



**COMMITTEE OF THE WHOLE
“SPECIAL” AGENDA**

Tuesday, November 1st, 2016 – 5:30 p.m.
Municipal Office – Council Chambers – 217 Harper Road

5:30 p.m. *“Special” Committee of the Whole - Budget*
7:00 p.m. *Committee of the Whole Meeting*

Chair, Councillor Mark Burnham

- 1. CALL TO ORDER**
- 2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
- 3. DELEGATIONS & PRESENTATIONS**
 - i) **2017 Preliminary Budget Presentation – *attached, page 3.***
Angela Millar, Treasurer.
 - ii) **2017 Operating Budget Presentation and Discussion – *attached, page 9.***
Angela Millar, Treasurer.
- 4. ADJOURNMENT**

DELEGATIONS & PRESENTATIONS



BUDGET 2017

TAY VALLEY TOWNSHIP

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2017 OPERATING AND CAPITAL BUDGET DRAFT

The 2017 Draft Budget proposes that the Township provide the same level of services and operations as were provided in 2016. The impact of this year's draft budget upon taxpayers proposes a 5.12% tax levy increase. The total 2017 tax requirement of \$5,261,611 is \$256,502 more than was required in 2016.

This levy increase is primarily attributable to the 2017 OPP Billing costs which has increased the Township's police contract costs by 21.73% to \$1,070,746. This represents 3.84% of the overall draft levy increase or \$192,186 for policing services.

The remainder of the draft levy increase is due to Operational increases of \$64,316. For ease of reference, a summary of the operational increases and decreases has been provided and can be found on Page 5 "Budget Impacts on Levy". This summary and beginning on Page 6 the "Program Expenditures Summary" and "Revenue" details have been highlighted to reflect **increases**, **decreases** and expenses / revenues that are offset by **grant funding** (i.e. in and out with no impact on the levy).

As previously stated, this Draft Budget proposes the same level of service and operations as were provided in 2016. Information regarding proposed initiatives and service enhancements, which are not included in this draft, will be provided to Council on November 1st for their consideration.

As the draft budget is prepared at this time of year, some vital information that is heavily relied on for budget purposes, is not yet available. The new assessment figures are not available until early December. Estimated assessment based on previous year's growth have been explored and are not part of this package.

As the Ontario Municipal Partnership Fund (OMPF) grant notification of results will not be received until mid-November, this draft includes the same allocation amount as received in 2016.

In accordance with the Township's Strategic Plan, staff are working to enhance the Township's Asset Management Plan, which is considered a "live" document and be amended as new or additional information becomes available. Based on the 10 Year Capital Plan that was reviewed with Council during 2016 budget deliberations, work is well underway to review the Capital Plan and develop a Long Term Financial Plan.

The 10 Year Capital Plan has been included in this package and will be reviewed in detail, with Council on November 8th as amendments are required to implement the new data received through the updated bridge needs study and road condition assessments. The impact of the current Capital Replacements, as identified in the 10 Year Capital

Plan, is reflected in the estimated year-end balances of the Township reserves, several of which are estimated to have negative balances in the next few years. The reserves are being depleted as our capital replacement spending exceeds the annual contributions to these funds. In order to be sustainable, the Township needs to increase the annual contribution to these reserves or find alternative revenue sources. The 2017 Capital Budget includes projects that are realistic and target the replacements that have the highest priority. Following the completion of the 2017 Budget process, Staff will further review the Replacement Schedules and Asset Management Plan with the Township Auditors to develop the Long Range Financial Plan that reviews existing policies and identify any required changes that may be necessary in order to attain sound financial management. This Plan will examine and develop strategies to achieve adequate reserve balances with a ten year financial forecast including any recommendations for Council's consideration on strategies to achieve adequate fund balances. This review will also take into consideration re-assessment, growth, tax rates and analysis of existing tax rates in relation to household income to verify affordability for our residents. It is anticipated that the Auditor would present their findings and the Long Range Financial Plan to Council in 2016. This information will assist the Township in future budget processes.

The Township's 2017 \$877,350 infrastructure renewal and replacement program is funded by reserves plus \$50,000 from the Ontario Community Infrastructure Fund – Formula Based Funding. The capital and special programs are funded primarily by reserves and grants. Therefore, the over or under expenditures of individual projects or in total have a minimal, if any impact upon the year-end bottom line.

**TAY VALLEY TOWNSHIP
2017 DRAFT OPERATING AND CAPITAL BUDGET
SUMMARY**

	2016 BUDGET	2016 YTD SEPT. 30/16	2017 BUDGET	BUDGET CHANGES	
				\$	%
EXPENDITURES:					
General Government	1,019,818	718,579	1,052,625	32,807	3.22%
Protection Services	1,675,221	1,538,863	1,882,886	207,665	12.40%
Transportation Services	1,593,935	1,236,252	1,547,400	(46,535)	-2.92%
Environmental Services	685,090	510,486	756,630	71,540	10.44%
Recreation, Cultural & Social Services	449,045	311,348	457,520	8,475	1.89%
Planning & Development	276,700	204,502	282,500	5,800	2.10%
Transfers to Reserves	855,180	855,180	852,680	(2,500)	-0.29%
Capital out of Revenue	64,376	10,991	42,200	(22,176)	-34.45%
Debt Financing	63,100	39,675	63,100	-	0.00%
	6,682,465	5,425,877	6,937,541	255,076	3.82%
REVENUES:					
Grants	867,115	621,678	910,200	43,085	4.97%
Fees & Service Charges	162,800	135,930	162,800	-	0.00%
Other Revenue	605,180	478,491	606,430	1,250	0.21%
Transfers from Operating/other Reserves	67,261	0	46,500	(20,761)	-30.87%
	1,702,356	1,236,098	1,725,930	23,574	1.38%
INFRASTRUCTURE REPLACEMENT:					
Capital Program	1,107,540	389,312	877,350	(230,190)	-20.78%
Transfers from Infrastructure Reserves	(1,082,540)	0	(827,350)	255,190	-23.57%
OCIF Formula Funding applied to Roads Project	25,000	389,312	50,000	25,000	100.00%
TAX LEVY	5,005,109	4,579,090	5,261,611	256,502	5.12%

				*** includes OPP Contract increase	192,186 3.84%
				Operational Increase	64,316 1.29%

TAY VALLEY TOWNSHIP

2017 BUDGET - Draft

IMPACTS ON LEVY

		% Impact on Levy
Levy Increase from 2016 Budget	\$ 256,502	5.12
<u>Operational Expense Increases</u>		
OPP Costing	192,186	3.84
Salaries & Benefits <i>(all departments, including Council)</i>	64,575	1.29
Fire	12,500	0.25
Conservation Authorities (MVCA, RVCA) - <i>estimate only</i>	1,204	0.02
Perth Recreation Facilities Agreement	1,815	0.04
Perth Library - estimate	1,600	0.03
Lanark Library	90	0.00
Hydro	1,415	0.03
Postage	1,000	0.02
Audit Services	2,000	0.04
Insurance	5,142	0.10
Cell Phones / Internet Services	195	0.00
Vehicle Licences	1,000	
Roadside Maintenance - Mowing - <i>increase for wild parsnip</i>	1,000	0.02
Hardtop Maintenance - Line Painting - <i>to paint all roads each year</i>	2,600	0.05
Hardtop Maintenance - Shoulder Maint. - <i>material</i>	2,000	0.04
Glen Tay Waste Disposal - Bldg Maintenance - <i>attendant shelter</i>	5,800	0.12
Recreation Facilities - Maberly Hall - Minor Capital - <i>refridgerator</i>	3,500	0.07
<u>Operational Expense Decreases</u>		
Heat	(665)	(0.01)
Fuel	(2,780)	(0.06)
200th Anniversary Celebrations	(2,000)	(0.04)
Office Supplies	(3,000)	(0.06)
Legal Fees	(2,500)	(0.05)
Animal Control	(3,725)	(0.07)
Bathurst Garage - <i>Building Maintenance</i>	(2,500)	(0.05)
Roadside Maintenance - <i>Ditching</i>	(1,500)	(0.03)
Municipal Office - <i>Building Maintenance, Security Services</i>	(750)	(0.01)
Vehicle & Equipment - <i>Garage Time Materials, Repair Parts</i>	(3,550)	(0.07)
Bridge and Culvert Maintenance - <i>OSIM not required 2017</i>	(6,500)	(0.13)
Street Lighting - <i>reduced hydro</i>	(1,800)	(0.04)
Transfer to Reserves - <i>reduced by amount annually transferred for 200th</i>	(2,500)	(0.05)
<u>Revenue Increases</u>		
Payment in Lieu of Taxes	(2,000)	(0.04)
Building Permit Fees	(6,000)	(0.12)
Tax Penalties	(15,000)	(0.30)
OMPF Grant Increase - <i>to match actual received 2016</i>	(33,100)	(0.66)
Other Misc. Revenue	(250)	(0.00)
<u>Revenue Decreases</u>		
Recycling - Waste Diversion Revenue (WDO)	27,000	0.54
Provincial Offences Act (POA)	20,000	0.40
2016 Tax Levy	5,005,109	
1% on Tax Levy	50,051	

TAY VALLEY TOWNSHIP					Increase	
2017 OPERATING AND CAPITAL BUDGET					Decrease	
PROGRAM EXPENDITURES SUMMARY					Grant Offset	
		2015	2016	2016 YTD	2017	BUDGET
		YEAR END	BUDGET	SEPT. 30/16	BUDGET	CHANGES
						\$
GENERAL GOVERNMENT:						
	Governance					
	Council	142,173	157,450	112,263	159,750	2,300
	Elections	1,343	1,500	1,343	1,500	-
	Community Relations	22,079	21,250	15,767	21,250	-
	Appreciation Dinners	791	1,000	0	1,000	-
	Strategic Plan	0	1,000	0	1,000	-
	200th Anniversary Celebrations (y/e adjustment req'd)	28,890	2,000	16,629	0	(2,000)
	Pending Tay Valley Roots Festival (Ontario 150 if approved)	0	0	0	28,250	28,250
	Events & Promotions Coordinator	26,796	36,600	28,006	21,750	(14,850)
		222,072	220,800	174,008	234,500	13,700
	Corporate Management					
	Administration	681,719	648,950	455,237	666,625	17,675
	Contracted Services	59,587	70,068	41,508	71,800	1,732
	Records Management (RM) <i>(Previous Years as Minor Capital)</i>	0	2,500	0	2,500	-
	Computer Services	35,660	35,200	25,237	35,200	-
	Township Office Building	31,947	37,300	13,044	37,000	(300)
	Land Sale for Tax Arrears	3,876	5,000	9,545	5,000	-
		812,789	799,018	544,570	818,125	19,107
	Total General Government	1,034,861	1,019,818	718,579	1,052,625	32,807
PROTECTION SERVICES:						
	Fire Services	494,860	501,200	739,890	513,700	12,500
	Police Services					
	OPP Contract and RIDE Program	666,375	884,560	657,011	1,076,746	192,186
	Police Services Board	6,316	9,500	2,647	9,500	-
		672,691	894,060	659,658	1,086,246	192,186
	Building Inspection Services	107,933	105,850	66,855	111,350	5,500
	Conservation Authorities					
	Mississippi Valley	17,361	18,231	17,771	18,305	74
	Rideau Valley	41,045	42,230	42,093	43,360	1,130
		58,406	60,461	59,864	61,665	1,204
	Emergency Measures	1,475	2,000	183	2,000	-
	Other Protection Services					
	Property Safety Enforcement	0	0	0	0	-
	Animal Control	9,640	22,150	7,790	18,425	(3,725)
	Property Identification	6,567	6,600	3,012	6,600	-
	Livestock Losses	16,750	14,900	5,401	14,900	-
	Risk Management Officer (source water)	7,736	3,000	0	3,000	-
	Source Water Protection	0	10,000	0	10,000	-
	Septic Inspections	50,140	35,000	(3,790)	35,000	-
	Septic Re-inspection Program	19,000	20,000	0	20,000	-
		109,833	111,650	12,414	107,925	(3,725)
	Total Protection Services	1,445,198	1,675,221	1,538,863	1,882,886	207,665

TAY VALLEY TOWNSHIP					Increase	
2017 OPERATING AND CAPITAL BUDGET					Decrease	
PROGRAM EXPENDITURES SUMMARY					Grant Offset	
		2015	2016	2016 YTD		BUDGET
		YEAR END	BUDGET	SEPT. 30/16		BUDGET
						\$
TRANSPORTATION SERVICES						
	Public Works Overhead					
	Public Works Administration					
	Administration	394,833	395,040	277,264	362,670	(32,370)
	Roads Patrol	12,336	15,000	9,628	15,000	-
	Health and Safety Equipment	7,005	7,000	5,836	7,000	-
	McVeigh Pit operations	712	1,200	0	1,200	-
		414,885	418,240	292,728	385,870	(32,370)
	Garages and Yards Maintenance					
	Bathurst (Glen Tay) Garage	19,921	32,680	15,576	30,610	(2,070)
	Burgess Garage	17,329	21,985	11,720	20,370	(1,615)
	Sherbrooke Garage	1,966	1,800	2,010	1,850	50
		39,216	56,465	29,306	52,830	(3,635)
	Vehicles & Equipment Maintenance					
	Truck #2, 1988 International dump truck	14,918	5,000	957	0	(5,000)
	Truck #3, 2004 Ford Ranger	4,881	7,400	5,556	7,400	-
	Truck #4, 1996 Ford club van	2,680	2,000	223	0	(2,000)
	Truck #7, 2007 Ford F150 pickup	11,353	10,400	3,623	10,400	-
	Truck #8, 2000 Sterling tandem	19,642	24,900	13,716	22,500	(2,400)
	Truck #9, 2001 Sterling tandem	13,413	21,500	8,536	20,500	(1,000)
	Truck #10, 2003 International tandem	27,840	21,500	3,455	21,500	-
	Truck #11, 2011 GMC 3/4 ton	4,000	9,000	3,785	8,000	(1,000)
	Truck #12, 2012 International tandem	16,019	16,000	4,154	16,000	-
	Truck #14, 2012 RAM 1500 pickup	5,212	7,000	2,549	6,000	(1,000)
	Truck #17, 2014 International tandem	8,197	11,100	5,441	10,100	(1,000)
	Truck #18, 2015 Western Star tandem	669	11,100	5,854	11,600	500
	Truck #19, 2015/2016 3 Ton Truck	0	6,500	3,106	7,500	1,000
	Truck #20, 2016 New Tandem	0	5,000	0	5,000	-
	2009 Kamatsu backhoe	4,349	8,500	4,218	8,500	-
	1990 steamer (BU)	11	650	0	650	-
	1988 culvert trailer	0	200	0	200	-
	1990 steamer (SH)	54	500	0	500	-
	2007 Volvo grader	19,594	25,250	24,071	27,250	2,000
	1995 Champion grader	8,034	22,200	23,463	22,200	-
	1998 Cat backhoe	3,518	3,000	7,584	3,000	-
	2012 CASE backhoe	3,840	8,500	8,938	9,500	1,000
	1998 brush chipper	1,186	500	0	500	-
	Air compressor/rock drill	0	700	0	700	-
	Road water pumps	385	750	0	750	-
	2014 Riding Lawnmower	341	600	0	600	-
	2010 Husqvarna lawn tractor	58	900	0	600	(300)
	Sweeper broom	1,838	1,000	4,048	3,000	2,000
	Emergency Generator - 30kwh	867	750	2,505	1,000	250
	Brush head	202	500	1,279	1,500	1,000
	Minor equipment & supplies	12,438	19,000	4,663	17,000	(2,000)
	Vehicle & equipment overhead	20,644	23,430	30,744	25,050	1,620
	Total Vehicle & Equipment Maintenance	206,181	275,330	172,467	269,000	(6,330)
	Total Public Works Overhead	660,283	750,035	494,501	707,700	(42,335)

TAY VALLEY TOWNSHIP					Increase		
2017 OPERATING AND CAPITAL BUDGET					Decrease		
PROGRAM EXPENDITURES SUMMARY					Grant Offset		
		2015	2016	2016 YTD	2017	BUDGET	
		YEAR END	BUDGET	SEPT. 30/16	BUDGET	CHANGES	
						\$	
Roadways Maintenance							
	Bridges & Culverts						
		Bridge & Culvert Maintenance	32,128	46,700	1,579	40,200	(6,500)
		Water Level Control	18,339	11,800	8,129	11,800	-
			50,467	58,500	9,709	52,000	(6,500)
	Roadside Maintenance						
		Mowing	8,853	10,300	10,961	11,300	1,000
		Brushing	34,891	31,000	36,618	31,000	-
		Ditching	4,835	10,500	3,559	9,000	(1,500)
		Fencing	0	0	0	0	-
		Litter Pick-up	4,393	3,500	2,105	3,500	-
			52,973	55,300	53,243	54,800	(500)
	Hardtop Maintenance						
		Surface & shoulder maintenance	18,264	26,000	39,174	28,000	2,000
		Line Painting	6,106	7,400	9,694	10,000	2,600
		Street Cleaning	2,279	3,000	2,710	3,000	-
		Crack Sealing Program	15,264	15,000	15,264	15,000	-
			41,912	51,400	66,842	56,000	4,600
	Loosetop Maintenance						
		Patching & Washouts	21,344	17,500	9,886	17,500	-
		Grading	33,178	32,000	23,110	32,000	-
		Dust Layer	94,135	92,300	96,499	92,300	-
		Road Water	17,121	11,600	14,966	11,600	-
		Gravelling	266,719	256,500	284,154	256,500	-
		Seasonal Roads	625	5,000	406	5,000	-
			433,122	414,900	429,021	414,900	-
	Traffic Control		42,690	28,200	15,949	28,200	-
	Total Roadways Maintenance		621,164	608,300	574,764	605,900	(2,400)
	Winter Control						
		Snowplowing	33,901	45,000	12,985	45,000	-
		Sanding & Salting	143,211	180,000	149,635	180,000	-
		Culvert Thawing	4,044	4,100	400	4,100	-
			181,155	229,100	163,020	229,100	-
	Street Lighting		6,642	6,500	3,967	4,700	(1,800)
	Total Transportation Services		1,469,245	1,593,935	1,236,252	1,547,400	(46,535)
	ENVIRONMENTAL SERVICES:						
	Waste Disposal						
		Glen Tay Site	253,473	266,625	235,363	320,800	54,175
		Stanleyville Site	84,471	88,190	61,963	95,755	7,565
		Maberly Site	77,997	86,875	54,997	96,575	9,700
		Closed Waste Sites	14,800	12,600	8,322	12,600	-
		Other Waste Disposal Costs	32,402	42,800	16,168	42,900	100
			463,143	497,090	376,814	568,630	71,540
	Recycling						
		Glen Tay Site	146,938	134,000	101,770	134,000	-
		Stanleyville Site	27,631	29,500	18,737	29,500	-
		Maberly Site	19,263	18,000	13,166	18,000	-
		Other Recycling Services	4,118	6,500	0	6,500	-
			197,950	188,000	133,673	188,000	-
	Total Environmental Services		661,092	685,090	510,486	756,630	71,540

TAY VALLEY TOWNSHIP					Increase
2017 OPERATING AND CAPITAL BUDGET					Decrease
PROGRAM EXPENDITURES SUMMARY					Grant Offset
	2015	2016	2016 YTD	2017	BUDGET
	YEAR END	BUDGET	SEPT. 30/16	BUDGET	CHANGES
					\$
RECREATION, CULTURAL & SOCIAL SERVICES:					
Recreation Programs					
Program Administration	6,676	9,100	6,536	9,375	275
Soccer Program	1,136	2,500	2,563	2,500	-
Hockey Program	12,929	15,000	6,087	15,000	-
Karate Program	1,646	1,950	935	1,950	-
Intergenerational Choir	5,177	5,000	2,552	5,000	-
	27,563	33,550	18,673	33,825	275
Recreation Facilities					
Maberly Rink	5,087	3,180	1,521	3,265	85
Maberly Hall	16,745	23,560	13,608	27,330	3,770
Ballfields and Parks	25,115	27,100	20,685	27,700	600
Glen Tay Rink	481	2,025	419	2,050	25
Burgess Hall	12,998	7,710	4,342	7,825	115
Agreement with Other Municipalities	188,473	190,450	97,182	192,365	1,915
	248,899	254,025	137,757	260,535	6,510
Libraries					
Perth Library	156,580	158,000	154,919	159,600	1,600
Lanark Library	2,917	2,970	0	3,060	90
	159,497	160,970	154,919	162,660	1,690
Social Agency Support					
Municipal Drug Strategy-TVT/DNE/Perth	0	500	0	500	-
	0	500	0	500	-
Total Recreation, Cultural & Social Services	435,959	449,045	311,348	457,520	8,475
PLANNING & DEVELOPMENT:					
Land Use Planning & Zoning					
General Planning	197,744	204,500	138,420	210,300	5,800
OMB Hearings	0	0	0	0	-
Committee of Adjustment	1,565	4,800	0	4,800	-
Zoning Amendment Applications	3,857	7,000	1,746	7,000	-
Site Plan Applications	5,221	8,000	6,950	8,000	-
	208,387	224,300	147,116	230,100	5,800
Agricultural Programs & Services					
Municipal Drains	1,186	5,500	13,404	5,500	-
Tile Drainage -	19,251	12,100	12,079	12,100	-
	20,437	17,600	25,483	17,600	-
Other Planning					
Economic & Tourism Development	3,316	4,800	2,581	4,800	-
Road Closure Applications	1,573	5,000	3,767	5,000	-
Septic Consent Applications	0	5,000	0	5,000	-
Miscellaneous Road Activities	26,589	20,000	24,821	20,000	-
Rideau Bluffs Subdivision	0	0	0	0	-
Tay Side Subdivision	12,587	0	733	0	-
	44,065	34,800	31,903	34,800	-
Total Planning & Development	272,889	276,700	204,502	282,500	5,800

TAY VALLEY TOWNSHIP				Increase	
2017 OPERATING AND CAPITAL BUDGET				Decrease	
PROGRAM EXPENDITURES SUMMARY				Grant Offset	
	2015	2016	2016 YTD	2017	BUDGET
	YEAR END	BUDGET	SEPT. 30/16	BUDGET	\$
TRANSFERS TO RESERVES					
Contingency (yr-end surplus)	111,782	0	0	0	-
200th Anniversary Celebrations	2,500	2,500	2,500	0	(2,500)
Official Plan	10,000	10,000	10,000	10,000	-
Asset Management Plan	5,000	5,000	5,000	5,000	-
Bridges	129,500	129,500	129,500	129,500	-
Burgess Hall / Garage	5,200	5,200	5,200	5,200	-
Cemeteries	500	500	500	500	-
Elections	8,500	8,500	8,500	8,500	-
Federal Gas Tax	161,650	169,380	169,380	169,380	-
Maberly Community Hall	5,200	5,200	5,200	5,200	-
Office Equipment	10,500	10,500	10,500	10,500	-
Recreation Programing	13,495	2,100	2,100	2,100	-
Recreation Equipment (Capital)	11,200	11,200	11,200	11,200	-
Roads	287,500	287,500	287,500	287,500	-
Salt Shed	10,400	10,400	10,400	10,400	-
South Sherbrooke Fire Hall and Equipment	72,775	52,300	52,300	52,300	-
Township Offices/Garage	10,500	10,500	10,500	10,500	-
Road (Public Works) Equipment	131,800	131,800	131,800	131,800	-
Waste Sites	42,328	3,100	3,100	3,100	-
Total Transfers to Reserves	1,030,330	855,180	855,180	852,680	(2,500)

TAY VALLEY TOWNSHIP				Increase	
2017 OPERATING AND CAPITAL BUDGET				Decrease	
PROGRAM EXPENDITURES SUMMARY				Grant Offset	
	2015	2016	2016 YTD	2017	BUDGET
	YEAR END	BUDGET	SEPT. 30/16	BUDGET	CHANGES
					\$
CAPITAL:					
Capital out of Revenue/Other					
Records Management project (See Corp. Admin)	62	0	0	0	-
Official Plan 2015 / Zoning By-law 2016	11,121	10,000	2,427	10,000	-
Age Friendly Grant	0	24,115	8,563	0	(24,115)
Canadian Heritage - 200th Anniversary - TVT Portion Only	0	9,500		0	(9,500)
Canada 150 - Memorial Wall (If approved)	0	0	0	12,600	12,600
Canada 150 - Tennis Courts (If approved)	0	0	0	19,600	19,600
200th Anniversary Initiatives/Celebrations	0	10,761		0	(10,761)
Long Term Financial Plan - Asset Management Plan Enhance	0	10,000	0	0	(10,000)
	11,182	64,376	10,991	42,200	(22,176)
Infrastructure Replacement					
ROADS					
Road Deficiencies Elimination program	40,842	60,000	3,039	60,000	-
Norris Road	0	57,500	0	0	(57,500)
Clarchris Road	0	190,925	172,242	0	(190,925)
less OCIF- Formula Based Funding (see above Grant section)					-
Muttons Road	0	121,615	106,763	0	(121,615)
Otty Lake Side Road (shared)	0	0	0	50,000	50,000
2017 - less OCIF- Formula Based Funding (see above Grant section)					
Somerville Drive (2)	0	0	0	129,200	129,200
Allan's Side Road	136,624	0	0	0	-
Merkley Road	25,194	0	0	0	-
Harper Road	399,656	0	0	0	-
BRIDGES					
Various bridge analyses/repairs	0	70,000	0	50,000	(20,000)
Replace guardrails - 5 year project	0	30,000	0	50,000	20,000
Bolingbroke Bridge-structural evaluation, etc.	119,888	0			-
Second Line Road Bridge-girders, deck, handrail, etc.	155,461	0	0		-
Glen Tay Road Bridge - deck condition survey	16,282	0			-
Allan Mill Road Bridge - deck condition survey	10,176	0	0	0	-
Doran Road Culvert	0	224,000	0	0	(224,000)
Menzies Munro Side Road Bridge	0	0	0	18,000	18,000
Noonans Side Road Bridge	0	0	0	110,000	110,000
ROADS (PUBLIC WORKS) EQUIPMENT					
Replace 2000 Sterling Tandem Dump Truck (#8)	0	235,000	0	0	(235,000)
Replace 1988 International Dump Single Axle includes GPS unit	238,511	0	0	0	-
Replace 2007 Ford F150 4X4 3/4 ton replace with 3 ton Truck	0	50,000	99,485	0	(50,000)
Replace 2001 Sterling Tatndem (#9)	0	0	0	235,000	235,000
Replace 2004 Ford Ranger (#3)	0	0	0	30,000	30,000
Purchase Covered Trailer (replaces cube van)	0	0	0	13,000	13,000
GPS Indicators for Plows (5 trucks)	702	0	0	0	-
WASTE SITE					
Glen Tay Waste Site - fencing	0	6,000	3,086	0	(6,000)
Glen Tay Waste Site - Compactor (additional unit)	0	40,000	0	40,000	-

TAY VALLEY TOWNSHIP					Increase	
2017 OPERATING AND CAPITAL BUDGET					Decrease	
PROGRAM EXPENDITURES SUMMARY					Grant Offset	
	2015	2016	2016 YTD	2017	BUDGET	BUDGET
	YEAR END	BUDGET	SEPT. 30/16	BUDGET	BUDGET	CHANGES
						\$
MINOR CAPITAL / FACILITIES / MISC.						
Burgess Garage - Drain				30,000		30,000
Bathurst Garage - Drain				30,000		30,000
Fencing - McVeigh Pit required	0	0	0	5,500		5,500
Tennis Court / Outdoor Rink Repairs	0	20,000		20,000		-
Great Plains Financial System Upgrade	2,240	0	0	0		-
Back-up Server & VMWare	5,300	0	585	0		-
VMWare for Municipal Office (required with above)	13,915	0	0	0		-
Solar Project - Joint Project	5,000					
Postage Machine	0	0	0	6,650		6,650
Glen Tay Re-Use Centre	249	0	289	0		-
Fallriver Room projector, screen, etc.	4,660	0	0	0		-
Energy Efficient Project - Streetlights (estimated 2 year payback)	17,647	2,500	3,822	0		(2,500)
	1,192,345	1,107,540	389,312	877,350		(230,190)
DEBT FINANCING:	63,018	63,100	39,675	63,100		-
TOTAL EXPENDITURES	7,616,120	7,790,005	5,815,188	7,814,891		24,886

TAY VALLEY TOWNSHIP			Increased Revenue		
2017 DRAFT OPERATING AND CAPITAL BUDGET			Decreased Revenue		
REVENUES			Grant Offset		
	2015	2016	2016 YTD	2017	BUDGET
	YEAR END	BUDGET	SEPT. 30/16	BUDGET	CHANGES
					\$
TAXES:					
Own-use Taxation:					
Residential	4,204,059	4,459,643	4,504,912	4,459,643	-
Non-residential	327,236	485,266	461,398	485,266	-
	4,531,295	4,944,909	4,966,310	4,944,909	-
Payments-in-lieu of Taxes:					
Ontario	44,374	45,000	47,163	47,000	(2,000)
Waste-sites	1,832	2,000	-	2,000	-
Railroad	11,693	11,000	11,024	11,000	-
Hydro	2,167	2,200	2,153	2,200	-
	60,066	60,200	60,340	62,200	(2,000)
	4,591,360	5,005,109	5,026,650	5,007,109	(2,000)
GRANTS:					
Ontario Municipal Partnership Fund	679,300	679,300	534,300	712,400	(33,100)
Other Provincial Grants (OCIF - Formula Based)	25,000	25,000	25,000	50,000	(25,000)
Ontario Trillium Grant - Events Coordinator	21,600	36,600	36,600	-	36,600
Pending Ontario 150 (Events Coordinator 2017)				21,750	(21,750)
Pending Ontario 150 (Tay Valley Roots Festival 2017)				28,250	(28,250)
Pending Canada 150 (Memorial Wall 2017)				12,600	(12,600)
Pending Canada 150 CIP (Tennis Courts)				19,600	(19,600)
Age Friendly Grant	-	24,115	6,779	-	24,115
Canadian Heritage - 200th Anniversary - TVT Portion On	-	9,500	3,772	-	9,500
Livestock Losses	15,534	12,000	3,498	12,000	-
WDO Recycling	97,203	77,000	11,368	50,000	27,000
Human Resources Development (summer students)	2,640	2,600	-	2,600	-
Source Water Protection	15,000	-	-	-	-
Drainage Superintendent	1,195	1,000	360	1,000	-
	857,472	867,115	621,678	910,200	(43,085)
FEES & SERVICE CHARGES:					
Planning & Zoning Fees & Charges	58,052	49,000	35,114	49,000	-
Civic Addressing Fees	4,467	3,500	2,149	3,500	-
Recreation Program Fees & Activities	30,138	26,500	20,422	26,500	-
Entrance Permits and Other	1,619	1,200	720	1,200	-
Subdivision Cost-Recoveries	12,872	-	666	-	-
Tax Certificates	6,400	5,500	4,880	5,500	-
Tile Drainage (in an out only)	19,251	12,100	12,079	12,100	-
Waste Disposal Fees and Charges	68,010	64,750	59,650	64,750	-
Zoning Compliance Certificates	400	250	250	250	-
	201,210	162,800	135,930	162,800	-
OTHER REVENUE:					
Building Permit Fees	90,628	74,000	67,666	80,000	(6,000)
Burgess Garage Land Lease-Communications Tower	3,917	3,600	2,109	3,600	-
Community Hall Rentals	6,300	2,500	2,270	2,500	-
Contributions from Other Municipalities	-	-	-	-	-
Dog Licenses, Fines, etc.	435	600	699	600	-
Federal Gas Tax	161,311	169,380	84,688	169,380	-
Investment Income	81,475	79,000	54,748	79,000	-
Livestock cost recovery	420	600	120	600	-
Refreshment Vehicle Licences	300	300	-	300	-
Provincial Offences Act (POA)	61,179	80,000	29,668	60,000	20,000
OPP - RIDE Program	6,513	6,000	6,513	6,000	-
OPP Service Charges	5,756	5,000	4,065	5,000	-
False Alarm Charges	500	-	500	-	-
Fire Calls (transferred to reserve)	20,475	-	-	-	-
Land Sales	57,092				
Pits & Quarries Royalties	2,104	2,000	2,685	2,000	-

TAY VALLEY TOWNSHIP				Increased Revenue	
2017 DRAFT OPERATING AND CAPITAL BUDGET				Decreased Revenue	
REVENUES				Grant Offset	
	2015	2016	2016 YTD	2017	BUDGET
	YEAR END	BUDGET	SEPT. 30/16	BUDGET	CHANGES
					\$
Recycling Sales	17,206	25,200	9,895	25,200	-
Septic Permits	42,800	30,000	29,145	30,000	-
Septic Comment Applications -	6,300	5,000	4,000	5,000	-
Tax Penalties	131,037	105,000	110,413	120,000	(15,000)
Tax Sale Cost Recoveries	(1,261)	5,000	9,545	5,000	-
Vehicle & Equipment Rentals	4,911	8,500	-	8,500	-
200th Anniversary Donations (y/e adjustment req'd)	1,000		500		-
200th Anniversary Book Sales (y/e adjustment req'd)			12,182		-
200th Anniversary Clothing Sales (y/e adjustment req'd)	1,710		700		-
200th Anniversary Legacy Farm Signs (y/e adjustment req'd)	4,100		145		-
200th Anniversary Calendar Sales (y/e adjustment req'd)	16,633		5,976		
200th Anniversary Coffee Mug Sales	135		450		
200th Anniversary SHD - Donations	-		1,672		
200th Anniversary Scholarship Donations	-		3,129		
Misc. Road Revenue (2016 - 511 Detour Reimbursement)	-		34,329		
Commissioner of Oath	30	-	198	250	(250)
Other	11,066	3,500	482	3,500	-
	734,074	605,180	478,491	606,430	(1,250)

TAY VALLEY TOWNSHIP				Increased Revenue	
2017 DRAFT OPERATING AND CAPITAL BUDGET				Decreased Revenue	
REVENUES				Grant Offset	
	2015 YEAR END	2016 BUDGET	2016 YTD SEPT. 30/16	2017 BUDGET	BUDGET CHANGES \$
TRANSFERS FROM RESERVES:					
Infrastructure - New and Replacement:					
Infrastructure Replacement:					
Street Lights - additional lights identified to replace	-	2,500	-	-	(2,500)
	-	2,500	-	-	(2,500)
Vehicles & Equipment:					
Replace 2000 Sterling Tandem Dump Truck (#8)	-	235,000	-	-	(235,000)
Replace 1988 International Dump Single Axle #2	238,511	-	-	-	-
Replace 2007 Ford F150 4X4 3/4 ton with 3 ton truck	-	-	-	-	-
Equipment for 3 Ton purchased 2015	-	50,000	-	-	(50,000)
Replace 2001 Sterling Tandem (#9)	-	-	-	235,000	235,000
Replace 2004 Ford Ranger (#3)	-	-	-	30,000	30,000
Purchase Covered Trailer (replaces cube van)	-	-	-	13,000	13,000
GPS Indicators for Plows	702	-	-	-	-
	239,213	285,000	-	278,000	(7,000)
Roads:					
Deficiencies Elimination Program	40,842	60,000	-	60,000	-
Allan's Side Road	136,624	-	-	-	-
Merkley Road	25,194	-	-	-	-
Harper Road	399,656	-	-	-	-
Norris Road	-	57,500	-	0	(57,500)
Clarchris Road	-	190,925	-	0	(190,925)
less OCIF- Formula Based Funding (see above Grant)	-	(25,000)	-	-	25,000
Muttons Road	-	121,615	-	0	(121,615)
Otty Lake Side Road (shared)	-	-	-	50,000	50,000
2017 - less OCIF- Formula Based Funding (see above Grant)	-	-	-	(50,000)	(50,000)
Somerville Drive (2)	-	-	-	129,200	129,200
	602,316	405,040	0	189,200	(215,840)
Bridges:					
Various condition analyses	-	70,000	-	50,000	(20,000)
Replace guardrails - 5 year project	-	30,000	-	50,000	20,000
Bolingbroke Bridge-structural evaluation, etc.	119,888	-	-	-	-
Second Line Road Bridge-girders, deck, handrail, etc.	155,461	-	-	-	-
Glen Tay Road Bridge - deck condition survey	16,282	-	-	-	-
Allan's Mill Road Bridge - deck condition survey	10,176	-	-	-	-
Doran Road Culvert	-	224,000	-	-	(224,000)
Noonan Side Road Bridge	-	-	-	110,000	110,000
Menzies Munro Side Road Bridge	-	-	-	18,000	18,000
	301,806	324,000	0	228,000	(96,000)
Building:					
Burgess Garage - Drain	-	-	-	30,000	30,000
Bathurst Garage - Drain	-	-	-	30,000	30,000
	-	-	-	60,000	60,000
Office Equipment:					
Back-up Server & VMWare @BBDE (shared costs)	5,300	-	-	-	-
VMWare for Township Office	13,915	-	-	-	-
Great Plains Financial System Upgrade (Business)	2,240	-	-	-	-
Fall River Room projector, screen, etc.	4,660	-	-	-	-
Postage Machine	-	-	-	6,650	6,650
	26,114	-	-	6,650	-

TAY VALLEY TOWNSHIP				Increased Revenue	
2017 DRAFT OPERATING AND CAPITAL BUDGET				Decreased Revenue	
REVENUES				Grant Offset	
	2015	2016	2016 YTD	2017	BUDGET
	YEAR END	BUDGET	SEPT. 30/16	BUDGET	CHANGES
					\$
Waste Sites:					
Glen Tay - Compactor (additional)	-	40,000	-	40,000	-
Glen Tay - Fencing	-	6,000	-	-	(6,000)
	-	46,000	-	40,000	(6,000)
Special Contingency:					
Solar Project - Joint Project with County	5,000				
Fencing - McVeigh Pit - required	-	-	-	5,500	5,500
Re-Use Centre	249	-	-	-	-
	5,249	0	0	5,500	5,500
Parkland Reserve:					
Tennis Court/Outdoor Rink Repairs -2017 Pending	-	20,000	-	20,000	-
	-	20,000	-	20,000	-
Total Infrastructure - New and Replacement	1,174,698	1,082,540	-	827,350	255,190
Operating Reserves:					
Contingency - tax reduction	37,500	25,000	-	25,000	-
200th Anniversary	-	10,761	-	-	(10,761)
Source Water Protection Reserve	7,342	10,000	-	10,000	-
Official Plan / Zoning By-law Reserve	11,121	10,000	-	10,000	-
Long Term Financial Plan - Asset Management Plan Enh	-	10,000	-	-	(10,000)
Elections	1,343	1,500	-	1,500	-
	57,306	67,261	-	46,500	20,761
TOTAL REVENUES	7,616,120	7,790,005	6,262,748	7,560,389	229,616

TAY VALLEY TOWNSHIP

Prior Years Requests Approved from Outside Agencies

	2015	2016	2016
BUDGET - Governance - Community Relations	\$ 16,750	\$ 16,250	\$ 16,250
	TOTAL REQUESTS APPROVED	AMOUNTS REQUESTED	APPROVED
TOTAL REQUESTS	\$ 14,250	\$ 15,800	\$ 14,800
The Table Community Food Centre	2,500	3,500	3,500
Big Brothers Big Sisters	3,000	3,000	3,000
Municipal Drug Strategy Network Days	250	200	200
Rideau Ferry Yacht Club - "International Vintage Race Boat Regatta"	1,000	-	0
Youth Activity Kommittee (YAK)	6,000	6,000	6,000
Fallbrook Assoc. - (Plus portable toilet @\$250 and staff time to clean up ball field after event)	500	600	600
Lanark County Community Justice Program	-	2,000	1,000
Municipal Drug Strategy Committee (2016 Budget amount reallocated as Committee of Council not a Contribution)	500	-	0
Donation in Lieu of Christmas Cards	500	500	500
**Remaining Funds for Additional Awards	\$2,500	\$450	\$1,450
	2015	2016	2016
BUDGET - Tourism - Grants & Contributions	\$ 2,750	\$ 2,250	\$ 2,250
	TOTAL REQUESTS APPROVED	AMOUNTS REQUESTED	APPROVED
TOTAL REQUESTS	\$ 2,750	\$ 2,000	\$ 2,000
Perth & District Chamber of Commerce <i>(includes membership \$500 - 2016 Membership portion budget allocation moved - actual request was \$1,500)</i>	1,750	1,000	0
Rideau Heritage Route Tourism	1,000	1,000	1,000
200th Anniversary Celebrations			1,000
Remaining Funds for Additional Awards	\$0	\$250	\$250
**Remaining Funds for Additional Awards throughout the year			
Memorial Donations			

TAY VALLEY TOWNSHIP							
DRAFT RESERVE FUNDS, RESERVES & DEFERRED REVENUES							
	Balance at Dec 31 '15	2016 Revenue	Anticipated Expenses for 2016	Estimated Balance at Dec 31 '16	2017 Revenue	Draft Anticipated Expenses for 2017	Estimated Balance at Dec 31 '17
<u>Infrastructure Reserve Funds & Reserves</u>							
Federal Gas Tax Reserve Fund	185,046	169,380	-	354,426	169,380	-	523,806
Northland Solar Farm Reserve	136,676	-	-	136,676	-	-	136,676
Infrastructure Reserve	4,745	-	2,500	2,245	-	-	2,245
Improve Municipal Building Access Reserve	34,129	-	-	34,129	-	-	34,129
Office Equipment Reserve	8,609	10,500	585	18,524	10,500	6,650	22,374
Maberly Community Hall	38,191	5,200	-	43,391	5,200	-	48,591
Recreation Program Reserve	32,031	2,100	-	34,131	2,100	-	36,231
Recreation Equipment Reserve	-	11,200	-	11,200	11,200	-	22,400
Recreation Fund Raising Reserve	4,219	-	-	4,219	-	-	4,219
South Sherbrooke Fire Department Reserve	439,560	52,300	491,860	(0)	52,300	52,300	(0)
Waste Sites Reserve	48,528	3,100	3,086	48,542	3,100	40,000	11,642
Road Equipment Reserve	512,362	131,800	99,485	544,677	131,800	278,000	398,477
Road Construction Reserve	668,179	287,500	314,544	641,135	287,500	189,200	739,435
Cemetery Reserve	7,753	500	-	8,253	500	-	8,753
Bridge Construction	468,373	129,500	-	597,873	129,500	228,000	499,373
Township Office / Garage Reserve	56,141	10,500	-	66,641	10,500	30,000	47,141
Burgess Hall / Garage Reserve	46,137	5,200	-	51,337	5,200	30,000	26,537
Sherbrooke Garage Reserve	50,761	-	-	50,761	-	-	50,761
Salt Sheds Reserve	84,413	10,400	-	94,813	10,400	-	105,213
	2,825,852	829,180	912,060	2,742,972	829,180	854,150	2,718,002
<u>Operating Reserves</u>							
	-						
200th Anniversary Reserve	8,429	2,500	10,929	0	-	-	0
Asset Management Plan Reserve	10,000	5,000	10,000	5,000	5,000	-	10,000
Election Reserve	7,157	8,500	1,500	14,157	8,500	1,500	21,157
Official Plan / Zoning By-Law Reserve	14,105	10,000	10,000	14,105	10,000	10,000	14,105
Source Water Protection	18,391	-	-	25,733	-	10,000	15,733
Insurance Reserve	30,000	-	-	30,000	-	-	30,000
Working Funds	450,000	-	-	450,000	-	-	450,000
	538,082	26,000	32,429	538,995	23,500	21,500	540,995
<u>Contingency Reserves</u>							
Contingency	416,039	-	25,000	391,039	-	25,000	366,039
Special Contingency Reserve	228,085	-	-	228,085	-	5,500	222,585
	644,124	-	25,000	619,124	-	30,500	588,624
GRAND TOTAL	4,008,057	855,180	969,489	3,901,090	852,680	906,150	3,847,620
<u>Deferred Revenues</u>							
		<i>Estimate</i>			<i>Estimate</i>		<i>Estimate</i>
Development Charges	235,739	27,000	-	262,739	27,000	-	289,739
Cash-in-lieu of Parkland	44,545	1,800	-	46,345	1,800	20,000	28,145
	280,284	28,800	-	309,084	28,800	20,000	317,884