



COMMITTEE OF THE WHOLE “SPECIAL” AGENDA

Tuesday, November 5th, 2019
5:30 p.m.

Municipal Office – Council Chambers – 217 Harper Road

5:30 p.m. *“Special” Committee of the Whole - Budget*
Following Committee of the Whole Meeting

Chair, Councillor Beverley Phillips

1. CALL TO ORDER

**2. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST
AND GENERAL NATURE THEREOF**

3. DELEGATIONS & PRESENTATIONS

- i) **2020 Preliminary Budget Summary Presentation – *attached, page 3.***
Ashley Liznick and Richard Bennett, Treasurer.

- Narrative
- Assessment Information
- Operating and Capital Budget Summary

- ii) **2020 Operating Budget Presentation and Discussion – *attached, page 8.***
Ashley Liznick and Richard Bennett, Treasurer.

- Impacts on Levy
- New Initiative/Expenses for Council Consideration
- Expenditures
- Revenues
- Requests from Outside Agencies
- Levy History

- iii) **2020 Fee Review – *attached, page 28.***
Ashley Liznick and Richard Bennett, Treasurer.

4. ADJOURNMENT

DELEGATIONS & PRESENTATIONS

TAY VALLEY TOWNSHIP

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2020 DRAFT OPERATING AND CAPITAL BUDGET

The 2020 Draft Budget proposes that the Township provide the same level of services and operations as were provided in 2019, with some modest changes. The impact of this year's draft budget upon taxpayers proposes a 3.23% tax levy increase, with the tax rate increasing .78%. This results in an increase of \$9.90 for a home with an assessed value of \$300,000. The total 2020 tax requirement of \$5,772,192 is \$180,434 more than was required in 2019. It is important to note that for Tay Valley Township to raise the levy by 1% generates approximately \$56,000 in additional revenue.

It is estimated that the 2020 total assessment of the municipality will increase by \$30,701,563 or 2.45%. We estimate that of this increase 10% is attributable to growth while 90% is due to the 2020 phase-in.

For 2020, the OPP Billing has decreased by 1.57% to \$1,057,500.

The 2020 proposed levy increase, of 3.23%, is attributable to:

1. Increased contributions to reserves for future asset replacements and expenditures. This draft proposes that an additional \$87,900 be added to the reserves as follows:

- Additional \$25,500 to the Bridge Construction Reserve;
- Additional \$92,500 to the Road Construction Reserve;
- Additional \$18,200 to the Public Works Equipment Reserve;
- Additional \$25,000 to the Recreation Reserve; and
- A reduction of \$73,300 to the Contingency Reserve.

These contributions are in support of the 10 year Capital Plan which was presented to Council on September 3, 2019.

A breakdown of the Reserves and the draft balances is included for reference on page 27.

2. The corporate legal budget has been increased by \$50,000 to deal with ongoing legal issues. This accounts for a .90% levy adjustment. Prior history of these costs can be found on page 8 Detailed Expenditures under Contacted Services.
3. Salary and benefit costs are increased based on the collective agreement and estimated cost of living adjustments to benefits. This accounts for a .99% levy adjustment.
4. The removal of the \$25,000 Contingency Reserve contribution to the tax levy results in a .45% levy increase.

For ease of reference, a summary of the operational increases and decreases has been provided and can be found on Page 6 "Budget Impacts on Levy". Beginning on Page 8 the "Detailed Expenditures" and "Revenue" details have been highlighted to reflect increases, decreases and expenses / revenues.

The Township's Strategic Plan's vision for the future includes "Financial Sustainability". The goal is to have stable tax rates and debt ratios, and be able to fund our desired programs and infrastructure.

As previously stated, this Draft Budget proposes the same level of service and operations as were provided in 2019, with a few modest changes. Some new initiatives or expenses have been itemized on a separate list (and not included in the Draft Budget) for Council's consideration. This list can be found on page 7.

These increases, along with the recommended contributions to reserves have been offset with various savings achieved in operating expenses and increases to our revenues.

The Draft Capital Budget will also be reviewed in detail with Council. The impact of the current Capital Replacements, as identified in the 10 Year Capital Plan is reflected in the estimated year-end balances of the Township reserves. In order to be sustainable, the Township is required to increase the annual contribution to these reserves or find alternative revenue sources. The 2020 Capital Budget includes equipment replacements that have the highest priority. The Draft Budget includes road construction projects as were identified in the 10 Year Capital Plan. A listing of all proposed 2020 Capital Projects is found on page 25 and 26 and offers a description of each project.

The 2020 Draft Capital Budget includes \$3,106,500 for infrastructure and asset replacements. The capital and special programs are funded primarily by reserves and grants with the one exception being the Bolingbroke Bridge project. Since there are not sufficient funds in the Bridge Construction Reserve, other funding options will need to be considered including levy, new long term debt or a combination of levy, debt and reserve fund increase. In the 10 Year Capital Plan, this is the only project that is proposed to be funded by debt. All other projects should be funded from reserves and grants as long as the contributions to reserves continue as proposed in that plan.

The Township's Strategic Plan's vision for the future included "Infrastructure". The goal is to have roads, bridges, trails, buildings, landfills and communications systems that are efficient and well-maintained.

Following the completion of the 2020 Budget process, staff will further review the Replacement Schedules and Asset Management Plan and continue developing the Long Term Financial Plan. This will include reviewing existing policies and identifying any required changes that may be necessary in order to attain sound financial management and to ensure our Asset Management Plan remains compliant. This review will also take into consideration re-assessment, growth, tax rates and analysis of existing tax rates in relation to household income to verify affordability for our residents. The new 10 Year Capital Plan will also be reviewed and updated annually. This information will assist the Township in future budget processes.

**TAY VALLEY TOWNSHIP
2020 ASSESSMENT INFORMATION**

Estimated Assessment Increase		2.45%				Estimated	
						2020	
						Taxation	
						At 2019 Rates	
Assessment Class	Property Code	2019 Assessment	Estimated 2020 Assessment	Township 2019 Tax Rates	2019 Taxation		
Commercial taxable - Full (No Support)	CT	14,527,006	14,882,918	0.00792168	115,078.29	117,897.71	
Commercial taxable - excess land	CU	66,000	67,617	0.00554518	365.98	374.95	
Commercial taxable - vacant land	CX	94,700	97,020	0.00554518	525.13	537.99	
Farm taxable							
English Public	FT	45,609,703	46,727,141	0.00108782	49,615.03	50,830.60	
English Separate	FT	4,115,659	4,216,493	0.00108782	4,477.09	4,586.77	
French Public	FT	0	0	0.00108782	-	0.00	
French Separate	FT	0	0	0.00108782	-	0.00	
Industrial taxable - Full	IT	1,049,850	1,075,571	0.01111402	11,668.05	11,953.92	
Industrial taxable - excess land	IU	41,150	42,158	0.00722411	297.27	304.56	
Industrial taxable - vacant land	IX	46,875	48,023	0.00722411	338.63	346.93	
Large Industrial taxable - full	LT	33,925,770	34,756,951	0.01111402	377,051.69	386,289.45	
New Construction Industrial - Full	JT	608,388	623,294	0.01111402	6,761.64	6,927.30	
New Construction Industrial - Excess	JU	508,325	520,779	0.00722411	3,672.20	3,762.17	
Large Industrial taxable - excess land	LU	86,218	88,330	0.00722411	622.85	638.11	
Multi Residential - English Public	MT	1,105,377	1,132,459	0.00963918	10,654.93	10,915.97	
Multi Residential - English Separate	MT	77,018	78,905	0.00963918	742.39	760.58	
Pipeline taxable - Full	PT	448,128	459,107	0.00875368	3,922.77	4,018.88	
Residential taxable							
English Public	RT	1,000,051,068	1,024,552,319	0.00435127	4,351,492.21	4,458,103.77	
English Separate	RT	125,632,067	128,710,053	0.00435127	546,659.04	560,052.19	
French Public	RT	3,088,601	3,164,272	0.00435127	13,439.34	13,768.60	
French Separate	RT	2,598,161	2,661,816	0.00435127	11,305.30	11,582.28	
Managed Forest taxable							
English Public	TT	7,601,097	7,787,324	0.00108782	8,268.61	8,471.19	
English Separate	TT	625,787	641,119	0.00108782	680.74	697.42	
French Public	TT	19,390	19,865	0.00108782	21.09	21.61	
French Separate	TT	897,506	919,495	0.00108782	976.32	1,000.24	
New Construction Commercial :Full	XT	1,571,903	1,610,415	0.00792168	12,452.11	12,757.19	
		1,244,395,747	1,274,883,443		5,531,088.70	5,666,600.38	
Comm PIL Full	CF	926,050	948,738	0.00792168	7,335.87	7,515.60	
Comm PIL General	CG	5,404,575	5,536,987	0.00792168	42,813.31	43,862.24	
Landfill - PIL Full	HF	55,925	57,295	0.00585009	327.17	335.18	
Res PIL Full Tenant of Prov	RP	2,925	2,997	0.00435127	12.73	13.04	
Res PIL - General	RG	2,339,800	2,397,125	0.00435127	10,181.10	10,430.54	
		8,729,275	8,943,142		60,670.18	62,156.60	
		1,253,125,022	1,283,826,585				
EXEMPT		25,736,800	26,367,352				
As per assessment roll		1,278,861,822	1,310,193,937				
					5,591,758.88	5,728,756.98	
					Tax Increase	136,998.09	

**TAY VALLEY TOWNSHIP
2020 OPERATING AND CAPITAL BUDGET
SUMMARY**

	2019 BUDGET	2019 YTD AUG. 31/19	2020 DRAFT BUDGET	BUDGET CHANGES	
				\$	%
EXPENDITURES:					
General Government	1,046,156	794,990	1,113,102	66,946	6.40%
Protection Services	2,015,368	1,019,705	1,956,180	(59,188)	-2.94%
Transportation Services	1,598,325	1,137,081	1,648,350	50,025	3.13%
Environmental Services	715,700	356,500	698,500	(17,200)	-2.40%
Recreation, Cultural & Social Services	475,424	224,702	485,640	10,216	2.15%
Planning & Development	277,535	178,395	281,285	3,750	1.35%
Transfers to Reserves	1,021,455	1,797,204	1,109,355	87,900	8.61%
Debt Financing	63,100	31,509	63,100	-	0.00%
	<u>7,213,063</u>	<u>5,540,086</u>	<u>7,355,512</u>	<u>142,449</u>	<u>1.97%</u>
REVENUES:					
Grants	793,600	977,035	798,400	4,800	0.60%
Fees & Service Charges	164,385	134,737	164,935	550	0.33%
Other Revenue	642,485	263,462	619,985	(22,500)	-3.50%
	<u>1,600,470</u>	<u>1,375,234</u>	<u>1,583,320</u>	<u>(17,150)</u>	<u>-1.07%</u>
INFRASTRUCTURE REPLACEMENT:					
Capital Program	3,572,195	1,165,612	3,106,500	(465,695)	-13.04%
Transfers from Infrastructure Reserves	(2,208,288)	(512,944)	(1,466,500)	741,788	-33.59%
Transfers from Operating/other Reserves	(103,660)	(25,000)	0	103,660	-100.00%
Grants	(1,281,082)	-	(600,000)	681,082	-53.16%
New Financing	-	-	(1,040,000)	(1,040,000)	-
From Current Year Levy	<u>(20,835)</u>	<u>627,668</u>	<u>-</u>	<u>20,835</u>	<u>-100.00%</u>
TAX LEVY	<u>5,591,758</u>	<u>4,792,520</u>	<u>5,772,192</u>	<u>180,434</u>	<u>3.23%</u>
Estimated Levy from Assessment Increase				137,000	2.45%
Estimated Levy from Tax Rate Increase				43,434	0.78%
				Operational Increase	71,699 1.28%
				Reserve/Capital Increase	108,735 1.94%
Option Of A One Time Levy In Lieu of New Financing:					
Bolingbroke Bridge Levy				1,040,000	18.60%
				Operational Increase	71,699 1.28%
				Reserve/Capital Increase	1,148,735 20.54%

TAY VALLEY TOWNSHIP		
2020 BUDGET - IMPACTS ON LEVY		
		% Impact on Levy
Levy Increase from 2019 Budget	180,434	3.23%
Operational Expense Increases		
Salaries & Benefits - <i>all departments, including Council, based on Collective Agreement increase, and benefit changes.</i>	55,444	0.99
Other Contracted Services - <i>Integrity Commissioner, Retainer Fee for Closed Meeting Investigator, Corporate Legal Fees, By-Law Enforcement (Corporate Legal Budget increased by \$50,000)</i>	50,202	0.90
Conservation Authorities (MVCA, RVCA) - <i>estimated increases of 2%</i>	856	0.02
Supplies & Materials	2,300	0.04
Memberships	400	0.01
Insurance	450	0.01
Public Works Contracted Services - <i>Weather monitoring notifications are no longer free since changing insurance companies. This increase is software to continue providing the same service.</i>	4,600	0.08
Vehicle & Equipment Costs	6,575	0.12
Bridge Inspections - <i>required to be completed every 2 years.</i>	10,000	0.18
Roadside Maintenance	450	0.01
Loosetop Maintenance	2,500	0.04
Winter Control - <i>increase based on trending actual cost.</i>	15,500	0.28
Streetlighting	500	0.01
Waste Disposal - <i>monitoring closed sites every 2 years.</i>	3,900	0.07
Recreation Cost-Sharing Agreements - <i>Perth & LH.</i>	5,850	0.10
Perth Library - <i>based on Library draft budget.</i>	4,366	0.08
Total	163,893	2.93
Operational Expense Decreases		
Fire - <i>as per draft budget received. This includes a reduction of \$67,700 in the amount of contribution to the Fire Reserve controlled by the Fire Board and an increase in wages, benefits and other expenses.</i>	(45,894)	(0.82)
Advertising	(200)	(0.00)
Hydro	(2,000)	(0.04)
Telephone	(1,500)	(0.03)
Miscellaneous	(2,000)	(0.04)
Building Repairs & Maintenance	(1,000)	(0.02)
OPP Costing - <i>from OPP Annual Billing Statement.</i>	(16,900)	(0.30)
Bridges & Culverts	(4,000)	(0.07)
Hardtop Maintenance - <i>road improvements are starting to reduce annual maintenance costs.</i>	(13,750)	(0.25)
Traffic Control Devices	(1,000)	(0.02)
Recycling - <i>new contracts have greatly reduced trucking costs.</i>	(21,100)	(0.38)
Total	(109,344)	(1.96)
Operational Revenue Increases		
OMPF Grant	(4,800)	(0.09)
Fees & Service Charges increased	(550)	(0.01)
Total	(5,350)	
Operational Revenue Decreases		
Changes in Other Revenues	22,500	0.40
	22,500	0.40
Total Operational Change	71,699	

TAY VALLEY TOWNSHIP	
2020 DRAFT BUDGET	
NEW INITIATIVES / EXPENSES FOR COUNCIL'S CONSIDERATION	
Requests from Outside Agencies	
Perth & Smiths Falls District Hospital - Core Capital Program	\$67,944
A request has been received from LAWS to increase their grant from \$200 to \$1,400	\$1,200
A request has been received from Lanark County Community Justice Program for \$2,000 to provide services	\$2,000
Public Works - Increase Gravel	
\$15,000	
<i>It is recommended that the budget for gravel material be increased to improve the condition of the gravel roads in the Township.</i>	
Upgrading Un-Assumed Roads	
Maple Lane - Surface Treatment	\$23,800
<i>Council may want to consider this item on a cost sharing basis with the property owners that would benefit from the completion of this project (possible Local Improvement Charge).</i>	
<i>Page 30 of the budget package lists the un-assumed roads (from the 10 Year Capital Plan).</i>	
Converting Gravel Roads to Surface Treatment	
Doran Road	\$156,000
<i>Council may want to consider this item on a cost sharing basis with the property owners that would benefit from the completion of this project (possible Local Improvement Charge).</i>	
<i>Page 31 of the budget package lists the highest traveled gravel roads to be considered for conversion to surface treatment (from the 10 Year Capital Plan).</i>	
<i>Please note: these items are listed in the same sequence as the draft budget departments and does not reflect any indication of priority</i>	

TAY VALLEY TOWNSHIP 2020 OPERATING AND CAPITAL BUDGET DETAILED EXPENDITURES							Increase Expense Decrease Expense
	2016 YEAR END	2017 YEAR END	2018 YEAR END	2019 BUDGET	2019 YTD UNAUDITED Aug 31/19	2020 BUDGET	BUDGET CHANGES \$
GENERAL GOVERNMENT:							
<i>Governance -</i>							
<i>Council</i>							
Honorariums & benefits	124,064	127,587	127,197	142,606	95,257	144,000	1,394
Training, seminars & conferences	13,641	13,280	13,578	20,000	4,908	20,000	-
Travel Expenses, mileage	6,631	5,665	4,476	6,000	2,876	6,000	-
Other Contracted Services (Integrity Commissioner, Closed M	0	0	12,367	2,500	799	2,500	-
Supplies, materials, cell phone, internet	2,687	4,152	6,236	5,000	7,161	7,000	2,000
	147,023	150,685	163,855	176,106	111,001	179,500	3,394
<i>Elections</i>							
Contracted services	1,343	1,343	19,007	1,350	1,552	1,552	202
Advertising			2,334	0		0	-
Other	611	692	1,405	2,500		2,500	-
	1,954	2,035	22,746	3,850	1,552	4,052	202
<i>Community Relations</i>							
Grants, contributions & donations	16,150	20,200	18,400	15,950	74,486	15,950	-
Promotional Materials	5,066	11,854	7,371	5,000	2,604	5,000	-
	21,216	32,054	25,771	20,950	77,090	20,950	-
<i>Appreciation Dinners</i>							
Food & other supplies	20	951	8,221	1,000		1,000	-
<i>200th Anniversary Bursary</i>							
Bursary & Transfer	0	8,910	6,575	0	1,000	0	-
Total Governance	170,425	194,635	227,168	201,906	190,643	205,502	3,596
<i>Corporate Management -</i>							
<i>Administration</i>							
Salaries & benefits	555,094	645,325	664,254	611,200	399,891	624,000	12,800
Office supplies, materials & equipment	11,434	11,246	20,018	13,000	10,548	13,000	-
Phones, fax and courier	5,777	5,219	6,822	6,450	2,740	6,450	-
Postage	14,450	15,620	15,005	16,000	10,736	16,000	-
Advertising	8,823	8,526	3,323	7,000	4,391	7,000	-
Travel expenses, mileage	1,345	1,544	1,294	2,000	308	2,000	-
Photocopier & other equipment maintenance	12,212	15,373	7,882	11,000	3,061	11,000	-
Training, seminars & conferences	9,865	9,895	12,277	13,500	11,541	13,500	-
Association memberships & subscriptions	7,094	8,560	6,826	8,000	8,264	8,400	400
Bad debts & tax write-off allowance	-1,111	1,060	-147	2,500	3,915	2,500	-
GIS services	3,176	3,235	3,389	3,400	2,518	3,400	-
Bank charges	3,956	4,833	6,034	4,500	2,928	4,500	-
Other	3,073	1,954	2,317	0	13,743	0	-
	635,188	732,392	749,295	698,550	474,584	711,750	13,200
<i>Contracted Services</i>							
Audit & financial	19,088	15,666	17,976	17,000	2,884	17,000	-
Legal	3,689	53,270	155,188	10,000	44,904	60,000	50,000
Insurance	38,623	37,572	29,436	27,500	24,405	27,650	150
Other	5,159	3,666	3,399	4,000	2,627	4,000	-
	66,559	110,174	205,999	58,500	74,820	108,650	50,150
<i>Records Management (RM) (Previous Years as Minor Capital)</i>							
RM Initiatives	0	305	305	350	305	350	-
<i>Computer Services</i>							
Maintenance, support & licenses	24,672	24,730	28,374	28,000	15,452	28,000	-
Website maintenance & support	4,935	7,158	7,893	7,500	5,567	7,500	-
Internet	3,052	3,052	3,052	3,500	1,526	3,500	-
Misc. hardware and software	0	3,163	0	2,000	513	2,000	-
	32,660	38,103	39,319	41,000	23,058	41,000	-
<i>Township Office Building</i>							
Labour	256	658	35	1,000	368	1,000	-
Hydro	6,376	5,864	5,207	5,900	2,812	5,900	-
Natural gas	2,664	2,973	3,392	4,250	2,490	4,250	-
Caretaker services	8,976	14,872	10,085	14,000	7,879	14,000	-
Repairs, maintenance & other	14,859	7,220	23,312	10,000	1,822	10,000	-
Water testing	201	226	298	500	79	500	-
Grounds maintenance	1,591	337	597	500	226	500	-
Security services	821	806	806	1,000	739	1,000	-
Rug rentals	3,582	3,445	3,445	3,700	1,791	3,700	-
Other	1,005	1,775	6,011	0	3,540	0	-
	40,330	38,176	53,188	40,850	21,746	40,850	-
** Land sale for tax arrears**	9,545	16,588	4,697	5,000	9,834	5,000	-
Total Corporate Management	784,281	935,738	1,052,804	844,250	604,347	907,600	63,350
Total General Government	954,707	1,130,373	1,279,972	1,046,156	794,990	1,113,102	66,946

TAY VALLEY TOWNSHIP 2020 OPERATING AND CAPITAL BUDGET DETAILED EXPENDITURES						Increase Expense Decrease Expense	
	2016 YEAR END	2017 YEAR END	2018 YEAR END	2019 BUDGET	2019 YTD UNAUDITED Aug 31/19	2020 BUDGET	BUDGET CHANGES \$
PROTECTION SERVICES:							
<i>Fire Services -</i>							
Transfer to DNETVT Fire Rescue	491,860	52,300	102,300	120,000	120,000	52,300	(67,700)
Transfer from Development Charges						12,500	12,500
Cost-shared Fire Department	496,501	514,511	522,649	530,194	130,662	539,500	9,306
ABC Hall rent	1,200	1,200	1,200	1,200	600	1,200	-
Total Fire Services	989,561	568,436	626,149	651,394	251,262	605,500	(45,894)
<i>Police Services -</i>							
Ontario Provincial Police contract	874,315	1,064,052	1,090,045	1,074,400	623,635	1,057,500	(16,900)
RIDE Program	5,992	6,939	6,785	6,630	1,555	6,630	-
	880,307	1,070,992	1,096,830	1,081,030	625,190	1,064,130	(16,900)
Police Services Board							
Honorariums	1,050	2,378	3,300	2,000	450	2,000	-
Grants & Contributions	0	0	0	0	0	0	-
Training, seminars & conferences		2,883	4,911	3,750		3,750	-
Mileage	334	613	212	1,000	147	1,000	-
Office supplies, materials & equipment	1,828	252	107	2,050		2,050	-
PSB - Annual Soccer Game	0	912	1,018				-
Association memberships	75	75	739	700	759	700	-
	3,287	7,112	10,287	9,500	1,356	9,500	-
Total Police Services	883,595	1,078,104	1,107,117	1,090,530	626,546	1,073,630	(16,900)
<i>Building Inspection Services -</i>							
Salaries & benefits	86,937	83,842	53,735	99,250	53,263	102,000	2,750
Contracted inspection services	4,579	36,362	31,025	2,000	898	2,000	-
Cellular phone	894	918	948	1,000	318	1,000	-
Office supplies, materials & equipment	293	148	1,593	500	0	500	-
Vehicle fuel	996	615	714	1,500	610	1,500	-
Vehicle maintenance	1,776	1,116	85	2,000	116	2,000	-
Training, seminars & conferences	3,176	0	378	2,500	3,381	2,500	-
GIS services	4,444	4,519	4,589	4,700	3,515	4,700	-
Membership fees	884	706	136	600	347	600	-
Legal services	838	316	0	1,000	0	1,000	-
Total Building Inspection Services	104,816	128,543	93,203	115,050	62,448	117,800	2,750
<i>Conservation Authorities -</i>							
Mississippi Valley	17,771	18,078	18,739	20,044	20,044	20,500	456
Rideau Valley	42,093	42,856	44,457	45,950	45,444	46,350	400
Total Conservation Authorities	59,864	60,934	63,196	65,994	65,488	66,850	856
<i>Emergency Measures -</i>							
Training, seminars & conferences	0	0	263	500	1,453	500	-
Equipment, supplies & other	299	768	721	1,000	0	1,000	-
Total Emergency Measures	299	768	984	1,500	1,453	1,500	-
<i>Disaster Recovery</i>							
Advertising	0	715	0	0		0	-
Gravel, Culverts, Other Materials	0	74,647	46,784	0		0	-
Total Disaster Recovery	0	75,362	46,784	0	0	0	-
<i>Other Protection Services -</i>							
Property Safety Enforcement / By-Law Enforcement		0	2,841	4,000	2,180	4,000	-
Animal Control							
Animal Control Officer	7,790	6,971	7,246	8,000	5,084	8,000	-
Animal pound services	840	2,425	1,832	3,000	1,374	3,000	-
Mileage	425	278	271	800	239	800	-
Insurance and other	1,664	300	875	1,000	801	1,000	-
	10,718	9,973	10,224	12,800	7,498	12,800	-
** Civic Addressing							
Labour	4,379	4,950	7,654	6,500	500	6,500	-
Materials	0	1,882	667	500		500	-
	4,379	6,832	8,321	7,000	500	7,000	-
** Livestock Losses							
Loss compensation	9,590	953	1,465	12,000	2,250	12,000	-
Livestock valuator & mileage	941	188	79	2,000	80	2,000	-
Supplies			0	100	0	100	-
	10,532	1,141	1,545	14,100	2,330	14,100	-
** Risk Management Officer (Source Water)	0	0	0	3,000		3,000	-
Source Water Protection	236	183	12,891	0		0	-
** Septic Inspections	40,320	43,470	45,665	35,000		35,000	-
** Septic Re-inspection Program	12,160	12,350	13,244	15,000		15,000	-
Total Other Protection Services	78,345	73,949	94,730	90,900	12,508	90,900	-
Total Protection Services	2,116,480	1,986,095	2,032,164	2,015,368	1,019,705	1,956,180	(59,188)

TAY VALLEY TOWNSHIP 2020 OPERATING AND CAPITAL BUDGET DETAILED EXPENDITURES							Increase Expense Decrease Expense
	2016 YEAR END	2017 YEAR END	2018 YEAR END	2019 BUDGET	2019 YTD UNAUDITED Aug 31/19	2020 BUDGET	BUDGET CHANGES \$
TRANSPORTATION SERVICES:							
Public Works Overhead -							
Public Works Administration							
Administration							
Salaries & benefits	367,094	294,326	290,389	304,700	188,032	345,000	40,300
Insurance - property, liability, etc.	30,995	33,126	17,807	18,000	16,152	18,300	300
Cell phones	6,068	6,378	6,286	6,200	3,685	6,200	-
GIS	2,226	2,271	2,290	2,400	2,242	2,400	-
Training, seminars & conferences	4,668	5,512	10,458	9,000	2,575	9,000	-
Other Contracted Services	0	931	10,756	5,500	7,149	10,100	4,600
Association memberships	597	553	1,717	1,750	1,628	1,750	-
Advertising	1,234	3,523	2,277	1,300	1,036	1,100	(200)
Other	1,050	3,510	2,472	3,000	271	1,000	(2,000)
	413,931	350,130	344,451	351,850	222,770	394,850	43,000
Roads Patrol	12,382	10,849	11,218	15,000	5,126	10,000	(5,000)
Health & Safety Equipment	6,601	8,245	7,458	7,000	5,470	7,000	-
McVeigh Gravel Pit operations							
Labour			134	250	86	200	(50)
Licence	200	200	344	200		200	-
	200	200	478	450	86	400	(50)
Total Public Works Administration	433,114	369,424	363,605	374,300	233,452	412,250	37,950
Garages & Yards Maintenance							
Bathurst (Glen Tay) Garage							
Labour	7,596	7,994	8,848	8,000	4,288	7,000	(1,000)
Hydro	6,376	5,864	5,207	5,900	2,812	3,900	(2,000)
Natural gas	2,663	2,973	3,392	4,250	2,490	4,250	-
Building repairs & maintenance	669	1,124	528	5,000	1,876	5,000	-
Shop supplies & small tools	2,306	1,936	1,738	2,000	1,991	2,000	-
Telephone	673	674	695	750	349	0	(750)
Other	0	256	179	300	373	300	-
	20,285	20,820	20,587	26,200	14,179	22,450	(3,750)
Burgess Garage							
Labour	4,568	4,806	5,891	4,500	2,747	5,000	500
Hydro	2,220	2,260	2,535	2,450	1,516	2,450	-
Heating fuel	3,742	4,934	8,829	6,500	3,988	6,500	-
Building repairs & maintenance	3,541	6,908	5,711	6,000	942	6,000	-
Shop supplies & small tools	2,011	580	552	500	766	800	300
Telephone	673	673	695	750	349	0	(750)
Other	49	293	106	200	53	200	-
	16,805	20,454	24,319	20,900	10,361	20,950	50
Sherbrooke Garage							
Labour	1,694	604	553	600	869	600	-
Hydro	1,310	1,271	1,064	1,200	526	1,200	-
Heating fuel			0	0		0	-
Building repairs & maintenance	7	7	2,047	2,000		1,000	(1,000)
Telephone			0	0		0	-
	3,011	1,883	3,664	3,800	1,395	2,800	(1,000)
Total Garages & Yards Maintenance	40,100	43,157	48,569	50,900	25,935	46,200	(4,700)
Vehicles & Equipment Maintenance							
Labour	24,351	18,349	23,506	20,900	13,068	17,900	(3,000)
Garage time & materials	98,631	142,792	108,864	70,850	42,216	82,800	11,950
Fuel	65,036	84,893	102,412	99,000	55,744	85,800	(13,200)
Repair parts	20,751	16,084	20,740	19,650	12,313	33,800	14,150
Other Contracted Services	2,638	1,027	1,165	1,000	329	1,000	0
Blades & cutting edges	7,653	2,494	4,288	7,500	68	5,000	(2,500)
Minor equipment & tools	0	31	0	1,500	0	1,500	0
Oil, lubricants, coolant, etc.	1,824	3,995	2,091	3,500	1,176	2,500	(1,000)
Fleet licences	13,317	12,159	12,421	14,500	12,389	14,500	0
Insurance	0	9,034	10,625	10,625	8,533	10,800	175
Other	428	33	528	0	0	0	0
Total Vehicles & Equipment Maintenance	234,629	290,890	286,639	249,025	145,836	255,600	6,575
Total Public Works Overhead	707,843	703,471	698,814	674,225	405,223	714,050	39,825

TAY VALLEY TOWNSHIP 2020 OPERATING AND CAPITAL BUDGET DETAILED EXPENDITURES							Increase Expense
							Decrease Expense
		2016 YEAR END	2017 YEAR END	2018 YEAR END	2019 BUDGET	2019 YTD UNAUDITED Aug 31/19	BUDGET CHANGES \$
Roadways Maintenance -							
Bridges & Culverts							
Bridge & Culvert Maintenance							
	Labour	2,505	10,643	7,790	11,000	2,203	8,000 (3,000)
	Materials	5,668	9,775	8,683	15,000	11,130	15,000 -
	Engineering fees	8,141	509	0	0		10,000 10,000
		16,314	20,927	16,473	26,000	13,333	33,000 7,000
Water Level Control							
	Labour	4,740	8,732	3,657	6,000	2,718	5,000 (1,000)
	Materials			71	500	1,334	500 -
	Equipment rentals			0	300		300 -
	Contracted services	3,389	4,789	2,199	4,000	4,212	4,000 -
		8,129	13,521	5,927	10,800	8,264	9,800 (1,000)
	Total Bridges & Culverts	24,443	34,448	22,400	36,800	21,597	42,800 6,000
Roadside Maintenance							
Mowing							
	Labour			0	300		0 (300)
	Equipment & operator rentals	10,961	9,871	9,311	10,000	9,389	10,000 -
		10,961	9,871	9,311	10,300	9,389	10,000 (300)
Brushing							
	Labour	16,582	10,522	12,212	14,000	9,772	14,000 -
	Equipment rentals	23,586	22,474	36,545	35,000	1,018	35,000 -
		40,168	32,996	48,757	49,000	10,790	49,000 -
Ditching							
	Labour	4,091	2,321	4,925	4,000	4,110	6,000 2,000
	Contracted Services	0	0	0	3,000		3,000 -
	Equipment rentals	0	0	0	0		0 -
		4,091	2,321	4,925	7,000	4,110	9,000 2,000
Litter Pick-up							
	Labour	2,922	2,785	2,343	2,750	596	1,500 (1,250)
	Total Roadside Maintenance	58,142	47,973	65,336	69,050	24,885	69,500 450
Hardtop Maintenance							
Surface & shoulder maintenance							
	Labour	30,640	40,810	37,702	36,000	25,574	30,000 (6,000)
	Materials & Other	19,495	25,457	17,579	25,000	9,035	15,000 (10,000)
		50,134	66,267	55,282	61,000	34,609	45,000 (16,000)
Line Painting							
	Contracted services	9,694	10,272	10,559	16,000		18,000 2,000
		9,694	10,272	10,559	16,000	0	18,000 2,000
Street Cleaning							
	Labour	2,945	2,130	3,237	3,500	3,068	3,750 250
Paved Road Crack Sealing							
	Contracted Services	15,264	15,264	0	0		0 -
	Total Hardtop Maintenance	78,037	93,932	69,078	80,500	37,677	66,750 (13,750)
Loosetop Maintenance							
Patching & Washouts							
	Labour	5,929	8,469	6,826	7,000	5,327	8,000 1,000
	Materials	7,467	8,462	7,116	8,000	20,400	8,000 -
		13,396	16,931	13,942	15,000	25,727	16,000 1,000
Grading							
	Labour	28,740	37,228	32,524	33,000	22,552	35,000 2,000
	Equipment rentals	109	0	0	0		0 -
		28,849	37,228	32,524	33,000	22,552	35,000 2,000
Dust Layer							
	Labour	1,904	1,742	1,885	2,000	2,313	3,000 1,000
	Materials	88,924	83,675	92,615	105,000	108,418	105,000 -
		90,828	85,417	94,500	107,000	110,731	108,000 1,000
Road Water							
	Labour	15,912	8,433	11,771	12,500	6,634	12,500 -
		15,912	8,433	11,771	12,500	6,634	12,500 -
Gravelling							
	Labour	7,703	6,713	5,499	7,500	4,340	6,500 (1,000)
	Materials	274,233	251,596	248,194	255,000	254,197	255,000 -
	Equipment rentals	4,700	5,198	0	5,000		5,000 -
	Engineering Services	0	0	0	0		0 -
		286,636	263,508	253,694	267,500	258,537	266,500 (1,000)

TAY VALLEY TOWNSHIP							Increase Expense
2020 OPERATING AND CAPITAL BUDGET							Decrease Expense
DETAILED EXPENDITURES							
	2016	2017	2018	2019	2019 YTD	2020	BUDGET
	YEAR END	YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET	CHANGES
					Aug 31/19		\$
Seasonal Roads							
Labour	2,508	106	69	1,500	270	1,000	(500)
Equipment rentals	0	957	0	500		500	-
Materials	2,773	2,387	2,869	8,000		8,000	-
	5,281	3,449	2,938	10,000	270	9,500	(500)
Total Loosetop Maintenance	440,903	414,966	409,369	445,000	424,451	447,500	2,500
Traffic Control Devices							
Labour	7,463	6,087	7,260	8,500	4,753	7,500	(1,000)
Materials	3,750	7,091	4,392	5,700	7,107	5,700	-
Contracted services (CP Rail)	16,751	12,987	12,276	14,000	7,059	14,000	-
	27,963	26,165	23,928	28,200	18,919	27,200	(1,000)
Total Roadways Maintenance	629,488	617,485	590,111	659,550	527,529	653,750	(5,800)
Winter Control -							
Snowplowing							
Labour	18,349	18,607	19,961	30,000	16,870	31,000	1,000
Equipment rentals	2,115	4,115	580	2,500	2,143	2,500	-
	20,464	22,722	20,541	32,500	19,013	33,500	1,000
Sanding & Salting							
Labour	35,895	30,990	31,330	29,000	26,590	38,000	9,000
Equipment rentals	4,514	23,164	1,343	5,000	2,143	5,000	-
Sand	105,853	169,322	168,954	122,000	105,624	122,000	-
Salt	59,665	39,614	51,812	70,000	40,290	70,000	-
	205,927	263,090	253,439	226,000	174,647	235,000	9,000
Culvert Thawing							
Labour	400	445	2,551	2,500	6,697	8,000	5,500
Materials	0	0	0	100	485	100	-
	400	445	2,551	2,600	7,182	8,100	5,500
Total Winter Control	226,790	286,257	276,531	261,100	200,842	276,600	15,500
Street Lighting							
Hydro	3,065	2,568	2,286	2,450	1,129	2,450	-
Contracted services	1,894	3,964	0	1,000	2,358	1,500	500
Total Street Lighting	4,959	6,532	2,286	3,450	3,487	3,950	500
Total Transportation Services	1,569,081	1,613,745	1,567,742	1,598,325	1,137,081	1,648,350	50,025

TAY VALLEY TOWNSHIP							Increase Expense
2020 OPERATING AND CAPITAL BUDGET							Decrease Expense
DETAILED EXPENDITURES							
	2016	2017	2018	2019	2019 YTD	2020	BUDGET
	YEAR END	YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET	CHANGES
					Aug 31/19		\$
ENVIRONMENTAL SERVICES:							
<i>Waste Disposal -</i>							
Glen Tay Site							
Wages & benefits	126,729	155,983	157,077	153,000	73,741	155,300	2,300
Equipment & operator rentals and cover material	61,489	54,747	54,839	55,000	25,048	55,000	-
Monitoring services	10,110	13,168	15,413	9,100	18,263	9,000	(100)
Engineering services	30,564	30,790	10,670	15,425	3,319	15,200	(225)
Other Contracted Services	47,600	36,945	78,601	28,000	10,581	28,000	-
Waste trucking	23,537	26,119	25,770	22,500	11,309	22,500	-
Hydro	1,836	1,714	1,918	2,000	1,546	2,000	-
Materials & supplies	2,245	1,015	481	2,000	603	2,000	-
Building & equip maintenance	10,525	0	763	1,500	916	1,500	-
Training	0	509	234	750	0	750	-
Cellular phone	1,424	1,399	1,273	1,500	635	1,500	-
Safety clothing	757	306	1,924	1,000	1,386	1,500	500
Container rent (waste)	1,267	916	916	0		0	-
Container rent (glass)	0	0	0	1,500	0	1,500	-
Miscellaneous rentals (toilets)	1,731	1,836	2,010	1,850	813	1,850	-
	319,813	325,449	351,888	295,125	148,160	297,600	2,475
Stanleyville Site							
Wages & benefits	46,761	53,980	57,330	56,000	30,197	56,900	900
Monitoring services	13,432	9,024	7,132	6,700	5,614	6,500	(200)
Engineering services	8,219	12,592	5,486	5,675	1,258	5,900	225
Other Contracted Services	7,682	15,978	9,285	5,000	0	1,500	(3,500)
Chipping & Grinding Services	0	0	6,767	0		0	-
Waste trucking services	8,738	9,380	9,380	9,000	5,442	9,000	-
Materials & supplies	1,877	187	752	3,500	0	1,500	(2,000)
Hydro	763	816	591	650	352	650	-
Building & equip maintenance	0	2,916	1,715	500	0	500	-
Cellular phone	696	697	635	750	318	750	-
Safety clothing	22	102	213	500	287	500	-
Miscellaneous rentals (toilets)	1,731	1,796	1,901	1,850	975	1,850	-
Container rent (glass)	0	0	0	500	0	500	-
	89,920	107,468	101,188	90,625	44,443	86,050	(4,575)
Maberly Site							
Wages & benefits	43,012	51,058	48,462	56,000	28,497	56,900	900
Equipment & operator rentals	0	0	232	0		0	-
Monitoring services	7,829	5,828	8,288	6,500	5,200	6,300	(200)
Engineering services	9,427	7,178	6,619	5,000	1,258	5,000	-
Other Contracted Services	7	7	898	5,000	1,209	5,000	-
Waste trucking services	8,418	8,658	8,418	9,000	3,909	9,000	-
Materials & supplies	760	221	1,028	1,500	162	1,500	-
Hydro	1,339	1,348	1,298	1,350	865	1,350	-
Cellular phone	696	116	0	750		750	-
Building & equip maintenance	0	0	0	500		500	-
Safety clothing	304	153	442	500	619	500	-
Miscellaneous rentals (toilets)	1,731	1,796	1,901	1,850	813	1,850	-
	73,522	76,363	77,585	87,950	42,532	88,650	700
Closed Waste Sites							
Christie Lake monitoring & engineer services	12,958	2,983	12,051	500	3,191	5,800	5,300
Noonan monitoring & engineer services	0	6,536	1,758	500		500	-
	12,958	9,519	13,809	1,000	3,191	6,300	5,300
Other Waste Disposal Costs							
Engineering & monitoring services	10,482	2,645	4,790	5,000	248	5,000	-
Legal	1,007	19,060	1,143	0	1,309	0	-
Insurance	1,740	1,740	341	1,300	307	1,300	-
PIL and tax charges	4,138	7,072	26,983	8,000	(1,377)	8,000	-
Future sites closure costs	25,000	25,000	25,000	25,000	25,000	25,000	-
Other	0	4,706	160				-
Advertising	397	1,614	937	500	355	500	-
	42,763	61,837	59,354	39,800	25,842	39,800	-
Total Waste Disposal	538,976	580,635	603,824	514,500	264,168	518,400	3,900

TAY VALLEY TOWNSHIP						Increase Expense	
2020 OPERATING AND CAPITAL BUDGET						Decrease Expense	
DETAILED EXPENDITURES							
	2016	2017	2018	2019	2019 YTD	2020	BUDGET
	YEAR END	YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET	CHANGES
					Aug 31/19		\$
<i>Recycling -</i>							
Glen Tay Site							
Recyclables trucking	56,203	52,542	53,910	56,100	28,554	45,000	(11,100)
C & D trucking and tipping	71,316	71,428	76,065	75,000	30,721	55,000	(20,000)
Scrap metal trucking	7,215	7,456	7,696	12,000	3,321	8,000	(4,000)
Freon removal	1,007	1,435	1,221	2,000	992	2,000	-
Waste trucking-contaminated recyclables	0	0	0	2,500	1,829	2,500	-
Container rental	8,243	7,937	7,937	0		0	-
	143,985	140,798	146,829	147,600	65,417	112,500	(35,100)
Stanleyville Site							
Recyclables trucking	24,796	26,393	26,903	24,100	13,967	24,100	-
Scrap metal trucking	1,924	1,443	962	2,000	664	2,000	-
Chipping & grinding services	0	0	0	0		0	-
Container rental	1,832	1,832	1,832	0	610	0	-
	28,552	29,668	29,697	26,100	15,241	26,100	-
Maberly Site							
Recyclables trucking	16,980	16,334	17,133	20,000	9,389	20,000	-
Scrap metal trucking	1,030	241	962	2,000	661	2,000	-
Container rental	1,832	1,832	1,832	0	610	0	-
	19,842	18,406	19,927	22,000	10,660	22,000	-
Other Recycling Services							
Hazardous waste disposal	3,014	4,539	3,374	4,000	50	4,000	-
Paper & Plastic Processing Costs						13,000	13,000
E-waste disposal	0	0	0	0		0	-
Blue boxes	0	0	561	500		500	-
Other (advertising, educational materials, supplies etc.)	0	0	0	1000	964	2000	1,000
	3,014	4,539	3,935	5,500	1,014	19,500	14,000
Total Recycling	195,392	193,411	200,388	201,200	92,332	180,100	(21,100)
Total Environmental Services	734,369	774,047	804,212	715,700	356,500	698,500	(17,200)

TAY VALLEY TOWNSHIP							Increase Expense
2020 OPERATING AND CAPITAL BUDGET							Decrease Expense
DETAILED EXPENDITURES							
	2016	2017	2018	2019	2019 YTD	2020	BUDGET
	YEAR END	YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET	CHANGES
					Aug 31/19		\$
RECREATION, CULTURAL & SOCIAL SERVICES:							
<i>Recreation Programs -</i>							
Program Administration							
Insurance	5,214	5,263	1,007	1,050	907	1,050	-
Mileage	22	0	0	500		500	-
Training and seminars	368	70	0	2,500	75	2,500	-
Other	2,232	3,877	872	1,000	1,122	1,000	-
	7,836	9,210	1,879	5,050	2,104	5,050	-
Soccer Program							
Materials & supplies	2,081	4,652	9,371	3,500	446	3,500	-
Other	712	1,004	538	1,500	2,268	1,500	-
	2,792	5,657	9,909	5,000	2,714	5,000	-
Hockey Program							
Materials & supplies	962	730	3,397	2,500	219	2,500	-
Other	299	1,738	0	1,500	479	1,500	-
Arena rental	9,736	11,876	12,553	12,500	7,001	12,500	-
	10,998	14,344	15,950	16,500	7,699	16,500	-
Pond Hockey							
Materials & supplies	0	0	802	1,250		1,250	-
Other	0	0	700	250		250	-
	0	0	1,502	1,500	0	1,500	-
Karate Program							
Contracted services	1,700	2,178	2,310	2,100	1,276	2,100	-
Materials & supplies	201	245	307	150	424	150	-
Other	0	470	473	250		250	-
	1,901	2,893	3,090	2,500	1,700	2,500	-
Intergenerational Choir							
Contracted services	5,032	5,880	5,729	5,000	2,997	5,000	-
Music & supplies	557	4,712	584	0		0	-
	5,590	10,592	6,313	5,000	2,997	5,000	-
Total Recreation Programs	29,116	42,696	38,643	35,550	17,214	35,550	-
<i>Recreation Facilities -</i>							
Maberly Rink							
Hydro	1,320	1,486	1,118	1,225	703	1,225	-
Contracted services, other	2,786	4,785	3,488	1,700	918	1,700	-
	4,106	6,271	4,606	2,925	1,621	2,925	-
Maberly Hall							
Hydro	1,793	1,618	1,171	1,275	464	1,275	-
Heating fuel (changed to Propane)	3,131	2,902	3,987	4,900	2,506	4,900	-
Caretaker services	7,233	7,517	7,021	8,000	4,358	8,000	-
Building maintenance	4,951	1,794	6,963	5,000	399	5,000	-
Water testing	201	201	216	500	79	500	-
Materials & supplies, mileage	1,886	1,012	696	700	306	700	-
Telephone	1,129	1,214	1,293	900	644	900	-
Minor capital	0	2,645	0	0		0	-
	20,325	18,904	21,327	21,275	8,756	21,275	-
Ballfields and Parks							
Wages and Benefits	18,433	20,374	24,944	26,000	12,302	26,000	-
Materials & supplies	565	1,223	882	1,000		1,000	-
Miscellaneous rentals (toilets)	547	123	77	1,000	161	1,000	-
Contracted services	1,252	1,297	6,182	2,500		2,500	-
Fairgrounds Rent	1,200	1,200	1,200	1,200	600	1,200	-
	21,997	24,217	33,285	31,700	13,063	31,700	-
Glen Tay Rink (Bowes Rink)							
Wages and Benefits				1,000		1,000	-
Hydro	635	541	401	450	189	450	-
Materials & supplies	0	318	2,027	4,350	1,404	4,350	-
	635	859	2,428	5,800	1,593	5,800	-

TAY VALLEY TOWNSHIP							Increase Expense
2020 OPERATING AND CAPITAL BUDGET							Decrease Expense
DETAILED EXPENDITURES							
	2016	2017	2018	2019	2019 YTD	2020	BUDGET
	YEAR END	YEAR END	YEAR END	BUDGET	UNAUDITED	BUDGET	CHANGES
					Aug 31/19		\$
Burgess Hall							
Hydro	2,220	2,260	2,535	2,650	1,516	2,650	-
Caretaker services	891	1,366	1,574	2,000	727	2,000	-
Water testing	201	201	216	400	79	400	-
Materials & supplies	1,460	58	879	1,000	283	1,000	-
Building maintenance	521	700	1,100	2,000	282	2,000	-
	5,293	4,585	6,304	8,050	2,887	8,050	-
Recreation Cost-Sharing Agreements							
Perth Recreation Facilities	186,402	188,265	190,147	195,850	97,926	201,700	5,850
Lanark Community Centre	3,981	3,981	4,060	4,200		4,200	-
	190,383	192,246	194,207	200,050	97,926	205,900	5,850
Total Recreation Facilities	242,739	247,082	262,156	269,800	125,846	275,650	5,850
Total Recreation	271,855	289,778	300,799	305,350	143,060	311,200	5,850
Libraries -							
Perth Union Library (Cost-sharing agreement)	154,919	158,054	162,908	166,474	81,142	170,840	4,366
Lanark Library (Grant and contributions)	2,968	3,027	3,094	3,100		3,100	-
Total Libraries	157,886	161,081	166,002	169,574	81,142	173,940	4,366
Social Agency Support -							
Municipal Drug Strategy-TVTDNE/Perth	0	0	0	500	500	500	-
Total Social Services	0	0	0	500	500	500	-
Total Recreation, Cultural & Social Services	429,741	450,859	466,802	475,424	224,702	485,640	10,216

TAY VALLEY TOWNSHIP							Increase Expense
2020 OPERATING AND CAPITAL BUDGET							Decrease Expense
DETAILED EXPENDITURES							
	2016	2017	2018	2019	2019 YTD		BUDGET
	YEAR END	YEAR END	YEAR END	BUDGET	UNAUDITED	2020	CHANGES
					Aug 31/19	BUDGET	\$
PLANNING & DEVELOPMENT:							
<i>Land-use Planning & Zoning -</i>							
General Planning							
Salaries and benefits	144,793	174,846	167,626	178,250	107,611	182,000	3,750
Planning services	0	21,983	44,337	1,000	32,936	1,000	-
GIS services	17,170	16,724	17,271	17,500	13,182	17,500	-
Legal services	3,599	5,729	14,911	5,000	420	5,000	-
Mileage	1,691	771	829	1,000	354	1,000	-
Advertising	209	1,141	292	700	235	700	-
Training	3,800	3,155	4,921	5,000	1,060	5,000	-
Memberships	975	699	1,355	1,000	150	1,000	-
Cell phone	590	500	450	600	400	600	-
Other	334	156	254	500	276	500	-
	173,160	225,703	252,246	210,550	156,624	214,300	3,750
LPAT Hearings							
Legal fees	7,131	25,510	0	0		0	-
Committee of Adjustment							
Honorariums & travel	1,171	1,275	2,437	2,000	926	2,000	-
Training	0	520	0	1,400	310	1,400	-
Other	0	0	0	0	99	0	-
	1,171	1,795	2,437	3,400	1,335	3,400	-
Zoning Amendment Applications							
Advertising	2,847	1,948	1,636	5,000	358	5,000	-
Legal services	1,621	246	440	1,000		1,000	-
	4,468	2,194	2,076	6,000	358	6,000	-
Site Plan Applications							
Legal services	7,338	9,312	8,336	8,000	6,525	8,000	-
Total Land-use Planning	193,269	264,513	265,094	227,950	164,842	231,700	3,750
<i>Agricultural Programs & Services -</i>							
Municipal Drains							
Engineering services	12,925	11,486	1,200	3,000		3,000	-
Legal services	560	0	0	1,500		1,500	-
Other contracted services (includes costs for Drainage)	0	0	683	500	534	500	-
Equipment & operator rentals	0	834	1,196	500		500	-
	13,484	12,321	3,078	5,500	534	5,500	-
Tile Drainage -							
Debt service payments	12,079	9,416	5,285	5,285	1,128	5,285	-
New Tile Drain Loan	0	0	0	0		0	-
	12,079	9,416	5,285	5,285	1,128	5,285	-
Total Agricultural Programs & Services	25,563	21,736	8,364	10,785	1,662	10,785	-
<i>Other Planning -</i>							
Economic & Tourism Development							
Advertising	270	1,294	1,017	1,050	1,944	1,050	-
Grants and contributions	1,000	1,000	1,000	1,250	1,000	1,250	-
Membership fees	500	500	219	500	241	500	-
Other Contracted Services	812	270	270	1,000		1,000	-
	2,581	3,064	2,505	3,800	3,185	3,800	-
Road Closure Applications							
Advertising	979	1,424	259	0		0	-
Legal services	3,509	8,098	1,368	5,000	1,935	5,000	-
	4,488	9,521	1,627	5,000	1,935	5,000	-
Septic Consent Comments							
Other Contracted Services	0	0	0	10,000		10,000	-
	0	0	0	10,000	0	10,000	-

TAY VALLEY TOWNSHIP						Increase Expense	
2020 OPERATING AND CAPITAL BUDGET						Decrease Expense	
DETAILED EXPENDITURES							
		2016	2017	2018	2019	2019 YTD	BUDGET
		YEAR END	YEAR END	YEAR END	BUDGET	Aug 31/19	BUDGET
							BUDGET CHANGES
							\$
	Miscellaneous Road Activities						
	Legal Services	12,794	10,631	33,812	10,000	8,247	10,000
	Advertising	226	0	96	0		0
	Engineering Services	0	0	0	0		0
	Survey Services	14,226	0	4,230	10,000		10,000
		27,245	10,631	38,138	20,000	8,247	20,000
	Subdivision Development						
	Rideau Bluffs	0	0		0		0
	Tayside Estates	5,210	4,528	1,476	0	(1,476)	0
		5,210	4,528	1,476	0	(1,476)	0
	Total Other Planning	39,525	27,745	43,747	38,800	11,891	38,800
	Total Planning & Development	258,357	313,994	317,205	277,535	178,395	281,285
							3,750

TAY VALLEY TOWNSHIP 2020 OPERATING AND CAPITAL BUDGET DETAILED EXPENDITURES							Increase Expense Decrease Expense
	2016 YEAR END	2017 YEAR END	2018 YEAR END	2019 BUDGET	2019 YTD UNAUDITED Aug 31/19	2020 BUDGET	BUDGET CHANGES \$
TRANSFERS TO RESERVES:							
Contingency	206,202	41,634	0	73,300	671,604	0	(73,300)
Infrastructure Reserve	0	0	58,918	50,000	50,000	50,000	-
Mainstreet Reserve	2,500	0	42,795	0	0	0	-
Official Plan (3 yrs @ \$10k/yr) / Zoning By-law	10,000	10,000	10,000	10,000	10,000	10,000	-
Asset Management Plan	5,000	5,000	5,000	5,000	5,000	5,000	-
Accountability, Transparency & Governance	0	0	0	5,000	5,000	5,000	-
Bridge Construction	129,500	129,500	129,500	129,500	129,500	155,000	25,500
Burgess Garage/Hall	5,200	5,200	5,200	5,200	5,200	5,200	-
Cemetery	500	500	500	500	500	500	-
Elections	8,500	8,500	8,500	10,000	10,000	10,000	-
Federal Gas Tax	172,059	174,288	179,411	171,855	349,300	171,855	-
Maberly Community Hall	5,200	5,200	5,200	5,200	5,200	5,200	-
Office Equipment	10,500	10,500	10,500	10,500	10,500	10,500	-
Recreation Programming	3,100	2,100	2,100	2,100	2,100	2,100	-
Recreation Equipment (Capital)	11,200	11,200	11,200	25,000	25,000	50,000	25,000
Road Construction	287,500	287,500	287,500	287,500	287,500	380,000	92,500
Salt Sheds	10,400	10,400	10,400	10,400	10,400	10,400	-
South Sherbrooke Fire Department	52,300	52,300	102,300	0	0	0	-
Township Office/Garage	10,500	10,500	10,500	10,500	10,500	10,500	-
Roads (Public Works) Equipment	131,800	136,786	131,800	206,800	206,800	225,000	18,200
Waste Sites	3,100	3,100	3,100	3,100	3,100	3,100	-
	1,065,061	904,208	1,014,424	1,021,455	1,797,204	1,109,355	87,900
CAPITAL PROGRAM:							
MANDATED & COMMITTED PROJECTS							
Official Plan / Zoning By-law				1,000	366	0	
OCILIF - Cannabis Grant Expense				10,013		0	
FCM - Municipalities for Climate Innovation Program (MCIP)				20,826	9,625	0	
Main Street Revitalization Funding				42,660		0	
Development Charges Study				15,000		0	
Long Term Financial Plan - AMP Enhancements (FCM - MAMP)				46,000		0	
Unopened Road - Younes						25,000	
Service Delivery Review						30,000	
Community Benefits Study & By-Law						10,000	
			105,500	135,499	9,991	65,000	(70,499)
ROAD CONSTRUCTION							
Road Deficiencies Elimination program				60,000			
Hanna Road				284,000	142,180		
Olty Lake Side Road					4,321		
Powers Road					32,900		
Armstrong Line					50,276		
Upper Scotch Line Culvert					1,323		
Stanley Road					18,402		
Christie Lake North Shore Road				1,309,396		660,000	
Croizier Road						136,680	
Iron Mine Road						147,900	
Ritchie Side Road						125,460	
Stanleyville Road						76,500	
			3,628,490	1,653,396	249,402	1,146,540	(506,856)
BRIDGE CONSTRUCTION							
Various bridge analyses/repairs				20,000			
Replace guardrails - 5 year project				30,000			
Noonans Side Road Bridge				149,000	123,912		
Glen Tay Road Bridge				777,800	287,376		
6th Concession (Bathurst) Culvert Replacement				60,000			
Bolingbroke Bridge				60,000	13,728	1,040,000	
Allan's Mill Road - Engineering						23,460	
			608,000	1,096,800	425,016	1,063,460	(33,340)
ROAD EQUIPMENT (PUBLIC WORKS)							
Replace 2000 Sterling Tandem				300,000	302,630		
Replace 1998 Cat Backhoe				160,000	142,678		
AVL - GPS Indicators for Plows				25,000	24,915		
Replace 2004 Int'l Tandem						305,000	

TAY VALLEY TOWNSHIP							Increase Expense	
2020 OPERATING AND CAPITAL BUDGET							Decrease Expense	
DETAILED EXPENDITURES								
		2016	2017	2018	2019	2019 YTD		BUDGET
		YEAR END	YEAR END	YEAR END	BUDGET	UNAUDITED	2020	CHANGES
						Aug 31/19	BUDGET	\$
	Replace 2001 Sterling Tandem						305,000	
	Replace 2004 Ford Ranger						35,000	
				750,000	485,000	470,223	645,000	160,000
BUILDINGS								
	Bathurst Garage - Paving in front of sand shed				25,000			
	Glen Tay Garage - Energy Efficient Doors						20,000	
	Municipal Building - Exterior Siding Repairs				10,000		15,000	
					35,000	0	35,000	-
RECREATION								
	Rink Board Repair/Replacement				60,000			
	John Miller Park (parking lot, culvert & signage)				7,500	923		
	Recreation Master Plan				10,000			
	Solar Farm Trail (site plan, includes trail design & parking)				10,000		125,000	
				37,500	87,500	923	125,000	37,500
MINOR CAPITAL								
	Glen Tay Waste Site - Hydro Pole Upgrades				30,000			
	Land Transferred to Twp. (Survey and legal costs)				10,000			
	Computers - Staff				39,000	10,057	20,400	
	Council & Meeting Room Chairs						6,100	
				17,500	79,000	10,057	25,500	(52,500)
				5,146,990	3,572,195	1,165,612	3,106,500	(465,695)
LONG TERM DEBT:								
	Township Office Building (expires year 2035)		46,686	46,686	46,700	31,509	46,700	-
	South Sherbrooke Fire Station (expires year 2036)		16,333	16,333	16,400		16,400	-
		63,018	63,018	63,018	63,100	31,509	63,100	-
GRAND TOTAL				12,692,528	10,785,258	6,705,698	10,462,012	(323,246)

TAY VALLEY TOWNSHIP				Increased Revenue
2020 OPERATING AND CAPITAL BUDGET				Decreased Revenue
REVENUES				
	2019	2019 YTD	2020	BUDGET
	BUDGET	Aug 31/19	BUDGET	CHANGES
				\$
TAXES:				
Own-use Taxation:				
Residential	4,976,988	4,986,983	5,095,000	(118,012)
Non-residential	554,101	544,022	559,000	(4,899)
	5,531,089	5,531,005	5,654,000	(122,911)
Payments-in-lieu of Taxes:				
Ontario	47,069	56,304	56,300	(9,231)
Railroad	11,400	15,966	16,000	(4,600)
Hydro	2,200	2,193	2,200	-
	60,669	74,463	74,500	(13,831)
	5,591,758	5,605,468	5,728,500	(136,742)
OPERATING GRANTS:				
Ontario Municipal Partnership Fund	694,300	343,750	699,100	(4,800)
Other Provincial Grants - Transition Funds		598,304		
Other Provincial Grants - Cannabis		11,146		
Livestock Losses	12,000	2,250	12,000	-
WDO Recycling	86,300	21,585	86,300	-
Drainage Superintendent	1,000		1,000	-
	793,600	977,035	798,400	(4,800)
CAPITAL ITEMS:				
Other Provincial Grants (OCIF - Formula Based)	50,000		50,000	-
EODP Funding (Community Hub Feasibility Study)	-		-	-
Other Provincial Grants (OCIF - Joint Application - DNE)	-		-	-
Other Provincial Grants (OCIF - Top Up Funding)	1,178,408		-	1,178,408
DNE Portion of OCIF Joint Project	-		-	-
Municipal Disaster Relief Funding	-		-	-
Other (OCLIF, Canada 150 CIP, Main Street Revitalizat	10,013		-	10,013
FCM - Municipalities for Climate Innovation Program (M	16,661		-	16,661
FCM - Municipal Asset Management Program	26,000		-	26,000
Other Provincial Grants (ICIP - Christie Lake NS)			550,000	(550,000)
New Financing - Bolingbroke Bridge			1,040,000	(1,040,000)
	1,281,082	-	1,640,000	(358,918)
	2,074,682	977,035	2,438,400	(363,718)
FEES & SERVICE CHARGES:				
Planning & Zoning Fees & Charges	50,000	52,767	50,000	-
Civic Addressing Fees	3,500	2,753	3,500	-
Recreation Program Fees & Activities	28,000	14,493	28,000	-
Entrance Permits and Other	1,200	1,520	1,750	(550)
Subdivision Cost-Recoveries	-		-	-
Tax Certificates	6,000	5,460	6,000	-
Tile Drainage (in an out only)	5,285	5,285	5,285	-
Waste Disposal Fees and Charges	70,000	51,709	70,000	-
Zoning Compliance Certificates	400	750	400	-
	164,385	134,737	164,935	(550)
OTHER REVENUE:				
Building Permit Fees	85,000	47,494	85,000	-
Burgess Garage Land Lease-Communications Tower	3,600	1,808	3,600	-
Community Hall Rentals	2,500	1,305	2,500	-
Dog Licenses, Fines, etc.	600	944	600	-
Federal Gas Tax	171,855		171,855	-
Investment Income	95,500	56,803	95,500	-
Livestock cost recovery	500	30	500	-
Refreshment Vehicle Licences	300	300	300	-
Provincial Offences Act (POA)	60,000		60,000	-
OPP - RIDE Program	6,630	6,630	6,630	-
OPP Service Charges	5,000	25	5,000	-

TAY VALLEY TOWNSHIP				Increased Revenue
2020 OPERATING AND CAPITAL BUDGET				Decreased Revenue
REVENUES				
	2019	2019 YTD	2020	BUDGET
	BUDGET	Aug 31/19	BUDGET	CHANGES
				\$
TAXES:				
Own-use Taxation:				
Residential	4,976,988	4,986,983	5,095,000	(118,012)
Non-residential	554,101	544,022	559,000	(4,899)
	5,531,089	5,531,005	5,654,000	(122,911)
Payments-in-lieu of Taxes:				
Ontario	47,069	56,304	56,300	(9,231)
Railroad	11,400	15,966	16,000	(4,600)
Hydro	2,200	2,193	2,200	-
	60,669	74,463	74,500	(13,831)
	5,591,758	5,605,468	5,728,500	(136,742)
OPERATING GRANTS:				
Ontario Municipal Partnership Fund	694,300	343,750	699,100	(4,800)
Other Provincial Grants - Transition Funds		598,304		
Other Provincial Grants - Cannabis		11,146		
Livestock Losses	12,000	2,250	12,000	-
WDO Recycling	86,300	21,585	86,300	-
Drainage Superintendent	1,000		1,000	-
	793,600	977,035	798,400	(4,800)
CAPITAL ITEMS:				
Other Provincial Grants (OCIF - Formula Based)	50,000		50,000	-
EODP Funding (Community Hub Feasibility Study)	-		-	-
Other Provincial Grants (OCIF - Joint Application - DNE)	-		-	-
Other Provincial Grants (OCIF - Top Up Funding)	1,178,408		-	1,178,408
DNE Portion of OCIF Joint Project	-		-	-
Municipal Disaster Relief Funding	-		-	-
Other (OCLIF, Canada 150 CIP, Main Street Revitalizat	10,013		-	10,013
FCM - Municipalities for Climate Innovation Program (M	16,661		-	16,661
FCM - Municipal Asset Management Program	26,000		-	26,000
Other Provincial Grants (ICIP - Christie Lake NS)			550,000	(550,000)
New Financing - Bolingbroke Bridge			1,040,000	(1,040,000)
	1,281,082	-	1,640,000	(358,918)
	2,074,682	977,035	2,438,400	(363,718)
FEES & SERVICE CHARGES:				
Planning & Zoning Fees & Charges	50,000	52,767	50,000	-
Civic Addressing Fees	3,500	2,753	3,500	-
Recreation Program Fees & Activities	28,000	14,493	28,000	-
Entrance Permits and Other	1,200	1,520	1,750	(550)
Subdivision Cost-Recoveries	-		-	-
Tax Certificates	6,000	5,460	6,000	-
Tile Drainage (in an out only)	5,285	5,285	5,285	-
Waste Disposal Fees and Charges	70,000	51,709	70,000	-
Zoning Compliance Certificates	400	750	400	-
	164,385	134,737	164,935	(550)
OTHER REVENUE:				
Building Permit Fees	85,000	47,494	85,000	-
Burgess Garage Land Lease-Communications Tower	3,600	1,808	3,600	-
Community Hall Rentals	2,500	1,305	2,500	-
Dog Licenses, Fines, etc.	600	944	600	-
Federal Gas Tax	171,855		171,855	-
Investment Income	95,500	56,803	95,500	-
Livestock cost recovery	500	30	500	-
Refreshment Vehicle Licences	300	300	300	-
Provincial Offences Act (POA)	60,000		60,000	-
OPP - RIDE Program	6,630	6,630	6,630	-
OPP Service Charges	5,000	25	5,000	-

TAY VALLEY TOWNSHIP				Increased Revenue
2020 OPERATING AND CAPITAL BUDGET				Decreased Revenue
REVENUES				
	2019	2019 YTD	2020	BUDGET
	BUDGET	UNAUDITED	BUDGET	CHANGES
		Aug 31/19		\$
CONTINGENCY RESERVE				
Service Delivery Review			30,000	
			30,000	(30,000)
DEVELOPMENT CHARGE RESERVE				
			136,250	(136,250)
CASH IN LIEU OF PARKLAND RESERVE				
John Miller Park (parking lot, culvert & signage)	7,500			
Land Transferred to Twp. (survey and legal costs)	10,000			
	17,500	-	-	17,500
SUBTOTAL FROM RESERVES	2,208,288	512,944	1,466,500	741,788
OTHER RESERVES:				
Contingency - tax reduction	25,000	25,000		25,000
Official Plan / Zoning By-law Reserve	1,000			1,000
Long Term Financial Plan - Asset Management Reserve	20,000		-	20,000
Main Street Revitalization Funding Project	42,660		-	42,660
Development Charges Reserve - DC Study	15,000		-	15,000
	103,660	25,000	-	103,660
TOTAL REVENUES	10,785,258	7,518,646	10,418,320	366,938

TAY VALLEY TOWNSHIP		
Requests for 2020 Budget Consideration from Outside Agencies		
	2019	2020
BUDGET - Governance - Community Relations (1-01-21-103-00-276)	\$15,950	\$15,950
	APPROVED	AMOUNTS REQUESTED
TOTAL REQUESTS	81,944	85,144
The Table Community Food Centre	3,500	3,500
Big Brothers Big Sisters	3,500	3,500
Youth Activity Kommittee (YAK)	6,000	6,000
Lanark County Community Justice Program		2,000
Perth & Smiths Falls District Hospital	67,944	67,944
LAWS	200	1,400
Perth & District Sports Hall of Fame	300	300
Donation in Lieu of Christmas Cards	500	500
**Remaining Funds for Additional Awards	(\$65,994)	(\$69,194)
	2019	2019
BUDGET - Tourism - Grants & Contributions (1-08-88-362-00-276)	\$1,250	\$1,250
	APPROVED	AMOUNTS REQUESTED
TOTAL REQUESTS	1,000	1,000
Perth & District Chamber of Commerce (2020 Membership portion budget allocation see "memberships" - actual request was \$1,500 including membership)	1,000	1,000
Remaining Funds for Additional Awards	\$250	\$250
**Remaining Funds for Additional Awards throughout the year and/or deferred contributions		
Memorial Donations		

TAY VALLEY TOWNSHIP

LEVY HISTORY

	LEVY	CHANGE	
		\$	%
2006	3,073,000	171,000	5.89%
2007	3,279,000	206,000	6.70%
2008	3,437,000	158,000	4.82%
2009	3,659,000	222,000	6.46%
2010	3,790,000	131,000	3.58%
2011	4,006,000	216,000	5.70%
2012	4,237,000	231,000	5.77%
2013	4,369,000	132,000	3.12%
2014	4,447,700	78,700	1.80%
2015*	4,738,655	290,955	6.54%
2016**	5,005,109	266,454	5.62%
2017***	5,274,761	269,652	5.39%
2018****	5,406,203	131,442	2.49%
2019	5,591,758	185,555	3.43%
2020	5,772,192	180,434	3.23%

2015	* includes OPP Contract increase	141,730	3.19%
	Operational Increase	149,225	3.35%

2016	** includes OPP Contract increase	210,830	4.45%
	Operational Increase	55,624	1.16%

2017	*** includes OPP Contract increase	192,186	3.84%
	Operational Increase	77,466	1.55%

2018	**** includes OPP Contract increase	26,502	0.50%
	Operational Increase	104,940	1.99%

2019	Operational Increase	4,842	0.09%
	Reserve/Capital Increase	180,713	3.34%

2020	Operational Increase	71,699	1.28%
	Reserve/Capital Increase	108,735	1.94%

**TAY VALLEY TOWNSHIP
FEES & CHARGES PROPOSED CHANGES 2020**

Service	per by-law 2017-046	proposed change
Hockey registration	\$ 150.00	\$ 175.00
Consent - Cash in Lieu of Parkland Contribution (non-Waterfront)	\$ 200.00	\$ 300.00
(Waterfront)	\$ 400.00	\$ 500.00
Illegal Dumping (formerly "Clean Up Fee")	\$125.00/hr	minimum charge of \$250 and \$125/hr thereafter
Stove, washer, dryer	\$ 5.00	no charge
Propane Tank		not accpeted - hazardous waste
small cylinder	no charge	
Scrap Metal Waste	\$10/cubic foot (less for single items)	no charge
Untreated Lumber Waste	no charge	\$5.00/cubic foot
Shingles - NEW		\$100/cubic yard or \$6/bundle
Solid Fuel/Wood Heat System/Appliance	\$ 75.00	\$ 100.00
Outdoor Swimming Pool and Enclosure	\$ 75.00	\$ 100.00
Demolition or Removal of Building System	\$ 75.00	\$ 100.00
Occupancy permit (commercial only)	\$ 75.00	\$ 100.00
Relocation of Building	\$ 75.00	\$ 100.00
Revision Permit includes 1 review hour, any extra time to be billed at the plans review rate of \$35/hr	\$ 75.00	\$ 100.00
Temporary Permit	\$ 75.00 + \$30/month + agreement	\$ 100.00 + \$30/month + agreement
Legal File Search (per property)	\$ 75.00	\$ 100.00