

TAY VALLEY TOWNSHIP

AGE FRIENDLY WORKING GROUP TERMS OF REFERENCE

In support of the inclusion of seniors in the Strategic Plan update, Tay Valley Township deems it appropriate to establish an Age Friendly Working Group.

MANDATE

The purpose of the Working Group is to provide advice and recommendations to Council to implement the recommendations in the Age Friendly Communities Plan to support senior residents of Tay Valley Township. To fulfill its mandate, it is anticipated that the Working Group will, among other tasks:

- Recommend to Council priority projects and activities.

Housing

- Allow co-housing and other innovative housing models in the Zoning By-Law
- Explore issues of income and affordability and possible solutions
- Encourage adaptable housing guidelines for all new residential development and require them for certain types of new multi-family residential construction
- Develop a Co-Housing model with Lanark County

Transportation

- Follow up on Lanark County's Transportation Master Plan to determine what is applicable to promoting age friendly transportation services in Tay Valley
- Implement paved shoulders for pedestrians or those using golf carts, etc. with priority on facilitating access to community hubs
- Improve streetscapes for safety and visibility at crossings
- Ensure the Township actively pursues the VIA rail opportunity for high speed connections to Ottawa.
- Provide a roving self-driving electric car
- Provide pedestrian and cycle infrastructure to promote active transportation with annual commitments to add 10km of additional sidewalks and new bus shelters
- Make sure the Township is allowing infrastructure that can take advantage of the most up to date transportation developments such as drone deliveries, Uber, self-driving cars, park and rides, car pooling
- Provide garbage pick up

Health

- Promote Lanark Leeds Grenville Health Unit and other programs such as *Stay on Your Feet, Falls Prevention, SafeTalk, etc.*
- Co-ordinate with the County on the issue of the Local Health Integration Network reorganization to ensure there is a Mississippi Rideau Tay Health Hub
- Promote preventative health care programs
- Offer health education workshops and seminars on health issues, including fire safety, elder abuse and fraud awareness provided by OPP and Fire services
- Support a sesquicentennial trails project
- Investigate a senior's check-in program for seniors who want to remain in their own home to ensure that they are okay, have food in the fridge, etc.

Social Inclusion

- Follow up with Lanark County and the Eastern Ontario Warden's Caucus to ensure there is good cell phone and broadband service for all residents in Tay Valley
- Provide more communication from the Township on information related to Health Services, recreation, interesting places and activities, internet accessibility
- Use all the news media in the area to reach residents not just the EMC; include social media such as the Township website, Facebook, twitter, etc.
- Create a regular seniors column in the local papers
- Encourage intergenerational story writing in the schools and put in the papers
- Waive Building Permit fees for Lanark Lodge Trail and subsequent related work
- Offer seniors gardening and community kitchen programs in conjunction with the Table
- Review recreation offerings for seniors in the Township and supported by the Township in Perth (e.g., tennis, badminton, lob ball, etc)
- Review fee structure for seniors programs
- Combine senior and children's programs in same space
- Continue support for Blue Skies Fiddle Orchestra and the Tay Valley Community Choir (an intergenerational opportunity)
- Offer free walking programs and guided group walks for seniors in local parks
- Provide a 211 Magnet (like Kingston made)
- Use Mills Corporation's Community Asset mapping template
- Co-ordinate with the Upper Canada District Schoolboard on the use of Glen Tay School as an intergenerational community facility; provide a TVT seniors' centre housed in an active elementary school or with a day care, etc.
- Develop smaller centres for drop in activity; rethink our community centres for the 21st century

- Create opportunities for the Table to reach rural areas as it is too far away for some to access
- Facilitate seniors sharing skills – preserving, gardening, cooking
- Encourage rural mail delivery
- Partner with Community Alliance for Refugee Resettlement (CARR) to promote recreation for new immigrant seniors
- Perform an accessibility audit of recreational facilities
- Provide infrastructure for pop-up stores, mobile clinics and retail
- Publish a resource guide that lists organizations offering services to seniors
- Improve the system in Council Chambers to accommodate those with auditory challenges
- Facilitate intergenerational community dialogues bringing teens and seniors together to work on community projects
- Involve older persons in advisory committees and task forces
- Promote transportation, companion shopping and income tax assistance volunteer service programs offered to seniors

REPORTING RESPONSIBILITY

The Working Group will communicate its findings and recommendations to the Committee of the Whole. Attendance and agenda topics will be coordinated through the Planner or designate. In-year updates from the Working Group will be communicated to the Committee of the Whole on a regular basis by the Council Member representative.

MEMBERSHIP

The Working Group shall comprise a minimum of five (5) members appointed by Council with representation from the three Township wards where possible. Replacement members can be appointed, if needed, during the course of the term. One member shall be a Council Member, who will also serve as Chair. The Planner shall act as a resource person to the Working Group.

MEETINGS

The Working Group will meet at least quarterly or at the call of the Chair or Planner (or designate). Agendas will be posted on the Township website one week prior to the meeting. The Planner or designate will serve as Recording Secretary. Meeting Minutes will record those members in attendance and any topics discussed. A quorum of members (majority) will be required for a meeting to take place. All meetings will be open to the public. Meetings will generally occur at the Municipal Office.

TERM

The term of appointment shall be for the term of Council at the pleasure of Council and re-appointment is encouraged to facilitate continuity.