



**“SPECIAL” COMMITTEE OF THE WHOLE
MINUTES**

Tuesday, November 10th, 2015

5:30 p.m.

**Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers**

ATTENDANCE:

Members Present: Chair, Jennifer Dickson
Reeve Keith Kerr
Deputy Reeve Brian Campbell
Councillor Mark Burnham
Councillor Fred Dobbie
Councillor Judy Farrell
Councillor Greg Hallam
Councillor RoxAnne Darling

Staff Present: Larry Donaldson, Chief Administrative Officer
Amanda Mabo, Clerk
Noelle Reeve, Planner
Angela Millar, Treasurer
Stephen Keeley, Public Works Manager

Regrets: None.

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m.
A quorum was present.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None at this time.

3. DELEGATIONS & PRESENTATIONS

- i) **2016 Capital Budget Presentation and Discussion.**
Angela Millar, Treasurer.

The Treasurer gave a PowerPoint presentation – *attached, page 5.*

The Committee discussed the capital budget.

In 2016 the Public Works Manager will work with Drummond/North Elmsley Township on the work plan for Otty Lake Side Road. Council suggested that Staff should look at jointly submitting a grant for this road when the next grant opportunity arises.

The Committee requested that the Treasurer bring a report forward to Council with options for investing the Northland Solar Farm Reserve dollars.

The Committee requested that a discussion regarding the South Sherbrooke Fire Department Reserve be held after the budget is complete.

Budget Changes

Improve Municipal Building Access Reserve - in 2017 stop the allocation of \$6,000 and allocate to the Recreation Capital Reserve.

Sherbrooke Garage - stop the allocation of \$5,200 and allocate it to the Recreation Capital Reserve.

The Recreation Capital Reserve will now receive \$11,200 per year.

The Committee recessed at 6:53 p.m.

The Committee returned to session at 8:00 p.m.

The Committee requested that before undertaking the Norris Road/Mutton Road project the Public Works Manager bring back a report that will look at the possible extension of the sand shed and safety aspect of the municipal fleet pulling out of the municipal garage.

- ii) **2016 Budget Proposed List of Changes.**
Angela Millar, Treasurer.

The Treasurer overviewed the proposed list of changes that were included with the Agenda.

The Committee discussed the proposed list of changes.

In the revised Capital Budget the 1989 International should be the 2000.

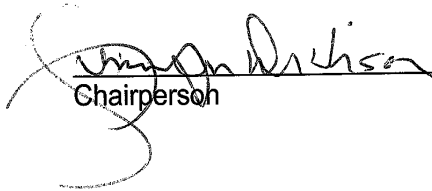
- iii) **2016 Grant Requests.**
Angela Millar, Treasurer.

The Committee agreed to the following for 2016 – *attached, page 14.*

During 2016 the Deputy Reeve, as the Council representative to the Rideau Heritage Route Tourism Association will determine how this organization benefits the Municipality and its businesses and inform Council so that a decision regarding funding in 2017 can be made.

4. **ADJOURNMENT**

The Committee adjourned at 9:00 p.m.

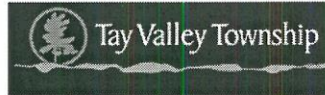

Chairperson


Clerk

DELEGATIONS & PRESENTATIONS

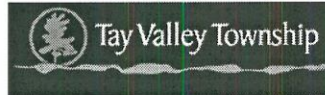
2016 CAPITAL BUDGET

November 10th, 2015



Agenda

- 2016 Capital Replacements
- Reserves and Reserve Funds Analysis
- Asset Management Plan Overview
- 10 Year Capital Replacement Schedules
- Additional Allocation to Reserves



2016 Capital Replacements Overview

- Capital Expenses/Infrastructure Renewals and Special Programs are primarily funded by reserves and/or grants.
- Capital Replacement Schedules have been reviewed to ensure that projects that are included for 2016 are realistic and target the replacements that are required.



Roads

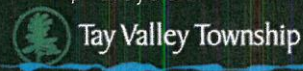


■ Clarchris Road	\$190,925
■ Norris Road	\$ 57,500
■ Mutton's Road	\$121,615
■ Deficiencies Elimination Program	\$ 60,000

Total 2016 Projects **\$430,040**

Road Construction Reserve *\$405,040*

OCIF-Formula Based Grant *\$ 25,000*



Roads – Clarchris Road

- Clarchris Road off Hwy 511 towards Harper Road:

- ~800 m
- ~190,925



 Tay Valley Township

Roads – Norris Road

- Norris Road from Harper to Mutton's:

- ~175m
- ~ \$57,500



 Tay Valley Township

Roads – Mutton's Road

- Mutton's Road from Harper Road to Norris Road:

- ~515m
- ~\$121,615



 Tay Valley Township

Equipment

- Tandem Truck - **\$235,000**
 - Replacing 2000 International

From the Road Equipment Reserve



 Tay Valley Township

Equipment (addition)

- Box Plow Sander for the F550 Truck purchased in 2015

\$50,000

- Fisher 10 Municipal Plow
- Quick and Go -
 - Sander to Box in 15 min.



From the Road Equipment Reserve

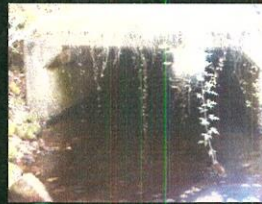


Tay Valley Township

Bridges

- | | | |
|------------------------------|-----------|--------|
| ➤ Doran Road Culvert | \$224,000 | Repair |
| ➤ Guardrail Replacement | \$30,000 | Repair |
| ➤ Bridge Repair and Analysis | \$70,000 | Repair |

From the Bridge Construction Reserve



Tay Valley Township


Landfill Capital



Compactor: - \$40,000 (*carried forward from 2015*)

- 900 bags per unit as opposed to
- 200 bags per 40 yard container
- Reduced rental costs for open 40 yd containers
- Reduced space in landfill
- Less Overall Cost
- Consideration of Auger Compactor

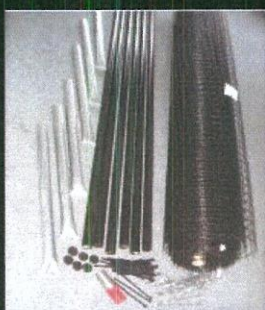



 Tay Valley Township

Landfill Capital (addition)



Glen Tay Waste Site Fencing: - \$6,000



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Recreation

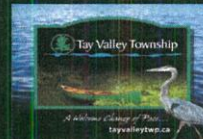


- Tennis Courts / Outdoor Rink Repairs \$20,000

From the Cash In Lieu of Parkland Reserve



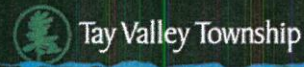
Minor Capital



- Energy Efficient Project – Street Lights \$2,500 (addition)

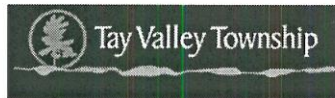
Other:

- Zoning By-Law Review \$10,000
- Age Friendly Grant Expense \$24,115
- Can. Heritage – 200th Anniversary Exp. \$9,500
- 200th Anniversary Celebrations \$10,761 (addition)
- AMP – Long Term Financial Plan \$10,000



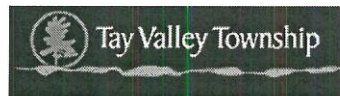
Reserves and Reserve Funds

- Total Estimated Balance at Dec. 31, 2015 **\$3,568,918**
- PLUS: Draft Contributions to Reserves in 2016 **\$855,180**
- LESS: Draft Anticipated Expenses for 2016 **- \$1,129,801**
- Total Estimated Balance at Dec. 31, 2016 **\$3,294,297**



Asset Management

- Review 10 Year Capital Replacement Plan
- Next:
 - Continue to Review and Modify the Plan
 - Develop a Long Range Financial Plan to provide forecast along with strategies to achieve adequate fund balances.



Recreation



Structure replacement:

- | | |
|--------------------------------------|--------------|
| ➤ 1 Tennis Court ... \$30,000/25y | = \$1,200/y |
| ➤ 2 Rinks ... \$120,000/20y | = \$6,000/y |
| ➤ 3 Play Structures ... \$30,000/15y | = \$2,000/y |
| ➤ 2 Ball Fields ... \$30,000/30y | = \$1,000/y |
| ➤ Total | ~ \$10,200/y |

Strategic Initiatives 6.1:

- Improve our recreation/social/cultural facilities and assets.



Tay Valley Township

Questions???



Tay Valley Township

TAY VALLEY TOWNSHIP

Requests for 2016 Budget Consideration from Outside Agencies

	2015	2016	2016
BUDGET - Governance - Community Relations	\$ 16,750	\$ 16,250	\$ 16,250
	TOTAL REQUESTS APPROVED	AMOUNTS REQUESTED	APPROVED
TOTAL REQUESTS	\$ 14,250	\$ 15,800	\$ 13,800
The Table Community Food Centre	2,500	3,500	2,500
Big Brothers Big Sisters	3,000	3,000	3,000
Municipal Drug Strategy Network Days	250	200	200
Rideau Ferry Yacht Club - "International Vintage Race Boat Regatta"	1,000	-	0
Youth Activity Kommittee (YAK)	6,000	6,000	6,000
Fallbrook Assoc. - (Plus portable toilet @\$250 and staff time to clean up ball field after event)	500	600	600
Lanark County Community Justice Program	-	2,000	1,000
Municipal Drug Strategy Committee (2016 Budget amount reallocated as Committee of Council not a Contribution)	500	-	0
Donation in Lieu of Christmas Cards	500	500	500
**Remaining Funds for Additional Awards	\$2,500	\$450	\$2,450
	2015	2016	2016
BUDGET - Tourism - Grants & Contributions	\$ 2,750	\$ 2,250	\$ 2,250
	TOTAL REQUESTS APPROVED	AMOUNTS REQUESTED	APPROVED
TOTAL REQUESTS	\$ 2,750	\$ 2,000	\$ 2,000
Perth & District Chamber of Commerce (includes membership \$500 - 2016 Membership portion budget allocation moved - actual request was \$1,500)	1,750	1,000	0
Rideau Heritage Route Tourism	1,000	1,000	1,000
200th Anniversary Celebrations			1,000
Remaining Funds for Additional Awards	\$0	\$250	\$250
**Remaining Funds for Additional Awards throughout the year			
Memorial Donations			