



PUBLIC WORKS MANAGER

Situated in the heart of Eastern Ontario's cottage country, Tay Valley Township is a community of picturesque hamlets and historic homesteads with an abundance of shoreline on thirty-two lakes and eight rivers. Ideally located within a one-hour driving distance of both Ottawa and Kingston, it affords a tremendous opportunity to combine urban and rural lifestyles. The Township offers a unique working environment for an individual wishing to partner with Council and fellow employees in the delivery of high quality municipal services to a population of 11,500 permanent and seasonal residents. Candidates are encouraged to review the Township's Strategic Plan available at www.tayvalleytwp.ca

Reporting to the Chief Administrative Officer, the Public Works Manager will be a key member of the management team and will be responsible for the management and delivery of public works services including roads, bridges, solid waste management and fleet and facilities maintenance in accordance with legislative requirements and financial resources. The Manager will use strong communication skills to lead a staff compliment of 12 unionized employees while overseeing outsourced services (ex. engineering/drainage/waste site monitoring). The successful candidate will actively participate in budget preparation and will develop reports to Council in support of innovative, cost-effective and safe public works operations while offering leadership to partners and employees.

The Township is seeking a motivated and results oriented individual to join our team with solid knowledge of municipal legislation and practices, excellent communication/interpersonal skills and working knowledge of MS Office suite software. The ideal candidate will have acquired related post-secondary education and be a Certified Engineering Technician or Technologist and have a minimum of 5 years suitable management experience, preferably in a municipal setting. Candidates with a Certified Road Supervisor designation, combined with a demonstrated commitment to continuing education in public works and asset management, together with relevant experience will also be considered.

The full position mandate is available on the Township website. The 2017 salary range is \$80,000 to \$89,000 (for a 35 hour work week) and a competitive benefit package makes this an attractive full-time permanent position for the right candidate.

Please submit a cover letter and resume no later than **12:00 p.m. on Monday, November 6, 2017** in confidence to:

Tay Valley Township
Amanda Mabo, Clerk
217 Harper Road, Perth, ON, K7H 3C6
or e-mail: clerk@tayvalleytwp.ca

Tay Valley Township is an equal opportunity employer, committed to ensuring all candidates are able to participate in the interview process fully and equally. If contacted for employment, please let us know if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process.

We thank all applicants for their interest and only those selected for an interview will be contacted.

Personal information collected from applications is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, and will be used to determine qualifications for employment. Questions about the collection of information should be directed to the Clerk at the address indicated above.