



**PROTOCOL FOR THE REVIEW OF THE DETACHMENT COMMANDER'S
ADMINISTRATION OF THE COMPLAINTS SYSTEM
UNDER PART V OF THE POLICE SERVICES ACT**

**BETWEEN
THE TAY VALLEY POLICE SERVICES BOARD
AND
THE ONTARIO PROVINCIAL POLICE DETACHMENT COMMANDER**

[Police Services Act, Section 10(9)(f)]

WHEREAS, Tay Valley Township is required pursuant to Section 4(1) of the *Police Services Act* to provide adequate and effective police services in accordance with its needs;

AND WHEREAS, Tay Valley Township has entered into a contract with the Ministry of Community Safety and Correctional Services pursuant to Section 10(1) of the *Police Services Act* for the provision of police services for the municipality by the Ontario Provincial Police;

AND WHEREAS, the Township is required pursuant to Section 10(2) of the *Police Services Act* to have a Police Services Board;

AND WHEREAS, the Tay Valley Police Services Board is required pursuant to Subsection 10(9)(f) of the *Police Services Act* to review the Detachment Commander's administration of the complaints system under Part V of the *Police Services Act*;

AND WHEREAS, the Tay Valley Police Services Board has a responsibility to ensure that complaints are properly administered;

AND WHEREAS, the Tay Valley Police Services Board acknowledges that the complaints system under Part V of the *Police Services Act* is administered by The Office of the Independent Police Review Director (OIPRD);

AND WHEREAS, the Tay Valley Police Services Board acknowledges that complaints about local OPP policies will be referred by the OIPRD to the Detachment Commander as per Section 61(3) and complaints about officers other than chief may also be referred to the Detachment Commander as per Section 61(5);

AND WHEREAS, the Tay Valley Police Services Board acknowledges that the Detachment Commander is responsible under Ontario Regulation 263/09 – Public Complaints – Local Complaints for administering local complaints, as per Section 2.(1);

THEREFORE THE PARTIES HEREBY AGREE THAT:

1. The Ontario Provincial Police Detachment Commander, or designate, shall provide the Tay Valley Police Services Board with statistical reports quarterly on complaint administration.
2. The report shall be restricted to complaints that occur within or are a result of activity within Tay Valley Township whether referred by the OIPRD or received directly.
3. The reports shall include:
 - whether the complaint was from a member of the public or generated internally; and
 - the nature of the alleged misconduct or service complaint;
 - whether the complaint is under investigation or complete;
 - whether the complaint is substantiated or unsubstantiated; and
 - any Criminal or *Police Services Act* proceedings as a result of a complaint

Tay Valley Police Services Board:**The Ontario Provincial Police:**

Maureen Towaj
Maureen Towaj, Chair

Gerry Salisbury
Gerry Salisbury, Detachment Commander

Date: 25 Sep 2012