

**“SPECIAL” COMMITTEE OF THE WHOLE  
MINUTES**

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Tuesday, November 12<sup>th</sup>, 2019

6:30 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario  
Council Chambers

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**ATTENDANCE:**

**Members Present:** Chair, Councillor Beverley Phillips  
Reeve Brian Campbell  
Deputy Reeve Barrie Crampton  
Councillor RoxAnne Darling  
Councillor Fred Dobbie  
Councillor Rob Rainer  
Councillor Gene Richardson  
Councillor Mick Wicklum

**Staff Present:** Larry Donaldson, Chief Administrative Officer  
Amanda Mabo, Clerk  
Ashley Liznick, Treasurer (left at 8:36 p.m.)  
Richard Bennett, Acting Treasurer (left at 8:36 p.m.)  
Noelle Reeve, Planner  
Sean Ervin, Public Works Manager (left at 8:36 p.m.)

**Regrets:** None

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**1. CALL TO ORDER**

The meeting was called to order at 6:30 p.m.  
A quorum was present.

**2. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST  
AND GENERAL NATURE THEREOF**

None at this time.

**3. DELEGATIONS AND PRESENTATIONS**

**i) 2020 Capital Budget Presentation and Discussion.**

The Treasurer and Acting Treasurer gave a PowerPoint Presentation –  
*attached, page 5.*

The Committee discussed the capital budget:

- remove \$6,100 for Chairs for Council Chambers
- reduce the amount for the solar farm trail as it is anticipated that only the land will be transferred and surveyed in 2020 with the possibility of a request for proposal going out for the design of the trail/park; the goal is to have a shelf ready plan for grant possible applications; staff will come back to the Public Meeting with a reduced amount to reflect the work in 2020
- the Bolingbroke Bridge will not be funded by the levy; Council will look at options when the project is undertaken, including the option of taking out \$250,000 from the contingency reserve in order to reduce the amount to be borrowed

ii) **2020 Budget Discussion.**

The Treasurer and Acting Treasurer gave a PowerPoint Presentation - *attached, page 16.*

The Committee further discussed the operating budget:

- the Glen Tay Outdoor Ice Rink will be closed for the 2019/2020 season due to health and safety reasons with staff bringing back options for the 2020/2021 season once the Recreation Master Plan is complete
- the Deputy Reeve will take the opportunity tomorrow at the County to speak to the other County municipalities about working together regarding the hospital funding; the hospital funding will not be included in the operating budget; if and when Council decides to approve the funds they will come from the contingency reserve
- the operating budget was sent back to staff to come back with a 3% increase instead of the current 3.61%, if possible, and the 3% will come forward at the Public Budget Meeting next week

#### **4. PRIORITY ISSUES**

i) **Report #PD-2019-41 – Climate Change Proposed Targets and Action for Public Consultation.**

The Public Works Manager, Treasurer and Acting Treasurer left at 8:36 p.m.

The Planner informed the Committee that after the agenda for this meeting went out the Federation of Canadian Municipalities (FCM) called and offered additional grant dollars. FCM's portion is 80% with Tay Valley's being 20%. This additional funding will allow the extension of the Local Climate Change Coordinators contract until the end of March. It was set to expire at the end of November. As a result the report is not applicable at this time.

Recommendation to Council:

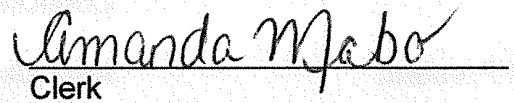
**"THAT**, the Municipalities for Climate Change Innovation Program grant extension (MCIP 16200 Project Extension) be approved until March 31<sup>st</sup>, 2020;

**AND THAT**, Tay Valley Township's 20% share (\$2,113.44) of the grant be funded from the Official Plan/Zoning By-Law Reserve."

**5. ADJOURNMENT**

The Committee adjourned at 8:43 p.m.

  
Chairperson

  
Clerk

# **DELEGATIONS & PRESENTATIONS**

# 2020 DRAFT BUDGET

November 12, 2019



## Agenda

- Capital Budget
- Review Draft Budget Impacts on the Levy resulting from Nov 5<sup>th</sup> Meeting
- Outstanding Items from Nov 5<sup>th</sup> Meeting?
- Questions and Comments



## 2020 Capital Replacements Overview

- 2020 Capital Replacements / Projects were prioritized from the 10 Year Capital Plan.
- Capital Expenses/Infrastructure Renewals and Special Programs are primarily funded by reserves and/or grants. They can also be funded by levy (current year tax) or borrowing.
- Since there are not sufficient funds in the Bridge Construction Reserve for the Bolingbroke Bridge project in 2020, other funding options will need to be considered. The budget is drafted on the basis of new long term debt for this project.



## Mandated & Committed Projects From 2019

■ Unopened Road – Younes	\$ 25,000
■ Service Delivery Review	\$ 30,000
■ Community Benefits Study & By-Law	\$ 10,000

<b>Total 2019 Projects</b>	<b>\$65,000</b>
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## Roads



■ Crozier Road	\$ 136,680
■ Iron Mine Road	\$ 147,900
■ Ritchie Side Road	\$ 125,460
■ Christie Lake North Shore Road	\$ 660,000
■ Stanleyville Road	\$ 76,500

### **Total 2019 Projects \$1,146,540**

<i>Road Construction Reserve</i>	<i>\$ 357,740</i>
<i>Federal Gas Tax Reserve</i>	<i>\$188,800</i>
<i>OCIF-Formula Based Grant</i>	<i>\$ 50,000</i>
<i>ICIP Application Based Funding</i>	<i>\$ 550,000</i>



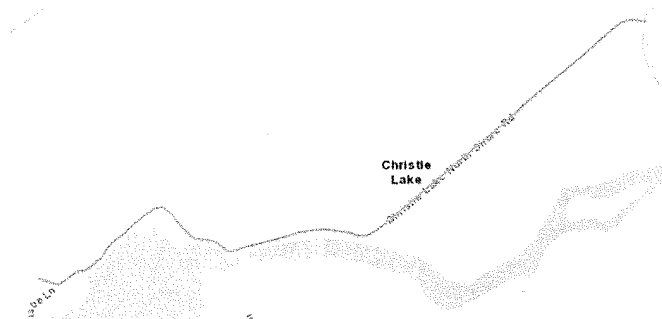
## Roads – Crozier & Ritchie Roads



## Roads – Iron Mine Road

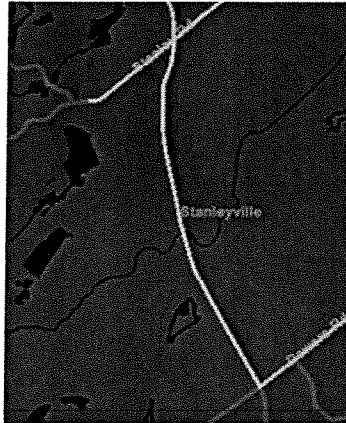


## Roads – Christie Lake North Shore Road





## Roads – Stanleyville Road (Stanley to Powers Roads)



## Bridges

➤ Guardrails Replacement	\$ 30,000
➤ Allan's Mill Road – Engineering	\$ 23,460
➤ Bolingbroke Bridge	\$ 1,040,000

**Total 2019 Projects      \$1,063,460**

*Bridge Construction Reserve      \$ 53,460*  
*New Long Term Debt      \$ 1,040,000*

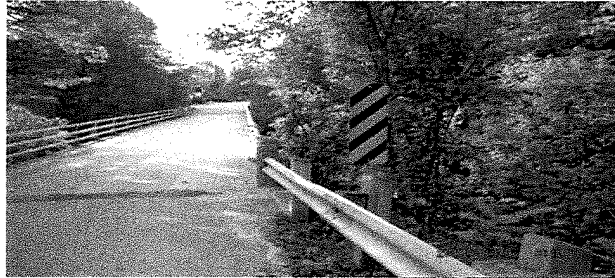


## Bridges

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➤ Bolingbroke Bridge

\$1,040,000



➤ *Options for Funding*



## Bolingbrooke Bridge Funding

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➤ Levy

- Would need a one time levy of 18.60%
- This would equate to roughly a \$230 average household increase (on an \$300,000 assessment)



## Bolingbrooke Bridge cont.

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### ➤ Debt

- As presented in the ten year capital plan debt could be an option to fund this project
- Amortized over 25 years using a reasonable rate would mean an annual payment of \$65,000



## Bolingbrooke Bridge cont.

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### ➤ Reserves

- Not enough money in reserves to fund this project just from reserves - estimated \$505,000 available from reserves in 2020
- If reserves were used the Township would need a plan to replenish the Bridge reserve as those funds were earmarked in the 10 year capital plan for other projects



## Bolingbrooke Bridge cont.

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### ➤ Combinations

- Combination of Levy & Debt
- Combination of Levy & Reserves
- Etc.



## Bridges

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### ➤ Allan's Mill Road-Engineering

\$23,460

*From the Bridge  
Construction Reserve*



## Equipment

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- Tandem Trucks - \$610,000
  - Replace 2004 Tandem
  - Replace 2001 Tandem

*Ordered in 2019*

*From the Road Equipment Reserve*



## Equipment

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- Replace 2004 Ford Ranger

*From the Road Equipment Reserve*



## Buildings

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- Municipal Building
  - Exterior Siding Repairs      \$15,000
- Bathurst Garage
  - Energy Efficient Doors      \$20,000

*From the Office and  
Garage Reserves*



## Recreation

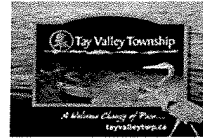
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- Solar Farm Trail      \$ 125,000

*Development Charge Reserve \$101,250  
Recreation Capital Reserve \$23,750*



## Minor Capital



- Computers - Server                      \$20,400  
*From the Office Equipment Reserve*
  
- Chairs for Members of Council    \$6,100  
*From the Office Equipment Reserve*



## SUMMARY

Items that are outstanding:

- Conservation Authority Levies
- County and Education Tax Rates



# CAPITAL

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Comments and Questions???



## DRAFT BUDGET – as of November 12<sup>th</sup>

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- Deletions/Deferrals
  - Maple Lane – upgrading an un-assumed road
  - Doran Road – converting gravel roads to surface treatment
  - LAWS increased contribution request – remain the same as prior year (\$200) and not increase to \$1,400
  - Lanark County Community Justice program request – reduce from \$2,000 request to \$1,000





## DRAFT BUDGET – as of November 12<sup>th</sup>

➤ Proposed Levy increase (Nov 5)	\$180,434	3.23%
➤ Additions/Revisions		
■ to gravel budget	\$12,500	0.21%
■ to insurance	\$4,900	0.09%
■ in fire budget	<u>\$4,538</u>	<u>0.08%</u>
	\$202,372	3.61%
■ Hospital Contribution	<u>\$67,944</u>	<u>1.22%</u>
	<u>\$270,316</u>	<u>4.83%</u>



## Impact on Residential Taxes

- Based on \$300,000 Residential Assessment:
- (Township portion of tax bill only)
- |            |    |       |
|------------|----|-------|
| ■ Increase | \$ | 30.38 |
|------------|----|-------|



## Glen Tay Rink

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- Due to Health & Safety Concerns there are really only three options for the rink
  - 1) Close the rink for the winter
  - 2) Fully replace the rink (approx. \$30,000+ – already in 2019 budget from reserves)
  - 3) Install EZ Ice (approx. cost of \$8,735 – which includes removal of existing)



## Glen Tay Rink cont.

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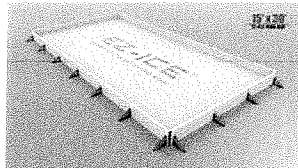
- If the rink remains open there would need to be operating costs incurred to maintain the ice – as volunteers are not an option
  - 1) hire a student – approx. cost per season \$2,300
  - 2) Hire a contractor – approx. cost per season \$5,130



## Glen Tay Rink cont.

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- EZ Ice



- Easy to install, clips together
- Liner for easy flooding
- Low cost



## Next Steps

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- November 19<sup>th</sup> – Public Budget Meeting (2020 budget, fees & charges, hospital funding)
- December 3<sup>rd</sup> – COW – final budget discussions
- December 10<sup>th</sup> - Adoption of Budget



## Questions and Comments

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## 2020 Draft Budget

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Thank you!

