	445	2,600	2,551	2,600	0	
Total Winter Control	181,155	226,790	286,257	231,600	306,121	261,100	29,500	
Street Lighting								
Hydro	6,103	3,065	2,568	3,000	1,909	2,450	-550	
Contracted services	539	1,894	3,964	1,500	0	1,000	-500	
Total Street Lighting	6,642	4,959	6,532	4,500	1,909	3,450	(1,050)	
Total Transportation Services	1,451,646	1,578,826	1,615,065	1,532,325	1,522,242	1,594,825	62,500	

TAY VALLEY TOWNSHIP							Increase
2019 OPERATING AND CAPITAL BUDGET							Decrease
DETAILED EXPENDITURES							Grant Offset
	2015	2016	2017	2018	2018 YTD	2019	BUDGET
		YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET	CHANGES
					DEC. 31/18		\$
ENVIRONMENTAL SERVICES:							
<i>Waste Disposal -</i>							
Glen Tay Site							
Wages & benefits	106,989	126,729	155,983	170,250	137,504	153,000	-17,250
Equipment & operator rentals and cover material	62,618	61,489	54,747	55,000	52,702	55,000	0
Monitoring services	16,384	10,110	13,168	5,000	14,677	9,100	4,100
Engineering services	11,301	30,564	30,790	21,000	9,958	15,425	-5,575
Other Contracted Services	6,518	47,600	36,945	4,000	67,526	28,000	24,000
Waste trucking	31,215	23,537	26,119	30,500	23,709	22,500	-8,000
Hydro	1,943	1,836	1,714	2,200	1,657	2,000	-200
Materials & supplies	7,479	2,245	1,015	2,000	481	2,000	0
Building & equip maintenance	2,239	10,525	0	2,500	0	1,500	-1,000
Training	588	0	509	500	234	750	250
Cellular phone	1,125	1,424	1,399	1,500	1,167	1,500	0
Safety clothing	651	757	306	1,000	1,924	1,000	0
Container rent (waste)	2,692	1,267	916	3,500	840	0	-3,500
Container rent (glass)	0	0	0	0	0	1,500	1,500
Miscellaneous rentals (toilets)	1,731	1,731	1,836	1,700	1,860	1,850	150
	253,473	319,813	325,449	300,650	314,238	295,125	(5,525)
Stanleyville Site							
Wages & benefits	47,071	46,761	53,980	58,275	52,051	56,000	-2,275
Monitoring services	8,181	13,432	9,024	5,000	6,568	6,700	1,700
Engineering services	8,269	8,219	12,592	8,000	5,486	5,675	-2,325
Other Contracted Services	8,375	7,682	15,978	0	7,173	5,000	5,000
Chipping & Grinding Services	0	0	0	0	6,767	0	0
Waste trucking services	8,901	8,738	9,380	10,000	8,899	9,000	-1,000
Materials & supplies	504	1,877	187	500	752	9,000	8,500
Hydro	666	763	816	880	506	650	-230
Building & equip maintenance	0	0	2,916	500	1,715	500	0
Cellular phone	697	696	697	750	582	750	0
Safety clothing	0	22	102	500	213	500	0
Miscellaneous rentals (toilets)	1,731	1,731	1,796	1,750	1,752	1,850	100
Container rent (glass)	76	0	0	0	0	500	500
	84,471	89,920	107,468	86,155	92,465	96,125	9,970
Maberly Site							
Wages & benefits	49,576	43,012	51,058	58,275	44,209	56,000	-2,275
Equipment & operator rentals	0	0	0	0	232	0	0
Monitoring services	8,283	7,829	5,828	8,000	7,588	6,500	-1,500
Engineering services	7,362	9,427	7,178	7,200	6,619	5,000	-2,200
Other Contracted Services	5	7	7	0	898	5,000	5,000
Waste trucking services	8,434	8,418	8,658	9,000	7,937	9,000	0
Materials & supplies	598	760	221	500	327	1,500	1,000
Hydro	1,312	1,339	1,348	1,500	1,100	1,350	-150
Cellular phone	696	696	116	750	0	750	0
Building & equip maintenance	0	0	0	500	0	500	0
Safety clothing	0	304	153	500	442	500	0
Miscellaneous rentals (toilets)	1,731	1,731	1,796	1,750	1,752	1,850	100
	77,997	73,522	76,363	87,975	71,102	87,950	(25)
Closed Waste Sites							
Christie Lake monitoring & engineer services	14,581	12,958	2,983	7,100	11,432	500	-6,600
Noonan monitoring & engineer services	219	0	6,536	500	1,758	500	0
	14,800	12,958	9,519	7,600	13,190	1,000	(6,600)
Other Waste Disposal Costs							
Engineering & monitoring services	2,675	10,482	2,645	5,000	4,950	10,000	5,000
Legal	0	1,007	19,060	0	1,143	0	0
Insurance	1,843	1,740	1,740	1,300	341	1,300	0
PII and tax charges	2,737	4,138	7,072	4,600	26,983	8,000	3,400
Future sites closure costs	25,000	25,000	25,000	25,000	25,000	25,000	0
Other	0	0	4,706	0	0	0	0
Advertising	147	397	1,614	500	900	500	0
	32,402	42,763	61,837	36,400	59,316	44,800	8,400
Total Waste Disposal	463,143	538,976	580,635	518,780	550,312	525,000	6,220

TAY VALLEY TOWNSHIP									Increase
2019 OPERATING AND CAPITAL BUDGET									Decrease
DETAILED EXPENDITURES									Grant Offset
	2015	2016	2017	2018	2018 YTD	2019			
		YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET		BUDGET	
					DEC. 31/18			CHANGES	
								\$	
<i>Recycling -</i>									
<i>Glen Tay Site</i>									
Recyclables trucking	56,281	56,203	52,542	56,000	49,245	56,100		100	
C & D trucking and tipping	70,762	71,316	71,428	70,000	72,580	75,000		5,000	
Scrap metal trucking	9,368	7,215	7,456	5,000	7,456	12,000		7,000	
Freon removal	1,618	1,007	1,435	2,000	1,221	2,000		0	
Waste trucking-contaminated recyclables	0	0	0	5,000	0	2,500		-2,500	
Container rental	8,909	8,243	7,937	6,000	7,276	0		-6,000	
	146,938	143,985	140,798	144,000	137,778	147,600		3,600	
<i>Stanleyville Site</i>									
Recyclables trucking	24,701	24,796	26,393	20,000	24,756	24,100		4,100	
Scrap metal trucking	1,175	1,924	1,443	2,000	962	2,800		800	
Chipping & grinding services	0	0	0	6,500	0	0		-6,500	
Container rental	1,755	1,832	1,832	2,000	1,679	0		-2,000	
	27,631	28,552	29,668	30,500	27,397	26,900		(3,600)	
<i>Maberly Site</i>									
Recyclables trucking	16,964	16,980	16,334	15,000	15,729	20,000		5,000	
Scrap metal trucking	467	1,030	241	2,000	962	2,800		800	
Container rental	1,832	1,832	1,832	2,000	1,679	0		-2,000	
	19,263	19,842	18,406	19,000	18,370	22,800		3,800	
<i>Other Recycling Services</i>									
Hazardous waste disposal	3,081	3,014	4,539	4,000	0	4,000		0	
E-waste disposal	0	0	0	500	0	500		0	
Blue boxes	1,037	0	0	500	561	500		0	
Other (advertising, educational materials, supplies etc.)	0	0	0	0	0	1,000		1,000	
	4,118	3,014	4,539	5,000	561	6,000		1,000	
Total Recycling	197,950	195,392	193,411	198,500	184,106	203,300		4,800	
Total Environmental Services	661,092	734,369	774,047	717,280	734,418	728,300		11,020	

TAY VALLEY TOWNSHIP							Increase
2019 OPERATING AND CAPITAL BUDGET							Decrease
DETAILED EXPENDITURES							Grant Offset
	2015	2016	2017	2018	2018 YTD	2019	BUDGET
		YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET	CHANGES
					DEC. 31/18		\$
RECREATION, CULTURAL & SOCIAL SERVICES:							
<i>Recreation Programs -</i>							
Program Administration							
Insurance	5,447	5,214	5,263	5,000	1,007	1,050	-3,950
Mileage	0	22	0	500	0	500	0
Training and seminars	0	368	70	2,500	0	2,500	0
Other	1,229	2,232	3,877	1,000	786	1,000	0
	6,676	7,836	9,210	9,000	1,793	5,050	(3,950)
Soccer Program							
Materials & supplies	1,136	2,081	4,652	2,000	9,371	3,500	1,500
Other	0	712	1,004	2,000	538	1,500	-500
	1,136	2,792	5,657	4,000	9,909	5,000	1,000
Hockey Program							
Materials & supplies	1,647	962	730	2,500	3,362	2,500	0
Other	0	299	1,738	1,500	0	1,500	0
Arena rental	11,282	9,736	11,876	12,500	7,352	12,500	0
	12,929	10,998	14,344	16,500	10,714	16,500	0
Pond Hockey							
Materials & supplies	0	0	0	1,250	802	1,250	0
Other	0	0	0	250	700	250	0
	0	0	0	1,500	1,502	1,500	0
Karate Program							
Contracted services	1,646	1700	2178.49	2,100	2,310	2,100	0
Materials & supplies	0	200.59	244.55	150	307	150	0
Other	0	0	470	250	473	250	0
	1,646	1,901	2,893	2,500	3,090	2,500	0
Intergenerational Choir							
Contracted services	4,680	5,032	5,880	5,000	4,880	5,000	0
Music & supplies	497	557	4,712	0	387	0	0
	5,177	5,590	10,592	5,000	5,267	5,000	0
Total Recreation Programs	27,563	29,116	42,696	38,500	32,276	35,550	(2,950)
<i>Recreation Facilities -</i>							
Maberly Rink							
Hydro	1,244	1,320	1,486	1,765	965	1,225	-540
Contracted services, other	3,844	2,786	4,785	1,700	3,488	1,700	0
	5,087	4,106	6,271	3,465	4,453	2,925	(540)
Maberly Hall							
Hydro	1,511	1,793	1,618	2,205	989	1,275	-930
Heating fuel (changed to Propane)	3,139	3,131	2,902	5,525	3,967	4,900	-625
Caretaker services	5,480	7,233	7,517	8,000	6,580	8,000	0
Building maintenance	4,455	4,951	1,794	6,000	6,392	5,000	-1,000
Water testing	201	201	201	500	216	500	0
Materials & supplies, mileage	933	1,886	1,012	700	945	700	0
Telephone	1,027	1,129	1,214	900	1,078	900	0
Minor capital	0	0	2,645	0	0	0	0
	16,745	20,325	18,904	23,830	20,168	21,275	(2,555)
Ballfields and Parks							
Wages and Benefits	19,622	18,433	20,374	25,750	24,944	26,000	250
Materials & supplies	2,037	565	1,223	1,000	882	1,000	0
Miscellaneous rentals (toilets)	309	547	123	1,000	77	1,000	0
Contracted services	1,947	1,252	1,297	8,500	6,182	2,500	-6,000
Fairgrounds Rent	1,200	1,200	1,200	1,200	1,200	1,200	0
	25,115	21,997	24,217	37,450	33,285	31,700	(5,750)
Glen Tay Rink (Bowes Rink)							
Wages and Benefits						2,500	2,500
Hydro	477	635	541	550	348	450	-100
Materials & supplies	4	0	318	1,500	2,027	4,350	2,850
	481	635	859	2,050	2,375	7,300	2,750

TAY VALLEY TOWNSHIP								Increase
2019 OPERATING AND CAPITAL BUDGET								Decrease
DETAILED EXPENDITURES								Grant Offset
	2015	2016	2017	2018	2018 YTD UNAUDITED	2019	BUDGET CHANGES	
		YEAR END	YEAR END	BUDGET	DEC. 31/18	BUDGET	\$	
Burgess Hall								
Hydro	2,296	2,220	2,260	2,425	2,233	2,650	225	
Caretaker services	838	891	1,366	2,000	920	2,000	0	
Water testing	201	201	201	400	216	400	0	
Materials & supplies	222	1,460	58	1,000	855	1,000	0	
Building maintenance	9,441	521	700	2,000	1,073	2,000	0	
	12,998	5,293	4,585	7,825	5,298	8,050	225	
Recreation Cost-Sharing Agreements								
Perth Recreation Facilities	184,555	186,402	188,265	190,147	190,147	195,850	5,703	
Lanark Community Centre	3,918	3,981	3,981	4,200	0	4,200	0	
	188,473	190,383	192,246	194,347	190,147	200,050	5,703	
Total Recreation Facilities	248,899	242,739	247,082	268,967	255,725	271,300	(167)	
Total Recreation	276,462	271,855	289,778	307,467	288,000	306,850	(3,117)	
Libraries -								
Perth Union Library (Cost-sharing agreement)	156,580	154,919	158,054	162,300	162,908	166,474	4,174	
Lanark Library (Grant and contributions)	2,917	2,968	3,027	3,100	3,094	3,100	0	
Total Libraries	159,497	157,886	161,081	165,400	166,002	169,574	4,174	
Social Agency Support -								
Municipal Drug Strategy-TVT/DNE/Perth	0	0	0	500	0	500	0	
Total Social Services	0	0	0	500	0	500	0	
Total Recreation, Cultural & Social Services	435,959	429,741	450,859	473,367	454,003	476,924	1,057	

TAY VALLEY TOWNSHIP									Increase
2019 OPERATING AND CAPITAL BUDGET									Decrease
DETAILED EXPENDITURES									Grant Offset
		2015	2016	2017	2018	2018 YTD	2019	BUDGET	CHANGES
			YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET		\$
						DEC. 31/18			
PLANNING & DEVELOPMENT:									
<i>Land-use Planning & Zoning -</i>									
General Planning									
	Salaries and benefits	171,285	144,793	174,846	174,500	156,852	178,250		3,750
	Planning services	0	0	21,983	500	44,337	1,000		500
	GIS services	16,130	17,170	16,724	18,000	17,271	17,500		-500
	Legal services	2,687	3,599	5,729	5,000	13,629	5,000		0
	Mileage	2,793	1,691	771	1,000	829	1,000		0
	Advertising	139	209	1,141	700	292	700		0
	Training	3,299	3,800	3,155	4,000	4,921	5,000		1,000
	Memberships	767	975	699	1,000	838	1,000		0
	Cell phone	435	590	500	600	450	600		0
	Other	209	334	156	500	254	500		0
		197,744	173,160	225,703	205,800	239,673	210,550		4,750
	OMB Hearings								
	Legal fees	0	7,131	25,510	0	0	0		0
	Committee of Adjustment								
	Honorariums & travel	1,200	1,171	1,275	2,000	2,437	2,000		0
	Training	0	0	520	1,000	0	1,400		400
	Other	365	0	0	400	0	0		-400
		1,565	1,171	1,795	3,400	2,437	3,400		0
	Zoning Amendment Applications								
	Advertising	3,689	2,847	1,948	5,000	1,540	5,000		0
	Legal services	168	1,621	246	1,000	440	1,000		0
		3,857	4,468	2,194	6,000	1,979	6,000		0
	Site Plan Applications								
	Legal services	5,221	7,338	9,312	8,000	8,012	8,000		0
	Total Land-use Planning	208,387	193,269	264,513	223,200	252,101	227,950		4,750
<i>Agricultural Programs & Services -</i>									
Municipal Drains									
	Engineering services	904	12,925	11,486	3,000	1,200	3,000		0
	Legal services	282	560	0	1,500	0	1,500		0
	Other contracted services (includes costs for Drainage)	0	0	0	500	683	500		0
	Equipment & operator rentals	0	0	834	500	1,196	500		0
		1,186	13,484	12,321	5,500	3,078	5,500		0
	Tile Drainage -								
	Debenture payments	10,951	12,079	9,416	9,500	5,285	5,285		-4,215
	New Tile Drain Loan	8,300	0	0	0	0	0		0
		19,251	12,079	9,416	9,500	5,285	5,285		(4,215)
	Total Agricultural Programs & Services	20,437	25,563	21,736	15,000	8,364	10,785		(4,215)
<i>Other Planning -</i>									
Economic & Tourism Development									
	Advertising	279	270	1,294	1,050	1,017	1,050		0
	Grants and contributions	2,750	1,000	1,000	1,250	1,000	1,250		0
	Membership fees	0	500	500	500	219	500		0
	Other Contracted Services	287	812	270	1,000	270	1,000		0
		3,316	2,581	3,064	3,800	2,505	3,800		0
	Road Closure Applications								
	Advertising	727	979	1,424	0	259	0		0
	Legal services	846	3,509	8,098	5,000	1,368	5,000		0
		1,573	4,488	9,521	5,000	1,627	5,000		0
	Septic Comment Applications								
	Other Contracted Services	0	0	0	5,000	0	10,000		5,000
		0	0	0	5,000	0	10,000		5,000

TAY VALLEY TOWNSHIP								Increase
2019 OPERATING AND CAPITAL BUDGET								Decrease
DETAILED EXPENDITURES								Grant Offset
	2015	2016	2017	2018	2018 YTD UNAUDITED	2019	BUDGET CHANGES	
		YEAR END	YEAR END	BUDGET	DEC. 31/18	BUDGET	\$	
Miscellaneous Road Activities								
Legal Services	19,222	12,794	10,631	10,000	33,259	10,000	0	
Advertising	0	226	0	0	96	0	0	
Engineering Services	0	0	0	0	0	0	0	
Survey Services	7,367	14,226	0	10,000	4,230	10,000	0	
	26,589	27,245	10,631	20,000	37,585	20,000	0	
Subdivision Development								
Rideau Bluffs	0	0	0	0		0	0	
Tayside Estates	12,587	5,210	4,528	0	814	0	0	
	12,587	5,210	4,528	0	814	0	0	
Total Other Planning	44,065	39,525	27,745	33,800	42,532	38,800	5,000	
Total Planning & Development	272,889	258,357	313,994	272,000	302,996	277,535	5,535	

TAY VALLEY TOWNSHIP							Increase
2019 OPERATING AND CAPITAL BUDGET							Decrease
DETAILED EXPENDITURES							Grant Offset
	2015	2016	2017	2018	2018 YTD	2019	BUDGET
		YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET	CHANGES
					DEC. 31/18		\$
TRANSFERS TO RESERVES:							
Contingency (year-end surplus)	111,782	206,202	41,634	0	0	0	0
Infrastructure Reserve	0	0	0	50,000	50,000	50,000	0
200th Anniversary Celebrations	2,500	2,500	0	0	0	0	0
Official Plan (3 yrs @ \$10k/yr) / Zoning By-law	10,000	10,000	10,000	10,000	10,000	10,000	0
Asset Management Plan	5,000	5,000	5,000	5,000	5,000	5,000	0
Accountability, Transparency & Governance	0	0	0	0	0	10,000	10,000
Bridge Construction	129,500	129,500	129,500	129,500	129,500	129,500	0
Burgess Garage/Hall	5,200	5,200	5,200	5,200	5,200	5,200	0
Cemetery	500	500	500	500	500	500	0
Elections	8,500	8,500	8,500	8,500	8,500	10,000	1,500
Federal Gas Tax	161,650	172,059	174,288	177,442	177,442	171,855	-5,587
Maberly Community Hall	5,200	5,200	5,200	5,200	5,200	5,200	0
Office Equipment	10,500	10,500	10,500	10,500	10,500	10,500	0
Recreation Programing	13,495	3,100	2,100	2,100	2,100	2,100	0
Recreation Equipment (Capital)	11,200	11,200	11,200	11,200	11,200	25,000	13,800
Road Construction	287,500	287,500	287,500	287,500	287,500	287,500	0
Salt Sheds	10,400	10,400	10,400	10,400	10,400	10,400	0
South Sherbrooke Fire Department	72,775	52,300	52,300	102,300	102,300	120,000	17,700
Township Office/Garage	10,500	10,500	10,500	10,500	10,500	10,500	0
Roads (Public Works) Equipment	131,800	131,800	136,786	131,800	131,800	231,800	100,000
Waste Sites	42,328	3,100	3,100	3,100	3,100	3,100	0
	1,030,330	1,065,061	904,208	960,742	960,742	1,098,155	137,413

TAY VALLEY TOWNSHIP							Increase
2019 OPERATING AND CAPITAL BUDGET							Decrease
DETAILED EXPENDITURES							Grant Offset
	2015	2016	2017	2018	2018 YTD	2019	BUDGET
		YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET	CHANGES
					DEC. 31/18		\$
CAPITAL PROGRAM:							
Capital out of Revenue/Other:							
Official Plan / Zoning By-law						1,000	
OCLIF - Cannabis Grant Expense						10,013	
FCM - Municipalities for Climate Innovation Program (MCIP)						20,826	
Main Street Revitalization Funding						42,660	
Development Charges Study						15,000	
Long Term Financial Plan -AMP Enhancements (FCM - MAMP)						46,000	
	0				48,603	135,499	
Infrastructure Replacement:							
ROAD CONSTRUCTION							
Road Deficiencies Elimination program						60,000	
Christie Lake North Shore Road						1,309,396	
Hanna Road						284,000	
BRIDGE CONSTRUCTION							
Various bridge analyses/repairs	0					20,000	
Replace guardrails - 5 year project	0					30,000	
Noonans Side Road Bridge	0					149,000	
Glen Tay Road Bridge	0					777,800	
Bolingbroke Bridge (replacement design)						60,000	
6th Concession (Bathurst) Culvert Replacement						60,000	
ROAD EQUIPMENT (PUBLIC WORKS)							
Replace 2000 Sterling Tandem						300,000	
Replace 1998 Cat Backhoe	0					160,000	
AVL - GPS Indicators for Plows						25,000	
MINOR CAPITAL / FACILITIES							
Computers - Staff	0					39,000	
Glen Tay Waste Site - Hydro Pole Upgrades	0					30,000	
Land Transferred to Twp. (Survey and legal costs)	0					10,000	
Solar Farm Trail (site plan, includes trail design & parking)						10,000	
Rink Board Repair/Replacement						60,000	
John Miller Park (parking lot, culvert & signage)						7,500	
Recreation Master Plan	0					10,000	
Municipal Building - Exterior Siding Repairs						10,000	
Bathurst Garage - Paving in front of sand shed						25,000	
Cell Tower - Municipal Contribution	0					25,000	
	0				3,261,337	3,461,696	
LONG TERM DEBT:							
Township Office Building (expires year 2035)	0		46,686	46,700	46,686	46,700	0
South Sherbrooke Fire Station (expires year 2036)	0		16,333	16,400	16,333	16,400	0
	63,018	63,018	63,018	63,100	63,018	63,100	0
GRAND TOTAL					10,457,682	10,800,752	

TAY VALLEY TOWNSHIP				Increased Revenue	
2019 OPERATING AND CAPITAL BUDGET				Decreased Revenue	
REVENUES				Grant Offset	
	2018	2018 YTD	2019	BUDGET	
	BUDGET	UNAUDITED	BUDGET	CHANGES	
		DEC. 31/18		\$	
TAXES:					
Own-use Taxation:					
Residential	4,822,903	4,869,489	4,822,903	-	
Non-residential	517,700	518,765	517,700	-	
	5,340,603	5,388,253	5,340,603	-	
Payments-in-lieu of Taxes:					
Ontario	52,000	58,613	52,000	-	
Railroad	11,400	15,901	11,400	-	
Hydro	2,200	3,339	2,200	-	
	65,600	77,853	65,600	-	
	5,406,203	5,466,106	5,406,203	-	
GRANTS:					
Ontario Municipal Partnership Fund	694,300	694,300	694,300	-	
Other Provincial Grants (OCIF - Formula Based)	100,000	100,555	50,000	50,000	
Other Provincial Grants (OCIF - Joint Application - DNE)	2,562,894	1,409,592	-	2,562,894	
Other Provincial Grants (OCIF - Top Up Funding)	-	-	1,178,408	-	
DNE Portion of OCIF Joint Project	142,383	-	-	142,383	
Livestock Losses	12,000	769	12,000	-	
WDO Recycling	93,000	46,449	86,300	6,700	
EODP Funding (Community Hub Feasibility Study)	10,000	-	-	10,000	
Municipal Disaster Relief Funding	131,640	-	-	131,640	
Other (OCLIF, Canada 150 CIP, Main Street Revitalization)	-	62,259	10,013	(10,013)	
FCM - Municipalities for Climate Innovation Program (MCIP)	-	-	16,661	(16,661)	
FCM - Municipal Asset Management Program	-	-	26,000	(26,000)	
Drainage Superintendent	1,000	4,947	1,000	-	
	3,747,217	2,318,870	2,074,682	1,672,535	
FEES & SERVICE CHARGES:					
Planning & Zoning Fees & Charges	50,000	50,819	50,000	-	
Civic Addressing Fees	3,500	4,808	3,500	-	
Recreation Program Fees & Activities	28,000	31,778	28,000	-	
Entrance Permits and Other	1,200	1,280	1,200	-	
Subdivision Cost-Recoveries	-	-	-	-	
Tax Certificates	6,000	7,480	6,000	-	
Tile Drainage (in an out only)	9,500	5,285	5,285	4,215	
Waste Disposal Fees and Charges	70,000	61,067	70,000	-	
Zoning Compliance Certificates	400	600	400	-	
	168,600	163,118	164,385	4,215	
OTHER REVENUE:					
Building Permit Fees	80,000	82,803	80,000	-	
Burgess Garage Land Lease-Communications Tower	3,600	3,013	3,600	-	
Community Hall Rentals	2,500	2,900	2,500	-	
Dog Licenses, Fines, etc.	600	1,090	600	-	
Federal Gas Tax	177,442	88,721	171,855	5,587	
Investment Income	79,000	130,163	95,500	(16,500)	
Livestock cost recovery	500	30	500	-	
Refreshment Vehicle Licences	300	300	300	-	
Provincial Offences Act (POA)	60,000	34,891	60,000	-	
OPP - RIDE Program	6,000	6,698	6,630	(630)	
OPP Service Charges	5,000	3,319	5,000	-	
False Alarm Charges	-	-	-	-	
Pits & Quarries Royalties	2,000	2,262	2,000	-	
Recycling Sales	20,000	20,497	20,000	-	
Septic Permits	35,000	34,615	35,000	-	
Septic Comment Applications -	10,000	10,650	10,000	-	
Tax Penalties	120,000	115,159	120,000	-	

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TAY VALLEY TOWNSHIP				Increased Revenue	
2019 OPERATING AND CAPITAL BUDGET				Decreased Revenue	
REVENUES				Grant Offset	
	2018	2018 YTD	2019	BUDGET	
	BUDGET	UNAUDITED	BUDGET	CHANGES	
		DEC. 31/18		\$	
Tax Sale Cost Recoveries	5,000	9,801	5,000	-	
Vehicle & Equipment Rentals	8,500	7,254	8,500	-	
200th Anniversary Book Sales (y/e adjustment req'd)		2,950		-	
200th Anniversary Scholarship Donations		2,125			
Land Sales		8,917			
Commissioner of Oath	250	465	250	-	
Other	10,000	10,358	10,000	-	
	625,692	578,982	637,235	(11,543)	

TAY VALLEY TOWNSHIP				Increased Revenue
2019 OPERATING AND CAPITAL BUDGET				Decreased Revenue
REVENUES				Grant Offset
	2018	2018 YTD	2019	BUDGET
	BUDGET	UNAUDITED	BUDGET	CHANGES
		DEC. 31/18		\$
OTHER RESERVES:				
Contingency - tax reduction		25,000	25,000	
Official Plan / Zoning By-law Reserve		-	1,000	
Long Term Financial Plan - Asset Management Reserve			20,000	
Main Street Revitalization Funding Project		-	42,660	
Development Charges Reserve - DC Study		-	15,000	
		25,000	103,660	
TOTAL REVENUES	9,947,712	8,552,076	10,619,453	(671,741)

TAY VALLEY TOWNSHIP		
Requests for 2019 Budget Consideration from Outside Agencies		
	2018	2019
BUDGET - Governance - Community Relations	\$ 20,250	\$ 15,750
	APPROVED	AMOUNTS REQUESTED
TOTAL REQUESTS	\$ 18,800	\$ 13,500
The Table Community Food Centre	3,500	3,500
Big Brothers Big Sisters	3,000	3,500
Municipal Drug Strategy Network Days	200	0
Rideau Ferry Yacht Club - "International Vintage Race Boat Regatta"		0
Youth Activity Kommittee (YAK)	6,000	6,000
Fallbrook Assoc. - (Plus portable toilet @\$250 and staff time to clean up ball field after event)	600	0
Lanark County Situation Table		0
Lanark County Community Justice Program	1,000	
Perth & Smiths Falls District Hospital LAWS	4000	
Donation in Lieu of Christmas Cards	500	500
**Remaining Funds for Additional Awards	\$1,450	\$2,250
	2018	2019
BUDGET - Tourism - Grants & Contributions	\$ 1,250	\$ 1,250
	APPROVED	APPROVED
TOTAL REQUESTS	\$ 1,000	\$ 1,000
Perth & District Chamber of Commerce (2017 Membership portion budget allocation see "memberships" - actual request was \$1,500 including membership)	1000	1000
Rideau Heritage Route Tourism		
Remaining Funds for Additional Awards	\$250	\$250
**Remaining Funds for Additional Awards throughout the year and/or deferred contributions		
Memorial Donations		



Big Brothers Big Sisters
of Lanark County

RECEIVED
SEP 17 2018

September 5th, 2018

TAY VALLEY TOWNSHIP

Attention: Reeve Keith Kerr
Town of Tay Valley
217 Harper Rd., R.R. #4
Perth, ON K7H 3C6

Dear Reeve Kerr and Tay Valley Council:

Thank you for your \$3,000 investment in local children and youth in 2018. We are proud to share that in 2017 we served over 650 children and youth, more than any prior year.

As you know, Big Brothers Big Sisters has been in Lanark County for over 45 years. We have been offering life changing mentoring programs designed to help children build self-esteem, reduce the impacts of bullying, and increase their school success rate.

During the last few years we have grown substantially to meet the community's growing need, adding more diverse mentoring programs and building staff capacity to answer the call. We hire trained Social Service Workers to carefully screen volunteers, to analyze the needs of the children and their families and to monitor the safety and success of the mentoring programs and services we provide. Child safety is our number one priority.

Big Brothers Big Sisters of Lanark County needs government support to sustain its work. The agency has stretched its resources, maintained its low cost service and diversified its funding sources. Your township's commitment to mentoring has been a welcome investment. We would ask for your consideration in providing \$3,500 to help fund the growth that we have been experiencing and our overall work in 2019.

Thank you for considering our request. If you have any questions, please do not hesitate to call me at 283-0570. I would be more than happy to return to do a delegation should you require more information.

Yours sincerely,

Beth Sinclair
Resource Development Manager



18 William Street East, Smiths Falls, Ontario K7A 1C2 Canada
Phone: 613-283-0570 | Fax: 613-283-2251 | www.bigbrothersbigsisterslanark.ca

start something

DNE/Perth/Tay Valley MDS Minutes

September 10, 2018 – 3-4 PM

YAK Youth Services

Attendance: Alexis Green, Mark Burnham, Jeff Kohl, Steve Fournier, Kelly Munroe, Greg Streng.

1. Approval of agenda as amended

Moved: Steve Fournier

Seconded: Greg Streng

Carried

2. Approval of minutes of June 11, 2018 meeting

Moved: Greg Streng

Seconded: Kelly Munroe

Carried

3. Business Arising

1.1. Update MDS Committee structure, membership and roles

Membership deferred until after the municipal election and new councils are in place. Role of the committee and effectiveness discussed. Priority population for this committee will continue to be “youth” and community harm reduction. Planet Youth Lanark will become the main focus starting later this year and will likely continue for several years. The group felt that Municipal involvement continues to be essential for committee membership and financial purposes. The group also felt that there would be increased financial need give the new direction. **Municipal members will bring this back to council and suggest that the annual contribution be increased to \$500. (motion noted below)**

1.2. Budget Update

There is about \$250 remaining in the budget (thank you TVT).

1.3. Party Smart Event

Party Smart Event will be held at T.R. Leger School in Smiths on the morning of October 10th. Students from TR Leger Smiths Falls, Perth and CP will attend. MDS Perth has contributed \$200 toward this event to support these students.

1.4. Planet Youth Lanark

A representative of the Icelandic Model will give public presentations in Carleton Place and Perth on November 28 and 29, 2018.

Information about Planet Youth Lanark and these sessions is attached to these minutes below.

Link to and interesting podcast is also available below.

1.5. Approval of Agenda template

4. New Business

Moved: Steve Fournier

Seconded: Kelly Munroe

THAT the DNE/Perth/TVT MDS Committee request \$500 from each participating municipality for 2019. ✖

Carried.

MDS would like to bring Mr. Oyedeji Ayonrinde of Queen's University Health Sciences, Medicine, and Psychiatry to Perth to talk about how best to engage youth and parents about cannabis, especially edibles.

Action: Alexis will contact Mr. Ayonrinde to explore sessions he may be able to provide for health professionals/professionals working with youth, general public, parents and students.

5. MDS Meeting Schedule

The MDS Committee will continue to meet once every two months until further notice.

6. Partner Updates

Special presentation for parents regarding Cannabis and Youth to take place at PDCI October 9, 2018 6:30-8 pm

Triple P Parenting Sessions (positive parenting principles) will be offered at the Smiths Falls Health Unit site this fall:

- Thurs, Oct 4 6:30-8:00 pm Getting Teenagers Connected
- Thurs, Nov 8 6:30-8:00 pm Raising Responsible Teenagers
- Thurs, Dec 6 6:30-8:00 pm Raising Competent Teenagers

Parents can attend one or more sessions if interested.

7. **Next Meeting:** November 19 from 3:00-4:00 at YAK in Perth.

What is Planet Youth Lanark County? A New Way to Engage Our Community

Planet Youth is a name that represents a new approach to measurably improving quality of life within a community. Specifically, Planet Youth is designed (and proven) to reduce/prevent drug/substance abuse/misuse among youth while helping to build and strengthen communities. It was pioneered successfully in Iceland over 20 years ago and is now in use in over 40 countries worldwide. We are excited to share that we are committed to now bringing this approach to life – with your help – right here in Lanark County.

We, Planet Youth Lanark County, are sponsored by the Municipal Drug Strategy Committees in Lanark County and Smiths Falls with support from our Leeds, Grenville and Lanark District Health Unit and Open Doors for Lanark Children and Youth, among other organizations. We can't say enough in appreciation for their dedication and commitment to our health.

We are partnering with leaders in education, health-care, local governments, and police services as well as various volunteer organizations to help achieve our collective goal of enhancing the quality of life and the quality of our communities by preventing drug and substance abuse/misuse. Our steering committee is populated with leaders and policy makers from each of these sectors within our communities.

Our recommendations for actions will be based on clear evidence identified and resulting from in-depth and regularly conducted student surveys and from reviewing proven policies and best practices from other jurisdictions.

Planet Youth Lanark County is not a program. It is a new approach to identify and establish long term, community-driven strategies that promote positive social and environmental change.

Some of the steps taken in Iceland and other countries that have proven successful include:

- removing barriers to positive activities and pursuits for youth
- bringing awareness to the public about the benefits of increased family time
- Improving lines of communication between schools, parents, community organizations and youth.

Given the alarming increase within our communities of overdoses and fatalities related to drugs, and the legalization of recreational use of cannabis, we believe a new approach is required.

Planet Youth Lanark County is gearing up to work within our communities to make a difference – to truly ‘move the needle’ on the factors that lead to substance abuse in the first place. We believe in the power of a strong community, where people of all ages feel a sense of belonging, connection and purpose. It’s been said that it takes a village to raise a child. Not every community thinks or functions as a ‘village’, where there is a shared sense of responsibility for our youth and our elders. But together, here in Lanark County, we have the ability, through these efforts, to influence how we think, function and thrive as a community.

Armed with evidence-based research and proven strategies, we will work together with other community stakeholders to ensure that the future is not only full of promise and possibilities, but yields the benefits of communities, families and individuals that grow and flourish together.

Please join us in day of envisioning a compelling future for our communities, exploring ideas, opportunities for collaboration, and specific actions all aimed at a better life, a more promising future and an opportunity to restoring and benefiting from the sense and practice of community where all gain from being even more connected and supported. We will be hosting public information sessions in a town hall format on Wednesday November 28th 7 - 9 pm at the All Nations Church 39 Bridge St. Carleton Place and on Thursday November 29th 7-9 pm at the Perth Legion 26 Beckwith St. East, Perth

Link to Podcast

Brian Goldman’s show White Coat Black Art on Planet Youth will air later today on CBC Radio 1 @ 1PM – below is a link to a mp3 file of the show if you would like to listen to it sooner:

<https://podcast-a.akamaihd.net/mp3/podcasts/whitecoat-VN3ddk4y-20180907.mp3>

YAK Youth Services

The little centre that does BIG work!



1 Sherbrooke St. E., Perth ON, K7H 1A1 Tel: 613-264-8381 Email: yakexecutivedirector@gmail.com Website: www.yakyouth.ca

October 25, 2018

Reeve Campbell and members of Council
Tay Valley Township
217 Harper Road, R.R. 4
Perth, ON
K7H 3C6

Dear Reeve Campbell and members of Council:

On behalf of YAK's Board, staff and youth, I would like to offer our heart-felt thanks for Tay Valley Township's continued support of the services we offer to our region's youth.

About YAK

YAK provides a wide range of structured programs for youth aged 10-18 in the 'critical hours' after school from 2:00-7:00pm – the time when youth are most likely to 'get into trouble'. We offer recreation, art, music, work skills, life skills and volunteer programs to help youth succeed at school, at home, at work and in life. We also provide free healthy snacks and suppers five days a week.

A Snapshot of YAK (2018)

- YAK has 208 youth members aged 10-18.
- 92% of our members are between the ages of 10 and 15.
- We average close to 300 visits per month, or 16 youth per evening.

Our Accomplishments Over the Past Three Years (2016-2018)

We are proud of what we've accomplished over the past three years. Here are a few highlights:

- YAK served 480 youth aged 10-18 through its after school program.
- YAK also provided work skills training and paid work placements for 72 youth aged 19-29 through its Skills Link program: 83% of participants attained employment or returned to school.
- YAK prepared and served over 5,100 free healthy suppers. Youth often joined us in the kitchen.
- Volunteers contributed over 4,000 hours at YAK and community events.
- YAK provided meals, clothing, basic necessities and rent supplements to 24 youth who were homeless or at risk of becoming homeless.
- YAK provided 114 referrals to help youth access services from other agencies.

What the Numbers Don't Tell Us

Although we believe our numbers are good, they don't express the profound difference that YAK can make in the lives of individual youth. Former youth members often drop by and share their stories with us, making comments such as "YAK changed my life" or "for two years in high school YAK was the only place I felt I belonged". We believe these stories capture the 'magic' of YAK.

Benefit to TVT Residents

Several of YAK's 208 youth members reside in Tay Valley Township. We believe that their participation in YAK's programs helps them on the road to becoming healthy, productive adults.

Amount Requested

We are respectfully requesting that Tay Valley Township consider continuing its support of \$6,000 per year for 2019. Township funds will be pooled with funds from the County of Lanark to cover the Executive Director's wages, making it possible for YAK to leverage funds from other sources, develop partnerships, keep the centre open five days a week, and run a variety of programs.

I have attached YAK's 2017 annual report to give you a sense of who we are and what we do. I would be pleased to meet with you and/or members of Council to answer any questions you may have.

Thank you for your time and consideration.

Sincerely,



Jeff Kohl,
Executive Director

YAK

The little Centre that does BIG work!

2017 – A Year in Review

- 194 youth aged 10-29 participated in programs at YAK (recreation, arts, music, life skills, work skills and volunteer programs).
- YAK averaged over 300 visits per month, or 16 youth per evening.
- YAK ran a Skills Link program that provided work skills training and 3-month work placements for 16 youth aged 19-29, 75% of whom found full-time employment or started post-secondary education.
- YAK provided work placements for eight college and university students.
- YAK partnered with Big Brother Big Sisters Lanark County and the Town of Smiths Falls to provide after school programming following the closure of the youth centre in Smiths Falls.
- YAK received \$74,900 from local governments (County of Lanark, Town of Perth, and Townships of Tay Valley and Drummond North Elmsley), and raised an additional \$364,100 from the federal and provincial governments, foundations, donations and fund-raising events.
- YAK provided free healthy snacks and nutritious suppers five evenings a week. Youth often join us in the kitchen to learn the basics of nutrition and cooking. In 2017 we launched Meatless Mondays and experimented with foods from around the world.



Thank You!

Our Donors: The youth, staff and board of directors at YAK extend a heart-felt THANK YOU! to the many individuals and businesses who donated generously to YAK in 2017. The \$47,500 we raised helped to fund our after school program. We couldn't do it without you! Really!

Our Volunteers: Dozens of volunteers helped out at YAK in 2017 leading workshops, giving presentations, providing rides for youth to

community events, and helping out with our fund-raising events and supper program.

Adult Volunteer of the Year: A special shout-out goes to Tammy Wilson, our uber volunteer who practically ran our supper program and helped out in so many other ways.

Youth Volunteers of the Year: A very special thank you goes to Mitch Heney who put countless hours into our E-Waste program, and to Quinn Barker who helped out at YAK in so many ways.



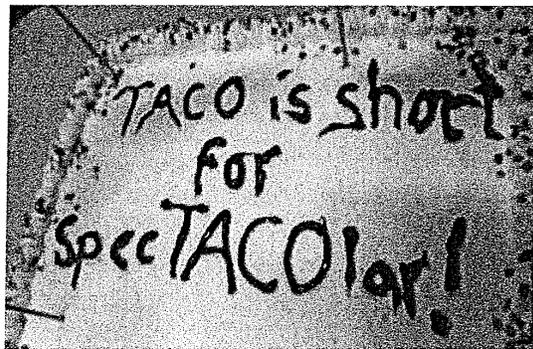
Tweed Day of Giving



Youth in the Kitchen



YAK Gets a Makeover



YAK's Famous Taco Cake

2017 Programs

After School Program: YAK continues to provide a safe, welcoming and inclusive space for youth aged 10-18 in the 'critical hours' after school from 2:00-7:00 pm. In 2017, we averaged over 300 visits per month (16 youth per evening), and served 194 individual youth.



Archery with Warren McMeekin

Sports and Recreation: Youth headed to the gym two evenings a week to engage in creative play, develop basic skills, have fun and get fit.

Be-In-The-Band: Eight youth aged 11-15 formed two bands that practiced at YAK and performed at the Stewart Park Festival and the Ottawa Bluesfest. Participants formed deep bonds and continue to perform together at community events such as the 2017 Lanark County Warden's Banquet.

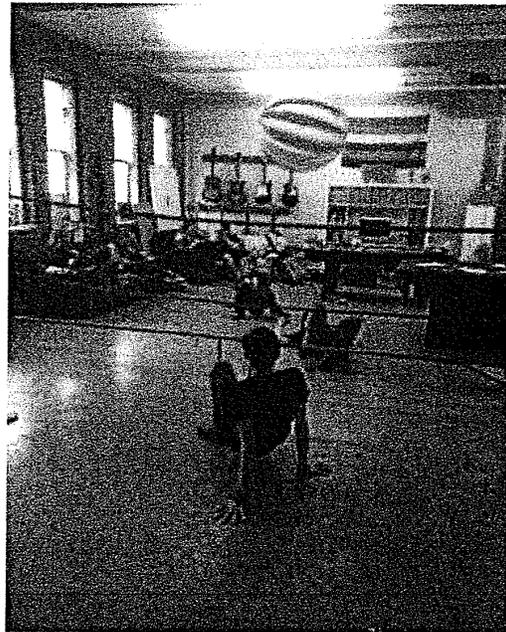
Healthy Supper Program: In 2017, we continued to serve healthy snacks and nutritious meals five nights a week. We launched Meatless Mondays and experimented with foods from around the world to expand our horizons. Youth often joined us in the kitchen to learn the basics of food

handling, preparation and cooking. The homemade pasta was a big hit!

Field Trips: In 2017 YAK led seven field trips for 280 youth to places such as Wolfe Island, Sandbanks Provincial Park, Mont Cascades (water park) and X-Treme Trampoline.

Volunteering at Community Events: Youth volunteered at several community events where they did face-painting for kids (and some grown-ups too), and raised funds for YAK. Events included the Kilt Run, Strawberry Social, Canada Day, Ribfest, Garlic Festival, Rideau Ferry Regatta and Perth Fair.

Student Placements: YAK provided work placements for four summer students and four Algonquin College students. The students gained valuable work experience, ran programs, and served as youth mentors.



Crabwalk Volleyball

Homelessness Prevention & Referrals: YAK provided coaching and support for youth who were at risk of becoming homeless, and assisted with basic necessities such as food, clothing, household supplies, rent supplements and transportation.

Stable Thinking: In 2017 YAK partnered with Lanark Community Programs to run a pilot therapeutic riding program for young women to help them deal with powerful emotions, manage anxiety and gain confidence.

Social Events: YAK hosted several social events such as movie nights and dances, and this year served as the gathering point for the Pride Parade. YAK continues to support youth as they seek answers to questions related to sexual orientation and gender identity.

Social Enterprises: YAK continued to run its successful E-Waste (household electronics) recycling program, which helped youth develop work skills and generated \$2,600 in revenues. Youth were also occasionally hired to do odd jobs for seniors.



Good Times at X-Treme Trampoline

2017 Income (\$439,000)

YAK raised funds from a wide variety of sources in 2017. Here are some of the highlights.

Federal Government (\$220,900): Service Canada (\$220,900) to run our Skills Link program.

Provincial government (\$68,300): Ministry of Tourism, Culture & Sport (\$32,500) to run our After School program; Ontario Sports & Recreation Fund (\$21,000) to run sports and recreation programs.

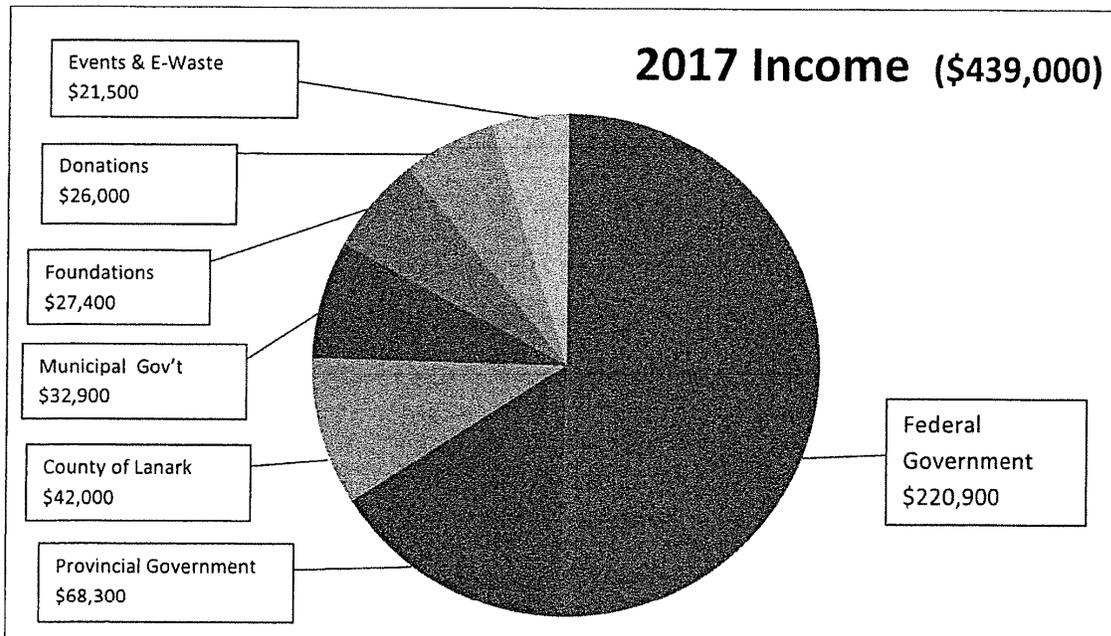
County of Lanark (\$42,000): Operating costs (\$40,000) and homelessness prevention (\$2,000).

Municipal Government: (\$32,900): Town of Perth (\$18,000); Town of Mississippi Mills (\$6,900) for managing their summer students; Tay Valley Township (\$6,000); Drummond/North Elmsley (\$2,000).

Foundations (\$27,400): United Way Lanark County and Perth District Community Foundation.

Individual and Corporate Donations (\$26,000): Donated by local supporters.

Fund-raising Events and E-Waste Recycling (\$21,500): Duck Race, Empty Bowls, Tim Hortons Smile Cookies, Marvelous Wonderettes.



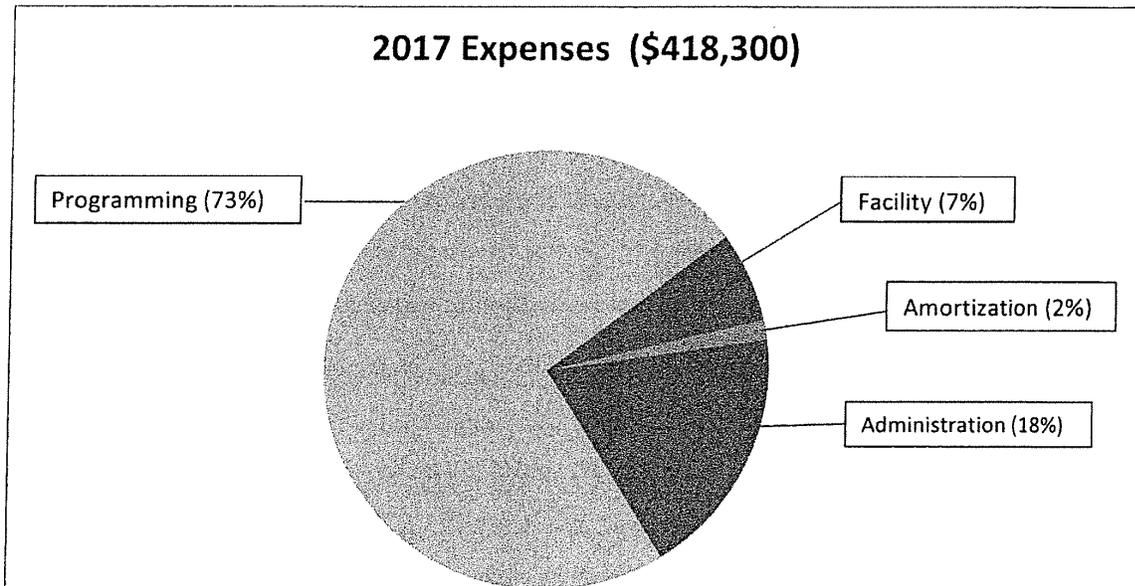
2017 Expenses (\$418,300)

Programming: (73%): Includes all direct program costs, programming staff, sports and recreation equipment and fees, art supplies, food, and wages for Skills Link placements.

Administration (\$18%): Includes executive director wages, bookkeeping, audit, insurance, office supplies, telephone and internet.

Facility (7%): Includes rent, maintenance, heat and hydro.

Amortization (2%): Amortized cost of renovations when YAK moved to 1 Sherbrooke St. E.



2017 Field Trips

Ottawa Senators Game

The weather was not on our side! A major Snowstorm blew in but we ventured out anyway! We arrived at the CTC, got everyone into their seats and settled in for what was a great game that went into overtime, with Ottawa unfortunately losing 2-1.

Port Elmsley Drive-In

Not many youth have the opportunity to go to the drive-in, and not many get to show up in a stylish bus with a whole section roped off for their group. With a movie like 'Despicable Me' playing ... who wouldn't want to go and watch in style?!

Mont Cascades

Water...and more water was in store for us on this trip. There was a light drizzle for part of the day but we didn't let that hold us back. With lots of slides and water pools there was fun for everyone. We had so much fun we decided we should stay longer next time!

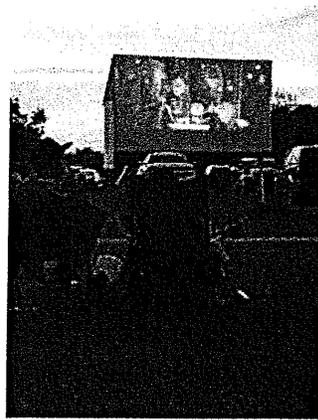
Hell Hole Caves & Sharbot Lake Beach

What a great day! We got to climb down a ladder into a dark wet hole, and explore every inch of the caves with flashlights to light our way. We followed a 3.2 km trail to several points of interest including the Devil's Horse Stable Cave, the Hell Hole Cave (which was the best part), a natural stone bridge and a walk through a rugged gorge with overhanging ledges. After a great hike and a hearty lunch we headed to the Sharbot Lake Beach for some swimming and beach time!

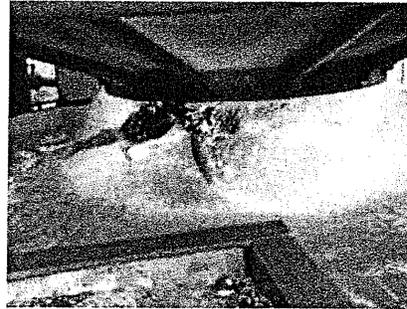
Contact Us:

YAK Youth Services

1 Sherbrooke Street East, Perth, K7H 1A1
(tel) 613-264-8381
(email) YAKexecutivedirector@gmail.com
(website) www.YAKyouth.ca



Port Elmsley Drive-In



Mont Cascades



Hell Hole Caves



Perth & District Chamber of Commerce
40 Sunset Blvd., Suite #30
Perth, ON K7H 2Y4
613-267-3200

Amanda Mabo
Tay Valley Township
217 Harper Road
Perth ON K7H 3C6

October 22, 2018

RE: Grant Request for 2019 Budget Consultation

The Perth & District Chamber of Commerce has been the voice of business in our community since 1890. We are a dynamic organization dedicated to engaging our members to foster a strong economy. Our Chamber of Commerce raises awareness, promotes business excellence and lobbies government to act on issues of concern to our members and resolve obstacles that affect our community's economic health and prosperity.

The Perth & District Chamber of Commerce is a non-profit organization that raises funds through the Festival of Maples, golf tournament, membership and smaller events and workshops. We do not received funding from any provincial or federal institution or from the county.

Please accept this letter of request for the continual support of \$1500 from Tay Valley Township. Each year the Perth & District Chamber of Commerce request financial support to be put towards initiatives that would benefit Tay Valley residence and businesses. A portion of TVT's investment goes towards the production and distribution of the Perth & District Chamber of Commerce Community Resource Guide which reaches over 40, 000 residence across Ontario. For the last 3 years Tay Valley Township has been promoted on the front cover of this guide as well as covering TVT's calendar of events, services, attractions and providing contact information for the township office.

Tay Valley's contribution is also used for providing workshops and conferences that provide learning opportunities for businesses in Tay Valley Township. These workshops have included Succession Planning, Social Media Advertising, Conflict Management as well as the development of a Human Resource Policy Development conference that address workplace changes due to Bill 148 and Marijuana in the workplace in the spring of 2019.

Our office also collects and addresses concerns from businesses in Tay Valley and brings them to Queen's Park and our local Queen's Park representative.

Below are some additional key reasons why Tay Valley residents and businesses benefit from supporting their local Chamber of Commerce.

- We are the stewards of your business community
- We assist Tay Valley businesses to connect with other organizations, provide funding information, networking, etc.
- We create opportunities for economic development
- We educate residents and visitors about available services in your communities through the Visitor Guide, brochures, Chamber Rack, Business Directory, etc.
- We are a vital conduit for information to and from the Ontario Chamber of Commerce and the Canadian Chamber of Commerce (Bill 148, Marijuana in the Workplace).



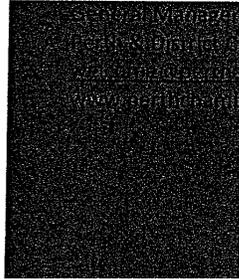
CHAMBER
OF COMMERCE
PERTH
& DISTRICT

We thank Tay Valley Township for its continual support of our organization and look forward to our continued partnership.

Sincerely

Amber M. Hall

Amber Hall



Chamber of Commerce
www.tayvalleychamber.com
www.tayvalleychamber.com

2019 CAPITAL BUDGET																					
Description of Project	Total Gross Cost of Project	Official Plan /Zoning By-law Reserve	Development Charges Reserve	Road Equipment Reserve	Road Construction Reserve	Bridge Construction Reserve	Cash In Lieu of Parkland Reserve	Office Equipment Reserve	Township Office /Garage Reserve	Contingency Reserve	Special Contingency Reserve	Waste Sites Reserve	Asset Management Reserve	Recreation Capital Reserve	Federal Gas Tax	Other Grants	OCIF Formula Based Funding (Annual Allocation)	OCIF Top Up Funding (Application Based)	Main Street Funding Received 2018	Levy	TOTAL
MANDATED AND COMMITTED PROJECTS																					
Asset Management Plan Enhancements / Long Term Financial Plan	46,000												20,000			26,000					
OCLIF - Cannabis Funding	10,013															10,013					
FCM - MCIP Mun. for Climate Change	20,826															16,661				4,165.00	
Main Street Revitalization Funding	42,660																		42,660		
Official Plan / Zoning By-Law	1,000	1,000																			
Development Charges Study	15,000		15,000																		
Total Mandated and Committed Projects	135,499	1,000	15,000										20,000			52,674			42,660	4,165	135,499
HEALTH - SAFETY - ENVIRONMENTAL PROJECTS																					
Bathurst Garage	25,000							25,000													
Glen Tay Waste Site - Hydro Pole Upgrades	30,000											30,000									
Total Health-Safety-Environmental Projects	55,000							25,000				30,000									55,000
ROADS																					
Road Deficiencies Elimination Prog	60,000				60,000																
Christie Lake North Shore Road	1,309,396				80,988												50,000	1,178,408			
Hanna Road	284,000				284,000																
Total Roads	1,653,396				424,988												50,000	1,178,408			1,653,396
BRIDGES & CULVERTS																					
Onus Bridge Analysis/Repairs	20,000					20,000															
Onus Bridge Guardrails	30,000					30,000															
Noonans Side Road Bridge	149,000					149,000															
Glen Tay Road Bridge	777,800													777,800							
Bolingbroke Bridge	60,000					60,000															
6th Conc. (Bath.) Culvert Replacement	60,000					60,000.00															
Total Bridges	1,096,800					319,000								777,800							1,096,800
VEHICLES																					
Replace 2001 Sterling Tandem	300,000			300,000																	
Replace 1998 Cat Backhoe	160,000			160,000																	
AVL - GPS Indicators for Plows	25,000			25,000																	
Total Vehicles	485,000			485,000																	485,000
BUILDINGS																					
Municipal Building - ext. Siding Repairs	10,000								10,000												
Total Buildings	10,000								10,000												10,000
RECREATION																					
Land Transfer to Twp. (survey & legal)	10,000						10,000														
Solar Farm Trail	10,000													10,000							
Rink Board Repair/ Replacement	60,000									60,000											
John Miller Park	7,500						7,500														
Recreation Master Plan	10,000													10,000							
Total Recreation	97,500						17,500				60,000			20,000							97,500
MINOR CAPITAL																					
Computers - Staff	39,000							39,000													
Cell Tower - Municipal Contribution	25,000									25,000											
Total Minor Capital	64,000							39,000		25,000											64,000
TOTAL CAPITAL PROGRAM	3,597,195	1,000	15,000	485,000	424,988	319,000	17,500	39,000	35,000	25,000	60,000			20,000		52,674	50,000	1,178,408	42,660	4,165	3,597,195

2019 CAPITAL BUDGET	
Project	Description of Project:
MANDATED AND COMMITTED PROJECTS	
	Amendment required with the County
Asset Management Plan Enhancements / Long Term Financial Plan	FCM Grant received in 2018 for Asset Management Enhancements - update 10 Year Capital Plan, develop Long Term Financial Plan Project spans 2018 & 2019
OCLIF - Cannabis Funding	Funding received to develop policies regarding cannabis legalization
FCM - MCIP Mun. for Climate Change	Grant received to hire Climate Change Coordinator
Main Street Revitalization Funding	Funding received 2018 to purchase benches, picnic tables and signage for parks, and public areas
Official Plan / Zoning By-Law	Minor revisions required in 2019
Development Charges Study	DC Study to be updated every five years. Current study expires Dec. 2019
HEALTH - SAFETY - ENVIRONMENTAL PROJECTS	
Bathurst Garage	Paving in front of sand shed is required
Glen Tay Waste Site - Hydro Pole Upgrades	Hydro poles to be repositioned as the wires are too low and poses a possible hazard
ROADS	
Road Deficiencies Elimination Prog	Asphalt patching at various locations, removal of bedrock outcrops along shoulders
Christie Lake North Shore Road	Subject to OCIF Funding, includes raising the road to provide safe access during flood events, culvert replacements, ditching, widening to provide proper shoulders, asphalt paving of road and shoulders.
Hanna Road	Microsurfacing as a pavement preservation method. Current pavement condition index (PCI) of the road is 76 and should extend the life of the road by 8-10 years.
BRIDGES & CULVERTS	
Various Bridge Analysis/Repairs	Minor repairs to various bridges/culverts (i.e. erosion protection)
Replace Bridge Guardrails	Numerous bridge guiderails do not meet current standards.
Noonans Side Road Bridge	Includes concrete repairs, waterproofing and paving of deck, new approach guiderails. Design completed in 2018
Glen Tay Road Bridge	Includes concrete repairs, expansion joint replacement, removal and replacement of barriers and guiderails to current standards, waterproofing and paving of deck. Design completed in 2018
Bolingbroke Bridge	Design project for the future replacement (2020). Bridge was built in 1930 and is at the end of its service life. OSIM inspection completed in August 2018 and serious concerns were noted by the Engineer
6th Conc. (Bath.) Culvert Replacement	Large culvert (2 m in span) replacement, perforations along spring line and becoming maintenance issue.
VEHICLES / FLEET	
Replace 2001 Sterling Tandem	Vehicle is beyond its service life (typically 10-12 years), becoming increasingly costly to keep in service and less dependable for important maintenance activities.
Replace 1998 Cat Backhoe	Vehicle is beyond its service life (typically 10 years). Very expensive repair costs required to keep in service.
AVL - GPS Indicators for Plows	Current system does not work in remote areas of Township and therefore is not reliable
BUILDINGS	
Municipal Building - ext. Siding Repairs	Repairs are required where the siding meets the stonework on the exterior to prevent further deterioration
RECREATION	
Land Transfer to Twp. (survey & legal)	Survey and legal costs to transfer portion of Solar Farm land to the Township for future walking trail
Solar Farm Trail	Site plan development (to include trail design & parking)
Rink Board Repair/ Replacement	Both outdoor rinks (Glen Tay & Maberly) require repair /replacement. This budget allocation is anticipated to only update one rink in 2019
John Miller Park	Develop parking area/lot, culvert installation and signage
Recreation Master Plan	To review Tay Valley's current and future recreation programs and facilities needs
MINOR CAPITAL	
Computers - Staff	The office computers are to be replaced, based on the County IT Department replacement schedule recommendations..
Cell Tower - Municipal Contribution	Tay Valley has committed to fund 50% costs of installing a roadway to a proposed new cell tower located in Maberly.

TAY VALLEY TOWNSHIP							
RESERVE FUNDS, RESERVES & DEFERRED REVENUES							
	Estimated Balance at Dec 31 '17	Draft 2018 Revenue	Anticipated Expenses for 2018	Draft Estimated Balance at Dec 31 '18	Draft 2019 Revenue	Anticipated Expenses for 2019	Draft Estimated Balance at Dec 31 '19
Infrastructure Reserve Funds & Reserves							
Northland Solar Farm Reserve	136,676	-	-	136,676	-	-	136,676
Infrastructure Reserve	923	58,917	-	59,840	50,000	-	109,840
Improve Municipal Building Access Reserve	34,129	-	-	34,129	-	-	34,129
Office Equipment Reserve	18,497	10,500	5,313	23,684	10,500	39,000	(4,816)
Maberly Community Hall	48,591	5,200	24,063	29,728	5,200	-	34,928
Recreation Equipment Reserve	22,400	11,200	-	33,600	25,000	20,000	38,600
South Sherbrooke Fire Department Reserve	(0)	102,300	102,300	(0)	120,000	120,000	(0)
Waste Sites Reserve	51,642	3,100	-	54,742	3,100	30,000	27,842
Road Equipment Reserve	681,462	131,800	622,959	190,303	231,800	485,000	(62,897)
Road Construction Reserve	922,804	287,500	598,700	611,604	287,500	424,988	474,116
Cemetery Reserve	8,753	500	-	9,253	500	-	9,753
Bridge Construction	727,373	129,500	273,800	583,073	129,500	319,000	393,573
Township Office / Garage Reserve	77,141	10,500	11,540	76,101	10,500	35,000	51,601
Burgess Hall / Garage Reserve	56,537	5,200	7,530	54,207	5,200	-	59,407
Sherbrooke Garage Reserve	50,761	-	-	50,761	-	-	50,761
Salt Sheds Reserve	105,213	10,400	-	115,613	10,400	-	126,013
Mainstreet Revitalization Reserve	-	42,660	-	42,660	-	42,660	-
	2,942,901	809,277	1,646,205	2,105,973	889,200	1,515,648	1,479,525
Operating Reserves							
200th Anniversary Reserve	1,417	-	-	1,417	-	-	1,417
Asset Management Plan Reserve	20,000	5,000	6,000	19,000	5,000	20,000	4,000
Election Reserve	20,168	8,500	22,000	6,668	10,000	-	16,668
Accountability, Transparency & Governance	-	-	-	-	10,000	-	10,000
Official Plan / Zoning By-Law Reserve	31,581	10,000	19,305	22,276	10,000	1,000	31,276
Recreation Fund Raising Reserve	4,219	-	1,250	2,969	-	-	2,969
Recreation Program Reserve	35,374	2,100	-	37,474	2,100	-	39,574
Source Water Protection	18,208	-	10,000	8,208	-	-	8,208
Insurance Reserve	30,000	-	-	30,000	-	-	30,000
Working Funds	450,000	-	-	450,000	-	-	450,000
	610,966	25,600	58,555	578,011	37,100	21,000	594,111
Obligatory Reserves							
Federal Gas Tax Reserve Fund	\$531,393	\$177,442	\$0	\$708,835	\$171,855	\$777,800	\$102,890
	\$531,393	\$177,442	\$0	\$708,835	\$171,855	\$777,800	\$102,890
Contingency Reserves							
Contingency	542,939	-	225,000	317,939	-	50,000	267,939
Special Contingency Reserve	213,549	-	13,202	200,347	-	60,000	140,347
	756,488	-	238,202	518,286	-	110,000	408,286
GRAND TOTAL	4,841,748	1,012,319	1,942,962	3,911,106	1,098,155	2,424,448	2,584,813
Deferred Revenues							
	<i>Estimate</i>	<i>Estimate</i>		<i>Estimate</i>	<i>Estimate</i>		<i>Estimate</i>
Development Charges	348,480	27,000	-	375,480	27,000	15,000	387,480
Cash-in-lieu of Parkland	47,458	1,800	-	49,258	1,800	17,500	33,558
	395,938	28,800	-	424,738	28,800	32,500	421,038