



PROTOCOL FOR THE PREPARATION AND IMPLEMENTATION OF A BUSINESS PLAN

**BETWEEN
THE TAY VALLEY POLICE SERVICES BOARD
AND
THE ONTARIO PROVINCIAL POLICE**

[*Police Services Act*, Section 10(9)(b)]
[Ontario Regulation 3/99, Section 30(1) and 32(2)]

WHEREAS, Tay Valley Township is required pursuant to Section 4(1) of the *Police Services Act* to provide adequate and effective police services in accordance with its needs;

AND WHEREAS, Tay Valley Township has entered into a contract with the Ministry of Community Safety and Correctional Services pursuant to Section 10(1) of the *Police Services Act* for the provision of police services for the municipality by the Ontario Provincial Police;

AND WHEREAS, the Township is required pursuant to Section 10(2) of the *Police Services Act* to have a Police Services Board;

AND WHEREAS, the Detachment Commander is required to respond appropriately to the Police Services Board's objectives and priorities as determined under Section 10(9)(b) of the *Police Services Act*;

AND WHEREAS, the Tay Valley Police Services Board is required pursuant to Section 30 (1) of Ontario Regulation 3/99, the Adequacy and Effectiveness of Police Services, to prepare a business plan at least once every three years;

THEREFORE THE PARTIES HEREBY AGREE THAT:

Preparation of the Plan

- 1) The Police Services Board shall, with the support and direct participation of the Detachment Commander, prepare a business plan at least once every three years.
- 2) The development of the business plan shall include a consultation process that involves and includes :
 - (a) The Municipal Council;
 - (b) The School Boards;
 - (c) Community Organizations and Groups;
 - (d) Business and Members of the public

- 3) The business plan shall address:
- (a) the objectives, core business and functions of the contracted OPP Police Service, including how it will provide adequate and effective police services;
 - (b) quantitative and qualitative performance objectives and indicators relating to,
 - (i) the police force's provision of community-based crime prevention initiatives, community patrol and criminal investigation services,
 - (ii) community satisfaction with police services,
 - (iii) emergency calls for service,
 - (iv) violent crime and clearance rates for violent crime,
 - (v) property crime and clearance rates for property crime,
 - (vi) youth crime and clearance rates for youth crime,
 - (vii) police assistance to victims of crime and re-victimization rates,
 - (viii) trail, waterway and road safety;
 - (c) information technology;
 - (d) resource planning;
 - (e) police facilities.
- 4) The objectives and priorities of the Board will be described in the "Action Plans" for each of the strategic initiatives contained in the Business Plan.

Implementation of the Plan

- 5) The OPP, in partnership with the Board, shall implement the "Action Plans", as set out in the Business Plan.
- 6) The OPP shall provide periodic reporting to the Board of the progress on the "Action Plan" obligations of the OPP.
- 7) The Board shall provide periodic reporting to the OPP of the progress on the "Action Plan" obligations of the Board.
- 8) The Board shall provide an update to Tay Valley Township Council on the status of implementation of the "Action Plans" as set out in the Business Plan through the Board's Annual Report to Council.

Tay Valley Police Services Board:

The Ontario Provincial Police:

Maureen Towaj
Maureen Towaj, Chair

Gerry Salisbury
Gerry Salisbury, Detachment Commander

Date: May 15, 2012