



TREASURER

Situated in the heart of Eastern Ontario's cottage country, Tay Valley Township is a community of picturesque hamlets and historic homesteads with an abundance of shoreline on thirty-two lakes. Located within a one-hour driving distance of both Ottawa and Kingston, it affords an opportunity to combine urban and rural lifestyles. The Township offers a unique work environment for an individual wishing to partner with Council and fellow employees in the delivery of municipal services to a population of 7,300 (permanent and seasonal).

Reporting to the Chief Administrative Officer, the Treasurer will be a key member of the management team and will be responsible for the overall financial management of the Township including financial planning and forecasting, budgeting, asset management, property taxes and optimization of other revenues. The successful candidate will manage the Finance Department and provide financial leadership and advice to Council and staff to ensure the long term financial sustainability of the Township. The Treasurer will provide financial analysis of programs, projects and proposed initiatives; deliver timely and reliable financial information and oversee the financial management systems to support strategic financial decisions.

The Township is seeking a motivated and results oriented individual to join our team with solid knowledge of municipal legislation and financial practices, provincial/federal funding programs, and excellent communication and interpersonal skills. The ideal candidate will have acquired related post-secondary education, have a professional accounting designation (CA, CMA, or CGA) and have a minimum of 5 years suitable management experience preferably in a municipal setting.

The full position mandate is available on the Township website at www.tayvalleytwp.ca. The salary range is \$79,000 to \$88,000 (for a 35 hour work week) and a competitive benefit package makes this an attractive full-time permanent position for the right candidate.

Please submit a cover letter and resume no later than **4:00 p.m. on Monday, April 29, 2019** in confidence to:

Tay Valley Township
Amanda Mabo, Acting Chief Administrative Officer/Clerk
217 Harper Road, Perth, ON, K7H 3C6
or e-mail: clerk@tayvalleytwp.ca

Tay Valley Township is an equal opportunity employer, committed to ensuring all candidates are able to participate in the interview process fully and equally. If contacted for employment, please let us know if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process.

We thank all applicants for their interest and only those selected for an interview will be contacted.

Personal information collected from applications is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, and will be used to determine qualifications for employment. Questions about the collection of information should be directed to the Clerk at the address indicated above.