



Tuesday, November 22nd, 2016

6:00 p.m.

Tay Valley Township Municipal Office – 217 Harper Road, Tay Valley, Ontario
Council Chambers

5:30 p.m. *Public Meeting – Zoning By-Law Amendment*

6:00 p.m. *Public Meeting - Budget*

7:00 p.m. *Committee of the Whole*

Chair, Councillor Mark Burnham

1. CALL TO ORDER

2. INTRODUCTION

- The purpose of this public meeting is to hear feedback on the 2017 Budget.
- The Treasurer will provide a presentation of the proposed 2017 Budget. Then, any person or public body will be heard.

3. 2017 BUDGET – PUBLIC PRESENTATION – *attached, page 3.*

Angela Millar, Treasurer.

4. PUBLIC COMMENTS AND QUESTIONS

5. NEXT STEPS

Larry Donaldson, Chief Administrative Officer.

Council Meeting – December 13th, 2016

Notice of Passing – December 14th, 2016

6. ADJOURNMENT

2017 BUDGET

2017 BUDGET

November 22nd, 2016



Public Meeting

Tonight we will review the 2017 Draft Budget for the Public and welcome any comments or questions for Council's consideration at the next Committee of the Whole Meeting on
December 6th



Introduction

- The Draft Operating Budget was reviewed on November 1st and the Draft Capital Budget was reviewed on November 8th.
- The 2017 Draft Budget proposes that the Township provide the same level of services and operations as were provided in 2016 with a few minor changes.



Introduction Continued

- Proposed Levy Increase of \$269,652 or 5.39%
 - OPP Billing Increase = \$192,186 or 3.84%
 - Operational Increase = \$77,466 or 1.55%



OPP Billing Increase

OPP Billing Increase = \$192,186 or 3.84%

2017 Total Policing = \$1,070,746



Operational - Corporate Wide Impacts

➤ Salaries & Benefits	\$70,525
➤ Contributions to Outside Organizations	\$4,000
➤ Hydro	\$1,415
➤ Insurance	\$5,142
➤ Heat	(\$665)
➤ Fuel	(\$2,780)
➤ Legal	(\$2,500)



2017 Capital Replacements Overview

- Capital Expenses/Infrastructure Renewals and Special Programs are primarily funded by reserves and/or grants.
- 2017 Capital Replacements / Projects were selected from the 10 Year Capital Plan then revised based on the status of our Long Term Financial Plan.



Roads



■ Otty Lake Side Road	\$ 50,000
■ Somerville Drive	\$129,200
■ Deficiencies Elimination Program	\$ 60,000

Total 2017 Projects \$239,200

Road Construction Reserve \$189,200

OCIF-Formula Based Grant \$ 50,000



Equipment

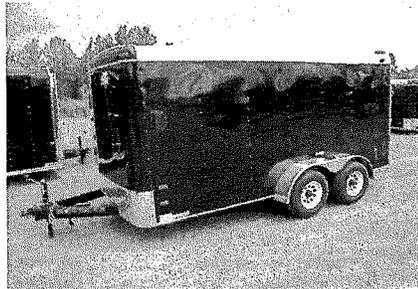
- Tandem Truck - **\$235,000**
 - Replacing 2012 International

From the Road Equipment Reserve



Equipment

- Covered Trailer



From the Road Equipment Reserve



Bridges

Repairs:

- Menzies Munro Side Road Bridge \$ 18,000
- Noonan's Side Road Bridge \$110,000
- Guardrail Replacement \$ 50,000
- Bridge Repair and Analysis \$ 50,000

Total 2017 Projects \$228,000

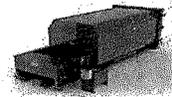
From the Bridge Construction Reserve



Landfill Capital – Subject to Waste Master Plan – OD Report Component

Compactor: - \$40,000 (*carried forward from 2015*)

- Reduced space in landfill
- Less Overall Cost
- Consideration of Auger
Compactor



From the Waste Reserve



Capital Continued

- McVeigh Pit Fencing: - \$5,500



From the Special Contingency Reserve



Capital Continued

Floor Drains with Oil / Water Separators

- Burgess Garage - \$30,000
- Bathurst Garage - \$30,000

From each Garage Reserve respectively



Recreation



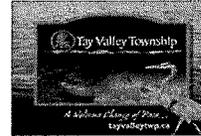
- Tennis Courts \$20,000

Applied for a Canada 150 – Community Infrastructure Grant to refurbish the Penny Grand Tennis Court – grant results pending

From the Cash In Lieu of Parkland Reserve



Minor Capital



Other:

- Zoning By-Law Review \$10,000
- Canada 150 Grant – Memorial Wall \$12,600

- Postage Machine Replacement \$ 6,650
- Website Enhancements \$ 6,400

From the Office Equipment Reserve



Reserves and Reserve Funds

➤ Total Estimated Balance at Dec. 31, 2016	\$3,901,090
➤ PLUS: Draft Contributions to Reserves in 2017	\$852,680
➤ LESS: Draft Anticipated Expenses for 2017	- \$882,550
➤ Total Estimated Balance at Dec. 31, 2017	\$3,871,220



Asset Management

- Review 10 Year Capital Replacement Plan
- Next:
 - Continue to Review and Modify the Plan
 - Develop a Long Range Financial Plan to provide forecast along with strategies to achieve adequate fund balances.



Budget Changes Continued

Requests for 2017 Budget Consideration from Outside Agencies

	2016	2017	2017
BUDGET - Governance - Community Relations	\$ 16,250	\$ 20,250	\$ 21,250
	APPROVED	AMOUNTS REQUESTED	APPROVED
TOTAL REQUESTS	\$ 15,550	\$ 20,700	\$ 18,200
The Table Community Food Centre	3,500	3,500	3,500
Big Brothers Big Sisters	3,000	3,000	3,000
Municipal Drug Strategy Network Days	200	200	200
Rideau Ferry Yacht Club - "International Vintage Race Boat Regatta"	0	-	-
Youth Activity Committee (YAC) Fallbrook Assoc. - (Plus portable toilet @ \$250 and staff time to clean up ball field after event)	6,000	6,000	6,000
Lenark County Situation Table	600	1,500	-
Lenark County Community Justice Program	750	1,000	1,000
Municipal Drug Strategy Committee (2016 Budget amount reallocated as Committee of Council not a Contribution)	1,000	1,000	-
GWM Hospital Donation in Lieu of Christmas Cards	0	-	-
	500	4,000	4,000
	500	500	500
Remaining Funds for Additional Awards	\$700	-\$450	\$3,050

Budget Changes Continued

	2016	2017	2017
BUDGET - Tourism - Grants & Contributions	\$ 2,250	\$ 2,250	\$ 1,250
	APPROVED	AMOUNTS REQUESTED	APPROVED
TOTAL REQUESTS	\$ 2,000	\$ 2,000	\$ 1,000
Perth & District Chamber of Commerce (2017 Membership portion budget allocation see "memberships" - actual request was \$1,500 including membership)	0	1,000	1,000
Rideau Heritage Route Tourism	1,000	1,000	0
200th Anniversary Celebrations	1,000	-	-
Remaining Funds for Additional Awards	\$250	\$250	\$250

Budget Changes Continued

- Requests from Outside Agencies @ \$4,000;
- Maberly Rink maintenance @ \$1,200;
- Canada 150 Celebrations @ \$2,000;
- Staff Transition @ \$5,950
- Allocations to Reserves



Debt Update

Purpose of Loan	Original Amount	Outstanding December 31, 2016	Interest Rate	Annual Payments	Years Remaining	Year Loan Paid Off
Municipal Office (OIPC)	\$ 700,000	\$ 594,490	4.45%	\$ 46,700	18	2035
South Sherbrook Fire Hall (OILC)	\$ 250,000	\$ 218,573	4.25%	\$ 16,400	19	2036
	\$950,000	\$ 813,063		\$63,100		

SUMMARY

Items that are outstanding:

- Assessment Roll will be delivered to the Township between November 29th and December 9th.
- OMPF allocation notice to be received late November;
- CPP (Canada Pension Plan) rates;
- Employee Benefits renewal rates;
- Municipal Insurance renewal rates;
- Outside agencies to finalize their budgets



QUESTIONS???



TAY VALLEY TOWNSHIP

TABLE OF CONTENTS

	Page 2	Budget Narrative			
	Page 4	Budget Summary			
	Page 5	Budget Impacts on Levy			
	Page 6	Program Expenditures Summary			
	Page 13	Revenues			
	Page 17	Requests from Outside Agencies			
	Page 18	Reserve Funds, Reserves and Deferred Revenues			
Nov. 8th Agenda	Page 19	2017 Capital Budget Summary with Funding Sources			
Nov. 8th Agenda	Page 20	Ten Year Capital Plan			

2017 OPERATING AND CAPITAL BUDGET DRAFT

The 2017 Draft Budget proposes that the Township provide the same level of services and operations as were provided in 2016. The impact of this year's draft budget upon taxpayers proposes a 5.39% tax levy increase. The total 2017 tax requirement of \$5,274,761 is \$269,652 more than was required in 2016.

This levy increase is primarily attributable to the 2017 OPP Billing costs which has increased the Township's police contract costs by 21.73% to \$1,070,746. This represents 3.84% of the overall draft levy increase or \$192,186 for policing services.

The remainder of the draft levy increase is due to Operational increases of \$77,466. For ease of reference, a summary of the operational increases and decreases has been provided and can be found on Page 5 "Budget Impacts on Levy". This summary and beginning on Page 6 the "Program Expenditures Summary" and "Revenue" details have been highlighted to reflect **increases**, **decreases** and expenses / revenues that are offset by **grant funding** (i.e. in and out with no impact on the levy).

As previously stated, this Draft Budget proposes the same level of service and operations as were provided in 2016. Information regarding proposed initiatives and service enhancements, which are not included in this draft, will be provided to Council on November 1st for their consideration.

As the draft budget is prepared at this time of year, some vital information that is heavily relied on for budget purposes, is not yet available. The new assessment figures are not available until early December. Estimated assessment based on previous year's growth have been explored and are not part of this package.

As the Ontario Municipal Partnership Fund (OMPF) grant notification of results will not be received until mid-November, this draft includes the same allocation amount as received in 2016.

In accordance with the Township's Strategic Plan, staff are working to enhance the Township's Asset Management Plan, which is considered a "live" document and be amended as new or additional information becomes available. Based on the 10 Year Capital Plan that was reviewed with Council during 2016 budget deliberations, work is well underway to review the Capital Plan and develop a Long Term Financial Plan.

The 10 Year Capital Plan has been included in this package and will be reviewed in detail, with Council on November 8th as amendments are required to implement the new data received through the updated bridge needs study and road condition assessments. The impact of the current Capital Replacements, as identified in the 10 Year Capital Plan, is reflected in the estimated year-end balances of the Township reserves, several of which are estimated to have negative balances in the next few years. The reserves are being depleted as our capital replacement spending exceeds the annual contributions to these funds. In order to be sustainable, the Township needs to increase the annual contribution to these reserves or find alternative revenue sources. The 2017 Capital Budget includes projects that are realistic and target the replacements that have the highest priority. Following the completion of the 2017 Budget process, Staff will further review the Replacement Schedules and Asset Management Plan with the Township Auditors to develop the Long Range Financial Plan that reviews existing policies and identify any required changes that may be necessary in order to attain sound financial management. This Plan will examine and develop strategies to achieve adequate reserve balances with a ten year financial forecast including any recommendations for Council's consideration on strategies to achieve adequate fund balances. This review will also take into consideration re-assessment, growth, tax rates and analysis of existing tax rates in relation to household income to verify affordability for our residents. It is anticipated that the Auditor would present their findings and the Long Range Financial Plan to Council in 2016. This information will assist the Township in future budget processes.

The Township's 2017 \$853,750 infrastructure renewal and replacement program is funded by reserves plus \$50,000 from the Ontario Community Infrastructure Fund – Formula Based Funding. The capital and special programs are funded primarily by reserves and grants. Therefore, the over or under expenditures of individual projects or in total have a minimal, if any impact upon the year-end bottom line.

TAY VALLEY TOWNSHIP
2017 DRAFT OPERATING AND CAPITAL BUDGET
SUMMARY

	2016 BUDGET	2016 YTD SEPT. 30/16	2017 BUDGET	BUDGET CHANGES	
				\$	%
EXPENDITURES:					
General Government	1,019,818	718,579	1,065,575	45,757	4.49%
Protection Services	1,675,221	1,538,863	1,882,886	207,665	12.40%
Transportation Services	1,593,935	1,236,252	1,547,400	(46,535)	-2.92%
Environmental Services	685,090	510,486	756,630	71,540	10.44%
Recreation, Cultural & Social Services	449,045	311,348	458,720	9,675	2.15%
Planning & Development	276,700	204,502	281,500	4,800	1.73%
Transfers to Reserves	855,180	855,180	852,680	(2,500)	-0.29%
Capital out of Revenue	64,376	10,991	42,200	(22,176)	-34.45%
Debt Financing	63,100	39,675	63,100	-	0.00%
	6,682,465	5,425,877	6,950,691	268,226	4.01%
REVENUES:					
Grants	867,115	621,678	910,200	43,085	4.97%
Fees & Service Charges	162,800	135,930	162,800	-	0.00%
Other Revenue	605,180	478,491	606,430	1,250	0.21%
Transfers from Operating/other Reserves	67,261	0	46,500	(20,761)	-30.87%
	1,702,356	1,236,098	1,725,930	23,574	1.38%
INFRASTRUCTURE REPLACEMENT:					
Capital Program	1,107,540	389,312	853,750	(253,790)	-22.91%
Transfers from Infrastructure Reserves	(1,082,540)	0	(803,750)	278,790	-25.75%
OCIF Formula Funding applied to Roads Project	25,000	389,312	50,000	25,000	100.00%
TAX LEVY	5,005,109	4,579,090	5,274,761	269,652	5.39%

				*** includes OPP Contract increase	192,186 3.84%
				Operational Increase	77,466 1.55%

TAY VALLEY TOWNSHIP

2017 BUDGET - Draft

IMPACTS ON LEVY

		% Impact on Levy
Levy Increase from 2016 Budget	\$ 262,452	5.12
<u>Operational Expense Increases</u>		
OPP Costing	192,186	3.84
Salaries & Benefits <i>(all departments, including Council)</i>	70,525	1.41
Fire	12,500	0.25
Conservation Authorities (MVCA, RVCA) - <i>estimate only</i>	1,204	0.02
Perth Recreation Facilities Agreement	1,815	0.04
Perth Library - estimate	1,600	0.03
Lanark Library	90	0.00
Hydro	1,415	0.03
Postage	1,000	0.02
Audit Services	2,000	0.04
Insurance	5,142	0.10
Cell Phones / Internet Services	195	0.00
Vehicle Licences	1,000	
Roadside Maintenance - Mowing - <i>increase for wild parsnip</i>	1,000	0.02
Hardtop Maintenance - Line Painting - <i>to paint all roads each year</i>	2,600	0.05
Hardtop Maintenance - Shoulder Maint. - <i>material</i>	2,000	0.04
Glen Tay Waste Disposal - Bldg Maintenance - <i>attendant shelter</i>	5,800	0.12
Recreation Facilities - Maberly Hall - Minor Capital - <i>refridgerator</i>	3,500	0.07
<u>Operational Expense Decreases</u>		
Heat	(665)	(0.01)
Fuel	(2,780)	(0.06)
200th Anniversary Celebrations	(2,000)	(0.04)
Office Supplies	(3,000)	(0.06)
Legal Fees	(2,500)	(0.05)
Animal Control	(3,725)	(0.07)
Bathurst Garage - <i>Building Maintenance</i>	(2,500)	(0.05)
Roadside Maintenance - <i>Ditching</i>	(1,500)	(0.03)
Municipal Office - <i>Building Maintenance, Security Services</i>	(750)	(0.01)
Vehicle & Equipment - <i>Garage Time Materials, Repair Parts</i>	(3,550)	(0.07)
Bridge and Culvert Maintenance - <i>OSIM not required 2017</i>	(6,500)	(0.13)
Street Lighting - <i>reduced hydro</i>	(1,800)	(0.04)
Transfer to Reserves - <i>reduced by amount annually transferred for 200th</i>	(2,500)	(0.05)
<u>Revenue Increases</u>		
Payment in Lieu of Taxes	(2,000)	(0.04)
Building Permit Fees	(6,000)	(0.12)
Tax Penalties	(15,000)	(0.30)
OMPF Grant Increase - <i>to match actual received 2016</i>	(33,100)	(0.66)
Other Misc. Revenue	(250)	(0.00)
<u>Revenue Decreases</u>		
Recycling - Waste Diversion Revenue (WDO)	27,000	0.54
Provincial Offences Act (POA)	20,000	0.40

TAY VALLEY TOWNSHIP				Increase	
2017 OPERATING AND CAPITAL BUDGET - Draft				Decrease	
PROGRAM EXPENDITURES SUMMARY				Grant Offset	
		2016	2016 YTD	2017	BUDGET
		BUDGET	SEPT. 30/16	BUDGET	CHANGES
					\$
GENERAL GOVERNMENT:					
	Governance				
	Council	157,450	112,263	159,750	2,300
	Elections	1,500	1,343	1,500	-
	Community Relations	21,250	15,767	26,250	5,000
	Appreciation Dinners	1,000	0	1,000	-
	Strategic Plan	1,000	0	1,000	-
	Canada 150th Celebrations	0	0	2,000	2,000
	200th Anniversary Celebrations (y/e adjustment req'd)	2,000	16,629	0	(2,000)
	Pending Tay Valley Roots Festival (Ontario 150 if approved)	0	0	28,250	28,250
	Events & Promotions Coordinator	36,600	28,006	21,750	(14,850)
		220,800	174,008	241,500	20,700
	Corporate Management				
	Administration	648,950	455,237	672,575	23,625
	Contracted Services	70,068	41,508	71,800	1,732
	Records Management (RM) <i>(Previous Years as Minor Capital)</i>	2,500	0	2,500	-
	Computer Services	35,200	25,237	35,200	-
	Township Office Building	37,300	13,044	37,000	(300)
	Land Sale for Tax Arrears	5,000	9,545	5,000	-
		799,018	544,570	824,075	25,057
	Total General Government	1,019,818	718,579	1,065,575	45,757
PROTECTION SERVICES:					
	Fire Services	501,200	739,890	513,700	12,500
	Police Services				
	OPP Contract and RIDE Program	884,560	657,011	1,076,746	192,186
	Police Services Board	9,500	2,647	9,500	-
		894,060	659,658	1,086,246	192,186
	Building Inspection Services	105,850	66,855	111,350	5,500
	Conservation Authorities				
	Mississippi Valley	18,231	17,771	18,305	74
	Rideau Valley	42,230	42,093	43,360	1,130
		60,461	59,864	61,665	1,204
	Emergency Measures	2,000	183	2,000	-
	Other Protection Services				
	Property Safety Enforcement	0	0	0	-
	Animal Control	22,150	7,790	18,425	(3,725)
	Property Identification	6,600	3,012	6,600	-
	Livestock Losses	14,900	5,401	14,900	-
	Risk Management Officer (source water)	3,000	0	3,000	-
	Source Water Protection	10,000	0	10,000	-
	Septic Inspections	35,000	(3,790)	35,000	-
	Septic Re-inspection Program	20,000	0	20,000	-
		111,650	12,414	107,925	(3,725)
	Total Protection Services	1,675,221	1,538,863	1,882,886	207,665

TAY VALLEY TOWNSHIP				Increase	
2017 OPERATING AND CAPITAL BUDGET - Draft				Decrease	
PROGRAM EXPENDITURES SUMMARY				Grant Offset	
		2016	2016 YTD	2017	BUDGET
		BUDGET	SEPT. 30/16	BUDGET	CHANGES
					\$
TRANSPORTATION SERVICES					
Public Works Overhead					
Public Works Administration					
	Administration	395,040	277,264	362,670	(32,370)
	Roads Patrol	15,000	9,628	15,000	-
	Health and Safety Equipment	7,000	5,836	7,000	-
	McVeigh Pit operations	1,200	0	1,200	-
		418,240	292,728	385,870	(32,370)
Garages and Yards Maintenance					
	Bathurst (Glen Tay) Garage	32,680	15,576	30,610	(2,070)
	Burgess Garage	21,985	11,720	20,370	(1,615)
	Sherbrooke Garage	1,800	2,010	1,850	50
		56,465	29,306	52,830	(3,635)
Vehicles & Equipment Maintenance					
	Truck #2, 1988 International dump truck	5,000	957	0	(5,000)
	Truck #3, 2004 Ford Ranger	7,400	5,556	7,400	-
	Truck #4, 1996 Ford club van	2,000	223	0	(2,000)
	Truck #7, 2007 Ford F150 pickup	10,400	3,623	10,400	-
	Truck #8, 2000 Sterling tandem	24,900	13,716	22,500	(2,400)
	Truck #9, 2001 Sterling tandem	21,500	8,536	20,500	(1,000)
	Truck #10, 2003 International tandem	21,500	3,455	21,500	-
	Truck #11, 2011 GMC 3/4 ton	9,000	3,785	8,000	(1,000)
	Truck #12, 2012 International tandem	16,000	4,154	16,000	-
	Truck #14, 2012 RAM 1500 pickup	7,000	2,549	6,000	(1,000)
	Truck #17, 2014 International tandem	11,100	5,441	10,100	(1,000)
	Truck #18, 2015 Western Star tandem	11,100	5,854	11,600	500
	Truck #19, 2015/2016 3 Ton Truck	6,500	3,106	7,500	1,000
	2017 New Tandem	5,000	0	5,000	-
	2009 Kamatsu backhoe	8,500	4,218	8,500	-
	1990 steamer (BU)	650	0	650	-
	1988 culvert trailer	200	0	200	-
	1990 steamer (SH)	500	0	500	-
	2007 Volvo grader	25,250	24,071	27,250	2,000
	1995 Champion grader	22,200	23,463	22,200	-
	1998 Cat backhoe	3,000	7,584	3,000	-
	2012 CASE backhoe	8,500	8,938	9,500	1,000
	1998 brush chipper	500	0	500	-
	Air compressor/rock drill	700	0	700	-
	Road water pumps	750	0	750	-
	2014 Riding Lawnmower	600	0	600	-
	2010 Husqvarna lawn tractor	900	0	600	(300)
	Sweeper broom	1,000	4,048	3,000	2,000
	Emergency Generator - 30kwh	750	2,505	1,000	250
	Brush head	500	1,279	1,500	1,000
	Minor equipment & supplies	19,000	4,663	17,000	(2,000)
	Vehicle & equipment overhead	23,430	30,744	25,050	1,620
	Total Vehicle & Equipment Maintenance	275,330	172,467	269,000	(6,330)
	Total Public Works Overhead	750,035	494,501	707,700	(42,335)

TAY VALLEY TOWNSHIP				Increase	
2017 OPERATING AND CAPITAL BUDGET - Draft				Decrease	
PROGRAM EXPENDITURES SUMMARY				Grant Offset	
		2016	2016 YTD	2017	BUDGET
		BUDGET	SEPT. 30/16	BUDGET	CHANGES
					\$
Roadways Maintenance					
Bridges & Culverts					
	Bridge & Culvert Maintenance	46,700	1,579	40,200	(6,500)
	Water Level Control	11,800	8,129	11,800	-
		58,500	9,709	52,000	(6,500)
Roadside Maintenance					
	Mowing	10,300	10,961	11,300	1,000
	Brushing	31,000	36,618	31,000	-
	Ditching	10,500	3,559	9,000	(1,500)
	Fencing	0	0	0	-
	Litter Pick-up	3,500	2,105	3,500	-
		55,300	53,243	54,800	(500)
Hardtop Maintenance					
	Surface & shoulder maintenance	26,000	39,174	28,000	2,000
	Line Painting	7,400	9,694	10,000	2,600
	Street Cleaning	3,000	2,710	3,000	-
	Crack Sealing Program	15,000	15,264	15,000	-
		51,400	66,842	56,000	4,600
Loosetop Maintenance					
	Patching & Washouts	17,500	9,886	17,500	-
	Grading	32,000	23,110	32,000	-
	Dust Layer	92,300	96,499	92,300	-
	Road Water	11,600	14,966	11,600	-
	Gravelling	256,500	284,154	256,500	-
	Seasonal Roads	5,000	406	5,000	-
		414,900	429,021	414,900	-
Traffic Control		28,200	15,949	28,200	-
Total Roadways Maintenance		608,300	574,764	605,900	(2,400)
Winter Control					
	Snowplowing	45,000	12,985	45,000	-
	Sanding & Salting	180,000	149,635	180,000	-
	Culvert Thawing	4,100	400	4,100	-
		229,100	163,020	229,100	-
Street Lighting		6,500	3,967	4,700	(1,800)
Total Transportation Services		1,593,935	1,236,252	1,547,400	(46,535)
ENVIRONMENTAL SERVICES:					
Waste Disposal					
	Glen Tay Site	266,625	235,363	320,800	54,175
	Stanleyville Site	88,190	61,963	95,755	7,565
	Maberly Site	86,875	54,997	96,575	9,700
	Closed Waste Sites	12,600	8,322	12,600	-
	Other Waste Disposal Costs	42,800	16,168	42,900	100
		497,090	376,814	568,630	71,540
Recycling					
	Glen Tay Site	134,000	101,770	134,000	-
	Stanleyville Site	29,500	18,737	29,500	-
	Maberly Site	18,000	13,166	18,000	-
	Other Recycling Services	6,500	0	6,500	-
		188,000	133,673	188,000	-
Total Environmental Services		685,090	510,486	756,630	71,540

TAY VALLEY TOWNSHIP				Increase	
2017 OPERATING AND CAPITAL BUDGET - Draft				Decrease	
PROGRAM EXPENDITURES SUMMARY				Grant Offset	
		2016	2016 YTD	2017	BUDGET
		BUDGET	SEPT. 30/16	BUDGET	CHANGES
					\$
RECREATION, CULTURAL & SOCIAL SERVICES:					
	Recreation Programs				
	Program Administration	9,100	6,536	9,375	275
	Soccer Program	2,500	2,563	2,500	-
	Hockey Program	15,000	6,087	15,000	-
	Karate Program	1,950	935	1,950	-
	Intergenerational Choir	5,000	2,552	5,000	-
		33,550	18,673	33,825	275
	Recreation Facilities				
	Maberly Rink	3,180	1,521	4,465	1,285
	Maberly Hall	23,560	13,608	27,330	3,770
	Ballfields and Parks	27,100	20,685	27,700	600
	Glen Tay Rink	2,025	419	2,050	25
	Burgess Hall	7,710	4,342	7,825	115
	Agreement with Other Municipalities	190,450	97,182	192,365	1,915
		254,025	137,757	261,735	7,710
	Libraries				
	Perth Library	158,000	154,919	159,600	1,600
	Lanark Library	2,970	0	3,060	90
		160,970	154,919	162,660	1,690
	Social Agency Support				
	Municipal Drug Strategy-TVT/DNE/Perth	500	0	500	-
		500	0	500	-
	Total Recreation, Cultural & Social Services	449,045	311,348	458,720	9,675
PLANNING & DEVELOPMENT:					
	Land Use Planning & Zoning				
	General Planning	204,500	138,420	210,300	5,800
	OMB Hearings	0	0	0	-
	Committee of Adjustment	4,800	0	4,800	-
	Zoning Amendment Applications	7,000	1,746	7,000	-
	Site Plan Applications	8,000	6,950	8,000	-
		224,300	147,116	230,100	5,800
	Agricultural Programs & Services				
	Municipal Drains	5,500	13,404	5,500	-
	Tile Drainage -	12,100	12,079	12,100	-
		17,600	25,483	17,600	-
	Other Planning				
	Economic & Tourism Development	4,800	2,581	3,800	(1,000)
	Road Closure Applications	5,000	3,767	5,000	-
	Septic Consent Applications	5,000	0	5,000	-
	Miscellaneous Road Activities	20,000	24,821	20,000	-
	Rideau Bluffs Subdivision	0	0	0	-
	Tay Side Subdivision	0	733	0	-
		34,800	31,903	33,800	(1,000)
	Total Planning & Development	276,700	204,502	281,500	4,800

TAY VALLEY TOWNSHIP				Increase	
2017 OPERATING AND CAPITAL BUDGET - Draft				Decrease	
PROGRAM EXPENDITURES SUMMARY				Grant Offset	
	2016	2016 YTD	2017	BUDGET	BUDGET CHANGES
	BUDGET	SEPT. 30/16	BUDGET		\$
TRANSFERS TO RESERVES					
Contingency (yr-end surplus)	0	0	0		-
200th Anniversary Celebrations	2,500	2,500	0		(2,500)
Official Plan	10,000	10,000	10,000		-
Asset Management Plan	5,000	5,000	5,000		-
Bridges	129,500	129,500	129,500		-
Burgess Hall / Garage	5,200	5,200	5,200		-
Cemeteries	500	500	500		-
Elections	8,500	8,500	8,500		-
Federal Gas Tax	169,380	169,380	169,380		-
Maberly Community Hall	5,200	5,200	5,200		-
Office Equipment	10,500	10,500	10,500		-
Recreation Programing	2,100	2,100	2,100		-
Recreation Equipment (Capital)	11,200	11,200	11,200		-
Roads	287,500	287,500	287,500		-
Salt Shed	10,400	10,400	10,400		-
South Sherbrooke Fire Hall and Equipment	52,300	52,300	52,300		-
Township Offices/Garage	10,500	10,500	10,500		-
Road (Public Works) Equipment	131,800	131,800	131,800		-
Waste Sites	3,100	3,100	3,100		-
Total Transfers to Reserves	855,180	855,180	852,680		(2,500)
CAPITAL:					
<i>Capital out of Revenue/Other</i>					
Records Management project (See Corp. Admin)	0	0	0		-
Official Plan 2015 / Zoning By-law 2016	10,000	2,427	10,000		-
Age Friendly Grant	24,115	8,563	0		(24,115)
Canadian Heritage - 200th Anniversary - TVT Portion Only	9,500		0		(9,500)
Canada 150 - Memorial Wall (If approved)	0	0	12,600		12,600
Canada 150 - Tennis Courts (If approved)	0	0	19,600		19,600
200th Anniversary Initiatives/Celebrations	10,761		0		(10,761)
Long Term Financial Plan - Asset Management Plan Enhance	10,000	0	0		(10,000)
	64,376	10,991	42,200		(22,176)

TAY VALLEY TOWNSHIP				Increase	
2017 OPERATING AND CAPITAL BUDGET - Draft				Decrease	
PROGRAM EXPENDITURES SUMMARY				Grant Offset	
	2016	2016 YTD	2017	BUDGET	BUDGET CHANGES
	BUDGET	SEPT. 30/16	BUDGET		\$
Infrastructure Replacement					
ROADS					
Road Deficiencies Elimination program	60,000	3,039	60,000		-
Norris Road	57,500	0	0		(57,500)
Clarchris Road	190,925	172,242	0		(190,925)
<i>less OCIF- Formula Based Funding (see above Grant section)</i>					
Muttons Road	121,615	106,763	0		(121,615)
Otty Lake Side Road (shared)	0	0	50,000		50,000
<i>2017 - less OCIF- Formula Based Funding (see above Grant section)</i>					
Somerville Drive (2)	0	0	129,200		129,200
BRIDGES					
Various bridge analyses/repairs	70,000	0	50,000		(20,000)
Replace guardrails - 5 year project	30,000	0	50,000		20,000
Doran Road Culvert	224,000	0	0		(224,000)
Menzies Munro Side Road Bridge	0	0	18,000		18,000
Noonans Side Road Bridge	0	0	110,000		110,000
ROADS (PUBLIC WORKS) EQUIPMENT					
Replace 2000 Sterling Tandem Dump Truck (#8)	235,000	0	0		(235,000)
Replace 2007 Ford F150 4X4 3/4 ton replace with 3 ton Truck	50,000	99,485	0		(50,000)
Replace 2001 Sterling Tandem (#9)	0	0	235,000		235,000
Replace 2004 Ford Ranger (#3)	0	0	0		-
Purchase Covered Trailer (replaces cube van)	0	0	13,000		13,000
WASTE SITE					
Glen Tay Waste Site - fencing	6,000	3,086	0		(6,000)
Glen Tay Waste Site - Compactor (additional unit)	40,000	0	40,000		-
MINOR CAPITAL / FACILITIES / MISC.					
Burgess Garage - Drain			30,000		30,000
Bathurst Garage - Drain			30,000		30,000
Fencing - McVeigh Pit required	0	0	5,500		5,500
Tennis Court / Outdoor Rink Repairs	20,000		20,000		-
Back-up Server & VMWare	0	585	0		-
Postage Machine	0	0	6,650		6,650
Website Enhancements	0	0	6,400		6,400
Glen Tay Re-Use Centre	0	289	0		-
Energy Efficient Project - Streetlights (estimated 2 year payback)	2,500	3,822	0		(2,500)
	1,107,540	389,312	853,750		(253,790)
DEBT FINANCING:	63,100	39,675	63,100		-
TOTAL EXPENDITURES	7,790,005	5,815,188	7,804,441		14,436

TAY VALLEY TOWNSHIP 2017 DRAFT OPERATING AND CAPITAL BUDGET		Increased Revenue		
		Decreased Revenue		
REVENUES		Grant Offset		
	2016	2016 YTD	2017	BUDGET
	BUDGET	SEPT. 30/16	BUDGET	CHANGES
				\$
TAXES:				
Own-use Taxation:				
Residential	4,459,643	4,504,912	4,459,643	-
Non-residential	485,266	461,398	485,266	-
	4,944,909	4,966,310	4,944,909	-
Payments-in-lieu of Taxes:				
Ontario	45,000	47,163	47,000	(2,000)
Waste-sites	2,000	-	2,000	-
Railroad	11,000	11,024	11,000	-
Hydro	2,200	2,153	2,200	-
	60,200	60,340	62,200	(2,000)
	5,005,109	5,026,650	5,007,109	(2,000)
GRANTS:				
Ontario Municipal Partnership Fund	679,300	534,300	712,400	(33,100)
Other Provincial Grants (OCIF - Formula Based)	25,000	25,000	50,000	(25,000)
Ontario Trillium Grant - Events Coordinator	36,600	36,600	-	36,600
Pending Ontario 150 (Events Coordinator 2017)			21,750	(21,750)
Pending Ontario 150 (Tay Valley Roots Festival 2017)			28,250	(28,250)
Pending Canada 150 (Memorial Wall 2017)			12,600	(12,600)
Pending Canada 150 CIP (Tennis Courts)			19,600	(19,600)
Age Friendly Grant	24,115	6,779	-	24,115
Canadian Heritage - 200th Anniversary - TVT Portion On	9,500	3,772	-	9,500
Livestock Losses	12,000	3,498	12,000	-
WDO Recycling	77,000	11,368	50,000	27,000
Human Resources Development (summer students)	2,600	-	2,600	-
Source Water Protection	-	-	-	-
Drainage Superintendent	1,000	360	1,000	-
	867,115	621,678	910,200	(43,085)
FEES & SERVICE CHARGES:				
Planning & Zoning Fees & Charges	49,000	35,114	49,000	-
Civic Addressing Fees	3,500	2,149	3,500	-
Recreation Program Fees & Activities	26,500	20,422	26,500	-
Entrance Permits and Other	1,200	720	1,200	-
Subdivision Cost-Recoveries	-	666	-	-
Tax Certificates	5,500	4,880	5,500	-
Tile Drainage (in an out only)	12,100	12,079	12,100	-
Waste Disposal Fees and Charges	64,750	59,650	64,750	-
Zoning Compliance Certificates	250	250	250	-
	162,800	135,930	162,800	-
OTHER REVENUE:				
Building Permit Fees	74,000	67,666	80,000	(6,000)
Burgess Garage Land Lease-Communications Tower	3,600	2,109	3,600	-
Community Hall Rentals	2,500	2,270	2,500	-
Dog Licenses, Fines, etc.	600	699	600	-
Federal Gas Tax	169,380	84,688	169,380	-
Investment Income	79,000	54,748	79,000	-
Livestock cost recovery	600	120	600	-
Refreshment Vehicle Licences	300	-	300	-
Provincial Offences Act (POA)	80,000	29,668	60,000	20,000
OPP - RIDE Program	6,000	6,513	6,000	-
OPP Service Charges	5,000	4,065	5,000	-
False Alarm Charges	-	500	-	-
Pits & Quarries Royalties	2,000	2,685	2,000	-
Recycling Sales	25,200	9,895	25,200	-
Septic Permits	30,000	29,145	30,000	-
Septic Comment Applications -	5,000	4,000	5,000	-
Tax Penalties	105,000	110,413	120,000	(15,000)
Tax Sale Cost Recoveries	5,000	9,545	5,000	-
Vehicle & Equipment Rentals	8,500	-	8,500	-
200th Anniversary Donations (y/e adjustment req'd)		500		-
200th Anniversary Book Sales (y/e adjustment req'd)		12,182		-
200th Anniversary Clothing Sales (y/e adjustment req'd)		700		-
200th Anniversary Legacy Farm Signs (y/e adjustment req'd)		145		-
200th Anniversary Calendar Sales (y/e adjustment req'd)		5,976		-
200th Anniversary Coffee Mug Sales		450		-
200th Anniversary SHD - Donations		1,672		-
200th Anniversary Scholarship Donations		3,129		-
Misc. Road Revenue (2016 - 511 Detour Reimbursement)		34,329		-
Commissioner of Oath	-	198	250	(250)
Other	3,500	482	3,500	-
	605,180	478,491	606,430	(1,250)

TAY VALLEY TOWNSHIP		Increased Revenue		
2017 DRAFT OPERATING AND CAPITAL BUDGET		Decreased Revenue		
REVENUES		Grant Offset		
	2016 BUDGET	2016 YTD SEPT. 30/16	2017 BUDGET	BUDGET CHANGES \$
TRANSFERS FROM RESERVES:				
Infrastructure - New and Replacement:				
Infrastructure Replacement:				
Street Lights - additional lights identified to replace	2,500	-	-	(2,500)
	2,500	-	-	(2,500)
Vehicles & Equipment:				
Replace 2000 Sterling Tandem Dump Truck (#8)	235,000	-	-	(235,000)
Equipment for 3 Ton purchased 2015	50,000	-	-	(50,000)
Replace 2001 Sterling Tandem (#9)			235,000	235,000
Replace 2004 Ford Ranger (#3)			0	-
Purchase Covered Trailer (replaces cube van)			13,000	13,000
	285,000	-	248,000	(37,000)
Roads:				
Deficiencies Elimination Program	60,000	-	60,000	-
Norris Road	57,500		0	(57,500)
Clarchris Road	190,925		0	(190,925)
less OCIF- Formula Based Funding (see above Grant)	(25,000)	-	-	25,000
Muttons Road	121,615		0	(121,615)
Otty Lake Side Road (shared)			50,000	50,000
2017 - less OCIF- Formula Based Funding (see above Grant)	-	-	(50,000)	(50,000)
Somerville Drive (2)			129,200	129,200
	405,040	0	189,200	(215,840)
Bridges:				
Various condition analyses	70,000	-	50,000	(20,000)
Replace guardrails - 5 year project	30,000	-	50,000	20,000
Doran Road Culvert	224,000		-	(224,000)
Noonan Side Road Bridge	-	-	110,000	110,000
Menzies Munro Side Road Bridge	-	-	18,000	18,000
	324,000	0	228,000	(96,000)
Building:				
Burgess Garage - Drain			30,000	30,000
Bathurst Garage - Drain			30,000	30,000
			60,000	60,000
Office Equipment:				
Website Enhancements	-	-	6,400	6,400
Postage Machine	-	-	6,650	6,650
	-	-	13,050	
Waste Sites:				
Glen Tay - Compactor (additional)	40,000	-	40,000	-
Glen Tay - Fencing	6,000	-	-	(6,000)
	46,000	-	40,000	(6,000)
Special Contingency:				
Fencing - McVeigh Pit - required	-	-	5,500	5,500
Re-Use Centre	-	-	-	-
	0	0	5,500	5,500
Parkland Reserve:				
Tennis Court/Outdoor Rink Repairs -2017 Pending	20,000	-	20,000	-
	20,000	-	20,000	-
Total Infrastructure - New and Replacement	1,082,540	-	803,750	278,790

TAY VALLEY TOWNSHIP		Increased Revenue			
		Decreased Revenue			
2017 DRAFT OPERATING AND CAPITAL BUDGET		Grant Offset			
REVENUES		BUDGET CHANGES			
		2016	2016 YTD	2017	BUDGET
		BUDGET	SEPT. 30/16	BUDGET	\$
Operating Reserves:					
	Contingency - tax reduction	25,000	-	25,000	-
	200th Anniversary	10,761	-	-	(10,761)
	Source Water Protection Reserve	10,000	-	10,000	-
	Official Plan / Zoning By-law Reserve	10,000	-	10,000	-
	Long Term Financial Plan - Asset Management Plan Enh	10,000	-	-	(10,000)
	Elections	1,500	-	1,500	-
		67,261	-	46,500	20,761
TOTAL REVENUES		7,790,005	6,262,748	7,536,789	253,216

2017 CAPITAL BUDGET - Draft																
Description of Project	Total Gross Cost of Project	Amount Required This Year	Official Plan /Zoning By-law Reserve	Township Office/Garage Reserve	Burgess Hall/Garage Reserve	Road Equipment Reserve	Road Construction Reserve	Bridge Construction Reserve	Waste Sites	Cash In Lieu of Parkland Reserve	Office Equipment Reserve	Special Contingency Reserve	Other Grants (OCIF Formula Based)	Direct on Tax Levy	TOTAL	
1 MANDATED AND COMMITTED PROJECTS																
Official Plan / Zoning By-Law	10,000	10,000	10,000													
Total Mandated and Committed Projects	10,000	10,000	10,000												10,000	
2 HEALTH - SAFETY - ENVIRONMENTAL PROJECTS																
Compactor - Glen Tay	40,000	40,000							40,000							
Fencing - McVeigh Pit	5,500	5,500										5,500				
Total Health-Safety-Environmental Projects	45,500	45,500							40,000			5,500			45,500	
3 ROADS																
Road Deficiencies Elimination Prog	60,000	60,000					60,000									
Otty Lake Side Road	50,000	50,000											50,000			
Somerville Drive (2) Road	129,200	129,200					129,200									
Total Roads	239,200	239,200					189,200						50,000		239,200	
4 BRIDGES & CULVERTS																
Menzie Munro Side Road Bridge	18,000	18,000						18,000								
Noonans Side Road Bridge	110,000	110,000						110,000								
Replace Bridge Guardrails	50,000	50,000						50,000								
Various Bridge Analyses / Repairs	50,000	50,000						50,000								
Total Bridges	228,000	228,000						228,000							228,000	
5 VEHICLES																
Upgrade 2012 International Tandem to Tandem Truck	235,000	235,000				235,000										
Purchase Covered Trailer (replaces cube van)	13,000	13,000				13,000										
Total Vehicles	248,000	248,000				248,000									248,000	
6 FACILITIES																
Burgess Garage - drain	30,000	30,000			30,000											
Bathurst Garage - drain	30,000	30,000		30,000												
Total Facilities	60,000	60,000		30,000	30,000										60,000	
7 RECREATION																
Tennis Courts /Outdoor Rink Maintenance	20,000	20,000								20,000						
Total Recreation	20,000	20,000								20,000					20,000	
8 MINOR CAPITAL																
Website Enhancements	6,400	6,400										6,400				
Postage Machine	6,650	6,650									6,650					
Total OTHER	13,050	13,050									6,650	6,400			13,050	
TOTAL CAPITAL PROGRAM	863,750	863,750	10,000		30,000	248,000	189,200	228,000	40,000	20,000	6,650	11,900	50,000		863,750	

TAY VALLEY TOWNSHIP							
REVISED DRAFT RESERVE FUNDS, RESERVES & DEFERRED REVENUES							
	Balance at Dec 31 '15	2016 Revenue	Anticipated Expenses for 2016	Estimated Balance at Dec 31 '16	2017 Revenue	Draft Anticipated Expenses for 2017	Estimated Balance at Dec 31 '17
<u>Infrastructure Reserve Funds & Reserves</u>							
Federal Gas Tax Reserve Fund	185,046	169,380	-	354,426	169,380	-	523,806
Northland Solar Farm Reserve	136,676	-	-	136,676	-	-	136,676
Infrastructure Reserve	4,745	-	2,500	2,245	-	-	2,245
Improve Municipal Building Access Reserve	34,129	-	-	34,129	-	-	34,129
Office Equipment Reserve	8,609	10,500	585	18,524	10,500	6,650	22,374
Maberly Community Hall	38,191	5,200	-	43,391	5,200	-	48,591
Recreation Program Reserve	32,031	2,100	-	34,131	2,100	-	36,231
Recreation Equipment Reserve	-	11,200	-	11,200	11,200	-	22,400
Recreation Fund Raising Reserve	4,219	-	-	4,219	-	-	4,219
South Sherbrooke Fire Department Reserve	439,560	52,300	491,860	(0)	52,300	52,300	(0)
Waste Sites Reserve	48,528	3,100	3,086	48,542	3,100	40,000	11,642
Road Equipment Reserve	512,362	131,800	99,485	544,677	131,800	218,000	458,477
Road Construction Reserve	668,179	287,500	314,544	641,135	287,500	189,200	739,435
Cemetery Reserve	7,753	500	-	8,253	500	-	8,753
Bridge Construction	468,373	129,500	-	597,873	129,500	228,000	499,373
Township Office / Garage Reserve	56,141	10,500	-	66,641	10,500	30,000	47,141
Burgess Hall / Garage Reserve	46,137	5,200	-	51,337	5,200	30,000	26,537
Sherbrooke Garage Reserve	50,761	-	-	50,761	-	-	50,761
Salt Sheds Reserve	84,413	10,400	-	94,813	10,400	-	105,213
	2,825,852	829,180	912,060	2,742,972	829,180	794,150	2,778,002
<u>Operating Reserves</u>							
	-						
200th Anniversary Reserve	8,429	2,500	10,929	0	-	-	0
Asset Management Plan Reserve	10,000	5,000	10,000	5,000	5,000	-	10,000
Election Reserve	7,157	8,500	1,500	14,157	8,500	1,500	21,157
Official Plan / Zoning By-Law Reserve	14,105	10,000	10,000	14,105	10,000	10,000	14,105
Source Water Protection	18,391	-	-	25,733	-	10,000	15,733
Insurance Reserve	30,000	-	-	30,000	-	-	30,000
Working Funds	450,000	-	-	450,000	-	-	450,000
	538,082	26,000	32,429	538,995	23,500	21,500	540,995
<u>Contingency Reserves</u>							
Contingency	416,039	-	25,000	391,039	-	25,000	366,039
Special Contingency Reserve	228,085	-	-	228,085	-	11,900	216,185
	644,124	-	25,000	619,124	-	36,900	582,224
GRAND TOTAL	4,008,057	855,180	969,489	3,901,090	852,680	852,550	3,901,220
<u>Deferred Revenues</u>							
		<i>Estimate</i>			<i>Estimate</i>		<i>Estimate</i>
Development Charges	235,739	27,000	-	262,739	27,000	-	289,739
Cash-in-lieu of Parkland	44,545	1,800	-	46,345	1,800	20,000	28,145
	280,284	28,800	-	309,084	28,800	20,000	317,884

