



HERITAGE PROPERTY SELECTION COMMITTEE AGENDA

Thursday, November 25, 2021 – 5:00 p.m.
Virtual Meeting

<https://global.gotomeeting.com/join/336310349>

Members of the Public:

Meetings are held using GoToMeeting - Video Conferencing. By clicking the link above (allow extra time for downloading the program if it is the first time you have used GoToMeeting on your device), you will be able to see the agenda, see Members of Council and hear the proceedings of the meeting. Please ensure the volume on your device is **on** and **turned up** to hear the meeting. The Public is asked to ensure that their mic and camera buttons are off for the entire meeting.

Video Conference Participation Etiquette

- a meeting via video conference shall never be treated differently than a meeting in person, whereby all attendees shall abide by proper meeting procedure and etiquette;
 - we ask that all public attendees mute their cameras and mics; doing so will eliminate any background noise and create a much more seamless process (for Members only - if/when you wish to speak during the meeting, you will simply unmute your mic and upon completion of your thought, please re-mute)
 - the Chair will call the meeting to order at the time indicated on the agenda;
 - roll call will be completed visually by the Chair;
 - the Chair will then remind all attendees to place their devices on mute
 - as the Chair moves through the agenda, he will call on the appropriate staff person to speak to their reports;
 - we request that you retain your questions until the end of the report, at which time the Chair will ask if anyone has questions;
 - just as during an in-person meeting, members will be required to raise their hand and the Chair will call on you to speak;
 - when the Chair calls a vote, you will raise your hand for the vote in favour and then in opposition, if necessary.
-

Chair, David Taylor

1. CALL TO ORDER

- i) Roll Call

2. AMENDMENTS/APPROVAL OF AGENDA

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

4. APPROVAL OF MINUTES

- i) Minutes – August 3rd, 2021 – *attached, page 4.*

Suggested Recommendation:

“THAT, the minutes of the Heritage Property Selection Committee Meeting held on August 3rd, 2021 be approved as circulated.”

5. DELEGATIONS & PRESENTATIONS

None.

6. BUSINESS

None.

7. APPLICATION REVIEW

- i) Allan Farm – *attached, page 8.*

8. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Next Meeting: To be determined.

Proposed Agenda Items: None at this time.

9. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- None.

10. ADJOURNMENT

MINUTES

HERITAGE PROPERTY SELECTION COMMITTEE MINUTES

Tuesday, August 3, 2021
5:00 p.m.
Virtual Meeting

ATTENDANCE:

Members Present: Chair, David Taylor
Brenda Kennett
Ted Parkinson
Karen Prytula
Susan Code McDougall (arrived at 5:19 p.m.)

Staff Present: Marie White, Administrative Assistant/Recording Secretary

Members/Staff Absent: Steve Scott
Eddie Edmundson

1. CALL TO ORDER

The meeting was called to order at 5:02 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF THE AGENDA

The agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

i) **Minutes of the November 26th, 2019 Meeting.**

The minutes of the Heritage Property Selection Committee Meeting held on November 26th, 2019 were approved as circulated.

ii) **Minutes of the June 15th, 2021 Meeting.**

The minutes of the Heritage Property Selection Committee Meeting held on June 15, 2021 were approved as circulated.

5. DELEGATIONS & PRESENTATIONS

None.

6. BUSINESS

i) **Encouraging More Applications (and Potential Candidates).**

The Chair, David Taylor, suggested that Members of the Committee may contribute ideas to create a list of potential properties for consideration by the Committee. Discussion included advertising opportunities, publicity by way of Council discussions at public meetings, promotion through the Township website, newsfeed, posts on the Township Facebook page, content in the 2022 Tay Valley Information Guide, and working with local media. Further discussion included the option to consider developing an advocacy plan, (eg. As included in The Perth & District Union Public Library Strategic Plan 2017-21 for the Friends of The Perth & District Union Public Library), listing key messages.

The following activities will encourage more applications and awareness among potential candidates of the Heritage Properties program:

- Discussion at Council meetings
- Prominent location on the Tay Valley Township website
- Suggestions for candidates from Committee members
- Upon recognition of a property, provide photographs and information to the media
- If and when display ads are obtained by Tay Valley Township, the Heritage Properties program be mentioned

Susan Code McDougall arrived at 5:19 p.m.

ii) **Heritage Properties Web Page Profile.**

<https://www.tayvalleytwp.ca/en/discover-tay-valley/historic-structures.aspx>

Staff provided an overview of the new Tay Valley Township website with a focus on the pages related to Heritage Properties. Discussion took place regarding the attractive and engaging format of the History and Historic Sites page, the increased prominence of the Heritage Properties program, and that the differentiation between current programs and historical information is considered a great improvement. Further, the addition of the map link on the Heritage Properties page is helpful for planning purposes as the map displays the properties' locations in relationship to other sites in the Township. Members of the Committee agree that the Heritage Properties Program information is well positioned on the new website.

iii) **New Maberly Fall River Park - Interpretive Panel.**

Chair David Taylor advised Members present that there is an opportunity to be involved in the development of the content for an interpretive panel at Maberly Fall River Park. Much like the Interpretive Panel at John Miller Park, it will include a general history of the Maberly area, a comprehensive map (if

available) and photos. David Taylor has reached out to 5 groups for Indigenous consultation, and will share the draft with Committee Members as information.

iv) **Committee Mandate Options.**

An informal discussion took place about the possibility of supporting Tay Valley Council and Staff regarding heritage matters. There is interest to support Council and Staff as needed.

7. APPLICATION REVIEW

i) **Bowes Mills and Private Residence.**

The Committee agreed that the Bowes Mills and Private Residence meet the historical criteria of a Heritage Property, and approved the Bowes Mills and Private Residence for recognition as a Tay Valley Township Heritage Property.

A PowerPoint presentation will be made at the August 24, 2021 meeting of Council.

ii) **Ritchie Mill and Residence.**

The Committee agreed that the Ritchie Mill meets the historical criteria of a Heritage Property, and approved Ritchie Mill for recognition as a Tay Valley Township Heritage Property.

A PowerPoint presentation will be made at the August 24, 2021 meeting of Council.

8. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Next Meeting: To be determined.

Proposed Agenda Items: None at this time.

9. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

None.

10. ADJOURNMENT

The meeting adjourned at 5:54 p.m.

APPLICATIONS

Heritage Property Recognition Program

With its long and diverse indigenous and settler history, Tay Valley Township has a wealth of heritage structures and properties that define our contemporary community and provide a tangible reminder of our past. In response to requests from the community, the municipality has instituted the Heritage Property's Recognition Program. Residents may propose a property to receive a certificate and legacy plaque, recognizing its contribution to our history and our area. This program complements the Legacy Farm Program launched in 2016 for the 200th Anniversary celebration, and the Legacy Cottage Program which was a Canada 150 initiative.

The Heritage Property Recognition Program recognizes properties in Tay Valley Township that have historic or cultural importance to the general township community, beyond any significance to a family or organization. The objective is to commemorate properties; it does not place legal or municipal restrictions on the property as a result.

This is a voluntary program, based on applications from residents. Applications are reviewed by the Heritage Property Selection Committee. An approved property will receive an official certificate from the Township, and applicants will have the option of purchasing a plaque that can be placed in a suitable location determined in discussion with the Committee.

The types of properties to be recognized in the program are:

Residential, commercial, agricultural or industrial buildings that have historic, architectural or cultural significance to the community

Examples:

- The home of a person who had a significant role in the township
- A building that served as a known community retail centre for a hamlet, such as a post office or general store
- A building that housed an early mill, factory or school

Heritage and cultural structures, such as monuments, cemetery markers, bridges, ruins, and fences

Examples:

- The cemetery monument of a person who had an impact on the early community, perhaps as a politician or a leader in an organization (e.g. Women's Institute)
- The ruins of an early grist mill or sawmill
- An early, known trestle bridge

Heritage landscapes and archaeological sites (properties need not have a structure)

Examples:

- An early mine site
- The site of an early industrial operation
- The location of a documented indigenous trail

For this program, the term 'properties' does not include written property, works of art, goods, or concepts and ideas.

Online Cultural/Historical Map Listing: The Township's website includes a Community and Culture map that highlights many local properties that have historic interest or current activities. The application asks the owner's permission to include the Heritage Property site and description on the map.

Township Tourism Guides: The Township will be developing tourism guides that may include walking or driving tours. The application asks if the Heritage Property may be visited or viewed by the public. This is not a requirement of the program. The applicant/owner may limit visits by specifying a specific time period, or viewing only from the road, or other limits.

Deadline for Applications: This is an ongoing program.

Criteria for Approval: Because each property generally has a unique character and history, each application will be assessed subjectively on its individual merits, rather than against a set of prescribed criteria. For example, the age of a potential historic structure or site could be considered relevant, but potential historic structures or sites are not required to meet any required minimum age.

Application: The application should include documentation explaining why the property should be recognized (photos, map, survey, documents).

The property owner must indicate written approval for an application submitted by someone else (see page 2 of the application form).

For more information, please contact:
Planning Assistant, Tay Valley Township
planningassistant@tayvalleytwp.ca
Tel. 613-267-5353, ext. 129

Submit application to:
Heritage Property Selection Committee
Tay Valley Township
217 Harper Road, Perth ON K7H 3C6



This initiative is made possible by the Community Fund for Canada's 150th, collaboration between Perth & District Community Foundation, the Government of Canada, and extraordinary leaders from coast to coast to coast.





Heritage Property Recognition Program Application Form

Please read the program information before filling out this application

TYPE OF PROPERTY
(check or explain the type of property)

<i>Building</i>		<i>Structure</i>		<i>Landscape or Property only</i>	
<input checked="" type="checkbox"/>	Residence		Monument		Archaeological
<input checked="" type="checkbox"/>	Agricultural		Cemetery marker		Cultural
	Commercial		Bridge	<input checked="" type="checkbox"/>	Historical
	Industrial		Ruin		
	Other (explain briefly)		Other (explain briefly)		Other (explain briefly)

Describe the property and reason for application (use a separate page if required):

5th generation dairy farm (2021)
Allan family settled here from England in 1824 I believe (I am sure you have records to confirm this)

Supporting documentation enclosed (circle one): yes no

LOCATION OF PROPERTY

Lot: 6 Concession: 10 circle one: Bathurst North Burgess South Sherbrooke

Address: 620 ALLANS SIDE RD

Municipality: TAY VALLEY Postal Code: K7H3C5

APPLICANT

Name(s): ANDREW AND LAURIE ALLAN

Address: 620 ALLANS SIDE RD

Municipality: TAY VALLEY Postal Code: K7H3C5

Telephone: 6132679787 E-Mail: laurie.allan@sunlife.com

OWNER, IF DIFFERENT THAN APPLICANT

Name(s): _____

Address: _____

Municipality: _____ Postal Code: _____

Telephone: _____ E-Mail: _____

To the best of my knowledge the above information is accurate.

I give permission for the applicant to make this application.

The property may be listed on the Municipality's Online Cultural/Historical Map: yes no

The property may be visited or viewed by the public: yes no
Explanation of viewing limitations: _____

Owner Signature _____ ANDREW AND LAURIE ALLAN _____ Date JULY 28, 2021 _____

When approved, a certificate will be issued. **To order a plaque for indoor or outdoor display, please enclose a cheque for \$60 payable to Tay Valley Township.**

The information on this form will be kept confidential and used only for the Heritage Property Recognition Program. The final decision regarding the eligibility of applications will be made based on the information provided. Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act. Questions about the collection of Information should be directed to the Clerk at Tay Valley Township, 217 Harper Road, Perth ON K7H 3C6, or 613-267-5353 extension 130, or clerk@tayvalleytwp.ca

**For more information, please contact:
Planning Assistant, Tay Valley Township
planningassistant@tayvalleytwp.ca Tel. 613-267-5353, ext. 129
Submit application to:
Heritage Property Recognition Program, Tay Valley Township, 217 Harper Road
Perth ON K7H 3C6**



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Appendix to Heritage Property Recognition Application

History of the Allan Family Farm and Residence

620 Allans Road, North Burgess, SW1/2 Lot 6, Con 10

The Property and Residence

The Deed for this property, which is the SW ½ of Lot 6, Con 10 in North Burgess, was acquired from the Crown in 1824 by **John Allan**, who had recently arrived from Scotland.

All of this 100-acre Lot, with the exception of two separated parts that are described later, has remained in the Allan family from that time to the present day. John and Ann Allan and their five children farmed the property for over 40 years. In 1866, the farm was passed to their eighth son, **Andrew Allan**. Other family members over the years have included **Agnes Allan**, **George G. Allan**, **Richard S. Allan**, **John & Anabella Allan**, and **Andrew A. & Catherine B. Allan**.

Since 2001, the farm has been operated by the fifth generation of the Allan family to be on the property, **Andrew and Laurie Allan**. A list of the family members who owned the property over the years is provided at the end of the Appendix.

A side note on the local milling industry - **Andrew A. Allan**, who owned the property from 1916 to 1963, purchased the **Ritchie Mill** from **Carl Adams** in 1963 and operated it until 1970.

Two part lots were separated over the years, including a small lot transferred to the school board in 1874. A second lot adjacent to the school property was separated for a private home in 1960, which remains today.

In 2016, the Allan Family farm was recognised as a legacy farm by Tay Valley Township under the **200th Anniversary Legacy Farms Program**.

The Family Residences

John and Ann Allan's original home on the property, a 20' by 30' log house, is still standing (see photo below). The building was used later as the farm blacksmith shop, and the 'smithy' furnace and accessories, including the bellows, are still in place.

Presumably, John and Ann Allan built the impressive stone residence in the mid-1800s (photo below). The home, which remains the Allan family home today, has been beautifully maintained over the years, retaining its original 19th century architecture.

North Burgess School S. S. # 7 - 1874

The Allan family farm property hosted North Burgess school, S.S. # 7, from 1874, when Andrew Allan transferred a ½-acre lot to local School Trustees (on Allans Road, 112 m. from the Scotch Line). The school was built by John McLennan. The first teacher was Wm. Parker, and, in 1900, one of the Allan family children, Phemie, taught at the school (photo below).

The school served the area until 1968, when it was amalgamated with other area schools into the Glen Tay School. The schoolhouse building was later sold and moved to a private property (Photo below shows the school re-cycled into a new use).

The school lot was transferred back to the Allan family in 1996, by the **Bathurst & South Sherbrooke School Board**.

Land Transfers for the SW ½ Lot 6, Con 10 - 1824 to Present

- 1824-1866/67 John & Ann Allan
- 1866/67-1874 Andrew Allan
- 1874 – School Part Lot transferred
- 1910-1916 Agnes Allan
- 1916-1963 Andrew A. & Catherine B. Allan
- 1960 – Second part lot is separated (adjacent to the school lot)
- 1963-1995 David A. & Iris Allan
- 1995- Andrew Arthur Allan
- 1996 – School Lot transferred from Bathurst & S. Sherbrooke School Board



(Allan family photo)



Allan Family Residence

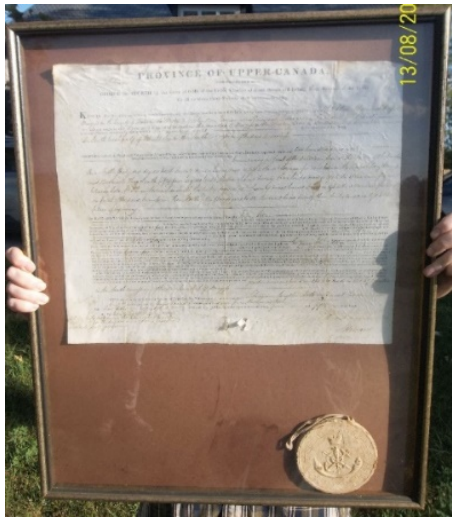


Original Log Home



CENTRE SCHOOL, SCOTCH LINE, in 1900. Front row: Phemie Allan, teacher, Christine Moodie, Katie Allan, Laura Ferris, Henrietta MacDonald, Lena Wiltzie, Hazel Wilson, Reba Moodie, Christie Moodie, Douglas Moodie, Alice Poole, Ross Ferris, Edna Poole, Bella Ferris. Back Row: Arthur Oatway, George Gallagher, Hector MacDonald, Earl Wilson, Lizzie Farnel (in front), Richard Allan, Andrew Allan, Ro Allan, Cliff Wiltzie, Allie Moodie, Meville Allan, Garvill Cowie.

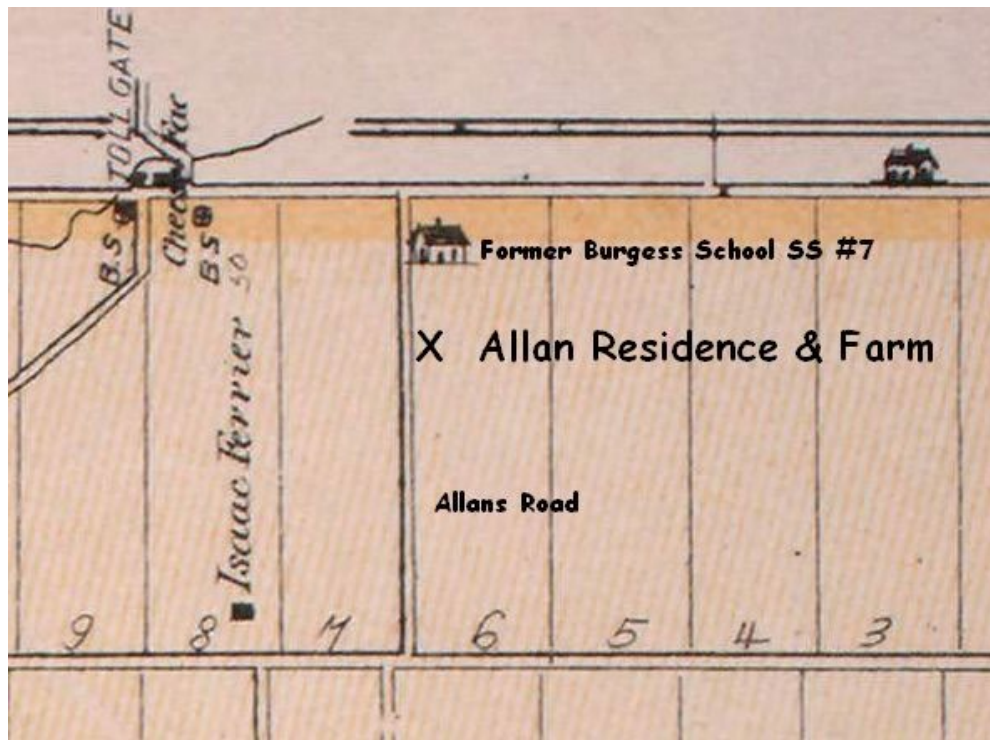
**S.S. # 7 Class 1900
Teacher Phemie Allan, left
(Perth Courier)**



Original Land Patent 1824
(Allan family photo)



S. S. # 7 building – in 2016
(D. Taylor photo)



Allan Farm, Between Scotch Line and Ferrier Road
North Burgess Historical Atlas 1880