



DRUMMOND/NORTH ELSLEY TAY VALLEY FIRE RESCUE

AGENDA

Thursday, September 8th, 2022 – 6:00 p.m.
South Sherbrooke Station – Training Room
22110 Highway 7, Maberly, Ontario

6:00 p.m. *Fire Board Meeting*

Chair: Councilor Mick Wicklum

1. **CALL TO ORDER**
2. **AMENDMENTS/APPROVAL OF AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF MINUTES**

- i) **Minutes – June 9, 2022 – *attached page 5.***

Suggested Recommendation:

“THAT, the minutes of the Drummond/North Elmsley Tay Valley Fire Rescue Board Meeting held on June 9, 2022 be approved as circulated.”

5. **DELEGATIONS & PRESENTATIONS**

- i) **Tour of the South Sherbrooke Training Center.**

6. **BUSINESS**

- i) **2022-2023 Snowplowing Contract.**
Fire Chief Greg Saunders.

Suggested Recommendation:

“THAT, the Snow Removal contract with Bosman’s All-Weather Property Maintenance be extended for a period of one (1) year.”

- ii) **Surplus ½ Ton Truck.**

Suggested Recommendation:

“THAT, the surplus ½ ton truck be sold to the Township of Drummond/North Elmsley for \$2,500 plus all transfer costs.”

iii) **Fire Department Social Night at Ecotay.**
Fire Chief Greg Saunders.

iv) **Open Air Burning By-Law.**
Fire Chief Greg Saunders

v) **2023 Draft Budget.**

Suggested Recommendation:

“THAT, the 2023 draft budget be approved as presented.”

vi) **Deputy Fire Chief Update.**
Darren Gibson, Deputy Fire Chief.

vii) **Fire Chief Update.**
Greg Saunders, Fire Chief.

7. NEW/OTHER BUSINESS

None.

8. IN-CAMERA

i) **CONFIDENTIAL: Identifiable Individual – Organizational Structure.**

Suggested Recommendation:

“THAT, the Fire Board move “in-camera” at _____ p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding the Organizational Structure;

AND THAT, the Fire Chief, Deputy Fire Chief and Administrative Assistant/Treasurer remain in the room.”

ii) **CONFIDENTIAL: Identifiable Individual – Performance Appraisals.**

Suggested Recommendation:

“THAT, the Fire Board move “in-camera” at _____ p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding a Performance Appraisals;

AND THAT, the Administrative Assistant/Treasurer remain in the room.”

9. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Proposed Meeting Date: TBD

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

11. ADJOURNMENT

MINUTES

DRUMMOND NORTH ELMSLEY TAY VALLEY FIRE BOARD MINUTES

Thursday, June 9, 2022

12:00 p.m.

BBD&E Station – 14 Sherbrooke Street East, Perth, Ontario
Training Room

ATTENDANCE:

Members Present: Chair, Councillor Mick Wicklum
Vice-Chair, Councillor Paul Coutts
Councillor John Matheson
Councillor Fred Dobbie
Councillor RoxAnne Darling

Staff Present: Greg Saunders, Fire Chief
Darren Gibson, Deputy Fire Chief
Megan Moore, Recording Secretary

Members & Staff Absent: Councillor Ray Scissons

1. CALL TO ORDER.

The meeting was called to order at 12:04 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA.

The agenda was approved as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST & GENERAL NATURE THEREOF.

None at this time.

4. APPROVAL OF MINUTES.

- i) **Minutes – April 28, 2022.**

RESOLUTION # FB2022-14

MOVED BY: RoxAnne Darling
SECONDED BY: Paul Coutts

“**THAT**, the minutes of the Drummond/North Elmsley Tay Valley Fire Board meeting held on April 28, 2022 be approved as presented.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS.

- i) **2021 Audited Financial Statements.**
Serena Deschamps, KMPG LLP

S. Deschamps reviewed the 2021 Audited Financial Statements that were attached to the agenda.

RESOLUTION # FB2022-15

MOVED BY: John Matheson
SECONDED BY: Fred Dobbie

“**THAT**, the 2021 audited financial statements for the Drummond/North Elmsley Tay Valley Fire Rescue be adopted as presented.”

ADOPTED

6. BUSINESS.

- i) **2022 Auditor Appointment.**

RESOLUTION # FB2022-16

MOVED BY: RoxAnne Darling
SECONDED BY: Paul Coutts

“**THAT**, KMPG LLP be appointed to complete the 2022 audit for the Drummond/North Elmsley Tay Valley Fire Rescue.”

ADOPTED

- i) **2021 Surplus Allotment.**
Greg Saunders, Fire Chief.

RESOLUTION # FB2022-17

MOVED BY: RoxAnne Darling
SECONDED BY: John Matheson

“**THAT**, the \$9,888 surplus from the 2021 Administration Budget be transferred to the Administration Reserve;

AND THAT, the \$40,642 surplus from the 2021 BBD&E Station Budget be transferred to the BBD&E Apparatus Reserve;

AND THAT, the \$47,939 surplus from the 2021 South Sherbrooke Station Budget be transferred to the South Sherbrooke Contingency Reserve.”

ADOPTED

- ii) **Deputy Fire Chief Update.**

Deputy Fire Chief D. Gibson provided a verbal update to the Fire Board.

- iii) **Fire Chief Update.**

Fire Chief G. Saunders provided a verbal update to the Fire Board.

7. NEW/OTHER BUSINESS.

None.

8. IN-CAMERA.

None.

9. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS.

Next Meeting: To be determined.

10. DEFERRED ITEMS.

**The following items will be discussed at the next and/or future meeting:*

- None.

11. ADJOURNMENT.

The Board adjourned at 1:38 p.m.