



THE CORPORATION OF TAY VALLEY TOWNSHIP

217 Harper Road, Perth, ON K7H 3C6
Phone: 613-267-5353 Fax: 613-264-8516
www.tayvalleytwp.ca

REFRESHMENT VEHICLE – LICENSE APPLICATION

| | | |
|-------------------------------------|---|---|
| Chip Wagon <input type="checkbox"/> | Mobile Canteen <input type="checkbox"/> | Refreshment Cart <input type="checkbox"/> |
|-------------------------------------|---|---|

| | | |
|--------------------------------------|----------------------------------|-----------------------------------|
| New License <input type="checkbox"/> | Renewal <input type="checkbox"/> | Transfer <input type="checkbox"/> |
|--------------------------------------|----------------------------------|-----------------------------------|

The following **MUST** be **FULLY COMPLETED** in order to process the license(s) applied for and returned to the above office along with the applicable fees.

1. APPLICANT INFORMATION

Name: _____

Address: _____

Street

City

Postal Code

Phone Number: _____

Applicant's Driver's License Number: _____

Name of Owner/Partner Other than Applicant: _____

Name

Address and Postal Code

Phone Number

2. BUSINESS INFORMATION

Business Name: _____

Business Address: _____

Street

City

Postal Code

Phone Number: _____

3. PROPERTY OWNER WHERE REFRESHMENT VEHICLE IS TO BE LOCATED (if applicable)

Name: _____

Address: _____

Street

City

Postal Code

Phone Number: _____

4. PROPERTY DESCRIPTION (if applicable)

Civic Address: _____

Roll Number: _____

Lot: _____ Concession: _____

5. PROPERTY SIZE (if applicable)

Width: _____ Depth: _____ Area: _____

6. DESCRIPTION OF VEHICLE

Make: _____ Model: _____ Year: _____ Colour: _____

Vehicle Plate #: _____ Serial #: _____

7. GARBAGE & RECYCLING

Indicate what provisions will be made for the following:

Garbage Receptacles
With Lids: _____

Garbage Removal: _____

Recycling: _____

General Cleanliness
of the Site: _____

8. ADDITIONAL INFORMATION

a) Proposed Date of Opening: _____

9. ATTACH THE FOLLOWING

- a) Site Plan
 - drawn to scale showing details of the proposed site where the refreshment vehicle will be located, which shall include:
 - the exact location
 - adjacent structures
 - closest neighbours
 - entrances and exits to the site
 - parking spaces
 - roads
 - sign locations
 - approved electrical or other utility hook-ups
 - seating and/or tables, if any
 - other specific details, as required
- b) Certificate of Liability Insurance (Two Million Dollars minimum)
- c) Motor Vehicle Insurance
- d) Commercial General Liability Insurance, including Products Liability, naming the Township as an additional insured (if applicable)
- e) Health Unit Inspection
- f) Propane Inspection Certificate (if applicable)
- g) Fire Compliance Certificate (for Chip Wagons & Mobile Canteens)
- h) Letter of Authorization of Owner (if applicable)
- i) Letter of Authorization from the Township, County and/or Province (where applicable)
- j) License Fee

10. CERTIFICATION OF APPLICANT:

I, _____, hereby certify that the information contained in this application, as well as any accompanying documents is true.

Signature of Applicant

Date

*** This is an application only, do not commence business until your license has been issued.**

Personal information on this form is collected under the authority of the Municipal Act, 2001, c. 25, and will be used to determine compliance with the provisions of the Township Licensing By-Law. This information may be forwarded to various Township Departments and other agencies or organizations. Questions about this collection should be directed to the Township Clerk, 217 Harper Rd., Perth, Ontario, K7H 3C6 (613) 267-5353.

OFFICE USE ONLY:

Received By: _____ Date: _____

a) Application #: _____

b) Planning Department Review:

Does the use conform to all land use by-laws & regulations: Yes No

If no, explain: _____

Is the operation further than 100 m to an existing food establishment: Yes No

Is the operation further than 100 m to an existing or proposed subdivision: Yes No

Approval Recommended: Yes No

Signature of Planner

Date

c) Public Works Department Review:

Are there acceptable garbage & recycling provisions: Yes No

If no, explain: _____

Is there adequate parking: Yes No

If no, explain: _____

Have entrance & flow of traffic requirements been met: Yes No

If no, explain: _____

Approval Recommended: Yes No

Signature of Public Works Superintendent

Date

d) Clerk's Department Review:

Is the owner in compliance with other by-laws & regulations: Yes No

If no, explain: _____

Does the owner owe any money, including taxes, permit fees or outstanding work orders:
Yes No

If Yes, explain: _____

Is the owner in compliance with the Refreshment Vehicle Licensing By-Law: Yes No

If no, explain: _____

Additional Comments:

Approval Recommended: Yes No

Signature of Clerk

Date

| | | |
|-----------------------------------|---|---------------------------------|
| Approved <input type="checkbox"/> | Approved with Conditions <input type="checkbox"/> | Denied <input type="checkbox"/> |
|-----------------------------------|---|---------------------------------|

| | | |
|---------|--------------|--------------|
| Fee: \$ | Receipt No.: | License No.: |
|---------|--------------|--------------|
