



THE CORPORATION OF TAY VALLEY TOWNSHIP

TENDER FOR

TWO (2)

**2017 OR 2018 DIESEL, 4X4, DUAL DRIVE, DUAL STREAM,
WASTE/RECYCLING COLLECTION TRUCKS**

CONTRACT #2017-PW-001

TENDERS RECEIVED BY:

The Corporation of Tay Valley Township
217 Harper Road,
Perth, Ontario K7H 3C6

Attention: Amanda Mabo, Clerk

Telephone: 613-267-5353 ext. 130

Toll Free: 1-800-810-0161

Fax: 613-264-8516

E-mail: clerk@tayvalleytwp.ca

Website: www.tayvalleytwp.ca

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TENDER FOR TWO (2) 2017 OR 2018 DIESEL, 4X4, DUAL DRIVE, DUAL STREAM,
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PART "A" – INFORMATION TO BIDDERS

1. Tender Form

Sealed Tenders, clearly marked as to the contents, on the forms supplied by the Township, will be received, by the undersigned or his/her designated representative, at the Municipal Office, 217 Harper Road, Perth, Ontario, until **1:00 p.m.**, local time, as determined by the clock located on the computer in the reception area of the Municipal Office, on **Thursday, April 20th, 2017 for Two (2) 2017 or 2018 Diesel, 4x4, Dual Drive, Dual Stream, Waste/Recycling Collection Trucks.**

Tenders received after closing time will not be considered.

The Corporation of Tay Valley Township
217 Harper Road,
Perth, Ontario K7H 3C6

Attention: Amanda Mabo, Clerk

Telephone: 613-267-5353 ext. 130
Toll Free: 1-800-810-0161
Fax: 613-264-8516
E-mail: clerk@tayvalleytwp.ca

One copy of the **completed Form of Tender**, Part "D", on the forms provided, shall be submitted. All information shall be shown in the tender in the spaces provided, including the signature of the Bidder with his/her address and telephone number.

Tender Forms must be properly signed and witnessed, or signed, witnessed and sealed if the bidder is a Corporation. Tenders must be submitted, using the Tender Label – Form 5 (to be affixed on your Tender Envelope).

The Tender must be legible, written in ink or typewritten, where stipulated, with the unit price for every item and other entries clearly shown. Tenders which are incomplete, conditional or obscure or which contain erasures or alterations not properly initialed, or irregularities of any kind, may be rejected. Submissions must not be restricted by a statement added to The Corporation of Tay Valley's Form or by a covering letter, or by alterations to the form supplied, unless otherwise provided in Part "A" - Information to Bidders.

Tenders received by fax or email will be disqualified.

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PART "A" – INFORMATION TO BIDDERS

2. Harmonized Sales Tax

Harmonized Sales Tax (H.S.T.), or any other applicable taxes, will be paid **in addition** to the tendered price.

3. Insurance

The General Liability policy shall be underwritten by an insurer licensed to conduct business in the Province of Ontario and include but not be limited to the following:

- a) Third party bodily injury, personal injury and property damage, to an inclusive limit of not less than \$2,000,000 per occurrence.
- b) The Municipality shall be added as an additional insured.
- c) The policy shall contain a provision for cross liability and a severability of interest clause.
- d) The policy shall contain a provision for contractual liability – oral and written
- e) The policy shall provide the Municipality with 30 days' notice of cancellation or nonrenewal.
- f) Non-owned Automobile Coverage for a limit of not less than \$2,000,000 including contractual non-owned coverage.
- g) Contingent Employer's Liability.
- h) Broad Form Property Damage.

The Company acknowledges that he/she is an independent Contractor and shall, indemnify, protect and save harmless The Corporation of Tay Valley Township, its agents and employees from any and all damages, liabilities and claims of whatsoever nature arising out of the furnishing by the Company, its agents or employees of the materials and/or performing of the services covered by this Contract.

The Company remains responsible for maintaining the required insurance even if the certificates are never exchanged and/or requested.

The Contractor shall obtain and keep in force for the duration of this contract automobile insurance under a standard Automobile Policy with limits no less than \$2,000,000 in respect of each owned or leased licensed vehicle.

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4. Clarification of Documents

Any clarification of The Corporation of Tay Valley Township's documents required by the Bidder, prior to submission, shall be requested through the Township. Any such clarifications so given shall not, in any way, alter the Township's documents and the Company and The Corporation of Tay Valley Township agree that in no case shall oral arrangements be considered. No officer, agent or employee of the Township is authorized to alter, orally, any portion of these documents. During the period prior to submissions, alterations will be issued to Bidders as written Addenda. In the submission, the Bidder shall list all Addenda that were considered when the submission was prepared.

All questions shall be directed, in writing (by email) to the Clerk.

All questions/discrepancies identified must be sent to the Township at least three (3) business days prior to the submission due date.

Copies of all questions and answers and any addenda will be posted on the website no later than two (2) business days prior to the submission due date.

5. Contract Documents and Order of Precedence

The contract documents shall consist of all the pages of the Tender documents, issued by the Township, and the Company's submission. Do not remove any pages from the Township's Form.

These documents, and portions thereof, take precedence in the order in which they are named above, notwithstanding the chronological order in which they are issued or executed.

The intent of the Contract is that the Company shall supply equipment and materials or services complete and suitable for the Township's intended use.

None of the conditions contained in the Bidders standard or general conditions of sale shall be of any effect unless explicitly agreed to by the Township and set forth or specifically referred to therein.

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6. Withdrawal

A Submission may be withdrawn at any time prior to the closing date and time at the Bidder’s discretion. Withdrawal notification must be in written form, signed and must be submitted to the Clerk. No fax, telephone calls or emails will be accepted. After the official closing date and time, all Submissions received shall be irrevocable.

7. Public Opening

All submissions will be opened at the Municipal Office, 217 Harper Road, Perth, Ontario, on the same day and time as the closing date. All submissions will be deemed public documents and subject to public information requests.

8. Tender Results

The names of the Bidders and total bid prices will only be made available at the Tender Opening. After the Tender Opening, requests may be submitted to the Township for the results and only the names of the Bidders and total bid prices, as read out at the Tender Opening, will be given in the reply. Bid results will be posted on the Township’s Website at www.tayvalleytwp.ca within 48 hours of the Tender Opening.

9. Bid Acceptance

It shall be the policy of The Corporation Tay Valley Township (“Township”) that in any procurement of goods and services or construction invitations to tender by the Township, the Township reserves the right to reject an offer to supply goods and/or services or Tenders presented in response to the Township’s procurement processes where the Township determines, in its sole and unfettered discretion, that the entity making the offer has performed poorly on any Township contract during the previous five-year period. Township Council may remove a Company’s name from consideration for a contract under this Policy, for a period of up to five (5) years, on the basis of documented poor performance or non-performance on a Township Contract.

Unless otherwise specified in these Tender documents, this Tender constitutes an irrevocable offer to provide the goods and/or services described herein **for a period of ninety (90) calendar days** from the closing date of the receipt of Tenders. **The Township anticipates awarding the Contract no later than May 9th, 2017.**

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The Bidder may be required to show, in terms of experience and facilities, evidence of its ability, as well as that of any proposed subcontractor, to perform the work by the specified delivery date.

The Township reserves the right to award by item, or part thereof, groups of items, or parts thereof or all items of the Submission, and to award Contracts to one or more Bidders submitting identical prices, to accept or reject any Submission in whole or in part; to waive irregularities or omissions. If in so doing, the best interests of the Township will be served. No liability shall accrue to the Township for its decision in this regard.

The acceptance of any Submission is subject to appropriate funding acceptable to the Township.

The placing in the mail or delivery of a notice of award to the Company address, given in the Submission, shall constitute notice of acceptance of the Contract.

10. Assignment

The Company shall not assign the Contract, or any portion thereof, without the prior consent of the Township.

If the Township agrees to the assignment of the Contract, all Assignment Agreements will be prepared, at the sole cost of the Company, and under no circumstances will the Township be responsible for these costs.

11. Definitions

Wherever the words “Township” or “Corporation” appears in this Contract, it may be interpreted as meaning “The Corporation of Tay Valley Township”.

Wherever the words “Contractor”, “Constructor” or “Company” appears in this Contract, it may be interpreted as meaning “the successful Contractor”.

Wherever the words “Manager” or “Contract Administrator” or “Representative” appears in this Contract, it shall be interpreted as meaning the “The Public Works Manager” or such other officers as authorized by The Corporation of Tay Valley Township to act in any particular capacity.

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PART "A" – INFORMATION TO BIDDERS

12. Laws and Regulations

The Company shall comply with relevant, federal, provincial and municipal statutes, regulations and by-laws pertaining to the work and its performance. The Company shall be responsible for ensuring similar compliance by its suppliers and subcontractors.

The Contract shall be governed and interpreted in accordance with the laws of the Province of Ontario.

13. Health and Safety

The Company assumes full responsibility for conforming with all legislation regarding the safety of his/her employees and the public on this Contract and all notices required to comply with the legislation. The Company will be deemed to be the "Constructor" for the duration of this Contract.

Accordingly, all Companies shall:

- (a) Demonstrate establishment and maintenance of a health and safety program with objectives and standards consistent with applicable legislation.
- (b) Provide a copy of your Company's Health and Safety Policy, dated not later than **2017**, to be submitted with the Tender.
- (c) Provide a copy of the applicable WSIB Certificate of Clearance or equivalent (if the Bidder is from outside Ontario), prior to execution of the Contract agreement.

Upon request, at any time, from the awarding to the completion of the Contract, submit proof of fulfillment of the above noted.

14. Accessibility

The Company shall provide a declaration that they are compliant with the Accessibility for Ontarians with Disabilities Act and its Regulations, to be submitted with the Tender.

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15. Default by Company

If the Company commits any act of bankruptcy or if a receiver is appointed on account of its insolvency or in respect of any of its property or if the Company makes a general assignment for the benefit of its creditor, then, in any such case, the Township may, without notice; terminate the Contract.

If the Company fails to comply with any request, instruction or order of the Township or fails to pay its accounts or fails to comply with or persistently disregard statutes, regulations, by-laws or directives or relevant authorities relating to the work or fails to prosecute the work with skill and diligence or assigns or sublets the Contract without the Township's written consent or refuses to correct defective work or is otherwise in default in carrying out its part of any of the terms, conditions and obligations of the Contract, then, in any such case, the Township may, upon expiration of ten (10) days from the date of written notice to the Company, terminate the Contract.

Any termination of the Contract by the Township, as aforesaid, shall be without prejudice to any other rights or remedies the Township may have.

If the Township terminates the Contract, it is entitled to:

- Take possession of all of the work in progress and finish the work by whatever means the Township may deem appropriate under the circumstances.
- Withhold any further payments to the Company until its liability to the Township can be ascertained.
- Recover from the Company loss, damage and expense incurred by the Township by reason of the Company's default (which may be deducted from any monies due or becoming due to the Company, any balance to be paid by the Company to the Township).

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16. Contract Cancellation

The Township shall have the right, which may be exercised from time to time, to cancel any uncompleted or unperformed portion of the work or part thereof. In the event of such cancellation, the Township and the Company shall negotiate a settlement.

The Township shall not be liable to the Company for loss of anticipated profit on the cancelled portions of the work.

17. Tender Deposit

Each Tender shall be accompanied by a certified cheque in the amount of ten percent (10%) of the bid price payable to the Township, "Tay Valley Township". This shall be returned within ten (10) days of Tender Opening to all bidders except for the successful and second placed bidder. In the case of the second placed bidder this shall be returned upon start of contract by successful bidder. In the case of the successful Tender, this shall be returned after successful completion of the Contract. If a deposit percentage results in a fraction, it must be rounded up to the nearest dollar. If applicable, in subsequent years, sixty (60) days prior to the start of the work, the Township shall require a certified cheque, in the amount of 10%, for each subsequent year of the Contract. Please complete the attached **Tender Deposit Cheque – Method of Return – Form 4**.

18. Responsibility

The Township shall not be responsible for any liabilities, costs, expenses, loss or damage incurred, sustained or suffered by any Bidder prior to, subsequent to, or by reason of the acceptance or the non-acceptance of a Tender save as provided in the Contract. The Township reserves the right to reject any or all Tenders and to waive formalities as the interest of the Township may require without stating reasons, therefore, and the lowest or any Tender will not necessarily be accepted.

19. Lowest Bid

Lowest, or any Tender, not necessarily accepted.

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PART "A" – INFORMATION TO BIDDERS

20. Liquidated Damages

Liquidated damages shall be paid by the contractor if the delivery called for in the Tender is not completed within the time set out in the Tender, or by an amended date approved by the Municipality. The Contractor agrees to pay the Municipality liquidated damages at a sum of 2% of the total tender price per calendar day, for each day's delay in delivery.

21. Payments

- (a) The Company shall invoice the Township, "Tay Valley Township", upon delivery. The Township shall pay ninety percent (90%) of said invoice within thirty (30) days.
- (b) Payment by the Township, of the ten (10%) percent holdback, shall be made forty-five (45) days from the date of delivery.

Part or whole of this Contract is contingent upon the budget approval of the Township.

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PART "B" – GENERAL CONDITIONS

1. The unit shall be delivered **on or before October 20th, 2017, or on a date agreed to by both parties**, to the Township yard, 217 Harper Road, Perth, Ontario and if the unit is not received on or before the date indicated by the bidder on the tender form, the Township reserves the right to initiate "Liquidated Damages – Clause 20 - Part "A" – Information to Bidders".

2. The following specifications are prepared with the intention of providing a basis for securing competitive bids. Notwithstanding certain detail, equipment of similar design and construction will receive consideration if, in the opinion of the Municipality, it is considered to be suitable for the intended application and generally conforms to performance requirements. All bids on equipment not fully meeting the specifications shall be accompanied by a statement fully outlining any departures from the specifications and fully describing the equipment offered. Bidders must also complete the column indicated "Specify".

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PART “C” – SPECIAL CONDITIONS

1. This specification covers the supply of two (2) 19,500 lb. GVWR Cab and Chassis, diesel, 4 x 4 dual drive (left & right side drive) trucks complete with dual stream compactor box for collection.
2. This specification covers only the major details of a unit. It is the supplier's responsibility to deliver a fully equipped unit with compatible components to provide dependable efficient service.
3. No wiring is to be cut or spliced without written approval from the OEM or the Municipality.
4. No frame or structure is to be cut, welded or drilled without written approval from the OEM or the Municipality.
5. All wiring to be spliced must be soldered and covered with shrink tube.
6. All aftermarket installation, service and operators' manuals as well as warranty certificates must be forwarded to the Municipality.
7. A copy of the owners, parts, service, operators (2 copies), shop manuals (including complete wiring diagrams) and CDs will be forwarded to the Municipality.
8. All warranty certificates and the vehicle line ticket must be forwarded to the Municipality.
9. A complete list of all oils and filters must be forwarded to the Municipality.
10. Dealer will license the vehicle until December 31st, 2017. Do not include in the tender price. Invoice separately.
11. Unit will be delivered as a complete working unit to 217 Harper Road, Perth, Ontario, K7H 3C6.
12. Dealer will have the unit MTO certified.
13. Warranty and in service date will start the day the unit is delivered to 217 Harper Road, Perth, Ontario, K7H 3C6.

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PART "D" – FORM OF TENDER

DECLARATION

1. I _____, of, _____,

DECLARE that no person, firm or Corporation, other than the one whose signature or the signature of whose proper officers and seal is or are attached below, has any interest in this Tender or in the Contract proposed to be taken.

2. **I FURTHER DECLARE** that this Tender is made without any connections, knowledge, comparison of figures or arrangement with any other company, firm or person making a Tender for the same work and is in all respects fair and without collusion or fraud.

3. **I FURTHER DECLARE** that no member of the Township Council, or any Officer of the Township is or will become interested, directly or indirectly, as a contracting party or otherwise, in the performance of the Contract, or in the supplies, work or business to which it relates or any portion of the profits thereof, or any such supplies to be used therein or in any of the monies to be derived therefrom.

4. **I FURTHER DECLARE** that several matters stated in the said Tenders are in all respects true.

5. **I FURTHER DECLARE** that this offer is to continue open to acceptance until the formal contract is executed by the successful Company for the said Tender OR for a period of ninety (90) days after the closing date, whichever first occurs and that the Township may, at any time, within that period, without notice, accept this Submission whether any other Submission has been previously accepted.

6. **I FURTHER DECLARE** that the awarding of the contract based on this Tender by the Township shall be an acceptance of this Tender.

7. **I FURTHER DECLARE** that Addendum/Addenda No. _____, inclusive, has/have been received, and that all changes specified in the Addendum/Addenda have been included in the prices submitted. I do hereby tender and offer to enter into a Contract, to do all of the work and to furnish all necessary labour, machinery, tools, apparatus and other means of construction, and to provide, furnish, deliver, place and erect all materials mentioned and described or implied therein, to complete the work, herein described, in strict accordance with the plans, specifications and special provisions and to accept in full payment therefore, the sums calculated in accordance with the actual measured quantities, except where noted, at the unit prices set forth in the tender therein as follows:

Witness

Signature

Date

Name of Company

E-mail Address

Address

Name of Signing Authority for
Contract (Please print)

Telephone

_____ Initials

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PART “D” – FORM OF TENDER

SPECIFICATIONS AND CONFIRMATION FOR TRUCKS

CAB AND CHASSIS DIESEL WITH DUAL DRIVE AND DUAL STREAM RIGHT HAND SIDE LOADING REFUSE BODY

GENERAL

This specification describes a multipurpose dual stream municipal refuse/recycling compaction cab, chassis and box unit that is suitable for collection of municipal waste, recyclables or organics. The box unit shall be mounted on a conventional type truck and shall be capable of one-person operation. This unit shall be able to collect bags or cart containers manually or via a semi-automated proven self-loading container system that can be operated and powered by the vehicle to lift bags and/or dump carts into the box unit. All products to be of current production and in use for at least 3 years.

VEHICLE SPECIFICATIONS

CONFIRMATION

Vehicle supplied with suitable components to comply with the following specification or equivalent in all aspects:

YES: NO:
SPECIFY:

CAB & CHASSIS

The cab and chassis will be supplied with all standard equipment, plus all other equipment required in this specification.

YES: NO:
SPECIFY:

The unit shall be current production and include all standard equipment listed on the manufacturer’s specification sheets.

YES: NO:
SPECIFY:

5.0L or higher Diesel, 200 HP or higher, with Diesel Emission Fluid (DEF) and/or Selective Catalytic Reduction (SCR) Systems or equivalent as specified

YES: NO:
SPECIFY:

GVWR 19,500 lb minimum

YES: NO:
SPECIFY:

Diesel Engine – 200 HP, 450 LB-FT Min or equivalent as specified

YES: NO:
SPECIFY:

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6-Speed Automatic Transmission minimum	YES: SPECIFY:	NO:
4 x 4	YES: SPECIFY:	NO:
Super duty engine cooling package	YES: SPECIFY:	NO:
Regular Cab	YES: SPECIFY:	NO:
Cab to be painted WHITE to Original Manufactures specs	YES: SPECIFY:	NO:
Suspension: Heavy Duty	YES: SPECIFY:	NO:
Standard Interior Vinyl/Rubber Flooring (No Carpet)	YES: SPECIFY:	NO:
Bench Seating Cloth/Vinyl Dark Grey 40/20/40 with center storage or equivalent	YES: SPECIFY:	NO:
Dual sun visors shall be supplied	YES: SPECIFY:	NO:
Cab to axle length: 84 Inches (body installer to confirm) or equivalent	YES: SPECIFY:	NO:
Dual Drive (Right & Left)	YES: SPECIFY:	NO:
Equipped with Roof & Body Mounted Work Light(s) (LED)	YES: SPECIFY:	NO:
Lights to be manufacturer’s standard	YES: SPECIFY:	NO:

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All standard gauges shall be supplied	YES: SPECIFY:	NO:
Equipped with Utility Cabinet (see box unit specifications below)	YES: SPECIFY:	NO:
Heavy Duty Alternator (200 amps Minimum)	YES: SPECIFY:	NO:
Rear axle rating shall be minimum 14,000 lb.	YES: SPECIFY:	NO:
Front axle rating shall be 7,000 lb. minimum	YES: SPECIFY:	NO:
Rear Axle Ratio: 4.88 or higher	YES: SPECIFY:	NO:
Wheel and Tires: Seven (7), Michelin LTX AT or Equivalent, steel-belted Radial ply tires. Tire size 225/70R19.5.	YES: SPECIFY:	NO:
Transfer Case: Electric Shift-on-the Fly	YES: SPECIFY:	NO:
Steering and Brakes: Power Assisted. All wheel Anti-lock Braking system (ABS)	YES: SPECIFY:	NO:
Batteries: 2x 730 CC minimum, maintenance-free	YES: SPECIFY:	NO:

BOX CONTAINER

CONFIRMATION

Container Compactor Compatibility Statement

Bidder shall provide written confirmation from authorized Container Compactor distributor as to body compatibility to proposed chassis

YES: NO:
SPECIFY:

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PART “D” – FORM OF TENDER

DIMENSIONS

Overall total unit maximum length shall be maximum 300”	YES: SPECIFY:	NO:
Width of unit with bucket raised shall be 100” maximum	YES: SPECIFY:	NO:
Width of unit with bucket lowered shall be approx. 132” maximum	YES: SPECIFY:	NO:
Height of body only shall be approx. 80”	YES: SPECIFY:	NO:
Height of unit shall be approx. 122” when mounted on chassis	YES: SPECIFY:	NO:

BODY

CONFIRMATION

Front body section volume shall be approx. 6.5 cu yd. and rear section approx. 8.75 cu yd.	YES: SPECIFY:	NO:
Net body weight shall be approx. 5,000 lb.	YES: SPECIFY:	NO:
Loading bucket lip shall be right side (passenger side) and no more than 2”above chassis frame rail in the loading position.	YES: SPECIFY:	NO:
Loading buckets capacity shall be approx. 1,000 lb.	YES: SPECIFY:	NO:
Each loading bucket volume each section shall be 1/2 cu.yd. min. and supplied with protective liner to resist wear.	YES: SPECIFY:	NO:
Loading opening on right side shall be min. > 30 square feet	YES: SPECIFY:	NO:
Total loading opening shall be > 96” minimum	YES: SPECIFY:	NO:

_____ Initials

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Both loading buckets shall be integral part of the compaction process and operate in conjunction with each other	YES: SPECIFY:	NO:
The upper body to be constructed of high tensile min. 16 gauge steel	YES: SPECIFY:	NO:
Floor shall be constructed of min. 10 gauge steel	YES: SPECIFY:	NO:
Frame shall be constructed min. of 10 gauge steel tube	YES: SPECIFY:	NO:
Load & pack cycle shall not exceed 15 seconds @1600 engine RPM's	YES: SPECIFY:	NO:
Rear door shall be powered hydraulically for dumping and closing. Door shall be lined with protective coating to resist wear	YES: SPECIFY:	NO:
Safety bar shall be supplied to prevent the body from dropping while performing service.	YES: SPECIFY:	NO:

HYDRAULICS

CONFIRMATION

Hoist shall be double acting cylinder	YES: SPECIFY:	NO:
Dumping angle shall be 45 degrees	YES: SPECIFY:	NO:
Hoist capacity shall be 5 tons minimum	YES: SPECIFY:	NO:
Pump shall be gear type	YES: SPECIFY:	NO:
Pump output shall be min. 9 GPM @1200 Engine RPM minimum	YES: SPECIFY:	NO:

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Pump drive shall be PTO driven off the transmission with an clutch disconnect.	YES: NO: SPECIFY:	
A mechanism shall be utilized to prevent the PTO clutch from engaging when transmission is in forward or reverse.	YES: NO: SPECIFY:	
Hydraulic valves shall be proportional control type	YES: NO: SPECIFY:	
One valve shall control the dump cycle and one valve will control the compaction cycle.	YES: NO: SPECIFY:	
Valves and controls will be located on passenger side of body at back of chassis cab easily accessible for maintenance.	YES: NO: SPECIFY:	
Hydraulic System pressure shall be > 2,000 PSI maximum.	YES: NO: SPECIFY:	
An inline 35 micron (or less) pressure filter with min. 9 GPM capacity shall be installed in the return line.	YES: NO: SPECIFY:	

UTILITY CABINET

CONFIRMATION

Utility cabinet option requires an additional 24” CA	YES: NO: SPECIFY:	
Width shall be approx. 20”	YES: NO: SPECIFY:	
Cross Vehicle Width shall be approx. 84”	YES: NO: SPECIFY:	
Height of cabinet shall be approx. 64” maximum.	YES: NO: SPECIFY:	
Volume of cabinet shall be minimum 50 Cu Ft	YES: NO: SPECIFY:	
Weight of cabinet shall not exceed 500 lb	YES: NO: SPECIFY:	
Cabinet sides and doors shall be constructed with min. 16 gauge steel	YES: NO: SPECIFY:	

_____ Initials

**THE CORPORATION OF TAY VALLEY TOWNSHIP
TENDER FOR TWO (2) 2017 OR 2018 DIESEL, 4X4, DUAL DRIVE,
DUAL STREAM, WASTE/RECYCLING COLLECTION TRUCKS
CONTRACT #2017-PW-001**

PART “D” – FORM OF TENDER

Cabinet frame shall be min. 10 gauge formed and welded steel	YES:	NO:
	SPECIFY:	
3/4” plywood shelves shall be supplied	YES:	NO:
	SPECIFY:	
All latches and hinges shall be stainless steel	YES:	NO:
	SPECIFY:	

MISCELLANEOUS

CONFIRMATION

7-pin Trailer Plug	YES:	NO:
	SPECIFY:	
Two (2) 12 volt power outlets min	YES:	NO:
	SPECIFY:	
Exterior mirrors – two, extending and folding with lower convex, 12 volt heater and power adjustable from cab	YES:	NO:
	SPECIFY:	
Block Heater with cord – 115 volts, 400 watts, minimum	YES:	NO:
	SPECIFY:	
Jack – Wheel Wrench	YES:	NO:
	SPECIFY:	
Power Windows and Door Locks	YES:	NO:
	SPECIFY:	
Factory Installed Air Conditioning	YES:	NO:
	SPECIFY:	
AM/FM Radio	YES:	NO:
	SPECIFY:	
Equipped with plastic inserts over rear wheels/mud guards	YES:	NO:
	SPECIFY:	
Intermittent Wiper System Electric Washer Pump Supplied	YES:	NO:
	SPECIFY:	

**THE CORPORATION OF TAY VALLEY TOWNSHIP
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PART “D” – FORM OF TENDER

Tinted Windows	YES: SPECIFY:	NO:
Fog Lights	YES: SPECIFY:	NO:
Black Side Steps/ Running Boards	YES: SPECIFY:	NO:
C/W Cruise Control	YES: SPECIFY:	NO:
C/W Engine Shut Down Timer	YES: SPECIFY:	NO:
C/W Two Front Tow Hooks	YES: SPECIFY:	NO:
C/W Backup Beeper	YES: SPECIFY:	NO:
C/W Dry Chemical fire extinguisher (2.5 lb.) supplied and mounted	YES: SPECIFY:	NO:

PAINT

CONFIRMATION

Two coats of quality primer shall be applied to entire body structure	YES: SPECIFY:	NO:
Two coats of high grade finish paint to original manufacturers specifications shall be applied, colour WHITE.	YES: SPECIFY:	NO:

RUSTPROOFING

CONFIRMATION

Rustproofing by Ziebart or equivalent approved by The Public Works Manager	YES: SPECIFY:	NO:
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PART "D" – FORM OF TENDER

UNIT DEMONSTRATION AND PRODUCT BACKGROUND

Viewing of an existing operating unit shall be made available upon request for pre-purchase evaluation or approval.

Product background - the bidder shall advise:

- a) Names of other users of the equipment with at least two units in service for three or more years in a comparable application / climate / condition.

- b) The length of time the unit has been sold.

- c) The length of time the unit has been serviced by the bidder.

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PART "D" – FORM OF TENDER

WARRANTY

Please state warranty on body

Please state warranty on cab and chassis

The equipment shall include the standard manufacturer's one year warranty

An additional powertrain warranty shall be included FOB dealer for a total of five years /

5,000 hours. Include a description with the bid

Warranty shall be effective from Customers in service date

Warranty shall be FOB the customers shop

CONFIRMATION

YES: NO:

SPECIFY:

YES: NO:

SPECIFY:

YES: NO:

SPECIFY:

YES: NO:

SPECIFY:

DELIVERY

Delivery shall be FOB the Customer's shop

Delivery time frame after receipt of purchase

CONFIRMATION

YES: NO:

SPECIFY:

YES: NO:

SPECIFY:

**THE CORPORATION OF TAY VALLEY TOWNSHIP
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PART "D" – FORM OF TENDER

List three municipalities in Ontario that have purchased a similar machine in the last 2 years

1. _____
2. _____
3. _____

List location and contact information of Manufacturer's Parts Warehouse

Distance from Tay Valley Township to nearest fixed support location:

KMs: _____

Location: _____

PROVISIONAL ITEMS

Please show pricing for the following options separate from tender:

1. Vehicle operation training by manufacturer's technician: _____
2. Extended vehicle warranty option (specify length of time above 2 years): _____
3. Extended engine and drive train warranty option (specify length of time above 2 years): _____
4. Bluetooth: _____
5. High Pressure Spray Wash System: _____

**THE CORPORATION OF TAY VALLEY TOWNSHIP
TENDER FOR TWO (2) 2017 OR 2018 DIESEL, 4X4, DUAL DRIVE,
DUAL STREAM, WASTE/RECYCLING COLLECTION TRUCKS
CONTRACT #2017-PW-001**

PART “D” – FORM OF TENDER

I/We hereby agree to supply **two (2) 2017 or 2018 Diesel 4x4, Duel Drive, Dual Stream, Waste/Recycling Collection Trucks** complete in working condition in accordance with Parts “A”, “B” “C” and “D” of this tender for the following price:

MODEL: _____

MAKE: _____

YEAR: _____

DESCRIPTION	TOTAL PRICE Canadian \$
Supply two (2) 2017 or 2018 Diesel, 4x4, Duel Drive, Duel Stream, Waste/Recycling Collection Trucks	
Provisional Item #1 – Vehicle operation training by manufacturer’s technician	
Provisional Item #2 – Extended vehicle warranty option (specify length of time above 2 years)	
Provisional Item #3 – Extended engine and drive train warranty option (specify length of time above 2 years)	
Provisional Item #4 – Bluetooth	
Provisional Item #5 – High pressure spray wash	

The specified **cab and chassis** will be delivered to the Tay Valley Township garage, 217 Harper Road, Perth, Ontario on or before **October 20th, 2017, or on a date agreed to by both parties.**

Delivery Date: _____

Notes:

- i) HST will be paid in addition to the tendered price
- ii) Prices must be rounded to two decimal places only

THE CORPORATION OF TAY VALLEY TOWNSHIP
TENDER FOR TWO (2) 2017 OR 2018 DIESEL, 4X4, DUAL DRIVE,
DUAL STREAM, WASTE/RECYCLING COLLECTION TRUCKS
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PART "D" – FORM OF TENDER

TENDER DEPOSIT CHEQUE METHOD OF RETURN – FORM 4

Please complete this form indicating your preference
for returning your tender deposit cheque.

The Company will **pick up** cheque.
**A Township Staff Member will notify the Company when the
cheque is available for pick-up.**

If you are selecting this option, if possible, please provide the name of
the representative who will pick up the cheque.

Name: _____

Send cheque by **Purolator Courier**.
Note: courier charges will be the responsibility of the Company.
My Purolator Account #: _____

Send cheque by **Regular Mail**.

Company Name: _____

Signature of company representative

Date: _____

**THE CORPORATION OF TAY VALLEY TOWNSHIP
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CONTRACT #2017-PW-001**

PART "D" – FORM OF TENDER

CHECKLIST

Enclosed with submission:

1. Completed Part "D" enclosed
2. 2017 Health and Safety Policy – Part "A" (#13)
3. WSIB Certificate of Clearance – Part "A" (#13)
4. Accessibility Declaration – Part "A" (#14)
5. Tender Deposit – Part "A" (#17)

Documents upon Award of Contract:

1. Certificate of Liability Insurance – Part "A" (#3)

**THE CORPORATION OF TAY VALLEY TOWNSHIP
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PART "D" – FORM OF TENDER

TENDER LABEL – FORM 5

To help identify your Tender, please **cut out the label below and affix this label to the outside of your Tender Envelope:**

THE CORPORATION OF TAY VALLEY TOWNSHIP TENDER FOR TWO (2) 2017 OR 2018 DIESEL, 4X4, DUAL DRIVE, DUAL STREAM, WASTE/RECYCLING COLLECTION TRUCK CONTRACT #2017-PW-001	
The Corporation of Tay Valley Township 217 Harper Road, Perth, Ontario K7H 3C6	
Attention:	Amanda Mabo, Clerk
Telephone:	613-267-5353 ext. 130
Toll Free:	1-800-810-0161
Fax:	613-264-8516
E-mail:	clerk@tayvalleytwp.ca
CONTRACT NUMBER:	CLOSING DATE:
2017-PW-001	1:00PM - April 20th, 2017
YOUR COMPANY'S NAME AND ADDRESS: 	



Use the above label for your envelope when you submit your Tender Document.