



PUBLIC WORKS OPERATIONS SUPERVISOR

Reporting to the Public Works Manager, the Operations Supervisor will be responsible for directing, supervising and assisting in the operational activities for the maintenance and construction of the Municipality's infrastructure, including coordinating, monitoring, supervising and reporting the work of contractors working on municipal infrastructure, monitoring weather conditions and conducting road patrols, supervising and directing department staff, investigating and responding to service requests, taking a lead role in conducting inspections and maintaining equipment in a safe operating condition, and processing entrance and civic address applications.

The Township is seeking a motivated and results oriented individual to join our team with solid knowledge of municipal legislation and practices, excellent communication/interpersonal skills and working knowledge of MS Office suite software, GIS, as well as training in traffic control, WHMIS, chainsaw operation, propane handling and basic knowledge in surveying. The ideal candidate will have acquired related post-secondary education sufficient to acquire a sound knowledge of public works practices and procedures normally acquired through a 2-3 year college program and/or municipal training or an equivalent combination of education, training and experience, plus a valid "DZ" License. Industry specific training is required to develop a solid understanding of public works operations. A Road Supervisor – Senior (CRS-S) certification would be considered an asset.

The full position mandate is available on the Township website. The 2020 salary range is \$57,907 to \$64,334 (for a 40-hour work week) and a competitive benefit package makes this an attractive full-time permanent position for the right candidate.

Please submit a cover letter and resume no later than **12:00 p.m. on Wednesday, November 4, 2020** in confidence to:

Tay Valley Township
Amanda Mabo, Acting CAO/Clerk
217 Harper Road, Perth, ON, K7H 3C6
or e-mail: clerk@tayvalleytwp.ca

Tay Valley Township is an equal opportunity employer, committed to ensuring all candidates are able to participate in the interview process fully and equally. If contacted for employment, please let us know if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process.

We thank all applicants for their interest and only those selected for an interview will be contacted.

Personal information collected from applications is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, and will be used to determine qualifications for employment. Questions about the collection of Information should be directed to the Clerk at the address indicated above.